

B.7 MOTOR VEHICLE OPERATIONS AND MAINTENANCE – OBJECT 07

The budget process is the most appropriate method for requesting vehicles. Agencies are expected to include complete FY 2019 vehicle needs within the FY 2019 budget request.

Each agency should carefully consider the use of its motor vehicle fleet in terms of annual mileage and consistent use before submitting requests for replacement or additional vehicles. This fleet review should include an effort to downsize the fleet, especially for vehicles assigned to headquarters staff. Fleet analysis must include a review of field staff vehicle usage. From a cost savings standpoint, field staff currently traveling in private vehicles that generate excessively high mileage (10,000 miles annually), and consequently high privately owned vehicle (POV) reimbursements, are strong candidates for State motor vehicle assignments.

Replacement Vehicles

An agency should determine whether all the vehicles in its fleet are essential to program operations. A concerted effort to downsize fleets will assist the overall budget process. All replacement vehicles will be budgeted and requisitioned by size and type. A vehicle may be considered for replacement if its mileage will exceed 100,000 miles by March 2019. *However, 100,000 miles is only an indicator that the potential exists to replace a vehicle; it is not the benchmark used for approval.* DBM will review each vehicle request on a case-by-case basis. Requests to replace vehicles with lower mileage must be justified.

Additional Vehicles

Additional vehicles should be requested only if:

- No existing vehicle can be reassigned to fill the need.
- The vehicle will be driven at least 10,000 miles per year.
- There is a cost savings (provide written justification).

Sport Utility Vehicles (does not apply to law enforcement agencies)

Agencies are required to include justification for each replacement and additional SUV request, using DBM's Fleet Administration Unit (FAU) criteria:

- Description of the primary purpose or use of the vehicle and the frequency of its use. *Inclement weather is not a valid justification.*
- Detailed explanation why existing agency SUV fleet cannot be realigned to meet the need.
- Detailed explanation proving that purchasing a smaller or alternative type of vehicle with options does not meet the needs of the agency.
- Detailed explanation demonstrating that the vehicle will be operated off-road more than 20% of the year.

Pricing

The price list for vehicles using regular and alternative fuel is located on page 8 of this section. The price list provides estimated purchase prices to replace different types of vehicles. The prices must be adjusted by the estimated trade-in value of each vehicle, found on page 9 of this section. Justification for any deviation in price and trade-in value from those provided in this table must be detailed on a [DA-2 form](#). Use the net cost (after deduction of any applicable trade-in value) on the [DA-8 form](#).

✦ **Forms to be included with the FY 2019 budget request for new and replacement vehicles only:**

DA-2
(Budget Detail) Form to provide justification and/or itemization of requested items.

DA-8/AF/AP
(Motor Vehicle Operation and Maintenance) Each agency must complete a [DA-8 form](#) for all requests for replacement or additional vehicles. Use the headings: Vehicles to Be Replaced in FY 2019 or Additional Vehicles in FY 2019. List vehicles first in subprogram order, and then in vehicle identification number (VIN) or serial number sequence. Please use Column P to indicate requests involving alternative fuel vehicles. Please organize requests by their **specific alternative fuel type**.

✦ **NEW FOR 2019:** The DA-8, DA-8AF and DA-8AP have been merged into one DA-8 form. Agencies should include all replacement and/or additional vehicles in one worksheet, indicating the relevant programs and subprograms in the new columns in the DA-8 form. *All new and replacement sedans, if approved, will be the Type 1-Standard State Sedan unless adequate justification is provided for a different type of vehicle.*

Also include the following information in the notes section:

- Special circumstances, explanation of why low-mileage replacement vehicles should be considered for approval (damage beyond economical repair, extraordinary maintenance costs, etc).
- Reasons that vehicles are being replaced with a different vehicle type.

Agencies that apply “add-on” characteristics (MDOT and DNR) to vehicles must indicate the add-ons in Columns W and X of the DA-8 form, while also providing detail on a separate [DA-2 form](#).

