

Board of Public Works

MISSION

In order to protect and enhance the State's fiscal integrity, the Board of Public Works ensures that significant State expenditures are necessary, appropriate, fiscally responsible, fair, and lawful. In reviewing and approving capital projects, procurement contracts, impacts to the State's tidal wetlands, and the acquisition, use and transfer of State assets, the Board assures Maryland citizens, legislators, government contractors, bond-rating houses, and Federal funding partners that executive decisions are made responsibly and responsively.

VISION

A State in which Maryland citizens are confident that government actions concerning the stewardship of State assets and State's tidal wetlands, and the expenditure of General, Special, Federal, and General Obligation Bond funds are taken in a prudent, open, and fiscally responsible manner.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Ensure that procurement expenditures are necessary and appropriate, fiscally responsible, fair, and lawful.

Obj. 1.1 Ensure all contract actions brought to the Board comply with procurement laws and policies.

Obj. 1.2 Strive to ensure that control agencies provide members with timely and accurate information on contracts before the Board.

Obj. 1.3 Ensure that control agencies are using appropriate procurement methods to achieve broad-based competition and fair and equitable treatment of all persons who deal with the State procurement system.

	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Performance Measures							
Procurement contracts submitted for approval	578	784	600	655	662	670	670
Contract modifications submitted for approval	357	427	252	332	261	300	300
Procurement contracts approved	559	756	594	623	620	650	650
Contract modifications approved	355	425	238	306	247	270	270
Procurement contracts disapproved or deferred	19	28	6	4	6	5	5
Contract modifications disapproved or deferred	2	2	14	4	14	5	5
Total dollar value of approved contracts (billions)	\$2.30	\$2.68	\$11.12	\$3.29	\$4.64	\$4.00	\$4.00
Total dollar value of approved contract modifications (billions)	\$2.39	\$1.76	\$0.98	\$1.02	\$1.36	\$1.50	\$1.50
Contracts approved by procurement method:							
Competitive sealed bid	216	225	194	238	217	220	220
Competitive sealed proposals	128	111	80	87	92	90	90
Single bid/proposal received	67	93	42	31	41	35	35
Sole source	59	84	85	80	66	70	70
Emergency or expedited	57	66	52	62	63	60	60
Other	73	164	151	125	133	130	130

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Goal 2. Ensure that procurement agencies comply with Minority Business Enterprise laws and procedures.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Approved contracts with zero percent MBE participation	246	371	303	311	375	350	350
Approved contracts with MBE participation between 1 and 10 percent	36	80	56	60	51	60	60
Approved contracts with MBE participation from 10 to 29 percent	122	148	122	115	123	120	120
Approved contracts with MBE participation greater than 29 percent	127	157	85	102	91	100	100

Goal 3. Provide efficient recommendations to the Board of Public Works on applications for wetlands licenses and promptly issue licenses as approved by the Board.

Obj. 3.1 Annually meet the Board's processing time of 30 days for wetlands licenses for at least 90 percent of the cases heard.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
License applications submitted to BPW	112	76	103	111	109	110	110
Wetlands licenses approved	94	84	103	111	109	110	110
Percent licenses processed (BPW) within 30 days	75%	80%	99%	99%	89%	95%	95%

Goal 4. Provide administratively and environmentally sound recommendations to the Board of Public Works on applications for wetlands licenses.

Obj. 4.1 Annually strive to achieve the Board's concurrence on 95 percent of wetlands license recommendations presented.

Obj. 4.2 In cooperation with the Maryland Department of Environment, annually create at least 15 additional acres, enhance at least 4 acres, and restore at least 0.5 acres of vegetated tidal wetlands (living shorelines) through the regulatory permitting process.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Percent of recommendations upheld	100%	100%	100%	100%	100%	100%	100%
Acreage of living shorelines created	11.0	6.8	20.7	28.6	16.7	25.0	25.0
Acreage of living shorelines enhanced	N/A	N/A	N/A	N/A	4.2	6.0	6.0
Acreage of living shorelines restored	N/A	N/A	N/A	N/A	0.6	2.0	2.0

Goal 5. Provide monetary compensation for the utilization of the State's submerged lands.

Obj. 5.1 Collect and forward license fees to the Maryland Tidal Wetlands Compensation Fund, which is managed by the Maryland Department of the Environment.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Fees collected for Maryland Tidal Wetlands Compensation Fund	N/A	\$46,000	\$75,000	\$59,650	\$60,700	\$63,000	\$63,000

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Goal 6. Provide public outreach on issues and trends related to Maryland tidal wetlands.

Obj. 6.1 Publish a monthly wetlands blog on the BPW Wetlands website.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
BPW Wetlands blog site visits	N/A	N/A	N/A	N/A	674	750	750

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Summary of Board of Public Works

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	9.00	9.00	9.00
Salaries, Wages and Fringe Benefits	1,017,999	1,045,378	1,045,324
Technical and Special Fees	12,794	21,750	21,750
Operating Expenses	6,561,215	6,619,856	6,618,936
Net General Fund Expenditure	7,092,008	7,686,984	7,686,010
Special Fund Expenditure	500,000	0	0
Total Expenditure	<u>7,592,008</u>	<u>7,686,984</u>	<u>7,686,010</u>

Board of Public Works

D05E01.01 Administration Office

Program Description

This program provides administrative support to the Board of Public Works by scheduling Board meetings, preparing agendas and related materials, and maintaining Board minutes and records. Staff also researches and advises Board members on a variety of subjects; reviews all procurements; investigates fraud, waste and abuse complaints; instructs agencies on best procurement practices; and facilitates interagency communication on procurement matters.

Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	7.00	7.00	7.00
01 Salaries, Wages and Fringe Benefits	820,295	840,530	840,483
02 Technical and Special Fees	12,678	21,000	21,000
03 Communications	3,362	6,695	6,086
04 Travel	116	700	900
08 Contractual Services	12,064	36,513	36,002
09 Supplies and Materials	17,952	21,000	21,000
10 Equipment - Replacement	0	3,000	3,000
11 Equipment - Additional	0	2,000	2,000
13 Fixed Charges	0	4,683	4,683
14 Land and Structures	0	1,000	1,000
Total Operating Expenses	<u>33,494</u>	<u>75,591</u>	<u>74,671</u>
Total Expenditure	<u>866,467</u>	<u>937,121</u>	<u>936,154</u>
Net General Fund Expenditure	<u>866,467</u>	<u>937,121</u>	<u>936,154</u>
Total Expenditure	<u>866,467</u>	<u>937,121</u>	<u>936,154</u>

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D05E01.02 Contingent Fund

Program Description

Article III, Section 32 of the State Constitution establishes a contingent fund from which the Board of Public Works may allocate funds to supplement an agency's annual appropriation.

Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
12 Grants, Subsidies, and Contributions	0	500,000	500,000
Total Operating Expenses	0	500,000	500,000
Total Expenditure	<u>0</u>	<u>500,000</u>	<u>500,000</u>
Net General Fund Expenditure	0	500,000	500,000
Total Expenditure	<u>0</u>	<u>500,000</u>	<u>500,000</u>

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D05E01.05 Wetlands Administration

Program Description

Any person seeking to dredge in or to place fill on State tidal wetlands must first secure a license from the Board of Public Works. The Wetlands Administration conducts public hearings, prepares written recommendations and issues licenses after approval by the Board. This program also coordinates the State Wetlands licensing program with other government agencies, landowners and the general public.

Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	2.00	2.00	2.00
01 Salaries, Wages and Fringe Benefits	197,704	204,848	204,841
02 Technical and Special Fees	116	750	750
03 Communications	434	1,450	1,450
04 Travel	4,135	4,750	4,750
08 Contractual Services	1,213	11,379	11,379
09 Supplies and Materials	390	3,100	3,100
10 Equipment - Replacement	218	1,200	1,200
11 Equipment - Additional	0	500	500
13 Fixed Charges	195	750	750
Total Operating Expenses	6,585	23,129	23,129
Total Expenditure	204,405	228,727	228,720
Net General Fund Expenditure	204,405	228,727	228,720
Total Expenditure	204,405	228,727	228,720

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D05E01.10 Miscellaneous Grants to Private Non-Profit Groups

Program Description

This program provides annual grants to private non-profit groups and sponsors that have statewide implication and merit State support.

Allocation of Grants	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Estimated
Council of State Governments	159,859	166,927	166,927	166,927
Historic Annapolis Foundation	602,000	789,000	789,000	789,000
Maryland Zoo in Baltimore Lease Payment	4,815,209	5,315,209	4,815,209	4,815,209
Western Maryland Scenic Railroad		250,000	250,000	250,000
Total	5,577,068	6,521,136	6,021,136	6,021,136

Appropriation Statement

Appropriation Statement	2017 Actual	2018 Appropriation	2019 Allowance
12 Grants, Subsidies, and Contributions	6,521,136	6,021,136	6,021,136
Total Operating Expenses	6,521,136	6,021,136	6,021,136
Total Expenditure	6,521,136	6,021,136	6,021,136
Net General Fund Expenditure	6,021,136	6,021,136	6,021,136
Special Fund Expenditure	500,000	0	0
Total Expenditure	6,521,136	6,021,136	6,021,136
Special Fund Expenditure			
K00351 POS Transfer Tax	500,000	0	0
Total	500,000	0	0

3 Year Position Summary

Classification Title	FY 2017 Positions	FY 2017 Expenditures	FY 2018 Positions	FY 2018 Appropriation	FY 2019 Positions	FY 2019 Allowance
D05 - Board of Public Works						
D05E0101 - Administration Office						
Admin Officer II	1.00	46,987	1.00	47,425	1.00	47,425
Admin Spec II	1.00	26,357	1.00	46,350	1.00	46,350
Administrative Mgr Senior I	1.00	95,985	1.00	96,909	1.00	96,909
Administrative Mgr Senior II	1.00	118,188	1.00	118,197	1.00	118,197
Administrator I	1.00	66,993	1.00	67,639	1.00	67,639
Administrator III	1.00	64,897	1.00	64,902	1.00	64,902
Prgm Mgr Senior III	1.00	126,176	1.00	126,186	1.00	126,186
Total D05E0101	7.00	545,583	7.00	567,608	7.00	567,608
D05E0105 - Wetlands Administration						
Admin Spec III	1.00	51,690	1.00	52,183	1.00	52,183
Administrator VI	1.00	90,105	1.00	90,112	1.00	90,112
Total D05E0105	2.00	141,795	2.00	142,295	2.00	142,295
Total D05 Board of Public Works	9.00	687,378	9.00	709,903	9.00	709,903