

FINANCIAL AND REVENUE ADMINISTRATION

Comptroller of Maryland

State Treasurer

State Department of Assessments and Taxation

State Lottery Agency

Property Tax Assessment Appeals Boards

COMPTROLLER OF MARYLAND

MISSION

The Comptroller of Maryland provides executive leadership for Maryland's financial management services. The Comptroller is accountable for the fair and efficient collection of taxes, regulation of businesses, accurate forecasting and accounting of revenues and expenses, and the provision of technological services to State agencies.

VISION

The Comptroller of Maryland will achieve a favorable national reputation for fiscal management of the State by providing superior tax, regulatory, and technological services that promote the prosperity of the people and businesses of Maryland.

KEY GOALS, AND OBJECTIVES

- Goal 1.** Provide public services in ways that achieve the highest level of individual and business customer satisfaction.
- Objective 1.1** Implement alternative methods for customers to file tax returns and make tax payments.
 - Objective 1.2** Provide customers with enhanced and convenient access to services.
- Goal 2.** Take advantage of existing and emerging information technology applications to enhance business processes that currently use little or no technology, and improve the infrastructure for efficient implementation of these new technologies.
- Objective 2.1** Expand and/or implement e-government services through enhanced Internet, Intranet, and Extranet applications.
 - Objective 2.2** Increase use of electronic file transfers, document imaging, and alternative tax payment and return processing methods.
 - Objective 2.3** Enhance infrastructure, including mainframe and related disaster recovery capabilities. Continue to use the latest security protection technology and local area network services.
- Goal 3.** Vigorously enforce tax laws essential to the fair treatment of all taxpayers.
- Objective 3.1** Implement data warehousing to increase effectiveness of matching and audit selection programs.
 - Objective 3.2** Continue aggressive compliance efforts for tax enforcement, cigarette smuggling interdiction, and fuel tax evasion interdiction.

COMPTROLLER OF MARYLAND

SUMMARY OF COMPTROLLER OF MARYLAND

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|--------------------|-----------------------|--------------------|
| Total Number of Authorized Positions..... | 1,109.00 | 1,109.00 | 1,127.50 |
| Total Number of Contractual Positions..... | 29.05 | 30.47 | 31.80 |
| Salaries, Wages and Fringe Benefits..... | 67,645,908 | 69,200,079 | 76,164,718 |
| Technical and Special Fees..... | 1,153,446 | 1,109,747 | 1,217,867 |
| Operating Expenses..... | 35,061,242 | 38,625,251 | 39,440,650 |
| Original General Fund Appropriation..... | 71,326,286 | 72,005,121 | |
| Transfer/Reduction..... | -333,843 | 642,686 | |
| Total General Fund Appropriation..... | 70,992,443 | 72,647,807 | |
| Less: General Fund Reversion/Reduction..... | 69,860 | | |
| Net General Fund Expenditure..... | 70,922,583 | 72,647,807 | 79,587,433 |
| Special Fund Expenditure..... | 15,478,413 | 16,842,014 | 17,663,252 |
| Reimbursable Fund Expenditure..... | 17,459,600 | 19,445,256 | 19,572,550 |
| Total Expenditure..... | <u>103,860,596</u> | <u>108,935,077</u> | <u>116,823,235</u> |

COMPTROLLER OF MARYLAND

SUMMARY OF OFFICE OF THE COMPTROLLER

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|------------------|-----------------------|-------------------|
| Total Number of Authorized Positions..... | 65.00 | 71.00 | 71.00 |
| Total Number of Contractual Positions..... | 2.50 | 2.00 | 2.00 |
| Salaries, Wages and Fringe Benefits..... | 4,424,645 | 4,660,096 | 5,543,490 |
| Technical and Special Fees..... | 253,433 | 199,183 | 229,650 |
| Operating Expenses..... | 3,158,873 | 3,425,812 | 3,300,047 |
| Original General Fund Appropriation..... | 5,142,025 | 4,032,678 | |
| Transfer/Reduction..... | -1,152,962 | 58,404 | |
| Total General Fund Appropriation..... | 3,989,063 | 4,091,082 | |
| Less: General Fund Reversion/Reduction..... | 5,020 | | |
| Net General Fund Expenditure..... | 3,984,043 | 4,091,082 | 4,871,277 |
| Special Fund Expenditure..... | 712,658 | 667,827 | 797,454 |
| Reimbursable Fund Expenditure..... | 3,140,250 | 3,526,182 | 3,404,456 |
| Total Expenditure..... | <u>7,836,951</u> | <u>8,285,091</u> | <u>9,073,187</u> |

COMPTROLLER OF MARYLAND

E00A01.01 EXECUTIVE DIRECTION – OFFICE OF THE COMPTROLLER

PROGRAM DESCRIPTION

The Comptroller has general supervision over the fiscal affairs of the State. The program coordinates the functions of the various divisions and formulates policies to promote prompt collection of various revenues.

COMPTROLLER OF MARYLAND

OFFICE OF THE COMPTROLLER

E00A01.01 EXECUTIVE DIRECTION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 26.50 | 32.00 | 32.00 |
| Number of Contractual Positions | 2.50 | 2.00 | 2.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,226,870 | 2,337,797 | 3,036,222 |
| 02 Technical and Special Fees | 157,787 | 74,183 | 109,650 |
| 03 Communication | 23,509 | 20,000 | 25,620 |
| 04 Travel | 23,195 | 37,000 | 39,350 |
| 07 Motor Vehicle Operation and Maintenance | 43,606 | 12,887 | 11,271 |
| 08 Contractual Services | 49,746 | 65,100 | 57,950 |
| 09 Supplies and Materials | 49,835 | 78,291 | 75,150 |
| 10 Equipment—Replacement | 64,746 | 16,125 | 61,433 |
| 11 Equipment—Additional | 7,861 | | |
| 13 Fixed Charges | 60,504 | 39,000 | 49,633 |
| 14 Land and Structures | 54,523 | 25,000 | |
| Total Operating Expenses | 377,525 | 293,403 | 320,407 |
| Total Expenditure | 2,762,182 | 2,705,383 | 3,466,279 |
| Original General Fund Appropriation | 3,371,928 | 2,290,607 | |
| Transfer of General Fund Appropriation | -1,029,947 | 35,188 | |
| Total General Fund Appropriation | 2,341,981 | 2,325,795 | |
| Less: General Fund Reversion/Reduction | 435 | | |
| Net General Fund Expenditure | 2,341,546 | 2,325,795 | 2,978,641 |
| Special Fund Expenditure | 420,636 | 379,588 | 487,638 |
| Total Expenditure | 2,762,182 | 2,705,383 | 3,466,279 |

Special Fund Income:

| | | | |
|--|---------|---------|---------|
| E00352 Used Tire Fee | | 2,720 | 3,755 |
| E00353 Admissions and Amusement Tax | 82,854 | 88,159 | 113,378 |
| E00362 Corporate Income Tax | 32,331 | 21,370 | 28,993 |
| E00381 Motor Fuel Tax | 305,451 | 264,723 | 338,728 |
| swf309 Chesapeake Bay Restoration Fund | | 2,616 | 2,784 |
| Total | 420,636 | 379,588 | 487,638 |

COMPTROLLER OF MARYLAND

E00A01.02 FINANCIAL AND SUPPORT SERVICES – OFFICE OF THE COMPTROLLER

PROGRAM DESCRIPTION

The Financial and Support Services program administers the finance, procurement, personnel, and other administrative functions for the Comptroller of Maryland. It is also responsible for the accounting records of the Capital Grants and Loans program and records concerning debt service for the State's General Obligation Bonds.

MISSION

The mission of the Financial and Support Services Program is to provide high quality, efficient and timely financial, personnel, and administrative services to support the achievement of the goals and objectives of the Comptroller of Maryland.

VISION

The Financial and Support Services program supports the attainment of the goals and objectives for the Comptroller of Maryland. Performance measures for this program are therefore not presented.

COMPTROLLER OF MARYLAND

E00A01.02 FINANCIAL AND SUPPORT SERVICES — OFFICE OF THE COMPTROLLER

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|------------------------|-------------------------------|---------------------------|
| Number of Authorized Positions | 38.50 | 39.00 | 39.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,197,775 | 2,322,299 | 2,507,268 |
| 02 Technical and Special Fees | 95,646 | 125,000 | 120,000 |
| 03 Communication | 2,050,889 | 2,400,500 | 2,257,500 |
| 04 Travel | 5,530 | 4,500 | 5,500 |
| 07 Motor Vehicle Operation and Maintenance | 1,440 | | |
| 08 Contractual Services | 287,120 | 338,428 | 341,653 |
| 09 Supplies and Materials | 269,090 | 244,790 | 255,600 |
| 10 Equipment—Replacement | 55,502 | 68,457 | 26,379 |
| 11 Equipment—Additional | 15,073 | | |
| 12 Grants, Subsidies and Contributions | 70,000 | 70,000 | 70,000 |
| 13 Fixed Charges | 13,510 | 5,734 | 5,508 |
| 14 Land and Structures | 13,194 | | 17,500 |
| Total Operating Expenses | 2,781,348 | 3,132,409 | 2,979,640 |
| Total Expenditure | 5,074,769 | 5,579,708 | 5,606,908 |
| Original General Fund Appropriation | 1,770,097 | 1,742,071 | |
| Transfer of General Fund Appropriation | -123,015 | 23,216 | |
| Total General Fund Appropriation | 1,647,082 | 1,765,287 | |
| Less: General Fund Reversion/Reduction | 4,585 | | |
| Net General Fund Expenditure | 1,642,497 | 1,765,287 | 1,892,636 |
| Special Fund Expenditure | 292,022 | 288,239 | 309,816 |
| Reimbursable Fund Expenditure | 3,140,250 | 3,526,182 | 3,404,456 |
| Total Expenditure | 5,074,769 | 5,579,708 | 5,606,908 |
| Special Fund Income: | | | |
| E00352 Used Tire Fee | | 2,095 | 2,382 |
| E00353 Admissions and Amusement Tax | 58,728 | 67,870 | 71,912 |
| E00362 Corporate Income Tax | 22,917 | 16,452 | 18,389 |
| E00381 Motor Fuel Tax | 210,377 | 199,812 | 215,367 |
| swf309 Chesapeake Bay Restoration Fund | | 2,010 | 1,766 |
| Total | 292,022 | 288,239 | 309,816 |
| Reimbursable Fund Income: | | | |
| E00901 Receipts from Users of Mailroom, Printshops and Other Supplemental Services | 3,140,250 | 3,526,182 | 3,404,456 |

COMPTROLLER OF MARYLAND

E00A02.01 ACCOUNTING CONTROL AND REPORTING – GENERAL ACCOUNTING DIVISION

PROGRAM DESCRIPTION

The objectives of this program are to exercise financial control, to account for all State funds received and disbursed, and to prepare monthly and annual financial reports and such other statistical information as required by law or fiscal policy.

MISSION

The Comptroller's General Accounting Division is the State's central accounting office, providing an extensive menu of financial services to assist the State Comptroller in fulfilling his Constitutional responsibilities to provide "general superintendence of the fiscal affairs of the state." Legal and customer requirements and technological innovations dictate the services provided. Services are provided to state agencies, vendors, and those individuals and investors interested in the financial position and results of operations of the State.

VISION

The Comptroller's General Accounting Division is dedicated to providing cost effective services promptly, efficiently, and courteously. The division will continually strive to provide accounting expertise and a wide range of financial services to customers using leading edge technologies and best business practices.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To maintain and improve the State's reputation for excellence and integrity in accounting and financial reporting.

Objective 1.1 To produce the State of Maryland Comprehensive Annual Financial Report in compliance with generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|-------------------|-------------------|-------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Quality: Unqualified opinion by an independent accounting firm | Received | Expect to Receive | Expect to Receive | Expect to Receive |

Objective 1.2 To receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|-------------------|-------------------|-------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Quality: Certificate of Excellence in Financial Reporting | Received | Expect to Receive | Expect to Receive | Expect to Receive |

Goal 2. To review agency expenditure requests for compliance with State laws and regulations and authorize disbursements from the State Treasury on a timely basis. To respond promptly and courteously to requests from vendors and State agencies.

Objective 2.1 Approve or reject 99% of agency payment requests and submit approved requests to the State Treasurer for disbursement within five working days.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Quality: Percent of payment requests processed within 5 days | 99.9% | 99.9% | 99.9% | 99.9% |
| Output: Total dollars of disbursements (billions) | \$32.4 | \$34.8 | \$36.2 | \$38.0 |

COMPTROLLER OF MARYLAND

E00A02.01 ACCOUNTING CONTROL AND REPORTING – GENERAL ACCOUNTING DIVISION (Continued)

Objective 2.2 Expand use of Corporate Charge Card to at least 50% of total eligible payments.

| | 2006 | 2007 | 2008 | 2009 |
|---|-----------|-----------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Corporate charge card transactions | 710,982 | 717,905 | 721,495 | 725,102 |
| Corporate charge card purchases (millions) | \$205.9 | \$219.3 | \$220.4 | \$221.5 |
| Total vendor payment transactions eligible for card use | 1,259,334 | 1,415,462 | 1,422,539 | 1,429,652 |
| Quality: Corporate charge card transactions as a percent of eligible vendor payment transactions | *56.4% | 50.7% | 50.7% | 50.7 % |
| Rebates received (millions) | \$2.045 | \$2.186 | \$2.196 | \$2.207 |

Note: *This was changed from the 2008 Budget Book due to a new computer program that more accurately reflects Corporate Charge Card activity.

COMPTROLLER OF MARYLAND

GENERAL ACCOUNTING DIVISION

E00A02.01 ACCOUNTING CONTROL AND REPORTING

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 47.00 | 47.00 | 46.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,986,585 | 3,069,004 | 3,180,688 |
| 03 Communication..... | 533,008 | 554,013 | 564,549 |
| 04 Travel..... | 16,851 | 16,041 | 16,201 |
| 07 Motor Vehicle Operation and Maintenance | 720 | 1,080 | |
| 08 Contractual Services | 1,442,560 | 1,476,837 | 1,498,001 |
| 09 Supplies and Materials | 68,050 | 87,191 | 68,874 |
| 10 Equipment—Replacement | 32,418 | 17,477 | 40,551 |
| 11 Equipment—Additional..... | 5,266 | 850 | 2,875 |
| 12 Grants, Subsidies and Contributions..... | 23,974 | 25,250 | 25,503 |
| 13 Fixed Charges..... | 4,844 | 5,383 | 5,270 |
| 14 Land and Structures..... | | 2,500 | |
| Total Operating Expenses..... | 2,127,691 | 2,186,622 | 2,221,824 |
| Total Expenditure | 5,114,276 | 5,256,817 | 5,403,312 |
| Original General Fund Appropriation..... | 6,007,326 | 5,154,902 | |
| Transfer of General Fund Appropriation..... | -958,671 | 51,915 | |
| Total General Fund Appropriation..... | 5,048,655 | 5,206,817 | |
| Less: General Fund Reversion/Reduction..... | 17,386 | | |
| Net General Fund Expenditure..... | 5,031,269 | 5,206,817 | 5,353,312 |
| Special Fund Expenditure..... | 83,007 | 50,000 | 50,000 |
| Total Expenditure | 5,114,276 | 5,256,817 | 5,403,312 |
| Special Fund Income: | | | |
| E00321 Revenues from Recovery Audits | 83,007 | 50,000 | 50,000 |

COMPTROLLER OF MARYLAND

E00A03.01 ESTIMATING OF REVENUES - BUREAU OF REVENUE ESTIMATES

PROGRAM DESCRIPTION

The Bureau of Revenue Estimates operates in accordance with Section 6-101 of the State Finance and Procurement Article. The Bureau is staff to the Board of Revenue Estimates which is composed of the Treasurer, Comptroller, and Secretary of Budget and Management. The Board of Revenue Estimates reviews the information and recommendations supplied by the Bureau, and submits to the Governor for submission to the General Assembly, an itemized statement of estimated revenues for the current and succeeding fiscal years.

MISSION

The Bureau of Revenue Estimates forecasts Maryland's revenues and determines the fiscal impact of proposals to change Maryland's tax laws. The Bureau is accountable to the Board of Revenue Estimates for accurate forecasting of state revenues and the economy.

VISION

The Bureau of Revenue Estimates will be recognized inside and outside Maryland as the primary source of information and analysis regarding all aspects of Maryland taxes and revenues upon which sound public policy decisions can be based.

The Bureau of Revenue Estimates supports the attainment of the goals and objectives for the Comptroller of Maryland and the Board of Revenue Estimates.

COMPTROLLER OF MARYLAND

BUREAU OF REVENUE ESTIMATES

E00A03.01 ESTIMATING OF REVENUES

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 4.00 | 4.00 | 4.00 |
| 01 Salaries, Wages and Fringe Benefits | 364,967 | 379,656 | 406,429 |
| 03 Communication..... | 1,359 | 1,550 | 1,500 |
| 04 Travel..... | 1,749 | 3,250 | 2,250 |
| 08 Contractual Services..... | 59,382 | 187,836 | 227,448 |
| 09 Supplies and Materials..... | 5,884 | 6,705 | 4,475 |
| 10 Equipment—Replacement..... | 7,489 | 1,850 | 1,519 |
| 13 Fixed Charges..... | 938 | 1,750 | 1,480 |
| Total Operating Expenses..... | 76,801 | 202,941 | 238,672 |
| Total Expenditure..... | 441,768 | 582,597 | 645,101 |
| Original General Fund Appropriation..... | 484,150 | 575,960 | |
| Transfer of General Fund Appropriation..... | -41,847 | 6,637 | |
| Total General Fund Appropriation..... | 442,303 | 582,597 | |
| Less: General Fund Reversion/Reduction..... | 535 | | |
| Net General Fund Expenditure..... | 441,768 | 582,597 | 645,101 |

COMPTROLLER OF MARYLAND

REVENUE ADMINISTRATION DIVISION

SUMMARY OF REVENUE ADMINISTRATION DIVISION

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|----------------|-----------------------|-------------------|
| Total Number of Authorized Positions..... | 374.80 | 370.80 | 370.80 |
| Total Number of Contractual Positions..... | 2.00 | 2.00 | 4.00 |
| Salaries, Wages and Fringe Benefits..... | 21,087,236 | 21,249,681 | 23,061,704 |
| Technical and Special Fees..... | 63,017 | 71,652 | 151,389 |
| Operating Expenses..... | 6,841,256 | 7,373,116 | 8,457,721 |
| Original General Fund Appropriation..... | 31,689,899 | 25,823,749 | |
| Transfer/Reduction..... | -5,444,577 | 253,055 | |
| Total General Fund Appropriation..... | 26,245,322 | 26,076,804 | |
| Less: General Fund Reversion/Reduction..... | 44,402 | | |
| Net General Fund Expenditure..... | 26,200,920 | 26,076,804 | 28,825,665 |
| Special Fund Expenditure..... | 1,790,589 | 2,617,645 | 2,845,149 |
| Total Expenditure..... | 27,991,509 | 28,694,449 | 31,670,814 |

COMPTROLLER OF MARYLAND

E00A04.01 REVENUE ADMINISTRATION - REVENUE ADMINISTRATION DIVISION

PROGRAM DESCRIPTION

The Revenue Administration Division processes personal, corporation, fiduciary, employer withholding, Maryland estate tax, tire fee, admissions and amusement tax, sales and use tax, alcohol and tobacco tax, and motor fuel tax returns. All remittances received with these returns are deposited through a Centralized Remittance Processing center and a lockbox facility. The division is responsible for taxpayer service, taxpayer accounting for return adjustments, tax processing systems application control, revenue accounting, and reporting tax distributions to the subdivisions of Maryland.

MISSION

The Revenue Administration Division is committed to administering the provisions of the Maryland income tax laws effectively and efficiently while maintaining the integrity of the tax system and treating all taxpayers with respect and understanding.

VISION

The Revenue Administration Division will be a national leader in providing taxpayer service by quickly and efficiently processing tax returns and issuing refunds, processing payments promptly and efficiently, and using technological innovations to meet the needs of the people and businesses of Maryland.

KEY GOALS, OBJECTIVES AND PERFORMANCE MEASURES

Goal 1. Ensure that current year personal resident tax returns received between mid January and the first week in April, requesting a refund, both paper and electronic, are processed promptly.

Objective 1.1 90% of current year, paper-filed personal resident returns received during the income tax filing season are processed and refunds are issued within 10 business days of the date the returns were received.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of paper returns received | 1,387,735 | 1,306,645 | 1,207,735 | 1,070,888 |
| Output: Number of refunds issued on paper returns | 841,139 | 763,026 | 667,913 | 631,824 |
| Outcome: Percentage of paper returns processed within 10 business days | 85.2% | 84.4% | 90.0% | 90.0% |

Objective 1.2 95% of current year electronically filed returns are processed and refunds are issued within 2 business days of the date the returns were received.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of electronically filed returns | 1,234,568 | 1,353,976 | 1,493,828 | 1,643,211 |
| Output: Number of refunds from electronic returns | 1,034,887 | 1,119,812 | 1,254,815 | 1,363,865 |
| Outcome: Percentage of electronically filed returns processed within 2 business days | 97.2% | 97.2% | 95.0% | 95.0% |

Goal 2. Ensure that all correspondence received during the fiscal year, both paper and e-mail, is answered promptly.

Objective 2.1 95% of paper correspondence is logged and responded to within an average of eight (8) business days or less from the time the correspondence is received.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of letters received | 3,763 | 5,047 | 5,300 | 5,565 |
| Outcome: Average days to respond to paper correspondence | 4.7 | 7.9 | 8 | 8 |

COMPTROLLER OF MARYLAND

E00A04.01 REVENUE ADMINISTRATION - REVENUE ADMINISTRATION DIVISION (Continued)

Objective 2.2 97% of e-mail transmissions are responded to within an average of two business days or less from the time the e-mail transmissions were received.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of e-mails received | 18,575 | 28,253 | 31,078 | 34,186 |
| Outcome: Average days to respond to e-mail correspondence | 1 | 1 | 1 | 1 |

Goal 3. Ensure telephone inquires received during the fiscal year are answered timely.

Objective 3.1 Telephone inquiries are answered within an average of ninety (90) seconds or less of the individual being placed in the hold queue.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of telephone calls received | 352,905 | 372,204 | 409,424 | 450,367 |
| Outcome: Average number of seconds taxpayers are in hold queue before call taken | 84 | 90 | 90 | 90 |

COMPTROLLER OF MARYLAND

REVENUE ADMINISTRATION DIVISION

E00A04.01 REVENUE ADMINISTRATION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 374.80 | 370.80 | 370.80 |
| Number of Contractual Positions..... | 2.00 | 2.00 | 4.00 |
| 01 Salaries, Wages and Fringe Benefits..... | 21,087,236 | 21,249,681 | 23,061,704 |
| 02 Technical and Special Fees..... | 63,017 | 71,652 | 151,389 |
| 03 Communication..... | 1,899,795 | 1,891,472 | 1,989,508 |
| 04 Travel..... | 36,653 | 35,001 | 38,401 |
| 06 Fuel and Utilities..... | 7,223 | 8,461 | 8,081 |
| 07 Motor Vehicle Operation and Maintenance | 4,680 | | |
| 08 Contractual Services..... | 2,952,478 | 2,933,594 | 3,687,981 |
| 09 Supplies and Materials | 1,145,117 | 1,026,116 | 1,187,351 |
| 10 Equipment—Replacement | 408,345 | 326,268 | 343,108 |
| 11 Equipment—Additional..... | 11,284 | | |
| 13 Fixed Charges..... | 316,137 | 329,319 | 337,286 |
| 14 Land and Structures..... | 59,544 | | |
| Total Operating Expenses..... | 6,841,256 | 6,550,231 | 7,591,716 |
| Total Expenditure | 27,991,509 | 27,871,564 | 30,804,809 |
| Original General Fund Appropriation..... | 31,689,899 | 25,823,749 | |
| Transfer of General Fund Appropriation..... | -5,444,577 | 253,055 | |
| Total General Fund Appropriation..... | 26,245,322 | 26,076,804 | |
| Less: General Fund Reversion/Reduction..... | 44,402 | | |
| Net General Fund Expenditure..... | 26,200,920 | 26,076,804 | 28,825,665 |
| Special Fund Expenditure..... | 1,790,589 | 1,794,760 | 1,979,144 |
| Total Expenditure | 27,991,509 | 27,871,564 | 30,804,809 |
| Special Fund Income: | | | |
| E00352 Used Tire Fee | 3,108 | | |
| E00353 Admissions and Amusement Tax..... | 537,378 | 550,265 | 647,243 |
| E00362 Corporate Income Tax..... | 350,871 | 353,661 | 399,335 |
| E00381 Motor Fuel Tax..... | 856,580 | 826,140 | 863,682 |
| swf309 Chesapeake Bay Restoration Fund..... | 42,652 | 64,694 | 68,884 |
| Total | 1,790,589 | 1,794,760 | 1,979,144 |

COMPTROLLER OF MARYLAND

E00A04.02 MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS - REVENUE ADMINISTRATION DIVISION

PROGRAM DESCRIPTION

This program identifies defined, current Major Information Technology Development Projects in the Comptroller of Maryland.