✦ **PLEASE EMAIL ALL DA-2 and DA-8 FORMS IN EXCEL FORMAT to Kurt Stolzenbach (kurt.stolzenbach@maryland.gov) and to your assigned DBM budget analyst.**

Vehicle requests made during FY 2019 are discouraged, and consideration of such requests will be limited. If an agency determines that an unscheduled vehicle replacement is needed during FY 2019, the agency will be expected to substitute the vehicle replacement with a scheduled FY 2019 replacement. Out-of-schedule vehicle requests due to “new” programs and federal funding must be submitted as a deficiency request for FY 2019.

Any unscheduled vehicle requisitions must be justified in the FMIS Notepad prepared by the agency. Examples of justifications might be:

- why and how the purchase of the vehicle will save the State money,
- an accident damaged the vehicle beyond reasonable cost to repair,
- excessive repairs to a vehicle will be more expensive than purchasing a new vehicle, or
- recent receipt by the agency of new grant funds (Special, Federal, Reimbursable).

Vehicle Operating Costs (0702 - Gas and Oil and 0703 - Maintenance and Repairs)

The total vehicle estimated mileage for the request year is no longer required within the [DA-8 form](#) because it is available in FleetMaster. *This does not exempt the need for justification for Gas and Oil and Maintenance and Repair.* The justification should be presented on a [DA-2 form](#) using one of the following calculation options:

- Rate per mile (see [Section B.14](#) - Standard Rates and Schedules)
- Actual expenditures plus a reasonable inflation assumption

Auto Insurance (0704)

A schedule of automobile insurance payments to the STO is included on page 11 of this section. Specific questions regarding premiums should be directed to the Treasurer's Office at 410-260-7684.

Commute Charges (0789)

DBM-FAU has established a commute charge policy based on the actual miles traveled for a one-day round trip commute as opposed to a zone charge. The **FY 2019 Commute Deduction Chart** ([pages 9 to 10 of this section](#)) outlines the cost per round trip for sedans and light trucks and vans (LTVs). Agencies should multiply the round trip rate by the number of payrolls for each eligible commuter to calculate the FY 2019 budget request at a subprogram or program total level. *Please note that the actual FY 2019 schedule to be used will be developed near the beginning of FY 2019 and may be different than the chart in these instructions.*

Additional Information

If you have any questions pertaining to budgeting for vehicle operations and maintenance, please contact the assigned DBM budget analyst or Larry Williams, DBM Fleet Administration Unit, (410) 260-7195, larry.williams@maryland.gov.

B.7.1 GUIDELINES FOR AUTHORIZATION AND USE OF STANDARD STATE VEHICLES BY CLASSIFICATION

SEDANS

Passenger cars, marked and unmarked cars

<u>Type</u>	<u>Description</u>
1	Standard State Sedan (Gasoline): Normal staff/client transportation for driver and up to four passengers with limited trunk or storage space.
1-E	Fully Electric Compact Sedan: Fully electric vehicle capable of traveling at least 30 miles between charging.
1-H	Hybrid State Sedan: Same as Type 1 except fueled by combining a gasoline engine with a powerful electric motor.
1-M	Standard Mid-Size Sedan: Normal staff/client transportation for driver and up to 4 passengers with full trunk and storage space.
1-PH	Plug-In Hybrid Sedan: Same size as a Type 1 and fueled by combining a gasoline engine with a powerful electric motor.
2-C	Flex-Fueled Executive Sedan: May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of the alcohol fuel and gasoline from the same tank.
2-H	Hybrid Executive Sedan: Fueled by combining a gasoline engine with a powerful electric motor.
2-PH	Plug-In Hybrid Executive Sedan: Fueled by combining a gasoline engine with a powerful electric motor.
3-1	Standard MSP Police Sedan, Unidentified (Non-Ethanol): For use by Maryland State Police, Natural Resources Police, and line public safety functions with statutory arrest powers authorized to carry firearms and make arrests as part of routine duty.
4	Standard Law Enforcement Sedan (AWD): For use by Maryland State Police, Natural Resources Police, and other law enforcement units in line operations that require a vehicle with more capability and interior room than the Type #1 Standard State Sedan.

LIGHTS TRUCKS AND VANS (LTVs)

Light trucks and vans including pickup trucks, cargo, and carry-all vans with maximum rated payload of 2,500 pounds or less, and passenger vans with 12 passenger capacity (with the driver).

