RETIREMENT AND PENSION SYSTEMS ADMINISTRATION

Maryland State Retirement and Pension Systems

Teachers and State Employees Supplemental Retirement Plans

Injured Workers' Insurance Fund

G20J01.01 STATE RETIREMENT AGENCY

PROGRAM DESCRIPTION

This program implements the objectives of the State Retirement and Pension System. The Executive Director's Office is responsible for the executive direction of the System including administrative and investment policy, legislation and legal liaison, and financial affairs. The Administrative Division is responsible for the payment of benefits, administration of employee contributions, and individual and group membership counseling. The Finance Division is responsible for accounting and financial reporting, budget administration, and procurement. The Investment Division is responsible for the management, control and investment of the System's Retirement Accumulation and Annuity Savings Funds. The Internal Audit Division ensures Agency compliance with State laws, rules and regulations, as well as ensuring employer compliance with Agency reporting policies. The Information Services Division is responsible for the design and implementation of new automated management information systems and for maintenance and enhancements of existing systems.

MISSION

To administer the survivor, disability, and retirement benefits of the System's participants, and to ensure that sufficient assets are available to fund the benefits when due.

VISION

A state that provides a fully-funded retirement system that is affordable to all participating employees and provides guaranteed adequate disability, survivor, and retirement benefits.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

- Goal 1. To invest prudently System assets in a well-diversified manner to optimize long-term returns, while controlling risk through excellence in execution of the investment objectives and strategies of the System.
 - **Objective 1.1** By the end of each fiscal year, meet the Board of Trustees' absolute return objective of achieving a real rate of return of at least 3.0%.

	2003	2004	2005	2006
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Difference between the actual rate of return for the composite portfolio and the 10-year rolling average of the				
annual national inflation rate	4.2%	5.7%	N/A	N/A

Objective 1.2 By the end of each fiscal year, meet the Board of Trustees' absolute return objective of achieving a nominal rate of return that equals or exceeds the actuarial return assumption set by the Board of Trustees.

	2003	2004	2005	2006
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Difference between the actual rate of return for the				
composite portfolio and the actuarial return assumption set				
by the Board of Trustees over a 10-year rolling average	(1.4)%	0.5%	N/A	N/A

Objective 1.3 Over the long term (5-year rolling periods), meet or exceed median peer performance, where peers are defined as other public pension funds with assets in excess of \$1 billion.

	2003	2004	2005	2006
Performance Measures	Actual	Actual	Estimated	Estimated
Outcomes: Difference between the nominal rate of return				
for the composite portfolio and the nominal median				
peer return over a 5-year rolling period	(1.82)%	(1.32%)	N/A	N/A
MSRPS nominal rate of return over a 5-year rolling				
period	.89%	2.34%	N/A	N/A
Fair value of investment portfolio at fiscal				
year end (\$000s)	\$26,622,400	\$30,030,500	N/A	N/A
Net investment income earned during the				
fiscal year (S000s)	\$756,000	\$4,202,600	N/A	N/A

G20J01.01 STATE RETIREMENT AGENCY (Continued)

Goal 2. To effectively communicate with all retirement plan participants to inform them about the benefits provided by the System and to educate them about planning and preparing for all aspects of their defined benefit system.

Objective 2.1 By the end of fiscal year 2005, 90% of new retirees and active plan participants should feel that they received adequate information to make informed decisions regarding their defined benefit retirement options.

	2003	2004	2005	2006
Performance Measures	Actual	Actual	Estimated	Estimated
Quality: The percent of new retirees and active plan participants who respond favorably to a customer survey regarding the				
adequacy of information disseminated through individual counseling and telephone inquiry	86.3%	88.6%	90.0%	90.0%

Objective 2.2 On an ongoing basis, no more than 5.0 percent of incoming telephone calls will be abandoned through the phone system and waiting time for calls to be answered will be less than 1:45 minutes.

Performance Measures	2003 Actual	2004 Actual	2005 Estimated	2006 Estimated
Quality: Percent of incoming telephone calls abandoned				
through the automated telephone system	4.5%	6.9%	5.0%	5.0%
Average telephone waiting time in minutes: seconds	1:05	1:38	1:45	1:45

Goal 3. To accurately and timely pay all retirement allowances provided by State pension law to the System's retirees and their beneficiaries.