COMPTROLLER OF MARYLAND

REVENUE ADMINISTRATION DIVISION

E00A04.02 MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--------------------------------|----------------|-----------------------|-------------------|
| 08 Contractual Services | | 822,885 | 866,005 |
| Total Operating Expenses | | 822,885 | 866,005 |
| Total Expenditure | | 822,885 | 866,005 |
| Special Fund Expenditure | | 822,885 | 866,005 |

Special Fund Income:

| | | | |
|---|--|---------|---------|
| E00353 Admissions and Amusement Tax | | | 225,000 |
| E00354 Unclaimed Property | | | 75,000 |
| E00355 Revenue Collections of Outside Agencies | | | 250,000 |
| E00362 Corporate Income Tax | | | 135,000 |
| E00381 Motor Fuel Tax | | 150,000 | 181,005 |
| F50A01 Major Information Technology Development Projects | | 672,885 | |
| Total | | 822,885 | 866,005 |

COMPTROLLER OF MARYLAND

E00A05.01 COMPLIANCE ADMINISTRATION - COMPLIANCE DIVISION

PROGRAM DESCRIPTION

The Compliance Division is responsible for the enforcement of all tax laws administered by the Comptroller and for administering the Uniform Disposition of Unclaimed Property. Primary functions include auditing, collections, and various discovery activities. In conjunction with these activities, the division handles the levying of assessments, tax appeals, and legal enforcement.

MISSION

To encourage compliance with tax laws through aggressive, equitable and compassionate enforcement activities. All taxpayers will be treated fairly and will receive prompt courteous service.

VISION

All individuals and businesses will pay their fair share of taxes, allowing Maryland to provide excellent services to its citizens and promoting economic development through uniformly applied tax laws.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Maximize collection of past due taxes.

Objective 1.1 Notify all taxpayers of past due amounts within 60 days of case first entering collection system for active collection.

Objective 1.2 Establish appropriate payment plans, file liens, garnish salaries, and attach assets when necessary.

| Performance Measures | 2006 | 2007 | 2008 | 2009 |
|--|-------------|-------------|-------------|-------------|
| | Actual | Actual | Estimated | Estimated |
| Input: Number of active delinquent individual income tax cases as of 6/30 | 102,810 | 107,356 | 105,000 | 119,000 |
| Number of active delinquent business tax cases as of 6/30 | 30,489 | 31,400 | 30,000 | 30,000 |
| Output: Number of payment agreements entered | 41,622 | 41,954 | 45,000 | 51,000 |
| Number of cases certified to IRS for offset | *69,317 | 75,674 | 80,000 | 90,000 |
| Number of tax liens filed | *39,210 | 42,814 | 45,000 | 51,000 |
| Number of salary garnishments filed | *14,091 | 11,031 | 15,000 | 17,000 |
| Number of bank attachments filed | 26,781 | 23,561 | 30,000 | 31,000 |
| Outcome: Dollars collected on delinquent income tax cases | 171,312,691 | 172,305,174 | 175,000,000 | 187,000,000 |
| Dollars collected on delinquent business tax cases | 179,787,709 | 233,243,469 | 200,000,000 | 201,500,000 |

Note: *Incorrect numbers in the 2008 Budget Book have been corrected.

COMPTROLLER OF MARYLAND

E00A05.01 COMPLIANCE ADMINISTRATION - COMPLIANCE DIVISION (Continued)

Goal 2. Encourage voluntary compliance and identify non-compliant taxpayers through various discovery activities and an efficient and effective business tax audit program.

Objective 2.1 Use federal tax data as well as data from various other sources to identify individuals and businesses not in compliance with Maryland tax laws, beginning each program within 120 days of the last extension period or 120 days of notification by IRS.

Objective 2.2 Maintain a balanced audit program to provide coverage of all tax types and business activities throughout the various regions of the state.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Estimated number of business tax accounts as of 6/30 | 250,000 | 250,000 | 250,000 | 250,000 |
| Output: Number of business tax audits and investigations | 1,541 | 1,428 | 1,400 | 1,475 |
| Dollars assessed for business tax audits (millions) | \$134.9 | \$127.5 | \$125.0 | \$128.0 |
| Percent of auditors (employed for at least 18 months) cross trained | 89% | 84% | 85% | 85% |
| Dollars assessed on business tax discovery activities | 19,853,333 | 3,103,414 | 3,500,000 | 3,500,000 |
| Dollars assessed for individual income tax (millions) | \$151.6 | \$103.7 | \$132.0 | \$156.0 |
| Quality: Percent of business tax accounts audited or investigated | *0.6% | 0.6% | 0.6% | 0.6% |

Goal 3. Identify unclaimed property and present it to the rightful owners.

Objective 3.1 Identify the holders of unclaimed property and obtain reports listing the properties and their owners.

Objective 3.2 Participate in programs to locate owners.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of unclaimed property holder reports received | 11,318 | 15,457 | 16,000 | 16,000 |
| Output: Number of notices sent to owners | 73,733 | 96,915 | 100,000 | 100,000 |
| Number of unclaimed property claims paid | 41,777 | 39,741 | 40,000 | 40,000 |
| Dollars of unclaimed property reported (millions) | \$140.5 | \$115.6 | \$120.0 | \$120.0 |
| Outcome: Dollars of unclaimed property paid to owners (millions) | \$50.9 | \$46.4 | \$46.7 | \$46.7 |
| Quality: Percent of names added to system within 90 days | 94% | 97% | 98% | 98% |

Note: *Incorrect number in the 2008 Budget Book has been corrected.

COMPTROLLER OF MARYLAND

COMPLIANCE DIVISION

E00A05.01 COMPLIANCE ADMINISTRATION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 349.60 | 348.60 | 369.10 |
| Number of Contractual Positions | 23.00 | 24.00 | 24.00 |
| 01 Salaries, Wages and Fringe Benefits | 19,915,963 | 20,337,567 | 23,095,360 |
| 02 Technical and Special Fees | 730,634 | 690,735 | 703,193 |
| 03 Communication | 778,451 | 875,510 | 917,523 |
| 04 Travel | 314,923 | 274,430 | 345,075 |
| 07 Motor Vehicle Operation and Maintenance | 83,739 | 109,414 | 80,905 |
| 08 Contractual Services | 2,494,044 | 3,020,711 | 3,033,550 |
| 09 Supplies and Materials | 233,244 | 204,271 | 277,025 |
| 10 Equipment—Replacement | 417,035 | 264,785 | 133,725 |
| 11 Equipment—Additional | 3,483 | 15,000 | 126,120 |
| 13 Fixed Charges | 111,292 | 108,999 | 118,819 |
| 14 Land and Structures | 21,135 | 15,000 | 25,625 |
| Total Operating Expenses | 4,457,346 | 4,888,120 | 5,058,367 |
| Total Expenditure | 25,103,943 | 25,916,422 | 28,856,920 |
| Original General Fund Appropriation | 20,554,894 | 18,268,410 | |
| Transfer of General Fund Appropriation | -2,414,591 | 214,138 | |
| Total General Fund Appropriation | 18,140,303 | 18,482,548 | |
| Less: General Fund Reversion/Reduction | 389 | | |
| Net General Fund Expenditure | 18,139,914 | 18,482,548 | 21,006,958 |
| Special Fund Expenditure | 6,964,029 | 7,433,874 | 7,849,962 |
| Total Expenditure | 25,103,943 | 25,916,422 | 28,856,920 |

Special Fund Income:

| | | | |
|--|-----------|-----------|-----------|
| E00352 Used Tire Fee | 72,488 | 67,295 | 72,324 |
| E00353 Admissions and Amusement Tax | 1,253,273 | 1,587,968 | 1,536,928 |
| E00354 Unclaimed Property | 3,160,932 | 3,283,441 | 3,587,946 |
| E00355 Revenue Collections of Outside Agencies | 849,030 | 1,039,750 | 1,023,308 |
| E00362 Corporate Income Tax | 151,350 | 174,907 | 169,204 |
| E00372 Cigarette Licensing Fees | 72,849 | 70,672 | 53,892 |
| E00381 Motor Fuel Tax | 1,404,107 | 1,209,841 | 1,406,360 |
| Total | 6,964,029 | 7,433,874 | 7,849,962 |

COMPTROLLER OF MARYLAND

E00A06.01 FIELD ENFORCEMENT ADMINISTRATION – FIELD ENFORCEMENT DIVISION

PROGRAM DESCRIPTION

The Field Enforcement Division is the enforcement arm of the Comptroller of Maryland. It is comprised of four sections – the Enforcement Agents, the Inspectors, the State License Bureau and the Motor Fuel Testing Lab. The Enforcement Agents and Inspectors are responsible for the detection and enforcement of the revenue laws relating to alcoholic beverages, cigarette taxes, motor fuel and sales and use taxes. The tasks performed to complete this function include conducting investigations, arresting violators, and performing compliance inspections for proper licenses. The State License Bureau is responsible for the issuance of over 85,000 business licenses and coordinating license issues with the clerk of the courts in all counties. The Motor Fuel Lab is responsible for testing motor fuel to ensure proper quality fuel is sold to consumers across the state. They are also responsible for testing alcohol.

MISSION

Pursue all legal and reasonable means to identify and collect all revenue due to the Comptroller of Maryland as provided by the Maryland Constitution and statutes as enacted by the General Assembly.

VISION

To secure voluntary compliance to the revenue laws of the State through a program of enforcement and education, maximizing state revenue while fostering fair tax treatment for Maryland businesses and individuals.

KEY GOALS, OBJECTIVES AND PERFORMANCE MEASURES

Goal 1. Strict enforcement of laws pertaining to untaxed cigarettes to deter illegal cigarettes from coming into the State and to decrease lost revenues.

Objective 1.1 Conduct importation and interdiction initiatives to increase seizures of cigarettes by 3% over the prior year.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Number of arrests | 160 | 72 | 84 | 84 |
| Number of untaxed cigarette packs confiscated | 184,990 | 50,392 | 51,900 | 51,900 |

Goal 2. Strict enforcement of Alcoholic Beverage Laws of the State of Maryland.

Objective 2.1 Increase inspections to deter violations of Maryland’s Alcoholic Beverage Laws.

| | 2006 | 2007 | 2008 | 2009 |
|--------------------------------------|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Number of inspections | 1,614 | 2,312 | 2,409 | 2,409 |
| Number of alcohol arrests | 87 | 73 | 82 | 82 |

Goal 3. Ensure that Maryland’s motor fuels meet the highest quality standards

Objective 3.1 Increase inspection and lab analysis of motor fuels available in the State by 4% each year.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Number of motor fuel samples collected | 11,039 | 14,521 | 15,100 | 15,100 |
| Number of sample violations | 232 | 241 | 290 | 290 |

Goal 4. To encourage businesses to obtain and renew the proper licenses required by the State of Maryland.

Objective 4.1 Increase inspections to decrease the number of delinquent business licenses by 4% over the prior year.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Number of licenses administered | 97,716 | 96,627 | 95,650 | 95,650 |
| Number of delinquent licenses | 8,803 | 8,367 | 8,745 | 8,745 |
| Number of citations issued for license violations | 2,410 | 2,247 | 2,285 | 2,285 |

COMPTROLLER OF MARYLAND

FIELD ENFORCEMENT DIVISION

E00A06.01 FIELD ENFORCEMENT ADMINISTRATION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 54.00 | 54.00 | 54.00 |
| Number of Contractual Positions | .25 | | |
| 01 Salaries, Wages and Fringe Benefits | 3,830,594 | 3,852,817 | 4,138,294 |
| 02 Technical and Special Fees | 13,303 | 14,000 | 6,850 |
| 03 Communication | 48,386 | 37,500 | 52,500 |
| 04 Travel | 6,952 | 7,000 | 10,050 |
| 06 Fuel and Utilities | 78,982 | 67,392 | 71,595 |
| 07 Motor Vehicle Operation and Maintenance | 299,874 | 348,636 | 294,774 |
| 08 Contractual Services | 25,203 | 49,160 | 51,950 |
| 09 Supplies and Materials | 68,792 | 124,850 | 86,750 |
| 10 Equipment—Replacement | 95,726 | 76,757 | 157,888 |
| 11 Equipment—Additional | 63,064 | 80,200 | 29,000 |
| 13 Fixed Charges | 103,432 | 103,998 | 114,072 |
| 14 Land and Structures | 36,114 | 1,250 | 1,400 |
| Total Operating Expenses | 826,525 | 896,743 | 869,979 |
| Total Expenditure | 4,670,422 | 4,763,560 | 5,015,123 |
| Original General Fund Appropriation | | | |
| Transfer of General Fund Appropriation | 2,209,269 | 2,244,431 | |
| Net General Fund Expenditure | 2,209,269 | 2,244,431 | 2,540,335 |
| Special Fund Expenditure | 2,461,153 | 2,519,129 | 2,474,788 |
| Total Expenditure | 4,670,422 | 4,763,560 | 5,015,123 |
| Special Fund Income: | | | |
| E00381 Motor Fuel Tax | 2,461,153 | 2,519,129 | 2,474,788 |

COMPTROLLER OF MARYLAND

E00A07.01 MOTOR-FUEL, ALCOHOL AND TOBACCO TAX ADMINISTRATION – MOTOR-FUEL, ALCOHOL AND TOBACCO TAX DIVISION

PROGRAM DESCRIPTION

The Motor-fuel, Alcohol and Tobacco Tax Regulatory Division (MATT) is comprised of two combined bureaus: the Alcohol and Tobacco Tax Bureau and the Motor Fuel Tax Bureau. The Alcohol and Tobacco Tax Bureau administers laws and regulations pertaining to the manufacture, storage, transportation, sale and distribution of alcoholic beverages and tobacco, and collects the excise taxes. The tasks performed to complete this function include issuing licenses and permits, maintaining credit control lists, monitoring activities conducted under the licenses including tax compliance. The Motor Fuel Tax Bureau functions under the provisions of Titles 1, 2, 9 and 13 of the Tax General Article and Titles 1 and 10 of the Business Regulation Article. In accord with these Articles, the Motor Fuel Tax Bureau administers the motor carrier (IFTA) and motor fuel taxes, and the motor fuel and lubricants laws.

MISSION

MATT serves the citizens of Maryland by administering the laws governing the manufacture, sale, storage, transportation, distribution, and promotion of motor-fuel, alcohol and tobacco products and to collect the respective revenue due the Comptroller of Maryland under the Maryland Constitution and the statutes enacted by the General Assembly.

VISION

MATT will foster a harmonious relationship with the Maryland businesses and taxpayers engaged in the industries it licenses and regulates, and will secure voluntary compliance with the revenue laws of the State through education combined with equitable application of the laws and regulations affecting these industries.

KEY GOALS, OBJECTIVES AND PERFORMANCE MEASURES

Goal 1. Efficiently and effectively collect motor-fuel, alcohol and tobacco taxes through electronic payments.

Objective 1.1 To receive greater than 75% of revenue through electronic means.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Motor-fuel revenue received (millions of dollars) | *\$781.4 | \$776.4 | \$780.0 | \$782.0 |
| Alcohol revenue received | \$28.0 | \$28.8 | \$29.6 | \$30.2 |
| Tobacco revenue received | *\$280.0 | \$277.5 | \$275.0 | \$275.0 |
| Efficiency: Total percent motor-fuel revenue received by EFT | *93.9% | 93.9% | 94.0% | 94.0% |
| Total percent alcohol revenue received by EFT | *79.9% | 73.5% | 75.0% | 78.0% |
| Total percent tobacco revenue received by EFT | *88.9% | 86.9% | 87.0% | 87.0% |

Goal 2. To provide timely processing of alcohol, tobacco, and motor-fuel tax returns.

Objective 2.1 To process 90 % of all alcohol and tobacco returns through posting within 25 days of receipt

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Number of alcohol returns posted | 3,762 | 4,336 | 4,400 | 4,400 |
| Number of tobacco returns posted | 3,402 | 3,382 | 3,375 | 3,375 |
| Efficiency: Percent alcohol returns posted within 25 days | ** | ** | 90% | 90% |
| Percent tobacco returns posted within 25 days | ** | ** | 90% | 90% |

Objective 2.2 To review 90% of motor-fuel tax returns processed for cross-checking gallons within 30 days of processing.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of motor fuel tax returns to review | 883 | 867 | 870 | 870 |
| Efficiency: Percent of motor fuel tax returns reviewed | ** | ** | 90% | 90% |

Note: * Data has been revised from cash basis of accounting to modified accrual basis.

** New measurement for which data is not available.

COMPTROLLER OF MARYLAND

MOTOR FUEL, ALCOHOL AND TOBACCO TAX DIVISION

E00A07.01 MOTOR FUEL, ALCOHOL AND TOBACCO TAX ADMINISTRATION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 34.00 | 34.00 | 34.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,282,412 | 2,351,590 | 2,525,903 |
| 02 Technical and Special Fees | 523 | 2,000 | 750 |
| 03 Communication | 61,417 | 60,000 | 52,500 |
| 04 Travel | 12,521 | 13,000 | 11,400 |
| 07 Motor Vehicle Operation and Maintenance | 360 | | |
| 08 Contractual Services | 275,301 | 190,865 | 220,700 |
| 09 Supplies and Materials | 239,106 | 309,273 | 300,675 |
| 10 Equipment—Replacement | 30,858 | 36,757 | 26,038 |
| 11 Equipment—Additional | 342 | 11,200 | 3,500 |
| 13 Fixed Charges | 108,491 | 109,502 | 119,321 |
| 14 Land and Structures | 36,114 | 1,250 | 1,400 |
| Total Operating Expenses | 764,510 | 731,847 | 735,534 |
| Total Expenditure | 3,047,445 | 3,085,437 | 3,262,187 |
| Original General Fund Appropriation | 3,766,110 | 3,460,514 | |
| Transfer of General Fund Appropriation | -2,541,434 | -2,232,544 | |
| Net General Fund Expenditure | 1,224,676 | 1,227,970 | 1,317,835 |
| Special Fund Expenditure | 1,822,769 | 1,857,467 | 1,944,352 |
| Total Expenditure | 3,047,445 | 3,085,437 | 3,262,187 |
| Special Fund Income: | | | |
| E00372 Cigarette Licensing Fees | 225,425 | 260,465 | 251,108 |
| E00381 Motor Fuel Tax | 1,597,344 | 1,597,002 | 1,693,244 |
| Total | 1,822,769 | 1,857,467 | 1,944,352 |

COMPTROLLER OF MARYLAND

E00A09.01 PAYROLL MANAGEMENT – CENTRAL PAYROLL BUREAU

PROGRAM DESCRIPTION

Section 6-401 of the State Personnel and Pensions Article provides for a Central Payroll Bureau. The Bureau issues approximately 135,000 payroll checks and direct deposits, on a bi-weekly basis, for 425 payrolls in three separate payroll systems.

MISSION

To provide quality payroll services in the issuance of paychecks/deposit advices and W-2 wage statements for all permanent and contractual employees of all branches of State government. Provide competent and friendly support services related to the administration of voluntary and mandatory payroll deductions, subsidies and taxes.

VISION

Paperless payroll systems whereby employees, state agencies, and deduction sponsors submit and receive pay records and/or deduction data electronically; historical records are desktop accessible to the Bureau staff, and where appropriate, to state agencies and individual state employees. Direct deposit payments are maximized.

KEY GOALS, OBJECTIVES AND PERFORMANCE MEASUREMENT

Goal 1. Process payroll, issue paychecks/deposit advices and wage statements on time for all employees.

Objective 1.1 Process according to pre-established schedules, 100% of authorized and valid pay transactions received.

| | 2006 | 2007 | 2008 | 2009 |
|---|-----------|-----------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Number of checks and deposit advices issued | 2,688,303 | 2,721,354 | 2,750,000 | 2,785,000 |
| Outcome: Percent of pay transactions processed according to schedule | 99% | 100% | 100% | 100% |

Objective 1.2 Make available, at the earliest possible date, all annual wage statements (form W-2) for state employees.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------|---------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Annual income tax statements issued (W-2's) | 139,277 | 140,643 | 142,000 | 142,000 |
| Outcome: Percent of W-2's available to employees before the legal deadline | 100% | 100% | 100% | 100% |

Goal 2. Maximize use of electronic and automated transactions for the submission of personnel actions, employee deduction authorizations, and agency payroll certifications.

Objective 2.1 Introduce and strive for 100% participation of on-line entry of exception pay data and for the replacement of hard copy transactions to electronic and file generated transactions wherever an appropriate infrastructure for exchange exists and document maintenance requirements permit.

| | 2006 | 2007 | 2008 | 2009 |
|---|------------|------------|------------|------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Annual payroll deductions meeting objective 2.1 criteria | 14,764,438 | 15,188,498 | 14,810,000 | 15,000,000 |
| Total number of active (paid) employees at the end of the year | 105,965 | 107,946 | 109,926 | 111,943 |
| Number of active (paid) regular employees at end of the year | 63,071 | 64,144 | 64,000 | 64,000 |
| Output: Percent of regular and contractual system employees paid via on line entry | 100% | 100% | 100% | 100% |
| Outcome: Percent of deductions established via electronic interface | 89.37% | 88.36% | 88.5% | 88.8% |
| Percent of personnel actions received via electronic interface | 77% | 77% | 77% | 79% |
| Number of active (paid) contractual employees end of year | 8,710 | 8,659 | 8,600 | 8,500 |

COMPTROLLER OF MARYLAND

CENTRAL PAYROLL BUREAU

E00A09.01 PAYROLL MANAGEMENT

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 34.10 | 34.10 | 34.10 |
| 01 Salaries, Wages and Fringe Benefits | 2,097,004 | 2,143,806 | 2,362,411 |
| 02 Technical and Special Fees | 1,916 | | |
| 03 Communication | 13,575 | 20,500 | 19,500 |
| 04 Travel | 9,859 | 20,500 | 12,500 |
| 07 Motor Vehicle Operation and Maintenance | 360 | | |
| 08 Contractual Services | 64,650 | 105,425 | 98,400 |
| 09 Supplies and Materials | 86,331 | 91,456 | 81,650 |
| 10 Equipment—Replacement | 7,090 | 7,700 | 18,041 |
| 11 Equipment—Additional | 5,849 | | |
| 13 Fixed Charges | 3,579 | 4,390 | 4,230 |
| 14 Land and Structures | 36,591 | 1,500 | 3,000 |
| Total Operating Expenses | 227,884 | 251,471 | 237,321 |
| Total Expenditure | 2,326,804 | 2,395,277 | 2,599,732 |
| Original General Fund Appropriation | 3,681,882 | 2,359,822 | |
| Transfer of General Fund Appropriation | -1,352,950 | 35,455 | |
| Total General Fund Appropriation | 2,328,932 | 2,395,277 | |
| Less: General Fund Reversion/Reduction | 2,128 | | |
| Net General Fund Expenditure | 2,326,804 | 2,395,277 | 2,599,732 |

COMPTROLLER OF MARYLAND

SUMMARY OF INFORMATION TECHNOLOGY DIVISION

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Total Number of Authorized Positions..... | 146.50 | 145.50 | 144.50 |
| Total Number of Contractual Positions..... | 1.30 | 2.47 | 1.80 |
| Salaries, Wages and Fringe Benefits..... | 10,656,502 | 11,155,862 | 11,850,439 |
| Technical and Special Fees..... | 90,620 | 130,986 | 125,235 |
| Operating Expenses..... | 16,580,356 | 18,668,579 | 18,321,185 |
| Original General Fund Appropriation..... | | 12,329,086 | |
| Transfer/Reduction..... | 11,363,920 | 11,195 | |
| Net General Fund Expenditure..... | 11,363,920 | 12,340,281 | 12,427,218 |
| Special Fund Expenditure..... | 1,644,208 | 1,696,072 | 1,701,547 |
| Reimbursable Fund Expenditure..... | 14,319,350 | 15,919,074 | 16,168,094 |
| Total Expenditure..... | 27,327,478 | 29,955,427 | 30,296,859 |

COMPTROLLER OF MARYLAND

E00A10.01 ANNAPOLIS DATA CENTER OPERATIONS - INFORMATION TECHNOLOGY DIVISION

PROGRAM DESCRIPTION

The Annapolis Data Center Operations (ADC) - Information Technology Division (ITD) provides mainframe computer services for its parent agency, the Comptroller of Maryland, as well as many other State agencies. The ADC's operational costs are fully reimbursed from its customers via charges for computer usage and services rendered. ADC is the largest of the five mainframe data centers in the Maryland State government. Some of the applications supported by the ADC include the Maryland State Integrated Tax (SMART) System, the State Payroll System, the Maryland State Financial Management and Information System (FMIS), and Medicaid.

MISSION

The mission of the ADC is to provide mainframe computer processing services and online connectivity for the ADC's customer agencies.

VISION

The ADC mainframe will be available virtually 100% of the time. Information stored on the ADC mainframe will be seamlessly available for Web and LAN applications.

KEY GOALS, OBJECTIVES AND PERFORMANCE MEASURES

Goal 1. Continue to provide efficient reliable service to Annapolis Data Center customer agencies while meeting established goals.

