



# Health Benefits



*Putting the pieces together to improve your health*

## Important Open Enrollment Instructions for Satellite Retiree Enrollees

**Open Enrollment Period: October 15, 2015 – November 16, 2015**  
**For Plan Year: January 1, 2016 – December 31, 2016**

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To help you prepare for Open Enrollment, enclosed you will find a personalized Open Enrollment benefit statement with information about your current benefit enrollment **as of August 28, 2015**.

For changes, new enrollments or cancellations, Satellite Retiree Enrollees must submit a Retiree Enrollment form.

Please review your enclosed Open Enrollment benefits statement, the January 1, 2016 -December 31, 2016 Benefits Guide and the Open Enrollment materials for information on benefits, eligible dependents, required documentation and further instructions.

If you do not wish to make changes to your current benefits, **you do not need to do anything**. All current benefits will automatically roll over to the new plan year.

If you wish to make a change to your current benefits, enroll in a plan for the first time, or cancel some or all of your coverage, you will need to complete the enclosed Retiree Enrollment form. Enrollment forms are also available online at **[www.dbmmaryland.gov/benefits](http://www.dbmmaryland.gov/benefits)** under the forms tab, which can be completed and saved to your computer. Print, sign and mail your enrollment form **postmarked** no later than **November 16, 2015** to:

Employee Benefits Division  
Attention: Enrollment Unit  
301 West Preston Street – Room 510  
Baltimore, Maryland 21201  
email: [enrollment.ebd@maryland.gov](mailto:enrollment.ebd@maryland.gov)

For rate information and other Open Enrollment questions, please contact the agency from which you retired.

You may also contact the Employee Benefits Division for Open Enrollment assistance at 410- 767-4775 (or toll-free at 1-800-307-8283), Monday thru Friday, 8:30 am to 4:30 pm Eastern Time, or email questions to **[ebd.mail@maryland.gov](mailto:ebd.mail@maryland.gov)**