<u>Type</u>	<u>Description</u>
5	Compact Pick-up Truck: General light hauling where cargo/payload should not exceed 1,000 lbs. Not recommended for snowplow operation.
6-C	Flex-Fueled ½-Ton Pick-up Truck (Ethanol E-85): General light hauling where cargo/payload should not exceed 1,500 lbs. Option available for 4 X 4 when necessary for off-road and grounds maintenance. May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture. Not recommended for snow plowing.

- 6-P **Police Special Service - 1/2-Ton Pick-up Truck (Unleaded gasoline):** Not recommended for snow plowing; with V8 engine.
- 7 **¾ Ton Pick-up Truck:** General light hauling where cargo/payload should not exceed 2,500 lbs. Option available for 4 X 4 when necessary for off-road, grounds maintenance, or snow plow operation.
- 8 **1 Ton Pick-up Truck with Regular Cab:** General light hauling where cargo/payload does not exceed 3,500 lbs. Option for 4 X 4 available when necessary for off road, grounds maintenance, or light snow plowing.
- 9 **Part-time Four Wheel Drive Compact Utility Vehicle with Console:** For off-road transport and as justified based on job function and established criteria.
- 9-P **Flex-Fueled Part-time All Wheel Drive Compact Utility Vehicle (Ethanol E-85):** May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank. For off-road transport and as justified based on job function and established criteria.
- 10-1 **Part-time Four Wheel Drive Full Size Utility Vehicle with Extended Cab:** Restricted to those agencies towing 6,000 to 8,000 pounds and carrying payloads of 1,300 to 1,700 pounds. For off-road transport and as justified based on job function/established criteria.
- 10-C **Part-time Four Wheel Drive Full Size Utility Vehicle with Console (Ethanol E-85):** Restricted to those agencies towing 6,000 to 8,000 pounds and carrying payloads of 1,300 to 1,700 pounds. For off-road transport and as justified based on job function and established criteria; may be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of the alcohol fuel and gasoline from the same tank.
- 10-M **Part-time Four Wheel Drive Mid-Size Utility Vehicle:** Recommended for towing up to 5,000 pounds and carrying payloads of 12,000. For off-road transport and as justified based on job function and established criteria.
- 10-P **Two Wheel Drive Full Size Utility Police Pursuit Certified Vehicle:** For use by law enforcement officers in pursuit, possibly off-road. Not recommended for towing.
- 11 **Five Passenger Mini-Wagon/Van:** Passenger/client transport with more cargo space than in the Standard Sedan.
- 11-1 **Mobility Mini-Van:** This vehicle is used as a paratransit vehicle, providing transportation for ambulatory passengers and having the capability to accommodate one or two wheelchair passengers.
- 11-C **Five Passenger Mini-Wagon/Van (Ethanol-85):** Passenger/client transport with more cargo space than in the Standard Sedan; may be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of the alcohol fuel and gasoline from the same tank.
- 13-C **Flex-Fueled Full Size Eight Passenger Specialty Wagon/Van:** Passenger/client transport; may be fueled by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank.

- 14-C **Flex Fueled Full-Size Twelve (12) Passenger Wagon/Van:** Passenger/client transport; may be fueled by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank.
- 17-C **Full-Size ¾ Ton Specialty Cargo Van:** May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank.
- 18 **Full Size 1 Ton Cargo Van:** General light hauling and utility work where cargo/payload does not exceed 3,600 lbs. Cargo/payload rides in same compartment as driver and passenger. Often used for building maintenance assignments where cargo/payload should not be transported in unprotected open bed pick-up trucks.

HEAVY TRUCKS

Trucks with a maximum rated capacity of over 2,500.