Objective 1.1 ADC mainframe computer available for customer processing at least 98% of the time (24 hrs. a day, 7 days a week).

| | 2006 | 2007 | 2008 | 2009 |
|---|--------|--------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Percent of hours the mainframe system was available | 99.66 | 99.63 | 98.00 | 98.00 |

Objective 1.2 Maintain a three second or less internal response time for 98% of all Customer Information Control System online transactions.

| | 2006 | 2007 | 2008 | 2009 |
|---|--------|--------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Percent of transactions three seconds or less | 99.85 | 100.00 | 100.00 | 100.00 |

COMPTROLLER OF MARYLAND

INFORMATION TECHNOLOGY DIVISION

E00A10.01 ANNAPOLIS DATA CENTER OPERATIONS

Appropriation Statement:

| | 2007 Actual | 2008 Estimated | 2009 Estimated |
|--|----------------|-------------------|-------------------|
| Number of Authorized Positions | 76.25 | 78.50 | 77.50 |
| Number of Contractual Positions | 1.00 | 1.14 | .55 |
| 01 Salaries, Wages and Fringe Benefits | 5,216,492 | 5,551,737 | 6,084,976 |
| 02 Technical and Special Fees | 67,459 | 78,032 | 42,738 |
| 03 Communication..... | 98,979 | 92,992 | 93,467 |
| 04 Travel..... | 19,731 | 44,820 | 45,140 |
| 07 Motor Vehicle Operation and Maintenance | 13,947 | 9,200 | 23,708 |
| 08 Contractual Services | 8,049,665 | 8,193,286 | 7,493,404 |
| 09 Supplies and Materials | 184,988 | 317,461 | 298,050 |
| 10 Equipment—Replacement | 168,574 | 892,586 | 1,401,856 |
| 11 Equipment—Additional | 229,584 | 459,268 | 371,200 |
| 13 Fixed Charges | 236,102 | 264,692 | 297,965 |
| 14 Land and Structures..... | 20,935 | | |
| Total Operating Expenses..... | 9,022,505 | 10,274,305 | 10,024,790 |
| Total Expenditure | 14,306,456 | 15,904,074 | 16,152,504 |
| Reimbursable Fund Expenditure | 14,306,456 | 15,904,074 | 16,152,504 |

Reimbursable Fund Income:

| | | | |
|--|--------|--------|--------|
| B75A01 Department of Legislative Services | 10,690 | 42,800 | 42,800 |
| C00A00 Judiciary | 2,671 | 10,000 | 10,000 |
| C80B00 Office of the Public Defender | 5,949 | 5,500 | 5,500 |
| C81C00 Office of the Attorney General | 2,195 | 2,500 | 2,500 |
| C82D00 Office of the State Prosecutor..... | 110 | 200 | 200 |
| C85E00 Maryland Tax Court..... | 10 | 50 | 50 |
| C90G00 Public Service Commission | 976 | 600 | 600 |
| C91H00 Office of People's Counsel..... | 297 | 1,800 | 1,800 |
| C94I00 Subsequent Injury Fund | 741 | 1,000 | 1,000 |
| C98F00 Workers' Compensation Commission..... | 1,343 | 1,250 | 1,250 |
| D05E01 Board of Public Works..... | 183 | 250 | 250 |
| D10A01 Executive Department—Governor..... | 2,639 | 9,000 | 9,000 |
| D25E03 Interagency Committee for Public School Construction..... | 294 | 400 | 400 |
| D26A07 Department of Aging..... | 1,529 | 750 | 750 |
| D27L00 Commission on Human Relations | 1,102 | 1,400 | 1,400 |
| D28A03 Maryland Stadium Authority | 2,245 | 3,500 | 3,500 |
| D30N00 Maryland Food Center Authority | 349 | 600 | 600 |
| D38I01 State Board of Elections..... | 738 | 1,000 | 1,000 |
| D40W01 Department of Planning | 1,742 | 1,600 | 1,600 |
| D50H01 Military Department Operations and Maintenance | 2,396 | 3,000 | 3,000 |
| D53T00 Maryland Institute for Emergency Medical Services Systems | 988 | 1,800 | 1,800 |
| D55P00 Department of Veterans Affairs..... | 798 | 1,000 | 1,000 |
| D60A10 State Archives..... | 1,151 | 1,600 | 1,600 |
| D80Z01 Maryland Insurance Administration | 3,419 | 3,500 | 3,500 |
| D90U00 Canal Place Preservation and Development Authority.. | 90 | 125 | 125 |
| D99A11 Office of Administrative Hearings | 1,415 | 1,500 | 1,500 |

COMPTROLLER OF MARYLAND

E00A10.01 ANNAPOLIS DATA CENTER OPERATIONS—INFORMATION TECHNOLOGY DIVISION

Reimbursable Fund Income:

| | | | |
|---|-------------------|-------------------|-------------------|
| E00A01 Office of the Comptroller | 5,214,960 | 5,822,052 | 6,051,127 |
| E00902 Misc. Agencies and Adjustments | 3,079 | | |
| E20B01 Office of the State Treasurer | 3,185 | 1,000 | 1,000 |
| E50C00 State Department of Assessments and Taxation | 1,392,908 | 1,600,000 | 1,600,000 |
| E75D00 State Lottery Agency | 1,978 | 2,000 | 2,000 |
| F10A01 Department of Budget and Management | 2,506,443 | 3,196,647 | 3,216,002 |
| F10A02 DBM-Office of Personnel Services and Benefits | 100,649 | 100,000 | 100,000 |
| G20J01 Maryland State Retirement and Pension Systems | 413,933 | 410,000 | 410,000 |
| G50L00 Teachers and State Employees Supplemental Retirement Plans | 290 | 100 | 100 |
| H00A01 Department of General Services | 32,900 | 30,000 | 30,000 |
| J00A01 Department of Transportation | 15,701 | 25,000 | 25,000 |
| K00A01 Department of Natural Resources | 154,212 | 150,000 | 150,000 |
| L00A11 Department of Agriculture | 5,240 | 8,000 | 8,000 |
| M00A01 Department of Health and Mental Hygiene | 596,415 | 625,000 | 625,000 |
| M00Q01 DHMH-Medical Care Programs Administration | 2,251,266 | 2,250,000 | 2,250,000 |
| N00A01 Department of Human Resources | 273,760 | 225,000 | 225,000 |
| P00A01 Department of Labor, Licensing, and Regulation | 921,077 | 990,000 | 990,000 |
| Q00A01 Department of Public Safety and Correctional Services | 100,335 | 100,000 | 100,000 |
| R00A01 State Department of Education-Headquarters | 44,987 | 60,000 | 60,000 |
| R13M00 Morgan State University | 1,142 | 1,400 | 1,400 |
| R14D00 St. Mary's College of Maryland | 619 | 500 | 500 |
| R15P00 Maryland Public Broadcasting Commission | 7,743 | 6,000 | 6,000 |
| R30B22 USM-College Park Campus | 8,467 | 8,500 | 8,500 |
| R30B23 USM-Bowie State University | 572 | 1,000 | 1,000 |
| R30B24 USM-Towson University | 360 | 400 | 400 |
| R30B26 USM-Frostburg State University | 144 | 200 | 200 |
| R30B27 USM-Coppin State University | 282 | 400 | 400 |
| R30B28 USM-University of Baltimore | 1,090 | 450 | 450 |
| R30B29 USM-Salisbury State University | 203 | 300 | 300 |
| R60H00 College Savings Plans of Maryland | 285 | 400 | 400 |
| R62I00 Maryland Higher Education Commission | 2,247 | 2,400 | 2,400 |
| R95C00 Baltimore City Community College | 16,289 | 18,000 | 18,000 |
| R99E01 Maryland School for the Deaf—Frederick Campus | 9,376 | 12,500 | 12,500 |
| S00A20 Department of Housing and Community Development | 54,902 | 42,000 | 42,000 |
| T00A00 Department of Business and Economic Development | 16,416 | 17,000 | 17,000 |
| U00A01 Maryland Department of the Environment | 31,547 | 32,000 | 32,000 |
| U10B00 Maryland Environmental Service | | 100 | 100 |
| V00D01 Department of Juvenile Services | 38,897 | 34,000 | 34,000 |
| W00A01 Maryland State Police | 36,497 | 35,000 | 35,000 |
| Total | 14,306,456 | 15,904,074 | 16,152,504 |

COMPTROLLER OF MARYLAND

E00A10.02 COMPTROLLER IT SERVICES - INFORMATION TECHNOLOGY DIVISION

PROGRAM DESCRIPTION

The Comptroller IT Services - Information Technology Division (ITD) is responsible for the overall management and direction of the Information Technology efforts of the Comptroller of Maryland. This program supports the automated mainframe computer applications and Web development initiatives of the Comptroller's Office. This program also provides Information Technology Services to the Registers of Wills offices throughout the State. This program provides the technical expertise to analyze, design, develop, implement and maintain the information technology solutions that support the business needs of the Comptroller of Maryland and provides enhanced services to Maryland taxpayers. The skills used to provide these services cover a broad range including systems analysis, project planning, programming, project management and ongoing production support.

MISSION

This program's mission is to provide technology management and support to all divisions and units of the Comptroller's Office and Registers of Wills offices throughout the State.

VISION

Our customers will have instantaneous, around-the-clock access to all tax information and services online. All financial transactions with our customers will be performed online. Our business processes will incorporate technology seamlessly, so that all processes are performed swiftly, efficiently, and with substantial cost savings. Instead of performing manual, repetitive tasks, our employees will spend their time and effort providing services to our customers and looking for new ways to improve the services we provide to our customers.

KEY GOALS, OBJECTIVES AND PERFORMANCE MEASURES

Goal 1. Utilize new technologies, techniques, and products to improve efficiency, productivity, and customer service.

Objective 1.1 Develop and maintain a Comptroller Web site for Maryland's citizens, businesses, and tax professionals that provides useful information and services related to the Comptroller's tax and regulatory duties.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------|---------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Tax forms and publications downloaded (millions) | 7.03 | 7.33 | 7.40 | 7.50 |
| Unclaimed property searches (millions) | 1.65 | 0.69 | 0.70 | 0.71 |
| Internet tax filings | 483,361 | 606,444 | 625,000 | 640,000 |

Objective 1.2 Achieve and maintain 90% customer satisfaction with the Comptroller's web-based services.

| | 2006 | 2007 | 2008 | 2009 |
|---|--------|--------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Percent of surveyed customers who were "satisfied" or very satisfied" with the Comptroller's web-based services | * | * | 75 | 80 |

Note: * New measurement for which data is not available.

COMPTROLLER OF MARYLAND

INFORMATION TECHNOLOGY DIVISION

E00A10.02 COMPTROLLER IT SERVICES

Appropriation Statement:

| | 2007 Actual | 2008 Estimated | 2009 Estimated |
|--|-------------------|-------------------|-------------------|
| Number of Authorized Positions | 70.25 | 67.00 | 67.00 |
| Number of Contractual Positions | .30 | 1.33 | 1.25 |
| 01 Salaries, Wages and Fringe Benefits | 5,440,010 | 5,604,125 | 5,765,463 |
| 02 Technical and Special Fees | 23,161 | 52,954 | 82,497 |
| 03 Communication | 761,510 | 878,607 | 902,356 |
| 04 Travel | 39,952 | 54,935 | 53,388 |
| 08 Contractual Services | 5,458,043 | 6,357,712 | 6,521,127 |
| 09 Supplies and Materials | 140,114 | 282,446 | 311,550 |
| 10 Equipment—Replacement | 28,545 | 126,779 | 154,488 |
| 11 Equipment—Additional | 970,391 | 361,800 | 333,202 |
| 13 Fixed Charges | 159,296 | 171,995 | 20,284 |
| 14 Land and Structures | | 160,000 | |
| Total Operating Expenses | <u>7,557,851</u> | <u>8,394,274</u> | <u>8,296,395</u> |
| Total Expenditure | <u>13,021,022</u> | <u>14,051,353</u> | <u>14,144,355</u> |
| Original General Fund Appropriation | | 12,329,086 | |
| Transfer of General Fund Appropriation | 11,363,920 | 11,195 | |
| Net General Fund Expenditure | 11,363,920 | 12,340,281 | 12,427,218 |
| Special Fund Expenditure | 1,644,208 | 1,696,072 | 1,701,547 |
| Reimbursable Fund Expenditure | 12,894 | 15,000 | 15,590 |
| Total Expenditure | <u>13,021,022</u> | <u>14,051,353</u> | <u>14,144,355</u> |

Special Fund Income:

| | | | |
|--|------------------|------------------|------------------|
| E00352 Used Tire Fee | 9,039 | 7,791 | 10,017 |
| E00353 Admissions and Amusement Tax | 231,034 | 252,450 | 294,003 |
| E00354 Unclaimed Property | 377,947 | 387,079 | 223,567 |
| E00355 Revenue Collections of Outside Agencies | 129,687 | 120,373 | 145,223 |
| E00358 Boxing and Wrestling Tax | 8,500 | 8,500 | 8,500 |
| E00362 Corporate Income Tax | 66,656 | 61,194 | 77,357 |
| E00381 Motor Fuel Tax | 816,245 | 851,195 | 935,451 |
| swf309 Chesapeake Bay Restoration Fund | 5,100 | 7,490 | 7,429 |
| Total | <u>1,644,208</u> | <u>1,696,072</u> | <u>1,701,547</u> |

Reimbursable Fund Income:

| | | | |
|--|--------|--------|--------|
| N00A01 Department of Human Resources | 12,894 | 15,000 | 15,590 |
|--|--------|--------|--------|

STATE TREASURER'S OFFICE

MISSION

The State Treasurer is responsible for the management and protection of State funds and property. In this capacity, the Treasurer selects and manages the depository facilities for State funds, issues or authorizes agents to issue payments of State funds, invests excess funds, safekeeps all State securities and investments, and provides insurance protection against sudden and unanticipated damage to State property or liability of State employees. The State Treasurer plans, prepares, and advertises State of Maryland General Obligation bond issues, and through the Capital Debt Affordability Committee reviews the size and condition of State tax-supported debt and other debt of State units on a continuing basis. The State Treasurer annually reviews the total amount of State debt that prudently may be authorized for the next fiscal year.

VISION

To make Maryland a state that maximizes its personnel and technology as complementary resources to efficiently and effectively manage cash and investments, minimize potential risks and unexpected losses and manage debt in order to confidently plan for the future and maintain the State's AAA bond rating.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Accurately reconcile all Treasury State bank accounts.

Objective 1.1 Reconcile the State's Main Depository, Main Disbursement and Income Tax Refund Accounts within ten days of receipt of the bank statement.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Receipts and disbursements (000,000's) | \$200,561 | \$209,964 | \$217,000 | \$223,000 |
| Total receipt and disbursement transactions | 12,920,000 | 14,750,000 | 15,800,000 | 17,500,000 |
| Number of accounts to reconcile | 18 | 21 | 24 | 24 |
| Output: Average days to reconcile accounts | <6 | <5 | <4 | <4 |

Goal 2. Maximize investment earnings for the State's surplus funds in accordance with State law that stipulates investments are limited to secured bank accounts, full faith and credit obligations of the federal government, obligations of certain federal agencies or instrumentalities and repurchase agreements collateralized by those securities mentioned.

Objective 2.1 Earn a rate of return on the investment portfolio that exceeds the average 90-Day US Treasury Bill rate by 25 basis points on an annual basis.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Average 90-day Treasury Bill rate | 4.17% | 4.74% | 4.30% | 4.00% |
| Average days to maturity of portfolio | 193 | 614 | 535 | 535 |
| Output: Average return on investment portfolio | 4.06% | 5.243% | 4.60% | 4.25% |
| Outcome: Portfolio basis point (bp) spread over 90-day T-Bill rate | (11) | 50 | 30 | 25 |

Objective 2.2 Increase the 2006 Local Government Investment Pool (LGIP) portfolio balance and target a rate of return for the portfolio that is at least 12 basis points better than the benchmark, Standard and Poors (S & P) LGIP index.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Fund investment balance (in millions as of 6/30) | \$1,899 | \$2,100 | \$2,205 | \$2,315 |
| Output: Percent increase in LGIP balance | (1.7%) | 10.6% | 5.0% | 5.0% |
| Return on investment portfolio | 4.19% | 5.18% | 4.87% | 4.50% |
| Outcome: S & P LGIP Index | 3.96% | 5.11% | 4.75% | 4.35% |
| Basis point spread over S & P index | 23 | 7 | 12 | 15 |

STATE TREASURER'S OFFICE

Goal 3. Maintain and enhance the information technology capability and infrastructure to meet the diverse needs of the State Treasurer's Office and the agencies it serves.

Objective 3.1 Support and implement general Statewide mandates and objectives regarding eGov and Web-enablement initiatives; 50%-65%-80% on schedule by 2004.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Number of vendors paid electronically | 4,154 | 5,617 | 5,782 | 5,909 |
| Quality: Percent of Web-enablement achieved | 91% | 92% | 94% | 95% |
| Estimated percent of State employees on Direct Deposit | 85% | 87% | 89% | 89% |
| Percent of transactions paid electronically | 65% | 64% | 71% | 71% |

Goal 4. Process all agency and third party claims submitted to the Insurance Division.

Objective 4.1 Promptly and accurately investigate, analyze, and adjust all claims presented under the State Insurance Trust Fund and the Maryland Tort Claim Act. Claims should be adjudicated on a 1:1 ratio.

| | 2006 | 2007 | 2008 | 2009 |
|------------------------------------|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: New claims processed | 3,491 | 3,693 | 3,914 | 4,148 |
| Output: Claims closed | 3,809 | 3,703 | 3,914 | 4,148 |
| Pending open claims | 507 | 497 | 497 | 497 |

STATE TREASURER'S OFFICE

SUMMARY OF STATE TREASURER'S OFFICE

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|-------------------|-----------------------|-------------------|
| Total Number of Authorized Positions..... | 58.00 | 64.00 | 64.00 |
| Salaries, Wages and Fringe Benefits..... | 4,157,070 | 4,908,340 | 5,492,960 |
| Technical and Special Fees..... | 21,296 | 4,000 | 5,250 |
| Operating Expenses..... | 34,579,507 | 41,586,669 | 40,115,896 |
| Original General Fund Appropriation..... | 4,955,746 | 5,044,907 | |
| Transfer/Reduction..... | 40,847 | -11,815 | |
| Total General Fund Appropriation..... | 4,996,593 | 5,033,092 | |
| Less: General Fund Reversion/Reduction..... | 72,923 | | |
| Net General Fund Expenditure..... | 4,923,670 | 5,033,092 | 5,185,870 |
| Special Fund Expenditure..... | 926,591 | 1,728,599 | 1,594,782 |
| Reimbursable Fund Expenditure..... | 32,907,612 | 39,737,318 | 38,833,454 |
| Total Expenditure..... | <u>38,757,873</u> | <u>46,499,009</u> | <u>45,614,106</u> |

STATE TREASURER'S OFFICE

E20B01.01 TREASURY MANAGEMENT

PROGRAM DESCRIPTION

The Treasury Management Program includes the administrative and operating functions for several principle operating divisions: Banking Services Division, Investments and Information Technology. Banking Services reconciles the State's principle depository and disbursement accounts, including Income Tax and Payroll disbursement accounts. The Division resolves errors and claims associated with these accounts. Proper reconciliation assures that all receipt and disbursement transactions are authorized and processed appropriately. The Division also ensures adequate collateralization of State funds on deposit and monitors agencies' working fund accounts to ensure that interest remitted to the State is credited to the General Fund. Banking Services is the banking and financial transaction resource for all banking requirements of State agencies. The Investment Division focuses on the short-term investment of State funds, and oversees securities lending operations. The Division determines the disbursement requirements to be funded on a daily basis, and monitors balance levels at the State's main depository and disbursement banks. The Division ensures that portfolio tracking software and cash flow management techniques are utilized to maintain adequate control of all funds. The Information Technology Division provides the data processing and technology infrastructure needed to operate the State Treasurer's Office. This includes the operation of all internal network and mainframe applications, as well as links to external systems. The Division also provides check printing and electronic payment services for all vendor payments, State Retirement Agency payments to retirees, printing child support checks, and the processing of all payroll direct deposits.

MISSION

To provide and maintain the most effective and cost-efficient cash management, investment and banking services for the State.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

The Treasury Management Program supports the attainment of the goals and objectives for the State Treasurer's Office.

STATE TREASURER'S OFFICE

TREASURY MANAGEMENT

E20B01.01 TREASURY MANAGEMENT

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|----------------|-----------------------|-------------------|
| Number of Authorized Positions | 40.00 | 40.00 | 40.00 |
| 01 Salaries, Wages and Fringe Benefits | 2,849,798 | 3,190,230 | 3,485,307 |
| 02 Technical and Special Fees | 20,369 | 2,500 | 2,500 |
| 03 Communication | 53,736 | 47,024 | 52,190 |
| 04 Travel | 14,678 | 15,500 | 14,237 |
| 07 Motor Vehicle Operation and Maintenance | 5,470 | 3,299 | 16,285 |
| 08 Contractual Services | 2,838,354 | 2,656,890 | 2,682,664 |
| 09 Supplies and Materials | 179,903 | 117,077 | 153,873 |
| 10 Equipment—Replacement | 40,101 | 140,060 | 130,125 |
| 11 Equipment—Additional | 18,889 | | |
| 13 Fixed Charges | 29,904 | 21,072 | 21,005 |
| Total Operating Expenses | 3,181,035 | 3,000,922 | 3,070,379 |
| Total Expenditure | 6,051,202 | 6,193,652 | 6,558,186 |
| Original General Fund Appropriation | 4,933,746 | 4,974,907 | |
| Transfer of General Fund Appropriation | -7,153 | -11,815 | |
| Total General Fund Appropriation | 4,926,593 | 4,963,092 | |
| Less: General Fund Reversion/Reduction | 72,923 | | |
| Net General Fund Expenditure | 4,853,670 | 4,963,092 | 5,115,870 |
| Special Fund Expenditure | 511,591 | 513,599 | 619,782 |
| Reimbursable Fund Expenditure | 685,941 | 716,961 | 822,534 |
| Total Expenditure | 6,051,202 | 6,193,652 | 6,558,186 |

Special Fund Income:

| | | | |
|--|---------|---------|---------|
| E20303 Investment Fees | 509,659 | 513,599 | 533,936 |
| E20305 Cash Management Improvement Act | | | 85,846 |
| swf312 Section 40 Pension Costs | 1,932 | | |
| Total | 511,591 | 513,599 | 619,782 |

Reimbursable Fund Income:

| | | | |
|--|---------|---------|---------|
| E20B02 Insurance Protection | 460,296 | 508,811 | 560,175 |
| E20902 Capital Lease | 41,684 | 41,480 | 55,828 |
| G20J01 Maryland State Retirement and Pension Systems | 70,210 | 23,725 | 31,130 |
| N00H00 DHR-Child Support Enforcement Administration | 113,751 | 142,945 | 175,401 |
| Total | 685,941 | 716,961 | 822,534 |

STATE TREASURER'S OFFICE

SUMMARY OF INSURANCE PROTECTION

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|-------------------|-----------------------|-------------------|
| Total Number of Authorized Positions..... | 18.00 | 24.00 | 24.00 |
| Salaries, Wages and Fringe Benefits..... | 1,307,272 | 1,718,110 | 2,007,653 |
| Technical and Special Fees..... | 927 | 1,500 | 2,750 |
| Operating Expenses..... | 30,913,472 | 37,300,747 | 36,000,517 |
| Reimbursable Fund Expenditure | <u>32,221,671</u> | <u>39,020,357</u> | <u>38,010,920</u> |

STATE TREASURER'S OFFICE

E20B02.01 INSURANCE MANAGEMENT - INSURANCE PROTECTION

PROGRAM DESCRIPTION

The Insurance Division determines the insurance requirements to protect State property and personnel, procures commercial insurance and sets State agency premiums for self-insurance. It adjusts claims involving damage to State property and the Maryland Tort Claims Act. The Division also supervises the State's insurance programs.

MISSION

To administer the State Insurance program in a manner that provides the State and its agencies with efficient and cost-effective risk management services, making it possible to plan and manage for the future.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

The Insurance Management Program supports the attainment of the goals and objectives for the State Treasurer's Office.

STATE TREASURER'S OFFICE

E20B02.01 INSURANCE MANAGEMENT — INSURANCE PROTECTION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|------------------|-----------------------|-------------------|
| Number of Authorized Positions | 18.00 | 24.00 | 24.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>1,307,272</u> | <u>1,718,110</u> | <u>2,007,653</u> |
| 02 Technical and Special Fees | <u>927</u> | <u>1,500</u> | <u>2,750</u> |
| 03 Communication..... | 44,024 | 45,663 | 44,274 |
| 04 Travel | 9,112 | 18,000 | 21,000 |
| 07 Motor Vehicle Operation and Maintenance | 22,805 | 7,470 | 18,081 |
| 08 Contractual Services | 493,263 | 603,276 | 696,056 |
| 09 Supplies and Materials | 19,902 | 30,500 | 33,000 |
| 10 Equipment—Replacement | 2,806 | 3,600 | |
| 11 Equipment—Additional | 3,661 | 3,415 | 6,613 |
| 13 Fixed Charges | <u>4,365</u> | <u>6,350</u> | <u>6,350</u> |
| Total Operating Expenses..... | <u>599,938</u> | <u>718,274</u> | <u>825,374</u> |
| Total Expenditure | <u>1,908,137</u> | <u>2,437,884</u> | <u>2,835,777</u> |
| Reimbursable Fund Expenditure | <u>1,908,137</u> | <u>2,437,884</u> | <u>2,835,777</u> |
| Reimbursable Fund Income: | | | |
| E20901 Insurance Protection-Various State Agencies..... | <u>1,908,137</u> | <u>2,437,884</u> | <u>2,835,777</u> |

STATE TREASURER'S OFFICE

E20B02.02 INSURANCE COVERAGE – INSURANCE PROTECTION

PROGRAM DESCRIPTION

The Insurance Coverage program provides insurance protection against damage to State property or liability of State employees. The Insurance Coverage program shares the goals and objectives of the State Treasurer's Office.