Objective 3.1 On an ongoing basis, 98% of retirement allowances will be processed timely.

Performance Measures	2003 Actual	2004 Actual	2005 Estimated	2006 Estimated
Quality: Percent of retirement applications processed	99.9%	99.9%	99.0%	00.00/
within the stated time frame	99.9%	99.9%	99.0%	99.0%

Objective 3.2 On an ongoing basis, 100% of retirement allowances paid will be accurately computed in accordance with the State Pension Law.

	2003	2004	2005	2006
Performance Measures	Actual	Actual	Estimated	Estimated
Outcome: Percent of retirement benefit payments accurately				
computed	99.9%	99.8%	100.0%	100.0%

Note: N/A Estimate not available.

G20J01.01 STATE RETIREMENT AGENCY

Appropriation Statement:

Appropriation Statement:	2004 Actual	2005 Appropriation	2006 Allowance
Number of Authorized Positions	164.00	163.00	173.00
Number of Contractual Positions	20.59	29.50	31.50
01 Salaries, Wages and Fringe Benefits	10,305,029	10,601,412	11,500,932
02 Technical and Special Fees	1,118,987	1,380,803	1,454,146
03 Communication	894,403 108,436 124,685 5,026,950 266,599 174,461 47,372 1,831,118	1,093,196 122,284 139,042 5,271,848 195,623 216,473 1,966,845	1,010,342 122,284 125,536 4,190,469 195,623 80,394 56,153 1,566,298
Total Operating Expenses	8,474,024	9,005,311	7,347,099
Total Expenditure	19,898,040	20,987,526	20,302,177
Special Fund Expenditure	19,898,040	20.987,526	20,302,177
Special Fund Income: G20301 Investment Income	19,898,040	20,987,526	20,302,177

G50L00.01 MARYLAND SUPPLEMENTAL RETIREMENT PLAN BOARD AND STAFF

PROGRAM DESCRIPTION

Title 35 of the State Personnel and Pension Article establishes the Teachers and State Employees Supplemental Retirement Plan and a Board of Trustees to administer them. Operating expenses are provided from an assessment against the managed assets of participants.

As a reform component for the State Employees' Pension System, an optional defined contribution system was established effective July 1, 1999. That system, under Title 32 of the State Personnel and Pension Article, authorizes employer matching contributions for State Employees' Pension System members who elect to contribute to the supplemental retirement plans. The Match Plan receives dollar-for-dollar matching contributions in eligible participant accounts up to a maximum amount per fiscal year as provided in the State Budget.

MISSION

To enable State employees and teachers to participate in voluntary tax sheltered income deferral, tax deferred annuity, and profit sharing and salary reduction savings plans that offer members tax advantages as provided in the Internal Revenue Code.

VISION

A State that sponsors productive voluntary retirement savings programs for all its employees to secure economic stability for themselves and their families in later years.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To provide clear and complete information about the plans to employees and cultivate their informed decisions about participation.

Objective 1.1 To encourage 85% of cligible employees to participate in the plans.

	2003	2004	2005	2006
Performance Measures	Actual	Actual	Estimated	Estimated
Outputs: Deferred Compensation (457) Plan members	28,453	28,387	28,400	28,800
Tax Deferred Annuity (403b) Plan members	1,279	1,231	1,200	1,200
Savings & Investment (401k) Plan members	37,086	35,746	36,600	39,900
Outcomes: All Plans members	66,818	65,364	66,200	69,900
Plan members as percent of eligible employees	83%	82%	83%	88%
All Plans contributing members	45,581	44,245	44,300	47,200
Contributors as percent of eligible employees	57%	56%	56%	60%

Goal 2. To provide effective, long-term investment opportunities for participants.

Objective 2.1 To maintain plan asset growth illustrative of market performance and prudent participant selections.

Annual Rates of Return as of June 30, 2004	t Year	3 Years	5 Years	10 Years
Outcomes: Average Returns for all Investment Options	18.0%	2.7%	3.7%	11.0%
Average of all Investment Indices	19.7%	3.0%	2.0%	9.6%
Performance Measures	2003	2004	2005	2006
	Actual	Actual	Estimated	Estimated
Outputs: All plans Net total assets* (millions) Invested assets (millions) Outcomes: Change over previous fiscal year	\$1,614.6 \$1,571.6 8%	\$1,866.5 \$1,826.8 16%	\$2,020.5 \$1,997.9 9%	\$2,144.7 \$2,127.4 7%

Notes: *Net Total Assets for the 457 Plan includes assets such as the cash value of life insurance and annuity reserves in addition to Invested Assets.