- | Type | Description |
|------|--|
| 19 | Truck – 1 Ton Dump – Regular Cab: General grounds and building maintenance such as hauling hand-loaded dirt, cinders, rock salt, and debris. 4 x 4 option available when necessary for off-road operation and medium-duty snowplowing. |
| 19-1 | Truck - 1-Ton Crew Cab & Chassis Dump: Same as Type #19 except equipped with 6-man crew cab. Can be fitted with the following body types:
Type #19-2 - Stake Body with Hydraulic Tailgate
Type #19-3 - Dump Stake Body
Type #19-4 - Dump Stake Body with Hydraulic Tailgate
Type #19-5 - 12' Van Body with Hydraulic Lift Gate |
| 20 | Truck - Regular Cab and Chassis - 16,000 lbs. GVWR: Used for general hauling of materials loaded by hand or power shovel. Can be fitted with the following body types:
Type #20-1 - Stake Body
Type #20-2 - Stake Body with Hydraulic Tailgate
Type #20-3 - Dump Stake Body
Type #20-4 - Dump Stake Body with Hydraulic Tailgate
Type #20-5 - 14' Van Body with Hydraulic Lift Gate |
| 21 | Truck – Regular Cab and Crew Cab Dump - 36,000 lbs. GVWR: Required for general highway maintenance such as hauling crushed stone, heavy rock, dirt, cinders, rock salt, and debris; heavy-duty snow removal by pushing a 10 ft. snow-plow of approximately 1,500 to 2,000 lbs.
Type #21-2 – Stake Body with Hydraulic Tailgate
Type #21-3 – Dump Stake Body
Type #21-4 – Dump Stake Body with Hydraulic Tailgate
Type #21-5 – 14' Van Body with Hydraulic Lift Gate |
| 22 | Truck – Regular Cab Dump - 21,000 lbs. GVWR: For general hauling of materials loaded by hand or power shovel. Can be used with 9' maximum width snowplow. |
| 23 | Police Motorcycle: Motorized vehicle for law enforcement agencies with arrest powers. Used for patrolling and other law enforcement activities. |

- 24 **Aerial Bucket Truck:** Used for the installation and maintenance of overhead power lines, parking lot light standards, road signs, tree trimming, or other assignments involving work at heights not normally accessible to workers using ordinary step ladders or other forms of portable scaffolding. The characteristics of the cab and chassis are determined by the boom and bucket requirements.
- 25 **Wrecker Truck:** Used for the transport or towing of other motor vehicles or other mobile equipment (bulldozers, tractors, disabled vehicles, etc.) The characteristics of the cab and chassis are determined by the size and weight of the vehicle to be transported. Loaded by hand or power shovel. Can be used with 9' maximum width snowplow.
- 26 **Client Transport Bus:** Used to transport groups of more than 15 people (patients, prisoners, etc.). The characteristics of the particular unit (e.g., seating capacity and arrangements, security screening, etc.) are determined by the mission to be accomplished.
- 27 **Sewer Vac Truck:** Used by highway maintenance facilities to remove debris from roadside drainage systems. The characteristics of the cab and chassis are determined by the requirements of the vacuuming system.
- 28 **Road Sweeper Truck:** Used by highway maintenance facilities to remove debris from roads and bridges. The characteristics of the cab and chassis are determined by the requirements of the sweeping system.
- 29 **De-icer Truck:** Used by airports to apply de-icing fluid to aircraft. The characteristics of the cab and chassis are determined by the requirements of the de-icing system.
- 30 **High Speed Multi-Purpose Snow Removal Trucks:** Used to remove snow from airport runways. The characteristics of the cab and chassis are determined by the requirements of the de-icing system.
- 31 **Mobile Command Truck:** Used by State Law Enforcement units as a mobile command center and enables these units to direct operational activities from the field.
- 32 **Armored Personnel Vehicle:** Used by State Law Enforcement units to perform critical response and rescue operations in a safe, secure, and highly mobile armored vehicle.

BUS: A bus that has a seating capacity of more than 15 passengers, including those with modified capacity to accommodate the mission of the program (e.g. wheelchair lifts).

AIRCRAFT: Airplanes and helicopters including those designed to alight on water, and the associated ground support equipment (e.g. tugs, tow bars, auxiliary power units, etc.)

WATERCRAFT: All types of boats regardless of power source (sail, inboard, outboard, paddles, oars, etc.), boat trailers or other equipment (except sedans, LTVs, or trucks) used to transport the watercraft over land, and all types of outboard motors, including electric.

