

Submitting a Claim for Reimbursement

If you pay for an expense out of pocket (without using your payment card), you may enter a secure claim for reimbursement online or using a paper claim form. There is no minimum reimbursement amount.

Online Submission

Step 1. Log into your online account at www.ConnectYourCare.com/statemd.

Step 2. Click **Add New Claim** from the left-hand menu. Follow the quick and easy steps on the screen to enter information about your claim. Continue through the screens and submit your claim.

Step 3. Because you are required to submit documentation to substantiate your claim, please print the Claim Submission Form, which has all of your personal and claim information in an encrypted bar code at the top. Use the form as your cover sheet, and fax it and your receipts to the number shown on the form. You can also mail them to the ConnectYourCare claims center through the postal service at the address shown on the form.

Paper Form Submission

Step 1. Download a paper claim form from www.ConnectYourCare.com/statemd.

Step 2. Complete the form.

Step 3. Mail the form and your itemized receipts to the address on the form. Once your claim is received, you can track the status of your claim at any time at www.ConnectYourCare.com/statemd. You'll receive your reimbursement within a few days. Set up direct deposit to receive reimbursements quickly.