G50L00.01 MARYLAND SUPPLEMENTAL RETIREMENT PLAN BOARD AND STAFF

Appropriation Statement:

Appropriation Statement:	2004 Actual	2005 Appropriation	2006 Allowance
Number of Authorized Positions	16.50	16.50	14.00
01 Salaries. Wages and Fringe Benefits	1,118,589	1,139,726	965.763
02 Technical and Special Fees	9,047	4,500	3,500
03 Communication 04 Travel 07 Motor Vehicle Operation and Maintenance 08 Contractual Services 09 Supplies and Materials 10 Equipment—Replacement 11 Equipment—Additional 13 Fixed Charges	12,368 23.076 14,520 249,439 11,245 3.794 2,962 89,137	25,667 11,600 15,552 186,550 3,800 870 1,200 90,127	34,907 5,500 15,552 186,871 6,000 800 800 800 87,500
Total Operating Expenses	406.541	335,366	337,930
Total Expenditure	1,534,177	1,479,592	1,307,193
Special Fund Expenditure	1,534,177	1,479,592	1,307,193
Special Fund Income: G50301 Participant Charges	1,534,177	1,479.592	1,307,193

PROGRAM DESCRIPTION

The Injured Worker's Insurance Fund (IWIF) is a non-budgeted, independent entity. IWIF is governed by a Board of nine directors (appointed by the Governor to 5-year terms), which approves the operating and capital budgets. By law, IWIF's calendar year 2005 budget is submitted to the General Assembly for informational purposes only. The primary purpose of IWIF is to provide workers compensation insurance to Maryland-based businesses. IWIF provides workers compensation insurance to employers who do not wish, or are not allowed, to self-insure. The goal of IWIF is to provide insurance coverage and to pay benefits promptly to injured workers and dependents. Financing for IWIF is derived solely from its premium and investment income.

MISSION

The mission of the Injured Workers' Insurance Fund is to provide high-quality workers' compensation services at a fair market price for the benefit of all Marylanders. In providing this service, IWIF adds to the economic vitality of the state and supports the financial stability of Maryland businesses.

VISION

To be the workers' compensation insurer of choice for Maryland.

KEY GOALS

- To intensify our commitment to being customer-driven so as to provide superior internal and external service.
- To create an internal organization structure that will help spur profitable growth.
- To maximize operating efficiencies, enhance management of financial and human assets, and lead in the marketplace by leveraging technology.
- To create and maintain a high-performance culture that motivates, challenges and rewards employees.
- To brand IWIF with workplace safety. Create and respond to market opportunities.

SUMMARY OF INJURED WORKERS' INSURANCE FUND

	2004 Estimated	2005 Estimated	2006 Estimated
Number of Authorized Positions	393.00	402.00	
01 Salaries, Wages and Fringe Benefits	29,366,000	31,308,000	
02 Technical and Special Fees	580,000	502,000	
03 Communication 04 Travel 06 Fuel and Utilities 07 Motor Vehicle Operation and Maintenance 08 Contractual Services 09 Supplies and Materials 10 Equipment—Replacement 11 Equipment—Additional 13 Fixed Charges 14 Land and Structures Total Operating Expenses Total Expenditure	$\begin{array}{r} 949,000\\ 210,000\\ 58,000\\ 53,000\\ 3,277,000\\ 620,000\\ 223,000\\ 8,000\\ 515,000\\ 1,113,000\\ \hline 7,026,000\\ 36,972,000\\ \end{array}$	$\begin{array}{c} 1,034.000\\ 269.000\\ 63,000\\ 57,000\\ 3,282,000\\ 645,000\\ 295.000\\ 8,000\\ 607.000\\ 1.262,000\\ \hline 7,522,000\\ \hline 39,332,000\\ \end{array}$	
Non-budgeted Fund Income: G99701 Premium and Investment Income	36,972,000	39,332,000	