RAIL VEHICLE: Any vehicle designed to operate on the rail system to include engines, subway cars, passenger cars, and all types of railway cargo carriers or rolling stock.

MISCELLANEOUS/OTHER: Any vehicle not covered by one of the other categories, including motorcycles, all-terrain vehicles, snowmobiles, road graders, farm tractors, riding mowers, trailer mounted motor-generator sets and/or air compressors, portable office trailer, motor homes, cargo trailers, equipment haulers, back hoes, trenchers, and other motorized equipment whose primary purpose does not include transport of persons or personal effects.

B.7.2 STANDARD PURCHASE PRICES FOR VEHICLES – FY 2019

Type No	Description	Estimated Purchase Price
1	Standard State Sedan, Gasoline	\$15,703
1-E	Fully Electric Compact Sedan	24,982
1-H	Hybrid State Sedan	22,545
1-M	Standard Mid-Size Sedan	17,817
1-PH	Plug-In Hybrid	23,856
2-C	Flex Fueled Executive Sedan (Ethanol E-85)	20,673
2-H	Hybrid Executive Sedan	23,444
2-PH	Plug-In Hybrid Executive Sedan	29,850
3-1	Standard Law Enforcement Sedan, V6-RWD	23,559
3-1	Standard Law Enforcement Sedan, V8-AWD	24,510
3-1	Standard Law Enforcement Sedan, V8-RWD	23,165
4-C	Standard Law Enforcement Sedan (Ethanol E-85)	24,561
5	Compact Pick-up Truck	21,808
6-C	½ Ton Pick-Up Truck (Ethanol E-85) V8 Engine	18,745
6-P	Police Special Services ½ Ton Pick Up Truck	26,031
7	¾-Ton Pick-up Truck	23,580
8	1-Ton Pick-up Truck	24,840
9	Compact Utility with Console	21,456
9-P	Compact Utility (Ethanol E-85)	27,404
10-1	Full-Size Utility, Extended	37,514
10-C	Full-Size Utility with Console (Ethanol E-85)	34,025
10-P	Full-Size Utility Certified Police Pursuit	31,926
10-M	Mid-Size Utility	25,530
11	Compact Specialty Wagon/Van	19,957
11-1	Mobility Mini-Van	36,923
11-C	Five (5) Passenger Mini-Wagon (Ethanol E-85)	21,525
13-C	Full Size Eight (8) Passenger Wagon (Ethanol E-85)	25,570
14-C	Full Size Twelve (12) Passenger Wagon	25,570
17-C	¾ Ton Cargo Van (Ethanol E-85)	22,046
18-C	1 Ton Cargo Van (Ethanol –E-85)	22,779

B.7.3 TRADE-IN/RESALE VALUES: AUTOMOBILES, LIGHT TRUCKS AND VANS

Year	Standard Sedan	1/2-Ton Pick-Up	3/4-Ton Pick-Up	SUV Compact 4 x 4	Mini-Van	3/4-Ton Passenger Van	3/4-Ton Van
2011	2,260	4,525	5,131	3,560	2,591	4,896	4,693
2012	2,963	6,381	7,674	4,219	2,791	5,418	5,149
2013	3,819	7,092	8,192	4,823	2,819	5,574	6,129
2014	3,203	7,280	8,982	4,833	3,102	5,674	6,644
2015	5,010	8,048	10,219	5,121	3,562	6,166	7,479
2016	5,852	8,850	10,578	5,969	4,608	7,985	9,470