STATE TREASURER'S OFFICE

E20B02.02 INSURANCE COVERAGE — INSURANCE PROTECTION

| | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|--|----------------|----------------|-------------------|-------------------|
| Performance Measures/Performance Indicators | | | | |
| State Insurance Trust Fund: | | | | |
| Combined Beginning Balance..... | 10,051,981 | 18,501,022 | 27,246,615 | 30,092,532 |
| Blanket Real and Personal Property: | | | | |
| Beginning Balance..... | -4,221,870 | 167,946 | 5,900,447 | 9,034,248 |
| Transfers and Recoveries | 29,093 | 61,662 | 75,000 | 100,000 |
| Agency Premiums..... | 10,842,352 | 11,479,207 | 11,343,651 | 8,966,339 |
| Excess Policy Coverages..... | -4,737,313 | -4,925,747 | -5,484,850 | -6,315,288 |
| Real Property Losses | -1,744,316 | -882,621 | -2,800,000 | -2,500,000 |
| Ending Balance..... | 167,946 | 5,900,447 | 9,034,248 | 9,285,299 |
| Officers and Employees Liability: | | | | |
| Beginning Balance..... | 3,491,947 | 5,255,891 | 7,787,310 | 7,787,310 |
| Agency Premiums..... | 3,000,000 | 3,000,000 | 2,500,000 | 1,250,000 |
| Liability Losses | -1,236,056 | -468,581 | -2,500,000 | -1,250,000 |
| Ending Balance..... | 5,255,891 | 7,787,310 | 7,787,310 | 7,787,310 |
| Tort Claims Act: | | | | |
| Beginning Balance..... | 6,896,876 | 8,568,091 | 8,699,174 | 8,199,174 |
| Transfers and Recoveries | 3,466 | | | |
| Agency Premiums..... | 4,500,267 | 4,500,000 | 4,000,000 | 4,500,000 |
| Tort Losses | -2,832,518 | -4,368,917 | -4,500,000 | -4,500,000 |
| Ending Balance..... | 8,568,091 | 8,699,174 | 8,199,174 | 8,199,174 |
| Motor Vehicle Comprehensive and Liability: | | | | |
| Beginning Balance..... | 3,885,028 | 4,509,114 | 4,859,684 | 5,071,800 |
| Transfers and Recoveries | 605,547 | 544,523 | 550,000 | 550,000 |
| Agency Premiums..... | 3,500,000 | 3,380,983 | 4,000,000 | 3,500,000 |
| Motor Vehicle Losses..... | -1,362,688 | -1,666,799 | -1,900,000 | -1,700,000 |
| Insurance Administration | -2,118,793 | -1,908,137 | -2,437,884 | -2,835,777 |
| Ending Balance..... | 4,509,114 | 4,859,684 | 5,071,800 | 4,586,023 |
| Combined Ending Balance..... | 18,501,022 | 27,246,615 | 30,092,532 | 29,857,806 |

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|----------------|-----------------------|-------------------|
| 13 Fixed Charges..... | 30,313,534 | 36,582,473 | 35,175,143 |
| Total Operating Expenses..... | 30,313,534 | 36,582,473 | 35,175,143 |
| Total Expenditure..... | 30,313,534 | 36,582,473 | 35,175,143 |
| Reimbursable Fund Expenditure | 30,313,534 | 36,582,473 | 35,175,143 |
| Reimbursable Fund Income: | | | |
| E20901 Insurance Protection-Various State Agencies..... | 30,313,534 | 36,582,473 | 35,175,143 |

STATE TREASURER'S OFFICE

E20B03.01 BOND SALE EXPENSES

PROGRAM DESCRIPTION

The Finance Division arranges the sale of general obligation debt and coordinates debt issuance statewide.

MISSION

To provide the State and its agencies with efficient and cost-effective debt issuance services.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

The Bond Sale Expenses program shares the goals and objectives of the State Treasurer's Office.

STATE TREASURER'S OFFICE

BOND SALE EXPENSES

E20B03.01 BOND SALE EXPENSES

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|------------------------|-------------------------------|---------------------------|
| 08 Contractual Services | 485,000 | 1,285,000 | 1,045,000 |
| Total Operating Expenses | 485,000 | 1,285,000 | 1,045,000 |
| Total Expenditure | 485,000 | 1,285,000 | 1,045,000 |
| Original General Fund Appropriation | 22,000 | 70,000 | |
| Transfer of General Fund Appropriation | 48,000 | | |
| Net General Fund Expenditure | 70,000 | 70,000 | 70,000 |
| Special Fund Expenditure | 415,000 | 1,215,000 | 975,000 |
| Total Expenditure | 485,000 | 1,285,000 | 1,045,000 |
| Special Fund Income: | | | |
| E20304 Bond Sale Expenses | 415,000 | 1,215,000 | 975,000 |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

MISSION

To promote fairness in taxation for Maryland property owners by uniformly appraising all taxable property at market value, certifying property values to local governments, and offering programs of property tax relief and business services in a manner that is courteous and convenient.

VISION

A State in which the public has confidence that assessments uniformly reflect current market values and that provides convenient access to services through modern technology.

KEY GOALS

- Goal 1.** To design and administer property valuation systems which are consistently accurate in describing property ownership, attributes, and values.
- Goal 2.** To ensure that the Department's programs of property tax relief and business services are run in an efficient and effective manner and that the services are courteous and convenient.
- Goal 3.** To operate facilities which are convenient for the public, comfortable for employees, and efficient for production.

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

SUMMARY OF STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|----------------|-----------------------|-------------------|
| Total Number of Authorized Positions..... | 677.50 | 680.00 | 675.00 |
| Total Number of Contractual Positions..... | .35 | | 2.00 |
| Salaries, Wages and Fringe Benefits..... | 41,764,914 | 42,260,249 | 45,121,261 |
| Technical and Special Fees..... | 18,414 | 500 | 55,132 |
| Operating Expenses..... | 65,346,743 | 67,739,075 | 72,686,688 |
| Original General Fund Appropriation..... | 115,149,059 | 107,341,219 | |
| Transfer/Reduction..... | -9,219,610 | -1,646,775 | |
| Total General Fund Appropriation..... | 105,929,449 | 105,694,444 | |
| Less: General Fund Reversion/Reduction..... | 3,683,642 | | |
| Net General Fund Expenditure..... | 102,245,807 | 105,694,444 | 112,403,970 |
| Special Fund Expenditure..... | 4,248,294 | 4,305,380 | 5,459,111 |
| Reimbursable Fund Expenditure..... | 635,970 | | |
| Total Expenditure..... | 107,130,071 | 109,999,824 | 117,863,081 |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.01 OFFICE OF THE DIRECTOR

PROGRAM DESCRIPTION

This program is responsible for providing administrative and related support services to all other programs. It includes Personnel, Assistant Attorney General, Accounting, Procurement, and the Director's staff.

MISSION

To promote fairness in taxation for Maryland property owners by uniformly appraising all taxable property at market value, certifying property values to local governments, and offering programs of property tax relief and business services in a manner that is courteous and convenient.

VISION

A State in which the public has confidence that assessments uniformly reflect current market values and that provides convenient access to services through modern technology.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

- Goal 1.** To provide oversight and management of the Department so as to achieve its goal of promoting fairness in taxation for Maryland property owners.
- Goal 2.** To ensure that the Department's program of property tax relief and business services are run in an efficient and effective manner and that the services are courteous and convenient.
- Goal 3.** To ensure public access and convenience to services.
- Goal 4.** To provide timely financial information and procurement services.
- Objective 4.1** Maintain or exceed Minority Business Enterprise (MBE) goal of 25%.

| | 2006 | 2007 | 2008 | 2009 |
|--|-----------|-------------|-------------|-------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Total number of procurement transactions | 1,070 | 1,095 | 1,100 | 1,100 |
| Output: Total procurement dollars | \$597,794 | \$1,398,412 | \$2,400,000 | \$2,400,000 |
| Outcome: Percent of MBE transactions | 4.02% | 4.11% | 4.55% | 4.55% |
| Percent of MBE dollars | 31.91% | 12.37% | 10.0% | 12.08% |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.01 OFFICE OF THE DIRECTOR

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|------------------|-----------------------|-------------------|
| Number of Authorized Positions | 29.00 | 30.00 | 30.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>2,299,493</u> | <u>2,225,043</u> | <u>2,406,512</u> |
| 02 Technical and Special Fees | <u>69</u> | <u>500</u> | |
| 03 Communication | 93,272 | 221,115 | 200,826 |
| 04 Travel | 15,890 | 18,438 | 17,583 |
| 07 Motor Vehicle Operation and Maintenance | 2,327 | 1,135 | 1,127 |
| 08 Contractual Services | 315,525 | 47,142 | 36,171 |
| 09 Supplies and Materials | 30,043 | 19,750 | 21,748 |
| 10 Equipment—Replacement | 26,737 | 500 | 600 |
| 13 Fixed Charges | <u>7,771</u> | <u>12,209</u> | <u>10,133</u> |
| Total Operating Expenses | <u>491,565</u> | <u>320,289</u> | <u>288,188</u> |
| Total Expenditure | <u>2,791,127</u> | <u>2,545,832</u> | <u>2,694,700</u> |
| Original General Fund Appropriation | 3,337,362 | 2,507,339 | |
| Transfer of General Fund Appropriation | <u>-446,974</u> | <u>38,493</u> | |
| Total General Fund Appropriation | 2,890,388 | 2,545,832 | |
| Less: General Fund Reversion/Reduction | <u>99,261</u> | | |
| Net General Fund Expenditure | <u>2,791,127</u> | <u>2,545,832</u> | <u>2,694,700</u> |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.02 REAL PROPERTY VALUATION

PROGRAM DESCRIPTION

The Real Property Valuation program administers the tax laws covering the assessment of real property. The Department performs assessments on one-third of all Real Property in the State every year and certifies to local taxing authorities the assessment of each property.

MISSION

To promote fairness in taxation for Maryland property owners by uniformly appraising all taxable property at market value, and to provide local governments with a timely and accurate assessable base.

VISION

A State in which the public and local subdivisions have confidence that assessments uniformly reflect current market values.

KEY GOALS, OBJECTIVES, AND PERFORMANCES MEASURES

Goal 1. To administer a property valuation system that annually attains recognized standards of uniformity and assessment levels statewide.

Objective 1.1 Annually maintain an average level of assessments for taxable properties between 90 to 110% of market value.

| | 2006 | 2007 | 2008 | 2009 |
|--|-----------|-----------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Taxable parcels ¹ | 2,076,525 | 2,104,107 | 2,129,005 | 2,152,424 |
| Output: Assessable base (billions) ¹ | \$451.244 | \$523.486 | \$619,044 | \$693,890 |
| Outcome: Residential assessment/sales ratio (median) ² | 89.3 | 89.5 | 90.0 | 90.0 |

Objective 1.2 Maintain an average coefficient of dispersion for residential properties of 15.0 or less.

| | 2006 | 2007 | 2008 | 2009 |
|--|--------|--------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Coefficient of dispersion ² | 11.25 | 11.00 | 11.00 | 11.00 |

Objective 1.3 Maintain assessment level of higher and lower valued properties within a range of .98 to 1.03.

| | 2006 | 2007 | 2008 | 2009 |
|---|--------|--------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Price related differential ² | 1.00 | 1.00 | 1.00 | 1.00 |

¹ As of July 1st.

² Assessment/Sales ratio, Coefficient of Dispersion and Price Related Differential is calculated at the end of calendar year.

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.02 REAL PROPERTY VALUATION (Continued)

Goal 2. To maintain public and local government confidence in the administration and accuracy of the assessment process.

Objective 2.1 Display updated property ownership records within 7 days of receipt of deed recordation.

| Performance Measures | 2006 | 2007 | 2008 | 2009 |
|--|---------|---------|-----------|-----------|
| | Actual | Actual | Estimated | Estimated |
| Output: Number of real property transfers | 242,540 | 198,631 | 218,494 | 221,000 |
| Outcome: Average number of days | 7.0 | 7.0 | 7.0 | 7.0 |

Meanings of Measurement terms used above:

Assessment/Sales Ratio (ASR) – ratio of assessed valuation to sale prices. The closer the ratio is to 1, the more accurate the assessment.

Coefficient of Dispersion (COD) – measures how closely individual assessment/sales ratios are arrayed around the median ratio. This measure is used to evaluate the level of uniformity in the assessment of real property within and among jurisdictions throughout the State. The more uniform the assessments, the lower the COD.

Price Related Differential (PRD) – Measures any bias in the assessment/sales ratio of high-dollar compared to low-dollar properties. The closer the PRD is to 1.00, the less bias exists in the assessments.

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.02 REAL PROPERTY VALUATION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|-------------------|-----------------------|-------------------|
| Number of Authorized Positions | 480.00 | 474.00 | 469.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>29,951,616</u> | <u>30,097,422</u> | <u>31,844,011</u> |
| 02 Technical and Special Fees | <u>402</u> | | |
| 03 Communication..... | 627,297 | 697,546 | 572,021 |
| 04 Travel..... | 428,667 | 355,075 | 399,144 |
| 06 Fuel and Utilities | 21,640 | 19,549 | 14,278 |
| 07 Motor Vehicle Operation and Maintenance | 94,271 | 108,896 | 82,624 |
| 08 Contractual Services | 335,131 | 266,365 | 230,426 |
| 09 Supplies and Materials | 191,837 | 136,080 | 154,144 |
| 10 Equipment—Replacement | 899,089 | 27,950 | 26,000 |
| 13 Fixed Charges | <u>1,962,006</u> | <u>1,784,664</u> | <u>1,931,700</u> |
| Total Operating Expenses..... | <u>4,559,938</u> | <u>3,396,125</u> | <u>3,410,337</u> |
| Total Expenditure | <u>34,511,956</u> | <u>33,493,547</u> | <u>35,254,348</u> |
| Original General Fund Appropriation..... | 32,828,065 | 33,289,075 | |
| Transfer of General Fund Appropriation..... | <u>1,683,891</u> | <u>204,472</u> | |
| Net General Fund Expenditure..... | <u>34,511,956</u> | <u>33,493,547</u> | <u>35,254,348</u> |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.04 OFFICE OF INFORMATION TECHNOLOGY

PROGRAM DESCRIPTION

The Office of Information Technology is responsible for the overall management and direction of the Department's information technology efforts. The program provides technology support for the Department's programs at 25 locations throughout the State. The program also works with and advises local tax collectors in providing assessment certifications and related data.

MISSION

To provide information services that support the Department's programs, and meet the needs of local governments, business, and the public for assessment data and other public data.

VISION

A State that uses modern technology accurately and efficiently to provide data to program managers, local governments, businesses and the public.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To provide timely and accurate assessment and business information to the Department managers, its customers and stakeholders.

Objective 1.1 To maintain an inquiry response time of less than .35 seconds.

| Performance Measures | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|---|----------------|----------------|-------------------|-------------------|
| Input: Total Customer Information Control System transactions (millions) | 962.4 | 1,090.8 | 1,105.0 | 1,105.0 |
| Outcome: Percent of transactions < .35 seconds | 100% | 100% | 100% | 100% |
| Percent improvement in average response time over previous year | 0.3% | 0.1% | 0.0% | 0.0% |

Goal 2. To move services from "standing in-line" to being "on-line".

Objective 2.1 To web enable remaining qualified web capable services.

| Performance Measures | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|---|----------------|----------------|-------------------|-------------------|
| Output: Number of services qualified for Internet access | 29 | 29 | 30 | 30 |
| Outcome: Percent of qualified services on the WEB | 89.7% | 89.7% | 93.3% | 93.3% |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.04 OFFICE OF INFORMATION TECHNOLOGY

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|------------------|-----------------------|-------------------|
| Number of Authorized Positions | 21.00 | 20.00 | 20.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>1,740,285</u> | <u>1,772,025</u> | <u>1,737,442</u> |
| 02 Technical and Special Fees | <u>319</u> | | |
| 03 Communication | 24,263 | 23,130 | 19,036 |
| 04 Travel | 8,544 | 20,475 | 18,985 |
| 07 Motor Vehicle Operation and Maintenance | 8,885 | 14,931 | 17,506 |
| 08 Contractual Services | 1,683,766 | 1,994,172 | 1,958,526 |
| 09 Supplies and Materials | 19,548 | 22,600 | 19,723 |
| 10 Equipment—Replacement | 176,496 | 90,900 | 66,000 |
| 13 Fixed Charges | <u>3,408</u> | <u>2,594</u> | <u>2,091</u> |
| Total Operating Expenses | <u>1,924,910</u> | <u>2,168,802</u> | <u>2,101,867</u> |
| Total Expenditure | <u>3,665,514</u> | <u>3,940,827</u> | <u>3,839,309</u> |
| Original General Fund Appropriation | 3,721,673 | 3,909,768 | |
| Transfer of General Fund Appropriation | <u>18,664</u> | <u>31,059</u> | |
| Total General Fund Appropriation | 3,740,337 | 3,940,827 | |
| Less: General Fund Reversion/Reduction | <u>74,823</u> | | |
| Net General Fund Expenditure | <u>3,665,514</u> | <u>3,940,827</u> | <u>3,839,309</u> |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.05 BUSINESS PROPERTY VALUATION

PROGRAM DESCRIPTION

The Business Property Valuation Program administers the tax laws covering the assessment of personal property, utility companies subject to property tax, utility companies subject to the franchise tax, and property tax incentives for qualifying businesses.

MISSION

To promote fairness in taxation for Maryland's business property owners by uniformly appraising all taxable property at market value and offering property tax incentives for economic development.

VISION

A State in which the public has confidence that assessments uniformly reflect current market values, that local governments have received accurate assessable base information, and the business community has ready access to information about the available government funded property tax incentives.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To uniformly appraise all taxable property on an annual basis and timely certify that information to local taxing authorities.

Objective 1.1 Process personal property tax returns accurately and timely.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Total number of personal property returns received | 245,189* | 247,124 | 265,000 | 271,000 |
| Output: Total number of returns assessed | 106,330* | 107,221 | 114,000 | 117,000 |
| Local assessable base (millions) | \$11,476 | \$12,010 | \$13,216 | \$13,365 |
| Outcome: Estimated local revenue (millions) | \$290.0 | \$303 | \$333.0 | \$337.0 |
| Quality: Percent of returns assessed by December 1 | 98.7% | 98.3% | 98.0% | 98.0% |

Objective 1.2 To assess all railroad and utility operating property in an accurate and timely manner.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Total number of entities | 350 | 340 | 330 | 320 |
| Output: Assessable base (millions) | \$10,555.6 | \$10,856.0 | \$9,642.1 | 9,685.0 |
| Outcome: Estimated local revenue (millions) | \$263.6 | \$271.1 | \$240.4 | \$241.5 |

Objective 1.3 To accurately administer the Franchise Tax laws.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Total number of returns received | 410 | 380 | 380 | 380 |
| Outcome: Revenue from gross tax receipts (millions) | \$125.2 | \$132.8 | \$127.5 | 127.5 |
| Total interest/penalties levied | \$482,779 | \$57,547 | \$50,000 | 50,000 |

Goal 2. To increase capital investment and the number of new businesses locating in designated areas of the State through the use of property tax incentives.

Objective 2.1 To accurately reimburse local governments for one- half of the Enterprise Zone Tax Credits granted in previous year.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Enterprise zone participants | 555 | 691 | 729 | 793 |
| Output: Amount of reimbursement to local governments | \$5,861,252 | \$8,142,910 | \$8,574,000 | \$10,078,259 |
| Outcome: Total capital investment (millions) | \$1,156.6 | \$1,656.1 | \$1,777.8 | \$1,725.1 |

Note: * Actual data changed due to late 2006 returns received in 2007.

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.05 BUSINESS PROPERTY VALUATION

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|------------------|-----------------------|-------------------|
| Number of Authorized Positions | 46.50 | 46.00 | 46.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>2,890,513</u> | <u>2,995,628</u> | <u>3,172,650</u> |
| 03 Communication | 144,245 | 149,850 | 149,386 |
| 04 Travel | 2,043 | 8,670 | 4,520 |
| 08 Contractual Services | 148,539 | 175,911 | 179,304 |
| 09 Supplies and Materials | 19,125 | 13,450 | 17,300 |
| 10 Equipment—Replacement | 10,537 | 1,836 | 5,714 |
| 13 Fixed Charges | <u>3,340</u> | <u>3,381</u> | <u>3,025</u> |
| Total Operating Expenses | <u>327,829</u> | <u>353,098</u> | <u>359,249</u> |
| Total Expenditure | <u>3,218,342</u> | <u>3,348,726</u> | <u>3,531,899</u> |
| Original General Fund Appropriation | 3,271,689 | 3,298,185 | |
| Transfer of General Fund Appropriation | <u>-53,347</u> | <u>50,541</u> | |
| Net General Fund Expenditure | <u>3,218,342</u> | <u>3,348,726</u> | <u>3,531,899</u> |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.06 TAX CREDIT PAYMENTS

PROGRAM DESCRIPTION

This program contains payments of property tax credits for three programs: the reimbursement of Homeowners' Tax Credits to local governments, the renters' property tax relief, and the reimbursement of property tax credits for urban enterprise zones. Performance measures related to these programs are contained in the programs that administer the credits: the Property Tax Credit (E50C00.08) for the homeowners' and renters' credits and Business Property Valuation (E50C00.05) for the Enterprise Zone credit.

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.06 TAX CREDIT PAYMENTS

| | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|--|----------------|----------------|-------------------|-------------------|
| Performance Measures/Performance Indicators | | | | |
| (\$ thousands) | | | | |
| Homeowners Tax Credits..... | 41,655 | 45,618 | 48,301 | 52,200 |
| Renter's Credit..... | 2,633 | 2,468 | 3,000 | 2,600 |
| Urban Enterprise Zone Credits..... | 5,861 | 8,143 | 9,055 | 10,078 |
| | <u>50,149</u> | <u>56,229</u> | <u>60,356</u> | <u>64,878</u> |
| State Appropriation..... | | | 60,356 | 64,878 |

URBAN ENTERPRISE ZONE CREDITS

| Subdivision | FY 2008 Businesses Participating In FY 08 | State Tax Credit In FY 08 | FY 2009 Businesses Participating In FY 09 | State Tax Credit In FY 09 |
|----------------------|--|---------------------------------|--|---------------------------------|
| Allegany..... | 27 | \$152,313 | 24 | \$168,290 |
| Baltimore City..... | 186 | 2,889,067 | 241 | 3,656,336 |
| Baltimore..... | 44 | 534,168 | 42 | 505,881 |
| Calvert..... | 17 | 45,574 | 17 | 46,219 |
| Cecil..... | 13 | 910,505 | 19 | 1,142,790 |
| Dorchester..... | 19 | 114,640 | 17 | 94,150 |
| Garrett..... | 22 | 40,901 | 25 | 107,939 |
| Harford..... | 165 | 1,852,791 | 165 | 1,748,970 |
| Montgomery..... | 97 | 1,380,316 | 98 | 1,367,840 |
| Prince George's..... | 20 | 507,845 | 23 | 664,456 |
| St. Mary's..... | 18 | 27,261 | 23 | 41,547 |
| Somerset..... | 6 | 2,953 | 4 | 2,799 |
| Washington..... | 48 | 517,633 | 45 | 445,178 |
| Wicomico..... | 40 | 58,618 | 44 | 73,015 |
| Worcester..... | 7 | 19,974 | 6 | 12,849 |
| Total..... | <u>729</u> | <u>\$9,054,559</u> | <u>793</u> | <u>\$10,078,259</u> |

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|-------------------|-----------------------|-------------------|
| 12 Grants, Subsidies and Contributions..... | 56,228,202 | 60,355,963 | 64,878,259 |
| Total Operating Expenses..... | 56,228,202 | 60,355,963 | 64,878,259 |
| Total Expenditure..... | <u>56,228,202</u> | <u>60,355,963</u> | <u>64,878,259</u> |
| Original General Fund Appropriation..... | 70,019,760 | 62,355,963 | |
| Transfer of General Fund Appropriation..... | -10,282,000 | -2,000,000 | |
| Total General Fund Appropriation..... | <u>59,737,760</u> | <u>60,355,963</u> | |
| Less: General Fund Reversion/Reduction..... | 3,509,558 | | |
| Net General Fund Expenditure..... | <u>56,228,202</u> | <u>60,355,963</u> | <u>64,878,259</u> |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.08 PROPERTY TAX CREDIT PROGRAMS

PROGRAM DESCRIPTION

Under Sections 9-102 and 9-104 Tax-Property Article, the Department reimburses local governments for tax credits against State and local property taxes due on the homeowners' principal residence and reimburses renters directly for tax credits against the property taxes in the yearly rent. The amounts of the two credits are based upon formulas comparing gross household income to the property taxes paid.

MISSION

To promote fairness in taxation for Maryland property owners by uniformly appraising all taxable property at market value but having programs of property tax relief for those homeowners and renters who qualify on the basis of income.

VISION

A State in which homeowners and renters who need assistance in paying their property tax liabilities will readily receive it.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To provide property tax relief for low and fixed income renters and homeowners.

Objective 1.1 Maintain level participation in both the Homeowners' and Renters' Tax Credit programs.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------|---------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Output: Homeowners' applications eligible | 46,628 | 48,290 | 48,800 | 49,300 |
| Total Homeowners' credits (millions) | \$41.7 | \$45.6 | \$48.3 | \$52.2 |
| Outcome: Average Homeowners' Credit | \$894 | \$944 | \$990 | \$1,059 |
| Percent change in Homeowners' participation | 1.3% | 5.3% | 5.0% | \$6.5% |
| Output: Renters' applications eligible | 10,628 | 10,491 | 10,300 | 10,125 |
| Total Renters' credits (millions) | \$2.633 | \$2.468 | \$3.000 | \$2.600 |
| Outcome: Average Renters' Credit | \$248 | \$235 | \$291 | \$257 |
| Percent change in participation | -3.5% | -5.7% | -2.6% | 1.0% |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.08 PROPERTY TAX CREDIT PROGRAMS

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|------------------|-----------------------|-------------------|
| Number of Authorized Positions | 37.00 | 42.00 | 42.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>1,703,377</u> | <u>1,858,041</u> | <u>2,247,878</u> |
| 02 Technical and Special Fees | <u>244</u> | | <u>55,132</u> |
| 03 Communication | 106,006 | 122,750 | 240,641 |
| 04 Travel | 4,052 | 2,000 | 2,950 |
| 08 Contractual Services | 49,007 | 64,304 | 278,913 |
| 09 Supplies and Materials | 19,905 | 10,600 | 16,548 |
| 10 Equipment—Replacement | 225 | 3,060 | 5,250 |
| 13 Fixed Charges | <u>1,850</u> | <u>1,850</u> | <u>2,100</u> |
| Total Operating Expenses | <u>181,045</u> | <u>204,564</u> | <u>546,402</u> |
| Total Expenditure | <u>1,884,666</u> | <u>2,062,605</u> | <u>2,849,412</u> |
| Original General Fund Appropriation | 1,970,510 | 1,980,889 | |
| Transfer of General Fund Appropriation | <u>-139,844</u> | <u>28,660</u> | |
| Net General Fund Expenditure | 1,830,666 | 2,009,549 | 2,154,905 |
| Special Fund Expenditure | <u>54,000</u> | <u>53,056</u> | <u>694,507</u> |
| Total Expenditure | <u>1,884,666</u> | <u>2,062,605</u> | <u>2,849,412</u> |
| Special Fund Income: | | | |
| C00303 Administration of Local Tax Credits | 54,000 | 53,056 | 694,507 |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.09 MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS

PROGRAM DESCRIPTION

This program identifies defined, current Major Information Technology Development Projects in the Department of Assessments and Taxation.