Retirement and Pension Systems Administration

Classification Title	FY 2004 Positions	FY 2004 Expenditure	FY 2005 Positions	FY 2005 Appropriation	FY 2006 Positions	FY 2006 Allowance	Symbol
g20j01 Maryland State Retiremer		on Systems					
g20j0101 State Retirement Agency							
exec dir for investments ret	1.00	71,577		123,855		123,855	
exec dir state retirement ageno		115,007		123,855		123,855	
exec vi	1.00	102,288		110,246		110,246	
prgm mgr senior iv	2.00	199,247	2.00	203,580	2.00	206,456	
principal counsel	1.00	95,407	1.00	98,032	1.00	99,950	
asst attorney general viii	1.00	89,254	1.00	91,759	1.00	93,551	
prgm mgr senior ii	2.00	85,842	2.00	169,153	2.00	172,450	
prgm mgr senior i	2.00	100,344	2.00	170,056	2.00	171,558	
administrator vii	1.00	78,133	2.00	136,386	2.00	140,105	BPW(1)
administrator vii	3.00	156,304	2.00	157,022	2.00	160,078	
asst attorney general vi	1.50	109,964	1.50	113,244	1.50	115,443	
dp asst director iii	1.00	78,133	1.00	79,648	1.00	81,198	
prgm mgr iv	3.00	220,142				230,346	
administrator vi	4.00	255,170		264,840		271,143	
dp asst director ii	1.00	72,664		52,449		54,462	
fiscal services administrator i		73,112		74,577		76,026	
prgm mgr īīi	4,00	262,311		271,616		276,878	
admin prog mgr ii	1.00	68,419		70,507		71,875	
administrator v	1.00	60,909		62,848		64,061	
administrator v	1.00	67,104		68,510		69,837	
admin prog mgr i	1.00	54,854		56,137		57,217	
administrator iv	1.00	64,033		65,408		66,673	
personnel administrator iii	.00	3,321		0,400		0,0,0	
personnel administrator iii	.00	3,950		0		0	
prgm mgr i	2.00	92,619		123,657		126,045	
	2.00	113,202		116,334		118,577	
administrator iii	2.00	•		•			
accountant manager iii		70,326		72,453		73,859	
asst attorney general v	.50	36,556		37,647		38,379	
accountant manager ii	3.00	173,989		181,789		186,398	
computer network spec mgr	1.00	64,552		66,563		67,852	
computer network spec supr	2.00	124,453		128,383		130,865	
dp programmer analyst superviso		64,033		66,034		67,312	
accountant supervisor ii	4.00	212,648		218,734		222,934	
computer network spec lead	1.00	58,787		60,684		61,855	
dp programmer analyst lead/adva		113,202	2.00	116,334	2.00	118,577	
dp quality assurance spec	.00	18,399		0		0	
dp technical support spec ii	1.00	58,787		60 ,68 4	1.00	61,855	
dp technical support spec ii	1.00	57,662		59,535	1.00	60,684	
internal auditor super	1.00	57,662		59,535	1.00	60,684	
investment operations manager	1.00	45,808		48,335	1.00	50 ,18 4	
staff atty ii attorney general	_00	0	1.00	51,145	1.00	52,606	
accountant supervisor i	1.00	50,944	1.00	52,189	1.00	53,191	
accountant, lead specialized	1.00	97,234		100,127	2.00	102,494	
administrator ii	2.00	102,065	2.00	105,548	2.00	107,573	