B.7.4 VEHICLE COMMUTE DEDUCTION CHART – FY 2019

If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:
1	\$2.98	\$3.83	50	\$148.75	\$191.25	99	\$294.53	\$378.68
2	\$5.95	\$7.65	51	\$151.73	\$195.08	100	\$297.50	\$382.50
3	\$8.93	\$11.48	52	\$154.70	\$198.90	101	\$300.48	\$386.33
4	\$11.90	\$15.30	53	\$157.68	\$202.73	102	\$303.45	\$390.15
5	\$14.88	\$19.13	54	\$160.65	\$206.55	103	\$306.43	\$393.98
6	\$17.85	\$22.95	55	\$163.63	\$210.38	104	\$309.40	\$397.80
7	\$20.83	\$26.78	56	\$166.60	\$214.20	105	\$312.38	\$401.63
8	\$23.80	\$30.60	57	\$169.58	\$218.03	106	\$315.35	\$405.45
9	\$26.78	\$34.43	58	\$172.55	\$221.85	107	\$318.33	\$409.28
10	\$29.75	\$38.25	59	\$175.53	\$225.68	108	\$321.30	\$413.10
11	\$32.73	\$42.08	60	\$178.50	\$229.50	109	\$324.28	\$416.93
12	\$35.70	\$45.90	61	\$181.48	\$233.33	110	\$327.25	\$420.75
13	\$38.68	\$49.73	62	\$184.45	\$237.15	111	\$330.23	\$424.58
14	\$41.65	\$53.55	63	\$187.43	\$240.98	112	\$333.20	\$428.40
15	\$44.63	\$57.38	64	\$190.40	\$244.80	113	\$336.18	\$432.23
16	\$47.60	\$61.20	65	\$193.38	\$248.63	114	\$339.15	\$436.05
17	\$50.58	\$65.03	66	\$196.35	\$252.45	115	\$342.13	\$439.88
18	\$53.55	\$68.85	67	\$199.33	\$256.28	116	\$345.10	\$443.70
19	\$56.53	\$72.68	68	\$202.30	\$260.10	117	\$348.08	\$447.53

FY 2019 Operating Budget Submission Requirements

If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:
20	\$59.50	\$76.50	69	\$205.28	\$263.93	118	\$351.05	\$451.35
21	\$62.48	\$80.33	70	\$208.25	\$267.75	119	\$354.03	\$455.18
22	\$65.45	\$84.15	71	\$211.23	\$271.58	120	\$357.00	\$459.00
23	\$68.43	\$87.98	72	\$214.20	\$275.40	121	\$359.98	\$462.83
24	\$71.40	\$91.80	73	\$217.18	\$279.23	122	\$362.95	\$466.65
25	\$74.38	\$95.63	74	\$220.15	\$283.05	123	\$365.93	\$470.48
26	\$77.35	\$99.45	75	\$223.13	\$286.88	124	\$368.90	\$474.30
27	\$80.33	\$103.28	76	\$226.10	\$290.70	125	\$371.88	\$478.13
28	\$83.30	\$107.10	77	\$229.08	\$294.53	126	\$374.85	\$481.95
29	\$86.28	\$110.93	78	\$232.05	\$298.35	127	\$377.83	\$485.78
30	\$89.25	\$114.75	79	\$235.03	\$302.18	128	\$380.80	\$489.60
31	\$92.23	\$118.58	80	\$238.00	\$306.00	129	\$383.78	\$493.43
32	\$95.20	\$122.40	81	\$240.98	\$309.83	130	\$386.75	\$497.25
33	\$98.18	\$126.23	82	\$243.95	\$313.65	131	\$389.73	\$501.08
34	\$101.15	\$130.05	83	\$246.93	\$317.48	132	\$392.70	\$504.90
35	\$104.13	\$133.88	84	\$249.90	\$321.30	133	\$395.68	\$508.73
36	\$107.10	\$137.70	85	\$252.88	\$325.13	134	\$398.65	\$512.55
37	\$110.08	\$141.53	86	\$255.85	\$328.95	135	\$401.63	\$516.38
38	\$113.05	\$145.35	87	\$258.83	\$332.78	136	\$404.60	\$520.20
39	\$116.03	\$149.18	88	\$261.80	\$336.60	137	\$407.58	\$524.03
40	\$119.00	\$153.00	89	\$264.78	\$340.43	138	\$410.55	\$527.85
41	\$121.98	\$156.83	90	\$267.75	\$344.25	139	\$413.53	\$531.68
42	\$124.95	\$160.65	91	\$270.73	\$348.08	140	\$416.50	\$535.50
43	\$127.93	\$164.48	92	\$273.70	\$351.90	141	\$419.48	\$539.33
44	\$130.90	\$168.30	93	\$276.68	\$355.73	142	\$422.45	\$543.15
45	\$133.88	\$172.13	94	\$279.65	\$359.55	143	\$425.43	\$546.98
46	\$136.85	\$175.95	95	\$282.63	\$363.38	144	\$428.40	\$550.80
47	\$139.83	\$179.78	96	\$285.60	\$367.20	145	\$431.38	\$554.63
48	\$142.80	\$183.60	97	\$288.58	\$371.03	146	\$434.35	\$558.45
49	\$145.78	\$187.43	98	\$291.55	\$374.85	147	\$437.33	\$562.28