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.09 MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|-------------------------------------|----------------|-----------------------|-------------------|
| 08 Contractual Services | 544,660 | | |
| 10 Equipment—Replacement | 91,310 | | |
| Total Operating Expenses..... | <u>635,970</u> | | |
| Total Expenditure | <u>635,970</u> | | |
| Reimbursable Fund Expenditure | <u>635,970</u> | | |

Reimbursable Fund Income:

| | | | |
|---|----------------|--|--|
| F50A01 Major Information Technology Development Projects .. | <u>635,970</u> | | |
|---|----------------|--|--|

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.10 CHARTER UNIT

PROGRAM DESCRIPTION

This Program is the central repository of all records of business entity formation and filings (charters, limited liability companies, limited partnerships and business trusts). The program provides resident agent information for service of process on these entities and accepts service in certain instances on their behalf. It also records trade names. It is the place of filing for most financing statements under the Uniform Commercial Code.

MISSION

To provide courteous and convenient services for business formation and operation in the State.

VISION

A State in which the business community and the general public have access to services performed by the Department in the most efficient and convenient means possible through the use of modern technology.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To facilitate and foster business expansion in the State by providing corporate entity formation, commercial transaction, and document filing systems.

Objective 1.1 To provide “regular” service document return within 7 days.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------|---------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Total number of documents | 118,973 | 111,840 | 115,000 | 116,500 |
| Quality: Percent of documents processed within 7 days | 87.6% | 89.5% | 88.5% | 88.5% |
| Average number of days to process a document | 33.9 | 37.5 | 34.0 | 34.0 |
| Percent improvement in processing time over previous year | 2.4% | 2.1% | 1.0% | 0.0% |

Objective 1.2 To provide “expedited” service within 24 hours.

| | 2006 | 2007 | 2008 | 2009 |
|--|--------|--------|-----------|-----------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Input: Total number of “expedited” requests | 75,731 | 77,436 | 79,000 | 80,500 |
| Quality: Percent of documents processed within 24 hours | 96.6% | 99.7% | 99.5% | 96.4% |
| Average response time (hours) | 18.9 | 20.3 | 19.9 | 19.9 |
| Percent improvement in processing over previous year | -2.8% | -0.1% | -0.1% | 0.0% |

STATE DEPARTMENT OF ASSESSMENTS AND TAXATION

E50C00.10 CHARTER UNIT

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|---|------------------------|-------------------------------|---------------------------|
| Number of Authorized Positions | 64.00 | 68.00 | 68.00 |
| Number of Contractual Positions..... | .35 | | |
| 01 Salaries, Wages and Fringe Benefits..... | <u>3,179,630</u> | <u>3,312,090</u> | <u>3,712,768</u> |
| 02 Technical and Special Fees..... | <u>17,380</u> | | |
| 03 Communication..... | 210,758 | 288,148 | 286,514 |
| 04 Travel..... | 2,712 | 4,360 | 4,100 |
| 08 Contractual Services..... | 614,827 | 568,206 | 699,997 |
| 09 Supplies and Materials..... | 76,301 | 54,400 | 78,175 |
| 10 Equipment—Replacement..... | 89,236 | 21,620 | 29,900 |
| 13 Fixed Charges..... | <u>3,450</u> | <u>3,500</u> | <u>3,700</u> |
| Total Operating Expenses..... | <u>997,284</u> | <u>940,234</u> | <u>1,102,386</u> |
| Total Expenditure..... | <u>4,194,294</u> | <u>4,252,324</u> | <u>4,815,154</u> |
| Net General Fund Expenditure..... | | | 50,550 |
| Special Fund Expenditure..... | <u>4,194,294</u> | <u>4,252,324</u> | <u>4,764,604</u> |
| Total Expenditure..... | <u>4,194,294</u> | <u>4,252,324</u> | <u>4,815,154</u> |
| Special Fund Income: | | | |
| C00304 Expedited Service | <u>4,194,294</u> | <u>4,252,324</u> | <u>4,764,604</u> |

STATE LOTTERY AGENCY

E75D00.01 ADMINISTRATION AND OPERATIONS

PROGRAM DESCRIPTION

The Administration and Operations program of the Lottery budget encompasses all of the expenses incurred in the operation of Lottery gaming in Maryland. This program does not include the actual expenses of the Lottery games, which are prize expenses and selling expenses (commissions, cashing fees, and agent incentive expenses).

MISSION

The mission of the State Lottery Agency is to provide revenue through the sale of entertaining lottery products to support state programs and services benefiting the citizens of Maryland. We administer and promote the sale of Lottery products in a secure and responsible manner designed to enhance public confidence in the integrity and fairness of the Lottery. This is achieved in partnership with a network of licensed lottery retailers.

VISION

We envision ourselves as an innovative, adaptive and responsible business that will continue to provide a reliable source of revenue for state government well into the future. We will utilize the latest technological tools and resources to provide a range of entertaining products and access opportunities that appeal to a broad player base.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Sales and Revenue To increase sales and revenue for the operation of State Government.

Objective 1.1 The Lottery will achieve revenues of \$531.3 million (projected) in fiscal year 2009 to support the State's programs and services.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Total revenue generated by the Lottery to support State programs and services (millions) | \$501.0 | \$494.1 | \$518.6 | \$531.3 |

Objective 1.2 The Agency will achieve lottery sales of \$1.756 billion (projected) in fiscal year 2009.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Outcome: Ticket sales generated by the Lottery (millions) | \$1,560.9 | \$1,577.3 | \$1,708.7 | \$1,756.2 |

Goal 2. Customer Satisfaction To maintain the level of customer satisfaction among Lottery players and retailers.

Objective 2.1 The Lottery will maintain player satisfaction at or near 80 percent in fiscal year 2009.

| | 2006 | 2007 | 2008 | 2009 |
|---|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Quality: Player Satisfaction Index (weighted composite of player satisfaction ratings on games provided, on the Lottery retail experience, and on the accessibility of Lottery products) | 79.86% | 80.90% | 80.00% | 80.00% |

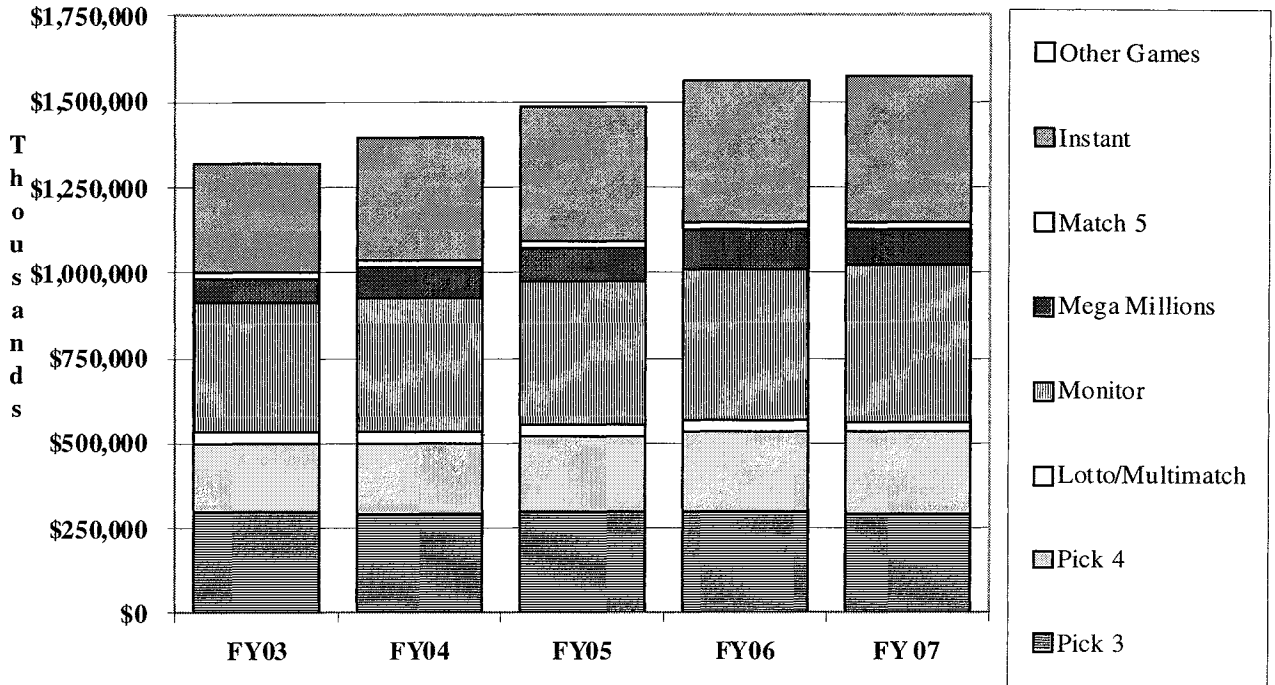
Objective 2.2 The Agency will maintain retailer satisfaction at or above 78 percent in fiscal year 2009.

| | 2006 | 2007 | 2008 | 2009 |
|--|---------------|---------------|------------------|------------------|
| Performance Measures | Actual | Actual | Estimated | Estimated |
| Quality: Retailer Satisfaction Index (weighted composite of retailer satisfaction rating on the quality of customer service, on the service relationship with the Lottery, and on service provided by the Lottery District Manager) | 77.47% | 76.40% | 78.00% | 78.00% |

STATE LOTTERY AGENCY

E75D00.01 ADMINISTRATION AND OPERATIONS (Continued)

MARYLAND LOTTERY FIVE YEAR SALES HISTORY FY2003 - FY 2007



Goal 3. Player Base To broaden the Lottery's player base.

Objective 3.1 The Lottery will maintain its player base at 48 percent in fiscal year 2009.

| Performance Measures | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|---|----------------|----------------|-------------------|-------------------|
| Outcome: Percent of adult Marylanders (18+) who indicate that they have purchased any Lottery game in the past 12 months | 48.5% | 43.0% | 48.0% | 48.0% |

Goal 4. Efficiency To improve the efficiency of the Lottery operations.

Objective 4.1 The Lottery will achieve a ratio of administrative costs to sales of four percent or less in fiscal year 2009.

| Performance Measures | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|---|----------------|----------------|-------------------|-------------------|
| Efficiency: Ratio of administrative costs to sales | 3.50% | 3.28% | 3.38% | 3.42% |

STATE LOTTERY AGENCY

E75D00.01 ADMINISTRATION AND OPERATIONS

SUMMARY OF REVENUES (PER BOARD OF REVENUE ESTIMATES-\$ MILLIONS)

| | 2006 Actual | 2007 Actual | 2008 Estimated | 2009 Estimated |
|--|---------------------|---------------------|---------------------|---------------------|
| Performance Measures/Performance Indicators | | | | |
| Lottery Sales: | | | | |
| Pick 3 | 298.1 | 291.9 | 280.6 | 273.6 |
| Pick 4 | 236.5 | 240.1 | 243.1 | 247.9 |
| Lotto/Multimatch | 35.8 | 30.1 | 28.9 | 27.2 |
| Instant Game | 415.3 | 431.6 | 515.3 | 547.1 |
| Keno/Race Trax | 436.5 | 462.5 | 497.2 | 522.1 |
| Match 5 | 22.4 | 22.9 | 23.6 | 24.3 |
| Mega Millions | 116.3 | 98.2 | 120.0 | 114.0 |
| Total Lottery Sales | <u>1,560.9</u> | <u>1,577.3</u> | <u>1,708.7</u> | <u>1,756.2</u> |
| Less: | | | | |
| Agent Earnings | 102.7 | 112.2 | 122.3 | 126.1 |
| Operating Budget | 54.6 | 51.8 | 57.8 | 60.0 |
| Prizes | 902.6 | 919.2 | 1,010.0 | 1,038.8 |
| Net Lottery Revenue | <u>501.0</u> | <u>494.1</u> | <u>518.6</u> | <u>531.3</u> |
| Less: | | | | |
| Stadium Authority Revenue | 20.5 | 21.0 | 21.5 | 23.0 |
| Total General Fund Revenue | <u><u>480.5</u></u> | <u><u>473.1</u></u> | <u><u>497.1</u></u> | <u><u>508.3</u></u> |

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|--------------------------|--------------------------|--------------------------|
| Number of Authorized Positions | 172.00 | 172.00 | 171.00 |
| Number of Contractual Positions | 11.50 | 9.50 | 9.50 |
| 01 Salaries, Wages and Fringe Benefits | <u>11,793,939</u> | <u>12,073,997</u> | <u>12,941,970</u> |
| 02 Technical and Special Fees | <u>456,173</u> | <u>310,953</u> | <u>354,548</u> |
| 03 Communication | 247,700 | 475,434 | 432,547 |
| 04 Travel | 53,151 | 68,200 | 68,000 |
| 06 Fuel and Utilities | 150,088 | 160,682 | 150,088 |
| 07 Motor Vehicle Operation and Maintenance | 374,872 | 439,816 | 301,692 |
| 08 Contractual Services | 37,094,932 | 42,455,994 | 43,988,447 |
| 09 Supplies and Materials | 146,211 | 189,000 | 192,500 |
| 10 Equipment—Replacement | 53,476 | 70,525 | 65,525 |
| 11 Equipment—Additional | 505,207 | 576,139 | 571,636 |
| 13 Fixed Charges | 932,305 | 983,650 | 981,566 |
| Total Operating Expenses | <u>39,557,942</u> | <u>45,419,440</u> | <u>46,752,001</u> |
| Total Expenditure | <u>51,808,054</u> | <u>57,804,390</u> | <u>60,048,519</u> |
| Special Fund Expenditure | <u><u>51,808,054</u></u> | <u><u>57,804,390</u></u> | <u><u>60,048,519</u></u> |
| Special Fund Income: | | | |
| E75301 Lottery Ticket Sales | <u>51,808,054</u> | <u>57,804,390</u> | <u>60,048,519</u> |

PROPERTY TAX ASSESSMENT APPEALS BOARDS

E80E00.01 PROPERTY TAX ASSESSMENT APPEALS BOARDS

PROGRAM DESCRIPTION

The Property Tax Assessment Appeals Boards, located in each county and Baltimore City, hear appeals on actions of the State Department of Assessments and Taxation on matters relating to the assessment of property or on any other tax matters which may be assigned by the General Assembly. Property assessments made by the State Assessors may be appealed to the local Property Tax Assessment Appeals Boards in the counties and Baltimore City, prior to the Maryland Tax Court and subsequent State court reviews.

MISSION

To provide a process for every property owner in the State to appeal the valuation established for tax purposes by the State Department of Assessments and Taxation.

VISION

Every appeal filed would be heard in a timely manner and every decision rendered would be accurate and fair based on the evidence presented at the hearings. Within 30 days, a written decision that states the Board's findings as well as the basis for the findings shall be sent to the petitioner in writing. All of these actions would be accomplished on-line through e-government.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. To conduct appeals in a timely and efficient fashion

Objective 1.1 To hear every appeal and render a decision for every appeal filed during the appeal cycle year.

| Performance Measures | CY 2006 Actual | CY 2007 Estimated | CY 2008 Estimated | CY 2009 Estimated |
|--|-------------------|----------------------|----------------------|----------------------|
| Outcome: Appeals clearance rate | 67% | 68% | 68% | 69% |
| Efficiency: Average length of time from appeal filing and appeal hearing (months) | | | | |
| Metro counties/Baltimore City | 4 | 4 | 4 | 3.5 |
| All others | 3.5 | 3.5 | 3.5 | 3 |
| Average length of time from hearing to decision (days) | 15 | 15 | 15 | 15 |
| Number of appeals pending at end of appeal cycle year | 4,084 | 4,000 | 3,800 | 3,700 |

Goal 2. To render accurate and fair decisions

Objective 2.1 In each year less than 10% of decisions shall be appealed to the Maryland Tax Court.

| Performance Measures | CY 2006 Actual | CY 2007 Estimated | CY 2008 Estimated | CY 2009 Estimated |
|---|-------------------|----------------------|----------------------|----------------------|
| Input: Percentage of appeals filed with Maryland Tax Court | 7% | 7% | 7% | 7% |
| Quality: Percentage of reversals by Maryland Tax Court | 9.8% | 9% | 9% | 9% |

Objective 2.2 In each year the Board will ensure and attempt to measure the fairness of decisions rendered.

| Performance Measures | CY 2006 Actual | CY 2007 Estimated | CY 2008 Estimated | CY 2009 Estimated |
|---|-------------------|----------------------|----------------------|----------------------|
| Input: Customer surveys distributed | 4,850 | 5,000 | 5,100 | 5,200 |
| Efficiency: Percentage of surveys distributed that were returned | 4% | 4% | 4% | 4% |
| Quality: Satisfactory vs. unsatisfactory ratio | 12:1 | 13:1 | 14:1 | 15:1 |

PROPERTY TAX ASSESSMENT APPEALS BOARDS

E80E00.01 PROPERTY TAX ASSESSMENT APPEALS BOARDS

Appropriation Statement:

| | 2007 Actual | 2008 Appropriation | 2009 Allowance |
|--|------------------------|-------------------------------|---------------------------|
| Number of Authorized Positions | 9.00 | 9.00 | 9.00 |
| 01 Salaries, Wages and Fringe Benefits | <u>758,450</u> | <u>798,752</u> | <u>866,549</u> |
| 02 Technical and Special Fees | <u>379</u> | <u>10,000</u> | <u>634</u> |
| 03 Communication | 12,327 | 11,696 | 13,746 |
| 04 Travel | 8,735 | 10,000 | 11,500 |
| 07 Motor Vehicle Operation and Maintenance | 26,010 | 11,160 | 12,205 |
| 08 Contractual Services | 17,823 | 15,312 | 19,475 |
| 09 Supplies and Materials | 8,126 | 7,759 | 6,300 |
| 10 Equipment—Replacement | 1,189 | 4,400 | 2,650 |
| 13 Fixed Charges | <u>75,584</u> | <u>76,210</u> | <u>75,061</u> |
| Total Operating Expenses | <u>149,794</u> | <u>136,537</u> | <u>140,937</u> |
| Total Expenditure | <u>908,623</u> | <u>945,289</u> | <u>1,008,120</u> |
| Original General Fund Appropriation | 908,039 | 931,030 | |
| Transfer of General Fund Appropriation | <u>1,377</u> | <u>14,259</u> | |
| Total General Fund Appropriation | 909,416 | 945,289 | |
| Less: General Fund Reversion/Reduction | <u>793</u> | | |
| Net General Fund Expenditure | <u>908,623</u> | <u>945,289</u> | <u>1,008,120</u> |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e00a01 Office of the Comptroller | | | | | | | |
| e00a0101 Executive Direction | | | | | | | |
| comptroller state of md | 1.00 | 125,000 | 1.00 | 125,000 | 1.00 | 125,000 | |
| chf deputy comptroller | 1.00 | 129,128 | .00 | 0 | .00 | 0 | |
| exec aide x | .00 | 7,961 | 3.00 | 453,630 | 3.00 | 453,630 | |
| exec vii | 1.00 | 67,152 | .00 | 0 | .00 | 0 | |
| asst state compt v | 1.00 | 94,212 | 1.00 | 91,716 | 1.00 | 91,716 | |
| div dir ofc atty general | 1.00 | 118,560 | 1.00 | 123,277 | 1.00 | 123,277 | |
| asst state compt iv | .00 | 38,750 | 1.00 | 91,800 | 1.00 | 91,800 | |
| asst attorney general viii | 1.00 | 97,275 | 1.00 | 101,142 | 1.00 | 103,093 | |
| admin prog mgr iv | .00 | 0 | 1.00 | 59,107 | 1.00 | 61,381 | |
| administrator vii | 1.00 | 90,459 | 2.00 | 183,710 | 2.00 | 185,415 | |
| asst state compt iii | 1.00 | 70,000 | .00 | 0 | .00 | 0 | |
| administrator v | .00 | 27,356 | 1.00 | 73,038 | 1.00 | 74,425 | |
| asst state compt ii | 1.00 | 70,906 | 1.00 | 75,134 | 1.00 | 76,564 | |
| admin prog mgr i | .00 | 15,279 | 1.00 | 73,152 | 1.00 | 74,544 | |
| administrator iv | 1.00 | 62,725 | 1.00 | 65,219 | 1.00 | 66,479 | |
| administrator ii | 1.00 | 53,519 | 1.00 | 55,637 | 1.00 | 56,705 | |
| administrator ii | 1.00 | 50,292 | .00 | 0 | .00 | 0 | |
| administrator i | 2.00 | 56,215 | 1.00 | 58,440 | 1.00 | 59,565 | |
| revenue administrator iv | 2.00 | 92,953 | 1.00 | 57,890 | 1.00 | 59,003 | |
| admin officer iii | .00 | 9,381 | 1.00 | 37,837 | 1.00 | 39,228 | |
| pub affairs officer ii | .00 | 24,991 | .00 | 0 | .00 | 0 | |
| pub affairs officer ii | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| revenue administrator iii | 1.00 | 54,139 | 1.00 | 54,763 | 1.00 | 55,813 | |
| admin officer i | .00 | 8,996 | 1.00 | 46,345 | 1.00 | 47,217 | |
| pub affairs officer i | 2.00 | 65,802 | 2.00 | 77,297 | 2.00 | 79,323 | |
| admin spec iii | .00 | 34,535 | 1.00 | 32,595 | 1.00 | 33,774 | |
| exec assoc ii | 1.00 | 45,719 | 2.00 | 92,600 | 2.00 | 95,041 | |
| exec assoc i | 1.00 | 57,358 | 2.00 | 97,071 | 2.00 | 98,920 | |
| obs-executive associate i | .50 | 10,302 | .00 | 0 | .00 | 0 | |
| management assoc | 2.00 | 93,475 | 2.00 | 97,146 | 2.00 | 97,968 | |
| management associate | 1.00 | 34,462 | .00 | 0 | .00 | 0 | |
| office secy iii | 1.00 | 35,983 | 1.00 | 37,377 | 1.00 | 38,062 | |
| office processing assistant | .00 | 0 | 1.00 | 20,772 | 1.00 | 21,478 | |
| TOTAL e00a0101* | 26.50 | 1,742,885 | 32.00 | 2,281,695 | 32.00 | 2,309,421 | |
| e00a0102 Financial and Support Services | | | | | | | |
| asst state compt v | 1.00 | 99,995 | 1.00 | 102,000 | 1.00 | 102,000 | |
| prgm mgr senior i | 1.00 | 89,942 | 1.00 | 94,762 | 1.00 | 96,585 | |
| asst state compt iii | 1.00 | 66,227 | 1.00 | 77,895 | 1.00 | 79,381 | |
| asst state compt ii | .00 | 8,853 | .00 | 0 | .00 | 0 | |
| administrator iv | 1.00 | 49,401 | 1.00 | 48,664 | 1.00 | 50,521 | |
| accountant supervisor ii | 1.00 | 29,396 | 1.00 | 65,320 | 1.00 | 66,580 | |
| fiscal services administrator i | .00 | 11,407 | 1.00 | 59,375 | 1.00 | 60,518 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e00a0102 Financial and Support Services | | | | | | | |
| accountant supervisor i | 1.00 | 43,695 | .00 | 0 | .00 | 0 | |
| agency procurement specialist s | 1.00 | 26,345 | .00 | 0 | .00 | 0 | |
| personnel administrator i | 1.00 | 52,015 | 1.00 | 54,077 | 1.00 | 55,114 | |
| accountant, advanced | 1.00 | 52,101 | 1.00 | 54,161 | 1.00 | 55,201 | |
| agency procurement specialist l | .00 | 10,614 | .00 | 0 | .00 | 0 | |
| accountant ii | 1.00 | 566 | .00 | 0 | .00 | 0 | |
| admin officer iii | 1.00 | 51,691 | 1.00 | 53,734 | 1.00 | 54,763 | |
| personnel officer ii | 1.00 | 72,988 | 3.00 | 141,031 | 3.00 | 144,446 | |
| admin officer ii | 1.00 | 43,323 | 1.00 | 45,013 | 1.00 | 45,851 | |
| personnel officer i | 2.00 | 55,515 | 1.00 | 36,217 | 1.00 | 37,541 | |
| admin officer i | .00 | 0 | 1.00 | 48,117 | 1.00 | 49,034 | |
| agency procurement specialist i | .00 | 8,157 | 1.00 | 34,657 | 1.00 | 35,920 | |
| personnel specialist | .00 | 9,832 | .00 | 0 | .00 | 0 | |
| personnel specialist trainee | 1.00 | 14,684 | .00 | 0 | .00 | 0 | |
| revenue examiner iii | .00 | -799 | .00 | 0 | .00 | 0 | |
| administrative specialist i | .00 | 11,103 | .00 | 0 | .00 | 0 | |
| services supervisor iii | 1.00 | 42,273 | 1.00 | 43,922 | 1.00 | 44,739 | |
| agency buyer i | 1.00 | 35,894 | 1.00 | 38,760 | 1.00 | 39,473 | |
| services supervisor i | 1.00 | 37,312 | 1.00 | 38,760 | 1.00 | 39,473 | |
| personnel associate ii | 1.00 | 39,709 | 1.00 | 41,254 | 1.00 | 42,017 | |
| fiscal accounts technician i | 2.00 | 48,715 | 1.00 | 36,047 | 1.00 | 36,706 | |
| personnel associate i | 1.00 | 68,337 | 3.00 | 100,947 | 3.00 | 103,273 | |
| obs-executive associate i | 1.50 | 47,997 | 1.00 | 49,896 | 1.00 | 50,848 | |
| management associate | 1.00 | 32,886 | 1.00 | 35,289 | 1.00 | 36,576 | |
| admin aide | .00 | 13,409 | 1.00 | 42,795 | 1.00 | 43,590 | |
| office secy iii | 1.00 | 27,033 | .00 | 0 | .00 | 0 | |
| fiscal accounts clerk ii | .00 | 18,107 | 1.00 | 34,819 | 1.00 | 35,452 | |
| services specialist | 2.00 | 66,172 | 2.00 | 68,724 | 2.00 | 69,972 | |
| office secy i | 2.00 | 28,051 | 1.00 | 26,975 | 1.00 | 27,929 | |
| offset machine operator ii | 1.00 | 27,164 | 1.00 | 28,198 | 1.00 | 28,700 | |
| office appliance clerk ii | 2.00 | 37,894 | 1.00 | 31,129 | 1.00 | 31,689 | |
| supply officer i | 1.00 | 27,442 | 1.00 | 28,489 | 1.00 | 28,997 | |
| office clerk assistant | .00 | 14,790 | 1.00 | 24,183 | 1.00 | 24,811 | |
| print shop supv iii | .00 | 37,111 | 1.00 | 44,739 | 1.00 | 45,571 | |
| print shop supv ii | 2.00 | 46,662 | 1.00 | 41,631 | 1.00 | 42,402 | |
| building services worker ii | 2.00 | 23,615 | 1.00 | 21,125 | 1.00 | 21,845 | |
| stock clerk i | .00 | 3,738 | 1.00 | 21,125 | 1.00 | 21,845 | |
| TOTAL e00a0102* | 38.50 | 1,531,362 | 39.00 | 1,713,830 | 39.00 | 1,749,363 | |
| TOTAL e00a01 ** | 65.00 | 3,274,247 | 71.00 | 3,995,525 | 71.00 | 4,058,784 | |
| e00a02 General Accounting Division | | | | | | | |
| e00a0201 Accounting Control and Reporting | | | | | | | |
| asst state compt vii | 1.00 | 120,903 | 1.00 | 121,282 | 1.00 | 121,282 | |
| prgm mgr senior i | 2.00 | 184,038 | 2.00 | 191,328 | 2.00 | 195,012 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|---------|
| e00a02 General Accounting Division | | | | | | | |
| e00a0201 Accounting Control and Reporting | | | | | | | |
| admin prog mgr ii | 1.00 | 77,212 | 1.00 | 80,258 | 1.00 | 81,789 | |
| administrator iv | 1.00 | 67,069 | 1.00 | 69,734 | 1.00 | 71,083 | |
| accountant manager iii | 1.00 | 70,135 | 1.00 | 72,921 | 1.00 | 74,312 | |
| systems control accountant supe | 2.00 | 117,568 | 2.00 | 123,314 | 2.00 | 125,690 | |
| accountant supervisor i | 1.00 | 38,599 | 1.00 | 57,793 | 1.00 | 58,904 | |
| systems control accountant ii c | 3.00 | 153,239 | 3.00 | 167,602 | 3.00 | 170,820 | |
| dp functional analyst ii | 1.00 | 87,780 | 2.00 | 97,053 | 2.00 | 99,723 | |
| systems control accountant i co | 1.00 | 44,839 | 2.00 | 94,926 | 2.00 | 97,616 | |
| accountant ii | 5.00 | 199,667 | 3.00 | 140,676 | 3.00 | 144,104 | |
| computer info services spec ii | 1.00 | 47,922 | 1.00 | 49,814 | 1.00 | 50,765 | |
| dp functional analyst i | 1.00 | 5,025 | .00 | 0 | .00 | 0 | |
| revenue administrator iii | 1.00 | 52,182 | 1.00 | 54,249 | 1.00 | 55,288 | |
| accountant i | .00 | 5,725 | 1.00 | 36,217 | 1.00 | 37,541 | |
| management specialist ii | 1.00 | 33,127 | 1.00 | 43,853 | 1.00 | 44,666 | |
| fiscal accounts technician ii | 5.00 | 165,477 | 4.00 | 165,778 | 4.00 | 168,845 | |
| fiscal accounts technician i | 1.00 | 58,604 | 2.00 | 70,143 | 2.00 | 71,998 | |
| fiscal accounts clerk manager | 2.00 | 88,674 | 2.00 | 92,136 | 2.00 | 93,869 | |
| obs-executive associate i | 1.00 | 49,379 | 1.00 | 51,329 | 1.00 | 52,312 | |
| management associate | 2.00 | 90,081 | 2.00 | 93,615 | 2.00 | 95,379 | |
| fiscal accounts clerk superviso | 3.00 | 125,711 | 3.00 | 130,611 | 3.00 | 133,036 | |
| fiscal accounts clerk ii | 8.00 | 222,947 | 7.00 | 222,200 | 6.00 | 198,602 | Abolish |
| fiscal accounts clerk i | 2.00 | 39,509 | .00 | 0 | .00 | 0 | |
| fiscal accounts clerk trainee | .00 | 12,655 | 3.00 | 67,925 | 3.00 | 70,266 | |
| TOTAL e00a0201* | 47.00 | 2,158,067 | 47.00 | 2,294,757 | 46.00 | 2,312,902 | |
| TOTAL e00a02 ** | 47.00 | 2,158,067 | 47.00 | 2,294,757 | 46.00 | 2,312,902 | |
| e00a03 Bureau of Revenue Estimates | | | | | | | |
| e00a0301 Estimating of Revenues | | | | | | | |
| asst state compt vii | 1.00 | 106,544 | 1.00 | 108,681 | 1.00 | 108,681 | |
| administrator vii | 1.00 | 84,610 | 1.00 | 87,957 | 1.00 | 89,645 | |
| asst state compt iii | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| asst state compt ii | .00 | 51,307 | 1.00 | 70,293 | 1.00 | 71,653 | |
| management associate | 1.00 | 39,228 | 1.00 | 40,751 | 1.00 | 41,502 | |
| TOTAL e00a0301* | 4.00 | 281,689 | 4.00 | 307,682 | 4.00 | 311,481 | |
| TOTAL e00a03 ** | 4.00 | 281,689 | 4.00 | 307,682 | 4.00 | 311,481 | |
| e00a04 Revenue Administration Division | | | | | | | |
| e00a0401 Revenue Administration | | | | | | | |
| asst state compt vii | 1.00 | 112,000 | 1.00 | 114,240 | 1.00 | 114,240 | |
| prgm mgr senior ii | 1.00 | 78,668 | .00 | 0 | .00 | 0 | |
| prgm mgr iv | 3.00 | 251,763 | 3.00 | 262,285 | 3.00 | 267,315 | |
| asst state compt ii | 6.00 | 438,421 | 6.00 | 458,732 | 6.00 | 467,465 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|--|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e00a04 Revenue Administration Division | | | | | | | |
| e00a0401 Revenue Administration | | | | | | | |
| administrator iii | 1.00 | 53,482 | 1.00 | 65,320 | 1.00 | 66,580 | |
| tax consultant ii | 2.00 | 164,112 | 3.00 | 172,721 | 3.00 | 176,042 | |
| computer network spec supr | 1.00 | 67,712 | 1.00 | 70,409 | 1.00 | 71,772 | |
| dp functional analyst superviso | 2.00 | 125,677 | 2.00 | 130,664 | 2.00 | 133,186 | |
| revenue administrator vi | 6.00 | 387,603 | 6.00 | 402,999 | 6.00 | 410,069 | |
| accountant supervisor i | 3.00 | 166,224 | 3.00 | 173,138 | 3.00 | 176,467 | |
| computer info services spec sup | 1.00 | 59,993 | 1.00 | 62,370 | 1.00 | 63,575 | |
| computer network spec ii | 2.00 | 147,580 | 3.00 | 160,656 | 3.00 | 164,596 | |
| dp functional analyst lead | 2.00 | 95,713 | 2.00 | 104,060 | 2.00 | 106,827 | |
| revenue administrator v | 1.00 | 57,545 | .00 | 0 | .00 | 0 | |
| computer network spec i | 1.00 | -1,097 | 1.00 | 40,268 | 1.00 | 41,754 | |
| dp functional analyst ii | 5.00 | 245,516 | 5.00 | 256,899 | 5.00 | 262,666 | |
| obs-data proc prog analyst spec | 1.00 | 55,452 | 1.00 | 57,890 | 1.00 | 59,003 | |
| revenue administrator iv | 19.00 | 958,633 | 18.00 | 1,020,427 | 18.00 | 1,040,035 | |
| accountant ii | 4.00 | 150,855 | 3.00 | 156,818 | 3.00 | 159,819 | |
| admin officer iii | 2.00 | 101,951 | 2.00 | 105,984 | 2.00 | 108,013 | |
| computer info services spec ii | 1.00 | 42,877 | 1.00 | 45,360 | 1.00 | 46,204 | |
| computer network spec trainee | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| revenue administrator iii | 2.00 | 104,363 | 2.00 | 92,086 | 2.00 | 94,516 | |
| revenue field auditor sr | .00 | 21,815 | .00 | 0 | .00 | 0 | |
| tax consultant i | 1.00 | 2,193 | .00 | 0 | .00 | 0 | |
| accountant i | .00 | 37,607 | 3.00 | 128,973 | 3.00 | 131,364 | |
| dp functional analyst trainee | 2.00 | 58,099 | 2.00 | 101,225 | 2.00 | 103,160 | |
| obs-fiscal specialist i | 2.00 | 97,067 | 2.00 | 102,658 | 2.00 | 104,624 | |
| revenue administrator ii | 8.00 | 310,964 | 7.00 | 351,025 | 7.00 | 357,718 | |
| revenue specialist iii | 14.00 | 651,019 | 13.00 | 647,198 | 13.00 | 659,116 | |
| accountant trainee | 3.00 | 109,149 | 2.00 | 79,316 | 2.00 | 81,133 | |
| admin officer i | .00 | 21,048 | 1.00 | 52,886 | 1.00 | 52,886 | |
| admin officer i | 1.00 | 29,829 | .00 | 0 | .00 | 0 | |
| revenue specialist ii | 42.00 | 1,738,606 | 40.00 | 1,843,159 | 40.00 | 1,879,498 | |
| revenue field auditor i | 2.00 | 74,287 | 2.00 | 80,152 | 2.00 | 81,630 | |
| revenue specialist i | 82.80 | 3,186,243 | 75.80 | 3,241,634 | 75.80 | 3,304,090 | |
| revenue examiner iii | 11.00 | 565,679 | 18.00 | 672,618 | 18.00 | 687,676 | |
| revenue examiner ii | 16.00 | 212,070 | 6.00 | 181,911 | 6.00 | 187,158 | |
| revenue examiner i | 19.00 | 558,217 | 31.00 | 850,151 | 31.00 | 874,745 | |
| dp production control spec supr | 2.00 | 85,387 | 2.00 | 88,719 | 2.00 | 90,389 | |
| dp production control spec lead | 1.00 | 38,577 | 1.00 | 40,076 | 1.00 | 40,815 | |
| dp production control spec ii | 5.00 | 170,218 | 5.00 | 177,338 | 5.00 | 180,575 | |
| building security officer ii | 2.00 | 54,035 | 2.00 | 56,902 | 2.00 | 58,357 | |
| fiscal accounts technician supv | 1.00 | 43,388 | 1.00 | 45,082 | 1.00 | 45,922 | |
| fiscal accounts technician ii | 3.00 | 125,539 | 5.00 | 190,501 | 5.00 | 193,999 | |
| fiscal accounts technician i | 2.00 | 51,507 | .00 | 0 | .00 | 0 | |
| fiscal accounts clerk manager | 1.00 | 102,102 | 2.00 | 100,754 | 2.00 | 102,679 | |
| obs-executive associate i | 1.00 | 44,951 | 1.00 | 46,704 | 1.00 | 47,591 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|--|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|---------|
| e00a04 Revenue Administration Division | | | | | | | |
| e00a0401 Revenue Administration | | | | | | | |
| management associate | 3.00 | 135,482 | 3.00 | 140,793 | 3.00 | 143,460 | |
| fiscal accounts clerk superviso | 5.00 | 200,622 | 6.00 | 234,567 | 6.00 | 240,183 | |
| admin aide | 8.00 | 146,995 | 4.00 | 147,405 | 4.00 | 151,259 | |
| office supervisor | 2.00 | 73,634 | 3.00 | 103,494 | 3.00 | 106,511 | |
| fiscal accounts clerk, lead | 1.00 | 21,876 | .00 | 0 | .00 | 0 | |
| office secy iii | .00 | 28,002 | 1.00 | 42,466 | 1.00 | 43,251 | |
| fiscal accounts clerk ii | 16.00 | 531,087 | 17.00 | 587,154 | 17.00 | 599,572 | |
| office secy ii | 3.00 | 98,056 | 4.00 | 130,005 | 4.00 | 132,829 | |
| office services clerk lead | 1.00 | 35,691 | 1.00 | 37,095 | 1.00 | 37,774 | |
| office secy i | 3.00 | 116,003 | 5.00 | 133,754 | 5.00 | 137,939 | |
| office services clerk | 8.00 | 251,186 | 10.00 | 306,731 | 10.00 | 313,455 | |
| fiscal accounts clerk i | .00 | 18,420 | 1.00 | 24,558 | 1.00 | 25,415 | |
| obs-fiscal clerk ii, general | 1.00 | 14,993 | .00 | 0 | .00 | 0 | |
| office clerk ii | 23.00 | 566,376 | 18.00 | 549,244 | 18.00 | 559,574 | |
| office processing clerk ii | 5.00 | 118,538 | 3.00 | 84,879 | 3.00 | 87,262 | |
| fiscal accounts clerk trainee | 4.00 | 76,561 | 2.00 | 47,174 | 2.00 | 48,810 | |
| office processing clerk i | 1.00 | 15,021 | .00 | 0 | .00 | 0 | |
| office clerk assistant | .00 | 8,425 | 1.00 | 21,125 | 1.00 | 21,845 | |
| office processing assistant | 1.00 | 30,211 | 5.00 | 109,096 | 5.00 | 112,405 | |
| TOTAL e00a0401* | 374.80 | 14,741,818 | 370.80 | 15,731,848 | 370.80 | 16,056,813 | |
| TOTAL e00a04 ** | 374.80 | 14,741,818 | 370.80 | 15,731,848 | 370.80 | 16,056,813 | |
| e00a05 Compliance Division | | | | | | | |
| e00a0501 Compliance Administration | | | | | | | |
| asst state compt vii | 1.00 | 111,992 | 1.00 | 114,240 | 1.00 | 114,240 | |
| asst attorney general viii | 1.00 | 96,355 | 1.00 | 100,176 | 1.00 | 102,108 | |
| prgm mgr senior ii | 1.00 | 98,211 | 1.00 | 102,108 | 1.00 | 104,077 | |
| asst attorney general vi | 2.00 | 166,074 | 2.00 | 172,640 | 2.00 | 175,948 | |
| prgm mgr iv | 2.00 | 164,486 | 2.00 | 170,986 | 2.00 | 174,260 | |
| fiscal services administrator i | 1.00 | 79,309 | 1.00 | 82,440 | 1.00 | 84,016 | |
| asst state compt ii | 7.00 | 512,761 | 7.00 | 537,433 | 7.00 | 547,665 | |
| administrator iv | .00 | 39,257 | 1.00 | 66,479 | 1.00 | 67,763 | |
| asst state compt i | 4.00 | 271,819 | 4.00 | 282,605 | 3.00 | 212,782 | Abolish |
| fiscal services administrator i | 2.00 | 136,758 | 2.00 | 142,194 | 2.00 | 144,926 | |
| tax consultant ii | .00 | 87,125 | 4.00 | 222,288 | 4.00 | 226,553 | |
| computer network spec supr | 1.00 | 60,375 | 1.00 | 62,775 | 1.00 | 63,985 | |
| financial compliance auditor pr | 1.00 | 64,652 | 1.00 | 67,223 | 1.00 | 68,522 | |
| revenue administrator vi | 15.00 | 762,652 | 14.00 | 882,105 | 14.00 | 900,927 | |
| computer network spec ii | 1.00 | 46,911 | 1.00 | 49,674 | 1.00 | 51,573 | |
| financial compliance auditor su | 3.00 | 174,737 | 3.00 | 181,672 | 3.00 | 185,172 | |
| revenue administrator v | 3.00 | 153,011 | 1.00 | 62,370 | 1.00 | 63,575 | |
| financial compliance auditor, l | 2.00 | 56,215 | 1.00 | 58,440 | 1.00 | 59,565 | |
| revenue administrator iv | 6.00 | 329,006 | 6.00 | 342,044 | 6.00 | 348,617 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|------------------------------------|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|---------|
| e00a05 Compliance Division | | | | | | | |
| e00a0501 Compliance Administration | | | | | | | |
| revenue field auditor supr | 10.00 | 552,338 | 10.00 | 574,317 | 10.00 | 585,358 | |
| computer info services spec ii | 3.00 | 153,035 | 4.00 | 193,654 | 4.00 | 198,890 | |
| financial compliance auditor ii | 7.00 | 303,644 | 6.00 | 287,154 | 6.00 | 293,306 | |
| pub affairs officer ii | .00 | 14,311 | 1.00 | 49,814 | 1.00 | 50,765 | |
| revenue administrator iii | 6.00 | 259,414 | 5.00 | 263,291 | 5.00 | 268,314 | |
| revenue field auditor sr | 23.50 | 1,044,651 | 22.00 | 1,132,714 | 22.00 | 1,155,729 | |
| tax consultant i | 2.00 | 45,039 | .00 | 0 | .00 | 0 | |
| financial compliance auditor i | .00 | 34,393 | 2.00 | 93,023 | 2.00 | 94,776 | |
| obs-fiscal specialist i | 1.00 | 48,913 | 1.00 | 50,848 | 1.00 | 51,821 | |
| revenue administrator ii | 2.00 | 96,911 | 2.00 | 100,744 | 2.00 | 102,669 | |
| revenue field auditor ii | 17.00 | 646,482 | 16.00 | 724,812 | 16.00 | 738,958 | |
| revenue specialist iii | 1.00 | 48,913 | 1.00 | 50,848 | 1.00 | 51,821 | |
| computer info services spec i | 1.00 | 28,062 | .00 | 0 | .00 | 0 | |
| financial compliance auditor tr | 3.00 | 69,337 | 6.00 | 251,708 | 12.00 | 405,453 | New |
| revenue administrator i | 4.50 | 217,972 | 5.00 | 234,462 | 5.00 | 238,901 | |
| revenue specialist ii | 19.60 | 947,485 | 21.60 | 989,445 | 21.60 | 1,008,947 | |
| agency procurement specialist t | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| obs-accountant-auditor iii | 1.00 | 43,456 | 1.00 | 45,151 | 1.00 | 45,991 | |
| revenue field auditor i | 14.00 | 421,436 | 13.00 | 516,118 | 13.00 | 526,200 | |
| revenue specialist i | 62.00 | 2,327,326 | 57.00 | 2,390,103 | 56.50 | 2,424,696 | Abolish |
| revenue examiner iii | 26.00 | 1,006,551 | 36.00 | 1,267,655 | 36.00 | 1,301,660 | |
| revenue examiner ii | 20.00 | 572,422 | 18.00 | 551,374 | 18.00 | 567,091 | |
| revenue examiner i | 27.00 | 562,519 | 23.00 | 665,880 | 39.00 | 1,217,674 | New |
| fiscal accounts technician supv | .00 | 10,955 | 1.00 | 41,887 | 1.00 | 42,664 | |
| paralegal ii | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| fiscal accounts technician ii | 3.00 | 107,141 | 2.00 | 84,033 | 2.00 | 85,590 | |
| obs-executive associate i | 1.00 | 49,379 | 1.00 | 51,329 | 1.00 | 52,312 | |
| management assoc | 1.00 | 45,860 | 1.00 | 47,667 | 1.00 | 48,576 | |
| management associate | 3.00 | 127,617 | 3.00 | 133,301 | 3.00 | 136,166 | |
| fiscal accounts clerk superviso | 1.00 | 36,863 | 1.00 | 38,290 | 1.00 | 38,993 | |
| admin aide | 5.00 | 173,890 | 4.00 | 162,947 | 4.00 | 165,958 | |
| office supervisor | 2.00 | 81,465 | 2.00 | 84,636 | 2.00 | 86,202 | |
| fiscal accounts clerk, lead | 1.00 | 36,311 | 1.00 | 37,716 | 1.00 | 38,408 | |
| office secy iii | 6.00 | 177,860 | 5.00 | 185,538 | 5.00 | 189,227 | |
| office secy iii | .00 | 2,920 | 1.00 | 28,371 | 1.00 | 29,381 | |
| fiscal accounts clerk ii | 10.00 | 321,560 | 11.00 | 353,579 | 11.00 | 362,185 | |
| office secy ii | 3.00 | 107,461 | 3.00 | 111,621 | 3.00 | 113,664 | |
| office services clerk lead | 1.00 | 38,753 | 1.00 | 40,256 | 1.00 | 40,996 | |
| fiscal accounts clerk i | 1.00 | 27,293 | 1.00 | 31,643 | 1.00 | 32,214 | |
| office clerk ii | 4.00 | 111,113 | 4.00 | 118,046 | 4.00 | 121,076 | |
| office processing clerk ii | .00 | 11,216 | 1.00 | 23,734 | 1.00 | 24,558 | |
| office clerk i | 1.00 | 2,024 | .00 | 0 | .00 | 0 | |
| office processing clerk i | 1.00 | 22,606 | 1.00 | 23,956 | 1.00 | 24,789 | |
| TOTAL e00a0501* | 349.60 | 14,348,603 | 348.60 | 15,731,557 | 369.10 | 16,658,253 | |
| TOTAL e00a05 ** | 349.60 | 14,348,603 | 348.60 | 15,731,557 | 369.10 | 16,658,253 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e00a06 Field Enforcement Division | | | | | | | |
| e00a0601 Field Enforcement Administration | | | | | | | |
| prgm mgr senior iii | .00 | 0 | 1.00 | 98,131 | 1.00 | 100,021 | |
| prgm mgr iv | .00 | 0 | 1.00 | 59,107 | 1.00 | 61,381 | |
| asst state compt iii | .00 | 0 | 1.00 | 73,612 | 1.00 | 75,012 | |
| asst state compt ii | .00 | 0 | 1.00 | 70,293 | 1.00 | 71,653 | |
| administrator iii | .00 | 0 | 1.00 | 62,277 | 1.00 | 63,478 | |
| revenue administrator vi | .00 | 0 | 1.00 | 63,478 | 1.00 | 64,702 | |
| chemist supervisor | .00 | 0 | 1.00 | 57,249 | 1.00 | 58,349 | |
| administrator i | .00 | 0 | 1.00 | 56,260 | 1.00 | 57,340 | |
| revenue administrator iv | .00 | 0 | 1.00 | 57,340 | 1.00 | 58,440 | |
| chemist iii | .00 | 0 | 3.00 | 149,352 | 3.00 | 152,206 | |
| revenue administrator iii | .00 | 0 | 2.00 | 109,012 | 2.00 | 111,101 | |
| admin spec iii | .00 | 0 | 1.00 | 44,326 | 1.00 | 45,151 | |
| revenue specialist i | .00 | 0 | 2.00 | 82,474 | 2.00 | 83,998 | |
| revenue examiner iii | .00 | 0 | 2.00 | 70,233 | 2.00 | 72,107 | |
| revenue examiner ii | .00 | 0 | 1.00 | 37,774 | 1.00 | 38,466 | |
| compliance inspector ii comptro | .00 | 0 | 8.00 | 363,473 | 8.00 | 369,790 | |
| octane specialist | .00 | 0 | 1.00 | 41,189 | 1.00 | 41,950 | |
| comp field enforcement supr | .00 | 0 | 4.00 | 254,146 | 4.00 | 259,048 | |
| comp field enforcement agent | .00 | 0 | 18.00 | 993,562 | 18.00 | 1,014,978 | |
| obs-executive associate i | .00 | 0 | 2.00 | 90,066 | 2.00 | 91,750 | |
| management associate | .00 | 0 | 1.00 | 47,667 | 1.00 | 48,576 | |
| TOTAL e00a0601* | .00 | 0 | 54.00 | 2,881,021 | 54.00 | 2,939,497 | |
| TOTAL e00a06 ** | .00 | 0 | 54.00 | 2,881,021 | 54.00 | 2,939,497 | |
| e00a07 Motor Fuel, Alcohol and Tobacco Tax Division | | | | | | | |
| e00a0701 Motor Fuel, Alcohol and Tobacco Tax Administration | | | | | | | |
| asst state compt vii | 1.00 | 63,077 | .00 | 0 | .00 | 0 | |
| prgm mgr senior iii | .00 | 0 | 1.00 | 106,932 | 1.00 | 108,998 | |
| prgm mgr senior ii | 1.00 | 110,777 | .00 | 0 | .00 | 0 | |
| asst state compt iii | 4.00 | 271,239 | 2.00 | 167,244 | 2.00 | 170,440 | |
| administrator v | 1.00 | 73,654 | 1.00 | 76,564 | 1.00 | 78,022 | |
| asst state compt ii | 1.00 | 67,606 | .00 | 0 | .00 | 0 | |
| asst state compt i | .00 | -1,021 | .00 | 0 | .00 | 0 | |
| administrator iii | 1.00 | 59,897 | .00 | 0 | .00 | 0 | |
| revenue administrator vi | 3.00 | 204,707 | 3.00 | 201,026 | 3.00 | 204,910 | |
| chemist supervisor | 1.00 | 55,065 | .00 | 0 | .00 | 0 | |
| revenue administrator v | 1.00 | 154,775 | 3.00 | 181,357 | 3.00 | 184,850 | |
| administrator i | 1.00 | 50,095 | .00 | 0 | .00 | 0 | |
| revenue administrator iv | 4.00 | 160,782 | 1.00 | 50,209 | 1.00 | 51,168 | |
| admin officer iii | 2.00 | 85,767 | 2.00 | 85,356 | 2.00 | 87,653 | |
| chemist iii | 3.00 | 143,697 | .00 | 0 | .00 | 0 | |
| revenue administrator iii | 3.00 | 113,359 | .00 | 0 | .00 | 0 | |
| accountant i | 1.00 | 14,961 | .00 | 0 | .00 | 0 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e00a07 Motor Fuel, Alcohol and Tobacco Tax Division | | | | | | | |
| e00a0701 Motor Fuel, Alcohol and Tobacco Tax Administration | | | | | | | |
| admin officer ii | .00 | 4,169 | .00 | 0 | .00 | 0 | |
| revenue administrator ii | 1.00 | 49,379 | 1.00 | 51,329 | 1.00 | 52,312 | |
| accountant trainee | .00 | 10,900 | 1.00 | 37,913 | 1.00 | 39,303 | |
| admin officer i | 1.00 | 42,078 | 2.00 | 73,833 | 2.00 | 76,535 | |
| revenue administrator i | 1.00 | 44,989 | 1.00 | 47,667 | 1.00 | 48,576 | |
| revenue specialist ii | 2.00 | 86,903 | 2.00 | 91,477 | 2.00 | 93,199 | |
| admin spec iii | 1.00 | 42,664 | .00 | 0 | .00 | 0 | |
| revenue specialist i | 12.00 | 492,752 | 10.00 | 430,278 | 10.00 | 437,665 | |
| revenue examiner iii | 1.00 | 58,893 | .00 | 0 | .00 | 0 | |
| revenue examiner ii | 1.00 | 41,063 | .00 | 0 | .00 | 0 | |
| revenue examiner i | .00 | 9,105 | 1.00 | 25,177 | 1.00 | 26,058 | |
| compliance inspector ii comptro | 8.00 | 349,931 | .00 | 0 | .00 | 0 | |
| octane specialist | 1.00 | 39,648 | .00 | 0 | .00 | 0 | |
| dp production control spec ii | .00 | 2,570 | .00 | 0 | .00 | 0 | |
| comp field enforcement supr | 4.00 | 244,442 | .00 | 0 | .00 | 0 | |
| comp field enforcement agent | 18.00 | 953,377 | .00 | 0 | .00 | 0 | |
| exec assoc i | 1.00 | 46,219 | 1.00 | 48,045 | 1.00 | 48,962 | |
| obs-executive associate i | 2.00 | 86,682 | .00 | 0 | .00 | 0 | |
| management associate | 2.00 | 83,023 | 1.00 | 39,303 | 1.00 | 40,382 | |
| office secy ii | 2.00 | 39,978 | 1.00 | 36,098 | 1.00 | 36,759 | |
| office clerk ii | 1.00 | 16,241 | .00 | 0 | .00 | 0 | |
| office processing clerk i | 1.00 | 10,286 | .00 | 0 | .00 | 0 | |
| TOTAL e00a0701* | 88.00 | 4,383,729 | 34.00 | 1,749,808 | 34.00 | 1,785,792 | |
| TOTAL e00a07 ** | 88.00 | 4,383,729 | 34.00 | 1,749,808 | 34.00 | 1,785,792 | |
| e00a09 Central Payroll Bureau | | | | | | | |
| e00a0901 Payroll Management | | | | | | | |
| asst state compt v | 1.00 | 100,835 | 1.00 | 102,852 | 1.00 | 102,852 | |
| administrator vi | 1.00 | 256 | .00 | 0 | .00 | 0 | |
| asst state compt iii | .00 | 72,148 | 2.00 | 161,807 | 2.00 | 164,896 | |
| asst state compt ii | 2.00 | 79,337 | .00 | 0 | .00 | 0 | |
| it systems technical spec super | .00 | 56,712 | 1.00 | 63,879 | 1.00 | 65,111 | |
| it systems technical spec | 1.00 | 70,359 | 1.00 | 73,152 | 1.00 | 74,544 | |
| dp functional analyst superviso | 1.00 | 4,730 | .00 | 0 | .00 | 0 | |
| accountant supervisor i | 1.00 | 53,519 | 1.00 | 55,637 | 1.00 | 56,705 | |
| administrator ii | 1.00 | 55,593 | 1.00 | 57,793 | 1.00 | 58,904 | |
| dp functional analyst ii | 1.00 | 50,522 | 1.00 | 51,168 | 1.00 | 52,146 | |
| accountant ii | 1.00 | 41,962 | 1.00 | 47,519 | 1.00 | 48,425 | |
| admin officer iii | 1.00 | 56,619 | 2.00 | 94,172 | 2.00 | 95,951 | |
| dp functional analyst i | .00 | 23,343 | 1.00 | 39,950 | 1.00 | 41,422 | |
| admin officer ii | 1.00 | 39,702 | 1.00 | 41,837 | 1.00 | 42,991 | |
| admin officer i | 1.00 | 30,523 | .00 | 0 | .00 | 0 | |
| obs-accountant-auditor iv | .60 | 26,810 | .60 | 28,600 | .60 | 29,146 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e00a09 Central Payroll Bureau | | | | | | | |
| e00a0901 Payroll Management | | | | | | | |
| central payroll supervisor | 3.00 | 149,609 | 4.00 | 189,700 | 4.00 | 193,281 | |
| obs-executive associate i | 1.00 | 47,547 | 1.00 | 49,425 | 1.00 | 50,367 | |