Classification Title	FY 2004 Positions	FY 2004 Expenditure	FY 2005 Positions	FY 2005 Appropriation	FY 2006 Positions	FY 2006 Allowance	Symbol
g20j01 Maryland State Retiremen	t and Pensio	on Systems					
g20j0101 State Retirement Agency							
administrator ii	1.00	50,944	1.00	52,189	1.00	53,191	
computer network spec ii	1.00	52,947	1.00	54,727	1.00	55,779	
computer network spec ii	1,00	49,020	1.00	50,245	1.00	51,207	
dp programmer analyst ii	1.00	9,704	1.00	40,518	1.00	42,054	
dp staff spec	1.00	0	.00	0	.00	0	
dp staff spec	.00	0	1,00	48,836	1.00	49,769	
internal auditor lead	1.00	34,633	1.00	51,693	1.00	52,685	
staff atty i attorney general	.00	5,056	.00	0	.00	0	
webmaster ii	1.00	51,936	1.00	53,696	1.00	54,727	
accountant, advanced	7.00	307,089	7.00	319,462	7.00	328,053	
administrator i	5.00	242,861	5,00	251,428	5.00	256,244	
dp functional analyst ii	1.00	43,354		45,781		46,654	
dp functional analyst ii	1.00	34,177	1.00	58,043	1.00	58,596	
accountant ii	6.00	199,032	6.00	261,739		267,107	
admin officer iii	1.00	47,322	1.00	48,990		49,928	
computer info services spec ii	.00	9,536	.00	0	.00	0	
personnel officer ii	.00	0	1.00	46,729	1.00	47,621	
ret benefits counselor iv	3.00	145,152	5.00	230,558	5.00	235,713	
accountant i	5.00	186,240	3.00	123,522		238,538	
admin officer ii	3.00	126,395	3,00	130,674	3.00	133,161	
internal auditor i	2.00	67,838	1.00	33,467		34,721	
personnel officer i	1.00	34,994	.00	0	.00	0	
ret benefits counselor iii	5.00	228,442	4.00	172,077	4.00	175,350	
ret services specialist iv	1.00	28,434	.00	0	.00	0	
admin officer i	5.00	179,421	5.00	201,531	5.00	205,692	
admin officer i	2.00	72,524	1.00	41,470	1.00	42,256	
internal auditor trainee	.00	0	1.00	39,943	1.00	40,699	
ret benefits counselor ii	5.00	164,157	5.00	198,762	5.00	202,526	
admin spec iii	6.00	221,249	9.00	334,771	11.00	412,701	New
admin spec ii	5.00	163,905	2.00	71,055	5.00	175,935	New
ret services specialist i	3.00	104,600	3.00	107,853		109,881	
dp production control spec supr	1.00	35,640	1.00	37,761	1.00	38,473	
computer operator ii	1.00	35,975	1.00	37,123	1.00	37,822	
computer operator i	3.00	76,821	3.00	99,648	3.00	101,512	
dp production control spec ii	5.00	171,932	5.00	169,680	5.00	173,418	
fiscal accounts technician supv	1.00	38,450	1.00	39,943	1.00	40,699	
ret benefits counselor i	7.00	204,647	7.00	247,049	9.00	312,590	New
fiscal accounts technician ii	3.00	101,561	3.00	107,812	3.00	109,840	
exec assoc iii	1.00	48,087	1.00	49,769	1.00	50,721	
exec assoc íi	2.00	83,093	2.00	86,231	2.00	88,581	
obs-executive associate i	1.00	40,269	1.00	41,796	1.00	42,591	
admin aide	1.00	36,430	1.00	37,880	1.00	38,595	
office services clerk	1.00	29,990	1.00	31,027	1.00	31,604	
TOTAL g20j0101*	164.00	7 84/ 27/	167 00	g 570 g20	177 00	0 094 /04	
TOTAL g20j01 **	164.00	7,864,274	163.00 163.00	8,570,868	173.00	9,086,421	
TOTAL GEOLOT	104.00	7,864,274	163.00	8,570,868	173.00	9,086,421	

PERSONNEL DETAIL

Retirement and Pension Systems Administration

Classification Title		FY 2004 Expenditure	Positions				Symbol
g50l00 Teachers and State Emp	,						
g50l0001 Maryland Supplemental H							
exec vii	1.00	139,064	1.00	101,056	1.00	101,056	
administrator vii	1.00	76,627	1.00	78,880	.00	0	Abolish
administrator vi	1.00	71,706	1.00	73,156	1.00	74,577	
administrator iii	2.00	87,971	2.00	114,699	1.00	56,224	Abolish
obs-fiscal administrator iii	1.00	62,805	1.00	64,781	1.00	66,034	
obs-fiscal specialist iii	1.00	50,538	1.00	52,271	1.00	53,274	
admin officer iii	1.00	42,992	1.00	44,157	1.00	44,998	
admin officer ii	4.00	167,507	4.00	172,718	3.50	154,907	Abolish
obs-accountant-auditor iv	1.00	41,507	1.00	43,059	1.00	43,877	
obs-accountant-auditor iii	1.00	35,347	1.00	36,437	1.00	37,123	
office secy iii	1.50	50,243	1.50	52,010	1.50	52,986	
office secy i	1.00	22,921	1.00	24,716	1.00	25,619	
TOTAL g5010001*	16.50	849,228	16.50	857,940	14.00	710,675	
TOTAL g50100 **	16.50	849,228	16.50	857,940	14.00	710,675	