B.7.5 INSURANCE CHARGES DUE TO STATE TREASURER'S OFFICE (0704)

Agency Code	Agency Name	FY 19 0704	Agency Code	Agency Name	FY 19 0704
B75	General Assembly/Legislative Services	1,973	H00	Department of General Services	
C00	Judiciary	12,496	A01	Office of the Secretary	649
C80	Office of the Public Defender	360	B01	Office of Facilities Security	4,140
C81	Office of the Attorney General	2,052	C01	Office of Facilities Ops & Maint	12,420
C82	Office of the State Prosecutor	540	D01	Office of Procurement & Logistics	1,440
C90	Public Service Commission	4,764	E01	Office of Real Estate	1,260
C98	Workers' Compensation Commission	360	G01	Office of Facilities Planning	3,600
D10	Executive Dept-Governor	1,357	J00	Department of Transportation	
D13	Maryland Energy Administration	180	A01	Secretary's Office	4,148
D15	Boards Commissions & Offices	1,980	B01	State Highway Administration	674,400
D16	Secretary of State	540	D00	Maryland Port Administration	46,845
D17	Historic St. Mary's City Commission	3,240	E00	Motor Vehicle Administration	38,171
D18	Governors Office for Children	360	H01	MD Transit Administration	72,540
D26	Md Dept of Aging	540	I00	Maryland Aviation Administration	112,916
D28	Md Stadium Authority	4,320	J00	MD Transportation Authority	335,669
D30	Md Food Center Authority	3,060	K00	Department of Natural Resources	
D38	State Board of Elections	180	A01	Office of the Secretary	54,155
D40	Department of Planning	7,740	A02	Forest Service	64,440
D50	Military Department	28,577	A03	Wildlife & Heritage Service	59,220
D53	MD Inst for Emergency Medical Services	6,380	A04	Maryland Park Service	181,080
D55	Department of Veterans Affairs	15,055	A05	Land Acquisition & Planning	2,340
D60	State Archives	540	A06	Licensing and Registration Service	540
D80	Maryland Insurance Administration	1,857	A07	Natural Resources Police	94,500
D90	Canal Place Preservation & Dev. Auth.	180	A09	Engineering & Construction	12,960
D99	Office of Administrative Hearings	1,260	A10	Critical Area Commission	180
E00	Comptroller of the Treasury		A12	Resource Assessment Service	9,360
A01	Office of the Comptroller	12,140	A13	Maryland Environmental Trust	360
E20	State Treasurer		A14	Chesapeake and Coastal Service	1,620
B01	Treasury Management	282	A17	Fishing and Boating Services	58,500
E50	Dept of Assessments & Taxation	1,484	L00	Department of Agriculture	
E75	State Lottery & Gaming Control Agency	15,038	A11	Office of the Secretary	10,878
E80	Property Tax Assessment Appeals Board	180	A12	Office of Marketing	8,820
F10	Dept of Budget & Management		A14	Office of Plant Indust. & Pest Mgmt	24,120
A01	Office of the Secretary	900	A15	Office of Resource Conservation	13,680
F50	Department of Information Technology	720			
G20	MD State Retirement & Pension Systems	540			