| central payroll clerk lead/adv | 3.00 | 109,322 | 2.00 | 82,885 | 2.00 | 84,419 | |
| central payroll clerk iii | 8.50 | 298,880 | 10.50 | 381,936 | 10.50 | 388,921 | |
| office secy iii | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| central payroll clerk ii | 3.00 | 66,954 | .00 | 0 | .00 | 0 | |
| central payroll clerk i | 1.00 | 12,529 | 1.00 | 27,929 | 1.00 | 28,921 | |
| office secy i | .00 | 18,354 | 1.00 | 28,415 | 1.00 | 29,427 | |
| office clerk ii | .00 | 15,113 | 1.00 | 27,708 | 1.00 | 28,198 | |
| office processing clerk i | .00 | 10,429 | .00 | 0 | .00 | 0 | |
| TOTAL e00a0901* | 34.10 | 1,491,707 | 34.10 | 1,606,364 | 34.10 | 1,636,627 | |
| TOTAL e00a09 ** | 34.10 | 1,491,707 | 34.10 | 1,606,364 | 34.10 | 1,636,627 | |
| e00a10 Information Technology Division | | | | | | | |
| e00a1001 Annapolis Data Center Operations | | | | | | | |
| asst state compt vii | .00 | 112,510 | .00 | 0 | .00 | 0 | |
| asst state compt iv | .00 | 49,707 | .00 | 0 | .00 | 0 | |
| prgm mgr senior ii | 1.00 | 84,870 | 1.00 | 98,283 | 1.00 | 100,176 | |
| dp asst director iv | .00 | 38,346 | .00 | 0 | .00 | 0 | |
| dp asst director iii | 2.00 | 86,232 | 1.00 | 89,645 | 1.00 | 91,366 | |
| asst state compt iii | .00 | 34,706 | .00 | 0 | .00 | 0 | |
| dp asst director ii | 2.00 | 403,609 | 3.00 | 252,048 | 3.00 | 256,863 | |
| data base spec manager | 1.00 | 145,951 | 1.00 | 76,564 | 1.00 | 78,022 | |
| dp technical support spec manag | 2.00 | 146,789 | 2.00 | 155,308 | 2.00 | 158,265 | |
| fiscal services administrator i | .00 | 62,725 | .00 | 0 | .00 | 0 | |
| computer network spec mgr | .00 | 75,770 | .00 | 0 | .00 | 0 | |
| it systems technical spec super | 2.00 | 319,798 | 1.00 | 76,564 | 1.00 | 78,022 | |
| computer network spec supr | .00 | 63,328 | .00 | 0 | .00 | 0 | |
| data base spec supervisor | 1.00 | 109,402 | 1.00 | 67,114 | 1.00 | 68,411 | |
| dp programmer analyst superviso | .75 | 412,599 | .75 | 36,498 | .75 | 37,891 | |
| dp programmer analyst superviso | .00 | 18,617 | .25 | 19,351 | .25 | 19,533 | |
| dp technical support spec super | 4.00 | 275,407 | 4.00 | 264,688 | 4.00 | 270,690 | |
| it systems technical spec | 6.00 | 611,789 | 6.00 | 415,398 | 6.00 | 423,403 | |
| webmaster supr | .00 | 50,180 | .00 | 0 | .00 | 0 | |
| data base spec ii | 3.00 | 190,920 | 3.00 | 177,577 | 3.00 | 180,995 | |
| dp functional analyst superviso | 1.00 | 62,228 | 1.00 | 64,702 | 1.00 | 65,950 | |
| dp programmer analyst lead/adva | 2.00 | 1,177,876 | 3.00 | 175,346 | 3.00 | 179,559 | |
| dp technical support spec ii | 5.00 | 509,667 | 6.00 | 369,690 | 6.00 | 376,813 | |
| computer info services spec sup | 1.00 | 56,122 | 1.00 | 58,349 | 1.00 | 59,471 | |
| computer network spec ii | .00 | 316,748 | .00 | 0 | .00 | 0 | |
| dp functional analyst lead | .00 | 40,504 | 1.00 | 60,616 | 1.00 | 61,782 | |
| dp programmer analyst ii | .00 | 283,735 | .00 | 0 | .00 | 0 | |
| dp staff spec | 1.00 | 55,065 | 1.00 | 57,249 | 1.00 | 58,349 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|---------|
| e00a10 Information Technology Division | | | | | | | |
| e00a1001 Annapolis Data Center Operations | | | | | | | |
| webmaster ii | .00 | 54,028 | .00 | 0 | .00 | 0 | |
| accountant, advanced | 1.00 | 49,224 | 1.00 | 51,168 | 1.00 | 52,146 | |
| dp functional analyst ii | 1.00 | 17,199 | .00 | 0 | .00 | 0 | |
| admin officer iii | 1.00 | 40,927 | .00 | 0 | .00 | 0 | |
| agency procurement specialist i | .00 | 49,382 | .00 | 0 | .00 | 0 | |
| computer info services spec ii | 1.00 | 103,873 | 1.00 | 53,734 | 1.00 | 54,763 | |
| dp functional analyst i | .00 | 55,724 | 2.00 | 84,344 | 2.00 | 87,470 | |
| accountant trainee | .00 | 5,300 | 1.00 | 37,913 | 1.00 | 39,303 | |
| admin officer i | .00 | 15,294 | 1.00 | 33,444 | .00 | 0 | Abolish |
| agency procurement specialist i | .00 | 2,241 | .00 | 0 | .00 | 0 | |
| admin spec iii | .00 | 21,553 | .00 | 0 | .00 | 0 | |
| admin spec ii | .00 | 12,731 | .00 | 0 | .00 | 0 | |
| computer operator mgr ii | 1.00 | 72,280 | 1.00 | 75,134 | 1.00 | 76,564 | |
| computer operator mgr i | 3.00 | 168,106 | 3.00 | 174,775 | 3.00 | 178,137 | |
| computer operator supr | 2.00 | 138,597 | 2.00 | 100,263 | 2.00 | 102,177 | |
| computer operator lead | 9.00 | 405,357 | 9.00 | 422,801 | 9.00 | 430,820 | |
| computer operator ii | 15.00 | 512,376 | 13.00 | 541,485 | 13.00 | 552,750 | |
| computer operator i | 1.00 | 36,771 | 1.00 | 39,473 | 1.00 | 40,200 | |
| dp production control spec i | .50 | 16,961 | .50 | 17,754 | .50 | 18,078 | |
| building security officer ii | 2.00 | 56,907 | 2.00 | 60,178 | 2.00 | 61,257 | |
| obs-fiscal accounts supervisor | 1.00 | 26,746 | .00 | 0 | .00 | 0 | |
| obs-executive associate i | 1.00 | 49,379 | 1.00 | 51,329 | 1.00 | 52,312 | |
| management associate | .00 | 44,605 | .00 | 0 | .00 | 0 | |
| admin aide | 1.00 | 34,651 | 1.00 | 35,990 | 1.00 | 36,648 | |
| data entry operator supr | .00 | 35,983 | .00 | 0 | .00 | 0 | |
| data entry operator lead | .00 | 67,453 | .00 | 0 | .00 | 0 | |
| office secy i | .00 | 28,816 | .00 | 0 | .00 | 0 | |
| data entry operator ii | .00 | 32,151 | .00 | 0 | .00 | 0 | |
| office processing clerk i | .00 | 1,284 | .00 | 0 | .00 | 0 | |
| building services worker ii | 1.00 | 28,219 | 2.00 | 50,069 | 2.00 | 51,297 | |
| TOTAL e00a1001* | 76.25 | 7,979,318 | 78.50 | 4,344,844 | 77.50 | 4,399,483 | |
| e00a1002 Comptroller IT Services | | | | | | | |
| asst state compt vii | 1.00 | 0 | 1.00 | 114,750 | 1.00 | 114,750 | |
| asst state compt iv | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| dp asst director iv | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| asst state compt iii | .00 | 0 | 1.00 | 86,440 | 1.00 | 88,093 | |
| dp asst director ii | 3.00 | 0 | 2.00 | 167,244 | 2.00 | 170,440 | |
| data base spec manager | 1.00 | 0 | 1.00 | 78,757 | 1.00 | 80,258 | |
| dp programmer analyst manager | .00 | 0 | 1.00 | 51,911 | 1.00 | 53,899 | |
| fiscal services administrator i | 1.00 | 0 | 1.00 | 65,219 | 1.00 | 66,479 | |
| computer network spec mgr | 1.00 | 0 | 1.00 | 78,757 | 1.00 | 80,258 | |
| it systems technical spec super | 3.00 | 0 | 3.00 | 220,657 | 3.00 | 224,879 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|----------------------------------|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| ----- | | | | | | | |
| e00a1002 Comptroller IT Services | | | | | | | |
| computer network spec supr | 1.00 | 0 | 1.00 | 65,843 | 1.00 | 67,114 | |
| data base spec supervisor | 1.00 | 0 | 1.00 | 48,664 | 1.00 | 50,521 | |
| dp programmer analyst superviso | 6.00 | 0 | 6.00 | 428,974 | 6.00 | 437,171 | |
| dp programmer analyst superviso | .25 | 0 | .00 | 0 | .00 | 0 | |
| it systems technical spec | 4.00 | 0 | 3.00 | 207,450 | 3.00 | 211,455 | |
| webmaster supr | 1.00 | 0 | 1.00 | 65,219 | 1.00 | 66,479 | |
| data base spec ii | 1.00 | 0 | 1.00 | 66,580 | 1.00 | 67,866 | |
| dp programmer analyst lead/adva | 18.00 | 0 | 19.00 | 1,224,462 | 19.00 | 1,249,065 | |
| dp technical support spec ii | 3.00 | 0 | 3.00 | 190,612 | 3.00 | 194,289 | |
| computer network spec ii | 6.00 | 0 | 6.00 | 348,723 | 6.00 | 356,374 | |
| dp programmer analyst ii | 5.00 | 0 | 4.00 | 240,466 | 4.00 | 245,096 | |
| webmaster ii | 1.00 | 0 | 1.00 | 56,171 | 1.00 | 57,249 | |
| agency procurement specialist i | 1.00 | 0 | 1.00 | 53,734 | 1.00 | 54,763 | |
| computer info services spec ii | 1.00 | 0 | 1.00 | 54,249 | 1.00 | 55,288 | |
| admin spec iii | .00 | 0 | 1.00 | 36,939 | 1.00 | 37,946 | |
| admin spec ii | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| computer operator supr | 1.00 | 0 | 1.00 | 43,788 | 1.00 | 44,602 | |
| management associate | 1.00 | 0 | 1.00 | 46,345 | 1.00 | 47,217 | |
| data entry operator supr | 1.00 | 0 | 1.00 | 37,377 | 1.00 | 38,062 | |
| data entry operator lead | 2.00 | 0 | 2.00 | 70,058 | 2.00 | 71,334 | |
| office secy i | 1.00 | 0 | 1.00 | 30,762 | 1.00 | 31,315 | |
| data entry operator ii | 2.00 | 0 | 1.00 | 33,390 | 1.00 | 33,995 | |
| ----- | | | | | | | |
| TOTAL e00a1002* | 70.25 | 0 | 67.00 | 4,213,541 | 67.00 | 4,296,257 | |
| TOTAL e00a10 ** | 146.50 | 7,979,318 | 145.50 | 8,558,385 | 144.50 | 8,695,740 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---------------------------------|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e20b01 Treasury Management | | | | | | | |
| e20b0101 Treasury Management | | | | | | | |
| treasurer state of maryland | 1.00 | 125,000 | 1.00 | 125,000 | 1.00 | 125,000 | |
| chf deputy treasurer | 1.00 | 117,286 | 1.00 | 119,606 | 1.00 | 119,606 | |
| exec vi | 1.00 | 73,448 | 1.00 | 97,308 | 1.00 | 97,308 | |
| exec v | 3.00 | 295,218 | 3.00 | 301,086 | 3.00 | 301,086 | |
| div dir ofc atty general | 1.00 | 111,926 | 1.00 | 116,376 | 1.00 | 118,632 | |
| prgm mgr senior iii | 1.00 | 31,628 | 1.00 | 115,442 | 1.00 | 115,442 | |
| administrator vii | 1.00 | 83,537 | 1.00 | 94,015 | 1.00 | 94,909 | |
| treasury spec vii | 2.00 | 162,539 | 2.00 | 162,539 | 2.00 | 163,939 | |
| treasury spec vi | 3.00 | 132,995 | 3.00 | 179,030 | 3.00 | 183,405 | |
| computer network spec mgr | 1.00 | 24,771 | 1.00 | 76,564 | 1.00 | 78,022 | |
| computer network spec supr | 1.00 | 51,279 | 1.00 | 61,000 | 1.00 | 62,176 | |
| dp programmer analyst lead/adva | 1.00 | 30,110 | 1.00 | 60,518 | 1.00 | 61,683 | |
| dp programmer analyst lead/adva | 1.00 | 58,766 | 1.00 | 61,101 | 1.00 | 62,277 | |
| obs-data proc mgr ii | 1.00 | 53,099 | 1.00 | 55,201 | 1.00 | 56,260 | |
| obs-fiscal specialist iii | 1.00 | 55,681 | 1.00 | 57,890 | 1.00 | 59,003 | |
| treasury spec v | 10.00 | 350,027 | 10.00 | 502,258 | 10.00 | 514,124 | |
| agency procurement specialist i | 1.00 | 37,816 | 1.00 | 51,735 | 1.00 | 52,725 | |
| treasury spec iv | 5.00 | 208,809 | 5.00 | 256,862 | 5.00 | 261,773 | |
| treasury spec iii | 1.00 | 47,437 | 1.00 | 48,498 | 1.00 | 49,425 | |
| computer operator ii | 1.00 | 30,202 | 1.00 | 41,189 | 1.00 | 41,950 | |
| admin aide | 1.00 | 40,074 | 1.00 | 41,631 | 1.00 | 42,402 | |
| office secy i | 1.00 | 11,355 | 1.00 | 31,879 | 1.00 | 32,454 | |
| TOTAL e20b0101* | 40.00 | 2,133,003 | 40.00 | 2,656,728 | 40.00 | 2,693,601 | |
| TOTAL e20b01 ** | 40.00 | 2,133,003 | 40.00 | 2,656,728 | 40.00 | 2,693,601 | |
| e20b02 Insurance Protection | | | | | | | |
| e20b0201 Insurance Management | | | | | | | |
| exec v | 1.00 | 100,339 | 1.00 | 104,843 | 1.00 | 104,843 | |
| principal counsel | 1.00 | 103,834 | 1.00 | 107,965 | 1.00 | 110,051 | |
| asst attorney general viii | 1.00 | 91,869 | 1.00 | 99,230 | 1.00 | 101,142 | |
| asst attorney general vii | .00 | 0 | 3.00 | 216,530 | 3.00 | 225,132 | |
| treasury spec vii | 1.00 | 73,541 | 1.00 | 76,439 | 1.00 | 77,895 | |
| treasury spec vi | 4.00 | 196,171 | 4.00 | 247,775 | 4.00 | 253,479 | |
| administrator i | 1.00 | 54,633 | 1.00 | 56,800 | 1.00 | 57,890 | |
| casualty claims adjuster super | 2.00 | 109,395 | 2.00 | 113,726 | 2.00 | 115,913 | |
| treasury spec iv | .00 | 0 | 2.00 | 75,674 | 2.00 | 78,456 | |
| casualty claims adjuster ii | 2.00 | 100,994 | 2.00 | 103,498 | 2.00 | 104,936 | |
| treasury spec iii | 1.00 | 38,131 | 2.00 | 95,207 | 2.00 | 97,003 | |
| casualty claims adjuster i | 2.00 | 82,512 | 2.00 | 85,726 | 2.00 | 87,315 | |
| treasury spec ii | 1.00 | 45,498 | 1.00 | 45,498 | 1.00 | 46,345 | |
| office services clerk | 1.00 | 7,868 | 1.00 | 30,221 | 1.00 | 30,762 | |
| TOTAL e20b0201* | 18.00 | 1,004,785 | 24.00 | 1,459,132 | 24.00 | 1,491,162 | |
| TOTAL e20b02 ** | 18.00 | 1,004,785 | 24.00 | 1,459,132 | 24.00 | 1,491,162 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e50c00 State Department of Assessments and Taxation | | | | | | | |
| e50c0001 Office of the Director | | | | | | | |
| dir dept assessmnts taxation | 1.00 | 116,149 | 1.00 | 118,457 | 1.00 | 118,457 | |
| dep dir assmts and tax | 1.00 | 104,444 | 1.00 | 106,518 | 1.00 | 106,518 | |
| exec iv | 1.00 | 86,008 | 1.00 | 86,625 | 1.00 | 86,625 | |
| principal counsel | 1.00 | 111,031 | 1.00 | 115,442 | 1.00 | 115,442 | |
| asst attorney general vii | 2.00 | 184,038 | 2.00 | 191,328 | 2.00 | 195,012 | |
| prgm mgr iv | .00 | 68,047 | 1.00 | 87,130 | 1.00 | 88,801 | |
| prgm mgr iii | 1.00 | 15,778 | .00 | 0 | .00 | 0 | |
| personnel administrator iv | .00 | 50,414 | 1.00 | 74,425 | 1.00 | 75,842 | |
| fiscal services administrator i | 1.00 | 67,712 | 1.00 | 70,409 | 1.00 | 71,772 | |
| personnel administrator iii | 1.00 | 23,082 | .00 | 0 | .00 | 0 | |
| administrator iii | 1.00 | 64,652 | 1.00 | 67,223 | 1.00 | 68,522 | |
| personnel administrator ii | .00 | 32,743 | 1.00 | 66,580 | 1.00 | 67,866 | |
| accountant supervisor i | 1.00 | 36,207 | 1.00 | 42,867 | 1.00 | 44,457 | |
| administrator ii | 1.00 | 61,147 | 1.00 | 63,575 | 1.00 | 64,800 | |
| personnel officer iii | 1.00 | 30,803 | .00 | 0 | .00 | 0 | |
| admin officer iii | 1.00 | 52,182 | 1.00 | 54,249 | 1.00 | 55,288 | |
| agency procurement specialist i | 1.00 | 48,837 | 1.00 | 50,765 | 1.00 | 51,735 | |
| accountant i | .00 | 0 | 1.00 | 35,568 | 1.00 | 36,865 | |
| personnel specialist | 1.00 | 45,267 | 1.00 | 47,217 | 1.00 | 48,117 | |
| agency procurement specialist t | 1.00 | 42,273 | 1.00 | 43,922 | 1.00 | 44,739 | |
| administrative specialist i | .00 | 29,403 | 1.00 | 32,660 | 1.00 | 33,540 | |
| obs-admin spec i | 1.00 | 1,497 | .00 | 0 | .00 | 0 | |
| personnel associate ii | 2.00 | 78,399 | 2.00 | 82,885 | 2.00 | 84,419 | |
| exec assoc iii | 1.00 | 56,122 | 1.00 | 42,867 | 1.00 | 44,457 | |
| exec assoc i | 2.00 | 89,488 | 2.00 | 92,982 | 2.00 | 94,739 | |
| management assoc | 1.00 | 45,017 | 1.00 | 46,781 | 1.00 | 47,667 | |
| admin aide | 1.00 | 9,147 | 1.00 | 29,607 | 1.00 | 30,668 | |
| fiscal accounts clerk, lead | 1.00 | 38,345 | 1.00 | 39,833 | 1.00 | 40,566 | |
| office secy iii | 1.00 | 33,475 | 1.00 | 34,768 | 1.00 | 35,401 | |
| fiscal accounts clerk ii | 2.00 | 51,998 | 2.00 | 63,352 | 2.00 | 64,956 | |
| TOTAL e50c0001* | 29.00 | 1,673,705 | 30.00 | 1,788,035 | 30.00 | 1,817,271 | |
| e50c0002 Real Property Valuation | | | | | | | |
| prgm mgr senior iii | 1.00 | 83,108 | 1.00 | 101,949 | 1.00 | 103,915 | |
| prgm mgr senior ii | 2.00 | 179,626 | 2.00 | 202,284 | 2.00 | 206,185 | |
| prgm mgr senior i | .00 | 29,968 | .00 | 0 | .00 | 0 | |
| supv of assessments class a | 2.00 | 183,212 | 2.00 | 190,426 | 2.00 | 194,091 | |
| assmnts area supv ii | 2.00 | 172,528 | 2.00 | 179,290 | 2.00 | 182,732 | |
| supv of assessments class b | 7.00 | 533,745 | 7.00 | 555,829 | 7.00 | 567,674 | |
| supv of assessments cnty scale | 3.00 | 363,538 | 3.00 | 336,523 | 3.00 | 323,972 | |
| assmnts area supv i | 3.00 | 261,717 | 4.00 | 296,403 | 4.00 | 302,067 | |
| supv of assessments class c | 12.00 | 851,717 | 12.00 | 886,167 | 12.00 | 904,254 | |
| assmnts asst supv class a | 2.00 | 146,916 | 2.00 | 152,646 | 2.00 | 155,553 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|---------|
| e50c0002 Real Property Valuation | | | | | | | |
| assmnts asst supv class b | 7.00 | 429,876 | 7.00 | 488,493 | 7.00 | 497,875 | |
| assessor mgr real property | 10.00 | 647,606 | 10.00 | 666,031 | 10.00 | 678,888 | |
| assmnts asst supv class c | 12.00 | 689,786 | 11.00 | 716,043 | 11.00 | 730,368 | |
| assessor adv commercial indus | 21.00 | 1,076,434 | 18.00 | 1,044,626 | 18.00 | 1,066,275 | |
| assmnts office manager a | 5.00 | 261,753 | 5.00 | 269,121 | 5.00 | 275,058 | |
| administrator i | 1.00 | 48,302 | 1.00 | 50,209 | 1.00 | 51,168 | |
| assessor ii commercial indust | 24.00 | 1,374,760 | 25.00 | 1,404,136 | 25.00 | 1,430,582 | |
| assessor supv real property | 33.00 | 1,623,722 | 32.00 | 1,780,811 | 32.00 | 1,816,454 | |
| assmnts asst supv cnty scale | 4.00 | 311,795 | 3.00 | 313,240 | 3.00 | 324,204 | |
| assessor adv real property | 31.00 | 1,438,195 | 28.00 | 1,469,828 | 28.00 | 1,496,775 | |
| assessor i commercial industr | 5.00 | 138,176 | 3.00 | 158,311 | 3.00 | 161,341 | |
| assmnts office manager assistan | 6.00 | 213,201 | 5.00 | 233,515 | 5.00 | 238,729 | |
| computer info services spec ii | 1.00 | 45,458 | 1.00 | 47,519 | 1.00 | 48,425 | |
| assessor iii real property | 53.00 | 2,348,042 | 57.00 | 2,586,722 | 57.00 | 2,646,654 | |
| assmnts office manager b | 7.00 | 321,333 | 7.00 | 335,415 | 7.00 | 341,756 | |
| assessor supv i cnty scale | 1.00 | 90,702 | 1.00 | 90,430 | 1.00 | 93,595 | |
| assessor ii real property | 26.00 | 901,789 | 21.00 | 818,118 | 21.00 | 841,008 | |
| assmnts office manager c | 12.00 | 523,973 | 12.00 | 545,203 | 12.00 | 556,188 | |
| assessor i real property | 25.00 | 701,422 | 34.00 | 1,125,099 | 34.00 | 1,163,481 | |
| assmnts office manager assistan | 7.00 | 273,729 | 7.00 | 284,987 | 7.00 | 290,898 | |
| assessor supv ii cnty scale | 4.00 | 400,201 | 4.00 | 403,544 | 4.00 | 417,668 | |
| assessor assoc real property | 2.00 | 60,944 | 3.00 | 98,958 | 3.00 | 100,750 | |
| assmnts records supv iii | 12.00 | 469,792 | 12.00 | 476,114 | 12.00 | 485,422 | |
| office supervisor | .00 | 14,212 | 1.00 | 42,017 | 1.00 | 42,795 | |
| assmnts records supv ii | 2.00 | 75,994 | 2.00 | 78,946 | 2.00 | 80,400 | |
| office secy iii | 6.00 | 226,234 | 6.00 | 236,492 | 6.00 | 240,843 | |
| assmnts records supv i | 10.00 | 342,486 | 9.00 | 331,882 | 9.00 | 337,952 | |
| office secy ii | 7.00 | 248,209 | 8.00 | 282,401 | 8.00 | 287,546 | |
| office services clerk lead | 1.00 | 34,136 | 1.00 | 35,452 | 1.00 | 36,098 | |
| office secy i | 2.00 | 67,330 | 2.00 | 70,058 | 2.00 | 71,334 | |
| office services clerk | 102.00 | 2,779,365 | 97.00 | 3,031,365 | 93.00 | 2,984,822 | Abolish |
| assmnts supv cnty scale | 1.00 | 79,048 | 1.00 | 79,048 | 1.00 | 81,815 | |
| office clerk ii | 3.00 | 52,910 | 1.00 | 23,329 | .00 | 0 | Abolish |
| office processing clerk i | 2.00 | 35,765 | 3.00 | 76,965 | 3.00 | 78,981 | |
| assmnts clerk cnty scale | 1.00 | 58,898 | 1.00 | 58,988 | 1.00 | 61,053 | |
| TOTAL e50c0002* | 480.00 | 21,211,653 | 474.00 | 22,654,933 | 469.00 | 22,997,644 | |
| e50c0004 Office of Information Technology | | | | | | | |
| prgm mgr senior iii | 1.00 | 91,727 | 1.00 | 71,902 | 1.00 | 74,652 | |
| dp director ii | 1.00 | 85,414 | 1.00 | 59,107 | 1.00 | 61,381 | |
| dp asst director ii | 1.00 | 80,823 | 1.00 | 84,016 | 1.00 | 85,621 | |
| dp programmer analyst manager | 1.00 | 58,372 | 1.00 | 75,842 | 1.00 | 77,286 | |
| computer network spec mgr | 1.00 | 75,770 | 1.00 | 78,757 | 1.00 | 80,258 | |
| computer network spec supr | 1.00 | 67,069 | 1.00 | 69,734 | 1.00 | 71,083 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e50c0004 Office of Information Technology | | | | | | | |
| data base spec supervisor | 1.00 | 0 | .00 | 0 | .00 | 0 | |
| dp programmer analyst superviso | 1.00 | 68,248 | 1.00 | 71,772 | 1.00 | 73,152 | |
| computer network spec lead | 1.00 | 65,274 | 1.00 | 67,866 | 1.00 | 69,178 | |
| data base spec ii | 2.00 | 133,784 | 2.00 | 139,101 | 2.00 | 141,781 | |
| dp programmer analyst lead/adva | 2.00 | 156,503 | 3.00 | 184,713 | 3.00 | 189,108 | |
| computer network spec ii | 4.00 | 235,444 | 4.00 | 244,796 | 4.00 | 249,510 | |
| dp functional analyst lead | 1.00 | 10,062 | .00 | 0 | .00 | 0 | |
| dp programmer analyst ii | 1.00 | 56,122 | 1.00 | 58,349 | 1.00 | 59,471 | |
| webmaster ii | 1.00 | 46,911 | 1.00 | 49,674 | 1.00 | 51,573 | |
| management associate | 1.00 | 35,057 | 1.00 | 46,781 | 1.00 | 47,667 | |
| TOTAL e50c0004* | 21.00 | 1,266,580 | 20.00 | 1,302,410 | 20.00 | 1,331,721 | |
| e50c0005 Business Property Valuation | | | | | | | |
| exec v | .00 | 82,938 | 1.00 | 104,354 | 1.00 | 104,354 | |
| exec iv | 1.00 | 19,385 | .00 | 0 | .00 | 0 | |
| prgm mgr iv | 1.00 | 90,427 | 1.00 | 94,015 | 1.00 | 94,909 | |
| prgm mgr iii | 1.00 | 80,060 | 1.00 | 83,228 | 1.00 | 84,819 | |
| prgm mgr ii | 1.00 | 64,446 | 1.00 | 67,010 | 1.00 | 68,305 | |
| prgm mgr i | 2.00 | 139,378 | 2.00 | 144,920 | 2.00 | 147,686 | |
| administrator ii | 3.00 | 119,415 | 2.00 | 124,152 | 2.00 | 126,548 | |
| administrator i | 2.00 | 112,430 | 2.00 | 116,880 | 2.00 | 119,130 | |
| admin officer iii | 1.00 | 48,837 | 1.00 | 50,765 | 1.00 | 51,735 | |
| assessor advanced pers property | 5.00 | 235,094 | 5.00 | 246,211 | 5.00 | 251,582 | |
| admin officer ii | 1.00 | 47,997 | 1.00 | 49,896 | 1.00 | 50,848 | |
| assessor iii pers property | 16.00 | 653,967 | 17.00 | 784,530 | 17.00 | 800,233 | |
| assessor ii pers property | 1.00 | 55,772 | 1.00 | 43,853 | 1.00 | 44,666 | |
| assessor i pers property | 1.00 | 30,255 | 1.00 | 32,028 | 1.00 | 33,185 | |
| admin aide | 2.00 | 38,286 | 1.00 | 39,774 | 1.00 | 40,506 | |
| office secy ii | 3.50 | 60,890 | 2.00 | 64,017 | 2.00 | 65,443 | |
| office services clerk lead | 1.00 | 35,711 | 1.00 | 37,095 | 1.00 | 37,774 | |
| office secy i | .00 | 29,064 | 2.00 | 55,561 | 2.00 | 56,996 | |
| office services clerk | 2.00 | 64,484 | 2.00 | 67,302 | 2.00 | 68,523 | |
| office clerk ii | 1.00 | 31,865 | 1.00 | 33,090 | 1.00 | 33,689 | |
| office processing clerk ii | 1.00 | 29,653 | 1.00 | 31,361 | 1.00 | 31,925 | |
| TOTAL e50c0005* | 46.50 | 2,070,354 | 46.00 | 2,270,042 | 46.00 | 2,312,856 | |
| e50c0008 Property Tax Credit Programs | | | | | | | |
| prgm mgr ii | 1.00 | 68,255 | 1.00 | 70,973 | 1.00 | 72,346 | |
| administrator i | .00 | 0 | 1.00 | 40,268 | 1.00 | 41,754 | BPW(1) |
| admin officer iii | 1.00 | 55,768 | 1.00 | 57,975 | 1.00 | 59,088 | |
| admin spec iii | 3.00 | 128,800 | 3.00 | 133,820 | 3.00 | 136,308 | |
| admin spec ii | .00 | 8,455 | 1.00 | 37,318 | 1.00 | 38,002 | |
| administrative specialist i | 1.00 | 26,153 | 2.00 | 55,752 | 2.00 | 57,732 | BPW(2) |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|--|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e50c0008 Property Tax Credit Programs | | | | | | | |
| assmnts records supv iii | 2.00 | 79,783 | 2.00 | 82,885 | 2.00 | 84,419 | |
| assmnts records supv i | 3.00 | 103,083 | 3.00 | 110,619 | 3.00 | 112,643 | |
| office secy ii | 1.00 | 16,644 | 1.00 | 26,257 | 1.00 | 27,182 | |
| office secy i | .00 | 0 | 2.00 | 49,488 | 2.00 | 51,218 | BPW(2) |
| office services clerk | 21.00 | 480,482 | 21.00 | 629,510 | 21.00 | 644,135 | |
| office clerk ii | 3.00 | 83,731 | 3.00 | 87,378 | 3.00 | 88,938 | |
| assmnts clerk cnty scale | 1.00 | 56,194 | 1.00 | 56,024 | 1.00 | 57,985 | |
| TOTAL e50c0008* | 37.00 | 1,107,348 | 42.00 | 1,438,267 | 42.00 | 1,471,750 | |
| e50c0010 Charter Unit | | | | | | | |
| prgm mgr ii | 2.00 | 139,502 | 2.00 | 145,032 | 2.00 | 147,813 | |
| charter specialist iii | 5.00 | 296,083 | 5.00 | 307,836 | 5.00 | 313,771 | |
| admin officer iii | 1.00 | 52,182 | 1.00 | 54,249 | 1.00 | 55,288 | |
| admin officer ii | .00 | 0 | 1.00 | 35,568 | 1.00 | 36,865 | |
| admin spec iii | 1.00 | 42,664 | 1.00 | 44,326 | 1.00 | 45,151 | |
| admin spec ii | 5.00 | 197,155 | 5.00 | 204,819 | 5.00 | 208,604 | |
| paralegal ii | 2.00 | 49,550 | 2.00 | 75,787 | 2.00 | 77,746 | |
| fiscal accounts technician ii | 1.00 | 37,256 | 1.00 | 38,699 | 1.00 | 39,411 | |
| paralegal i | .00 | 0 | 3.00 | 83,628 | 3.00 | 86,598 | BPW(1) |
| admin aide | 1.00 | 36,586 | 1.00 | 38,002 | 1.00 | 38,699 | |
| office supervisor | 2.00 | 86,254 | 3.00 | 120,822 | 3.00 | 123,052 | |
| data entry operator supr | 2.00 | 65,611 | 1.00 | 37,716 | 1.00 | 38,408 | |
| office secy iii | 3.00 | 113,364 | 4.00 | 140,705 | 4.00 | 143,560 | |
| office secy ii | 2.00 | 51,364 | 1.00 | 37,095 | 1.00 | 37,774 | |
| office services clerk lead | 4.00 | 132,132 | 4.00 | 138,074 | 4.00 | 140,585 | |
| services specialist | 1.00 | 34,969 | 1.00 | 37,095 | 1.00 | 37,774 | |
| office services clerk | 12.00 | 346,144 | 11.00 | 336,482 | 11.00 | 343,707 | |
| data entry operator ii | 2.00 | 26,741 | 1.00 | 27,708 | 1.00 | 28,198 | |
| office clerk ii | 11.00 | 312,595 | 12.00 | 336,553 | 12.00 | 344,808 | |
| office processing clerk ii | .00 | 40,108 | 3.00 | 75,371 | 3.00 | 78,011 | |
| office clerk i | 2.00 | 12,585 | .00 | 0 | .00 | 0 | |
| office processing clerk i | 5.00 | 87,819 | 5.00 | 113,059 | 5.00 | 116,951 | |
| TOTAL e50c0010* | 64.00 | 2,160,664 | 68.00 | 2,428,626 | 68.00 | 2,482,774 | |
| TOTAL e50c00 ** | 677.50 | 29,490,304 | 680.00 | 31,882,313 | 675.00 | 32,414,016 | |
| e75d00 State Lottery Agency | | | | | | | |
| e75d0001 Administration and Operations | | | | | | | |
| dir state lottery | 1.00 | 139,679 | 1.00 | 140,460 | 1.00 | 140,460 | |
| exec vii | 1.00 | 105,141 | 1.00 | 107,253 | 1.00 | 107,253 | |
| prgm mgr senior iii | 1.00 | 98,952 | 1.00 | 110,051 | 1.00 | 112,178 | |
| principal counsel | 1.00 | 108,925 | 1.00 | 113,252 | 1.00 | 115,442 | |
| prgm mgr senior ii | 1.00 | 91,003 | 1.00 | 94,608 | 1.00 | 96,427 | |
| dep dir state lottery | 2.00 | 96,791 | 2.00 | 151,744 | 2.00 | 155,877 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|--|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|--------|
| e75d00 State Lottery Agency | | | | | | | |
| e75d0001 Administration and Operations | | | | | | | |
| asst attorney general vi | 2.50 | 150,712 | 3.50 | 270,582 | 3.50 | 276,905 | |
| prgm mgr iv | 2.00 | 153,737 | 2.00 | 166,997 | 2.00 | 170,192 | |
| prgm mgr iii | 1.00 | 80,823 | 1.00 | 84,016 | 1.00 | 85,621 | |
| administrator v | 1.00 | 75,056 | 1.00 | 78,022 | 1.00 | 79,508 | |
| administrator v | 1.00 | 75,770 | 1.00 | 78,757 | 1.00 | 80,258 | |
| dp programmer analyst manager | 1.00 | 54,344 | 1.00 | 78,757 | 1.00 | 80,258 | |
| dp quality assurance spec manag | 1.00 | 68,914 | 1.00 | 71,653 | 1.00 | 73,038 | |
| obs-lottery sales manager | 1.00 | 73,654 | 1.00 | 76,564 | 1.00 | 78,022 | |
| prgm mgr ii | 6.00 | 387,333 | 5.00 | 370,622 | 5.00 | 377,695 | |
| administrator iv | 1.00 | 58,673 | 1.00 | 61,000 | 1.00 | 62,176 | |
| prgm mgr i | 3.00 | 137,779 | 3.00 | 183,623 | 3.00 | 187,161 | |
| administrator iii | 2.00 | 120,778 | 2.00 | 125,571 | 2.00 | 127,993 | |
| accountant manager iii | 1.00 | 81,589 | 1.00 | 84,819 | 1.00 | 86,440 | |
| accountant manager ii | 1.00 | 56,973 | 1.00 | 60,347 | 1.00 | 62,670 | |
| computer network spec supr | 1.00 | 69,022 | 1.00 | 71,772 | 1.00 | 73,152 | |
| dp programmer analyst superviso | 1.00 | 69,022 | 1.00 | 71,772 | 1.00 | 73,152 | |
| internal auditor prog super | 1.00 | 73,769 | 1.00 | 76,674 | 1.00 | 78,130 | |
| accountant supervisor ii | 1.00 | 54,459 | 1.00 | 56,618 | 1.00 | 57,705 | |
| data base spec ii | 1.00 | 42,592 | 1.00 | 58,255 | 1.00 | 59,375 | |
| management specialist v | 1.00 | 64,039 | 1.00 | 66,580 | 1.00 | 67,866 | |
| accountant supervisor i | 1.00 | 50,711 | 1.00 | 61,782 | 1.00 | 62,973 | |
| administrator ii | 2.00 | 120,996 | 2.00 | 124,152 | 2.00 | 126,548 | |
| administrator ii | 1.00 | 90,795 | 2.00 | 111,044 | 2.00 | 113,174 | |
| agency budget specialist supv | 1.00 | 44,389 | 1.00 | 61,782 | 1.00 | 62,973 | |
| computer network spec ii | 1.00 | 66,006 | 1.00 | 68,626 | 1.00 | 68,626 | |
| dp programmer analyst ii | 2.00 | 77,737 | 3.00 | 152,734 | 3.00 | 156,517 | |
| dp staff spec | 1.00 | 58,300 | 1.00 | 60,616 | 1.00 | 61,782 | |
| dp staff spec | 1.00 | 27,380 | 1.00 | 44,457 | 1.00 | 46,110 | |
| administrator i | 5.00 | 204,669 | 5.00 | 243,335 | 5.00 | 249,582 | |
| dp programmer analyst i | 2.00 | 94,126 | 1.00 | 41,011 | 1.00 | 42,528 | |
| personnel officer iii | 1.00 | 59,714 | 1.00 | 61,879 | 1.00 | 63,069 | |
| webmaster i | 1.00 | 29,150 | 1.00 | 52,645 | 1.00 | 53,653 | |
| accountant ii | 1.00 | 47,471 | 1.00 | 49,348 | 1.00 | 50,290 | |
| admin officer iii | 1.00 | 101,056 | 2.00 | 105,053 | 2.00 | 107,063 | |
| computer info services spec ii | 1.00 | 38,915 | 1.00 | 47,968 | 1.00 | 48,881 | |
| equal opportunity officer ii | 1.00 | 47,882 | 1.00 | 52,230 | 1.00 | 53,230 | |
| personnel officer ii | 1.00 | 47,471 | 1.00 | 49,348 | 1.00 | 50,290 | |
| pub affairs officer ii | 3.00 | 192,561 | 4.00 | 200,956 | 4.00 | 205,181 | |
| admin officer ii | 1.00 | 63,235 | 2.00 | 89,284 | 2.00 | 91,677 | |
| agency buyer v | 1.00 | 42,535 | 1.00 | 44,190 | 1.00 | 45,013 | |
| admin officer i | 1.00 | 27,511 | 1.00 | 47,217 | 1.00 | 48,117 | |
| computer info services spec i | 1.00 | 41,823 | 1.00 | 43,454 | 1.00 | 44,260 | |
| obs-research analyst v | 1.00 | 42,210 | 1.00 | 43,853 | 1.00 | 44,666 | |
| personnel specialist | 1.00 | 46,728 | 1.00 | 48,576 | 1.00 | 49,501 | |

PERSONNEL DETAIL

Financial and Revenue Administration

| Classification Title | FY 2007 Positions | FY 2007 Expenditure | FY 2008 Positions | FY 2008 Appropriation | FY 2009 Positions | FY 2009 Allowance | Symbol |
|---|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|---------|
| e75d00 State Lottery Agency | | | | | | | |
| e75d0001 Administration and Operations | | | | | | | |
| pub affairs officer i | 3.00 | 115,160 | 3.00 | 122,266 | 3.00 | 124,525 | |
| admin spec iii | 6.50 | 200,699 | 4.50 | 192,862 | 4.50 | 196,438 | |
| lottery spec ii | 1.00 | 39,983 | 1.00 | 41,570 | 1.00 | 42,338 | |
| obs-admin spec i | 4.00 | 115,659 | 3.00 | 104,595 | 3.00 | 107,067 | |
| lottery regional manager | 5.00 | 293,806 | 5.00 | 302,875 | 5.00 | 309,548 | |
| lottery representative iii | 4.00 | 139,685 | 3.00 | 161,092 | 3.00 | 164,178 | |
| lottery security supervisor | 1.00 | 49,690 | 1.00 | 51,657 | 1.00 | 52,645 | |
| lottery spec iii | 1.00 | 44,470 | 1.00 | 46,204 | 1.00 | 47,070 | |
| computer operator supr | 1.00 | 47,547 | 1.00 | 49,425 | 1.00 | 50,367 | |
| lottery representative ii | 39.00 | 1,626,151 | 37.00 | 1,706,781 | 37.00 | 1,741,594 | |
| computer operator lead | 1.00 | 36,323 | 1.00 | 46,781 | 1.00 | 47,667 | |
| lottery representative i | 3.00 | 138,336 | 4.00 | 154,421 | 4.00 | 158,584 | |
| computer operator ii | 3.00 | 112,720 | 3.00 | 119,639 | 3.00 | 122,435 | |
| agency buyer ii | 1.00 | 38,638 | 1.00 | 40,136 | 1.00 | 40,876 | |
| lottery security specialist | 3.00 | 119,187 | 3.00 | 114,842 | 3.00 | 117,518 | |
| fiscal accounts technician supv | 2.00 | 89,652 | 2.00 | 93,199 | 2.00 | 94,956 | |
| fiscal accounts technician ii | 3.00 | 113,943 | 3.00 | 119,581 | 3.00 | 121,787 | |
| fiscal accounts technician i | 3.00 | 109,827 | 3.00 | 113,447 | 3.00 | 115,817 | |
| obs-executive associate iii | 1.00 | 52,512 | 1.00 | 54,590 | 1.00 | 55,637 | |
| fiscal accounts clerk manager | 2.00 | 97,376 | 2.00 | 101,225 | 2.00 | 103,160 | |
| admin aide | 3.00 | 143,005 | 4.00 | 155,077 | 3.00 | 115,839 | Abolish |
| admin aide | 1.00 | 40,074 | 1.00 | 41,631 | 1.00 | 42,402 | |
| warehouse supervisor | 1.00 | 39,349 | 1.00 | 40,876 | 1.00 | 41,631 | |
| fiscal accounts clerk ii | 6.00 | 176,728 | 6.00 | 196,453 | 6.00 | 200,930 | |
| services specialist | 1.00 | 14,264 | 1.00 | 33,289 | 1.00 | 33,893 | |
| supply officer iii | 2.00 | 66,887 | 2.00 | 63,591 | 2.00 | 64,738 | |
| ----- | | | | | | | |
| TOTAL e75d0001* | 172.00 | 8,314,571 | 172.00 | 9,084,014 | 171.00 | 9,224,298 | |
| TOTAL e75d00 ** | 172.00 | 8,314,571 | 172.00 | 9,084,014 | 171.00 | 9,224,298 | |
| | | | | | | | |
| e80e00 Property Tax Assessment Appeals Boards | | | | | | | |
| e80e0001 Property Tax Assessment Appeals Boards | | | | | | | |
| admin prop tax assess appeal bd | 1.00 | 72,885 | 1.00 | 76,323 | 1.00 | 77,777 | |
| mbr assess appeal board | .00 | 274,418 | .00 | 274,500 | .00 | 267,500 | |
| exec assoc i | 1.00 | 42,144 | 1.00 | 43,788 | 1.00 | 44,602 | |
| office secy iii | 5.00 | 169,166 | 5.00 | 194,873 | 5.00 | 198,458 | |
| office services clerk | 2.00 | 58,712 | 2.00 | 59,916 | 2.00 | 60,987 | |
| ----- | | | | | | | |
| TOTAL e80e0001* | 9.00 | 617,325 | 9.00 | 649,400 | 9.00 | 649,324 | |
| TOTAL e80e00 ** | 9.00 | 617,325 | 9.00 | 649,400 | 9.00 | 649,324 | |