FY 2019 Operating Budget Submission Requirements

Agency Code	Agency Name	FY 19 0704	Agency Code	Agency Name	FY 19 0704
M00	Maryland Department of Health		Q00	Dept. of Public Safety and Corr. Serv	
A01	Office of the Secretary	13,929	A01	Office of the Secretary	50,939
B01	Regulatory Services	8,640	A02	Deputy Secretary for Operations	25,020
F03	Prevention & Health Promot. Admin.	118,980	A03	Maryland Correctional Enterprises	25,380
F05	Office of The Chief Medical Examiner	720	C01	Md Parole Commission	1,080
I03	Western Maryland Center	1,620	D00	Patuxent Institution	10,260
I04	Deer's Head Center	1,260	G00	Police & Corr Training Commissions	14,220
J02	Laboratories Administration	1,260	N00	Maryland Comm on Corr. Standards	180
L01	Behavioral Health Administration	540	R02	Corrections - West	38,520
L04	Thomas Finan Hospital Ctr	4,680	R03	Div of Parole and Probation - West	15,660
L05	Reg Inst for Children & Adoles-Balto	1,800	S02	Corrections - East	50,220
L07	Eastern Shore Hospital Ctr	3,060	S03	Div of Parole and Probation - East	14,940
L08	Springfield Hospital Ctr	19,080	T03	Div of Parole and Probation - Central	7,560
L09	Spring Grove Hospital Ctr	17,640	T04	Detention - Pretrial	1,620
L10	Clifton T Perkins Hospital Ctr	2,880	R00	State Dept of Education	
L11	John L. Gildner Reg Inst. for Child	2,520	A01	Headquarters	13,690
L15	Behavioral Health Admin Fac. Maint	900	R13	Morgan State Univ	17,138
M01	Dev Disabilities Admin	180	R14	St Mary's College of MD	14,227
M05	Holly Center	5,040	R15	Md Public Broadcasting Comm	3,469
M06	DDA- Court Involved Delivery Sys.	540	R30	University System of Maryland	
M07	Potomac Center	2,700	R31	UoM, Baltimore Campus	14,106
M15	Dev Disabilities Admin Facility Maint	540	R32	UoM, College Park Campus	279,130
Q01	Medical Care Programs Admin	900	R23	Bowie State University	9,743
R01	Health Regulatory Commission	1,440	R24	Towson University	47,468
N00	Department of Human Services		R35	UoM, Eastern Shore	39,600
A01	Office of the Secretary	16,984	R26	Frostburg State University	22,639
B00	Social Services Admin	900	R27	Coppin State University	13,075
E01	Operations Office	4,860	R28	University of Baltimore	2,711
F00	Office of Tech. for Human Services	900	R29	Salisbury University	25,740
G00	Local Dept. Operations (Soc. Serv)	62,100	R40	UoM, University College	1,260
H00	Child Support Enforcement Admin	1,260	R41	UoM, Baltimore County	34,820
I00	Family Investment Administration	720	R44	UoM, Ctr for Envir Science	13,539
P00	Department of Labor, Licens. & Regul.		R46	Univ System of Md, Hdqtr	180
A01	Office of the Secretary	1,440	R62	Md Higher Education Commission	573
B01	Division of Administration	5,070	R95	Baltimore City Community College	4,457
D01	Div of Labor & Industry	5,760	R99	Md School for Deaf	5,400
G01	Div of Workforce Development	2,700	S00	Dept of Housing & Comm Dev	
H01	Office of Unemployment Insurance	900	A27	Division of Finance and Admin	5,760
			S50	African American History Museum	9,745

Agency Code	Agency Name	FY 19 0704
T00	Dept of Business & Economic Dev	
A00	Office of Secretary	1,080
F00	Div of Business & Industry Sect. Dev	1,800
G00	Div of Tourism, Film and The Arts	720
U00	Department of the Environment	
A01	Office of the Secretary	7,703
A04	Water Management Admin	14,220
A05	Science Services Admin	6,120
A06	Land Management Administration	12,960
A07	Air And Radiation Mgmt Admin.	6,480
A10	Coordinating Offices	3,600
U10	Maryland Environmental Service	152,381
V00	Department of Juvenile Services	
D01	Office of the Secretary	180
D02	Departmental Support	22,262
E01	Residential & Community Operations	21,420
G01	Region 1- Baltimore City	2,520
H01	Region 2 - Central Region	2,700
I01	Region 3 - Western Region	2,880
J01	Region 4 - Eastern Region	2,880
K01	Region 5 - Southern Region	4,320
L01	Region 6 - Metro Region	1,800
W00	Department of State Police	
A01	Maryland State Police	579,800
A02	Fire Prevent. Comm and Fire Marshal	12,201