

# Maryland Food Center Authority

## MISSION

The Maryland Food Center Authority (MFCA) enhances and provides economic growth opportunities for Maryland's agricultural, seafood, and food related industries.

## VISION

An organization that will empower its employees, allowing effective contribution of their knowledge and skills, resulting in high quality services and facilities in furtherance of the mission, in exchange for continued personal growth and fulfillment through continuing education, broad industry involvement, and work diversification.

## KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

### Goal 1. To maintain safe, sanitary, and efficient facilities.

- Obj. 1.1 To maximize the amount of waste that is recycled while minimizing the amount of landfill disposals.
- Obj. 1.2 To maintain facilities in quality condition.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Total amount of waste generated (tons)	5,641	5,229	6,427	7,368	6,474	6,500	6,500
Percent of waste that did not go into public landfill	0.2%	8.7%	0.0%	0.0%	0.0%	20.0%	23.1%
Number of significant capital improvement projects	1	3	1	-	1	1	1
Percent of projects completed in one year or less	100%	100%	0%	0%	0%	100%	100%

### Goal 2. To maintain open communication with customers.

- Obj. 2.1 To respond to customers' issues in a timely manner.
- Obj. 2.2 Conduct a survey to determine satisfaction with facilities and support services.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Total number of Priority 1 maintenance requests received	1	19	30	4	15	15	15
Percent of requests resolved within 14 days	100.0%	100.0%	96.7%	100.0%	100.0%	100.0%	100.0%
Total number of surveys received from tenants	18	25	21	23	30	27	27
Percent of unsatisfactory responses	0.0%	0.0%	9.5%	0.0%	3.3%	3.7%	3.7%

## Maryland Food Center Authority

### Summary of Maryland Food Center Authority

	<b>2017 Actual</b>	<b>2018 Appropriation</b>	<b>2019 Allowance</b>
Number of Authorized Positions	33.00	23.00	23.00
Number of Contractual Positions	1.20	1.20	1.20
Salaries, Wages and Fringe Benefits	1,801,081	1,925,653	1,922,742
Technical and Special Fees	83,914	95,756	92,094
Operating Expenses	1,959,316	1,883,470	1,722,612
Non-Budgeted Fund Expenditure	3,844,311	3,904,879	3,737,448
Total Expenditure	3,844,311	3,904,879	3,737,448

## Maryland Food Center Authority

### D30N00.41 Administration

#### Program Description

The Maryland Food Center Authority (MFCA) is a non-budgeted enterprise agency that is involved in numerous aspects of the agricultural and food related industries. Primary experience and expertise is in the development of high-quality, lower cost facilities and support services for the agricultural and food related businesses seeking the most up-to-date and technologically advanced working environment.

#### Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	12.00	8.00	8.00
01 Salaries, Wages and Fringe Benefits	712,133	764,505	768,754
02 Technical and Special Fees	28,538	30,000	30,000
03 Communications	13,199	19,500	18,119
04 Travel	43,105	51,500	51,500
06 Fuel and Utilities	50,606	36,000	21,000
07 Motor Vehicle Operation and Maintenance	2,695	18,472	21,532
08 Contractual Services	318,998	313,650	175,040
09 Supplies and Materials	6,248	11,700	11,700
10 Equipment - Replacement	1,244	3,789	2,900
11 Equipment - Additional	985	2,450	2,450
13 Fixed Charges	308,394	328,421	318,667
Total Operating Expenses	745,474	785,482	622,908
Total Expenditure	1,486,145	1,579,987	1,421,662
Non-Budgeted Fund Expenditure	1,486,145	1,579,987	1,421,662
Total Expenditure	1,486,145	1,579,987	1,421,662
<b>Non-Budgeted Fund Expenditure</b>			
D30701 Interest Income	27,286	35,000	35,000
D30702 Rental Income	1,458,859	1,544,987	1,386,662
Total	1,486,145	1,579,987	1,421,662

## Maryland Food Center Authority

### D30N00.42 Maryland Wholesale Produce Market

#### Program Description

The Maryland Wholesale Produce Market opened in 1976 and operates as an integral component of the Maryland Food Center Complex. The Produce Market consists of two buildings with approximately 330,000 square feet of space. The 101 individual units in the buildings continue to be leased by privately owned firms engaged in the wholesale distribution of fresh produce. Many of the companies are second and third generations of the same family-owned business. The produce dealers own and operate highly specialized companies and lease their offices, storage and dock facilities from the Maryland Food Center Authority (MFCA). Receiving/shipping terminals, handling, storage, refrigeration, and processing functions for produce are centralized in a single location. These units have had to broaden their business; several companies include value added services that necessitated changes in their facility design.

#### Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	12.25	9.25	9.25
Number of Contractual Positions	0.60	0.60	0.60
01 Salaries, Wages and Fringe Benefits	725,528	784,416	770,125
02 Technical and Special Fees	27,422	32,878	31,047
03 Communications	15,203	16,059	11,023
04 Travel	1,447	4,800	4,800
06 Fuel and Utilities	76,953	92,000	94,000
07 Motor Vehicle Operation and Maintenance	140,526	153,957	159,191
08 Contractual Services	409,949	471,140	482,390
09 Supplies and Materials	40,172	55,600	52,350
10 Equipment - Replacement	1,316	9,000	7,500
11 Equipment - Additional	236	12,000	12,000
13 Fixed Charges	12,619	11,250	11,031
Total Operating Expenses	698,421	825,806	834,285
Total Expenditure	1,451,371	1,643,100	1,635,457
Non-Budgeted Fund Expenditure	1,451,371	1,643,100	1,635,457
Total Expenditure	1,451,371	1,643,100	1,635,457
<b>Non-Budgeted Fund Expenditure</b>			
D30702 Rental Income	942,673	1,183,424	1,175,781
D30704 Entrance Fees	508,698	459,676	459,676
Total	1,451,371	1,643,100	1,635,457

## Maryland Food Center Authority

### D30N00.47 Maryland Wholesale Seafood Market

#### Program Description

The Maryland Wholesale Seafood Market operates in a similar method to the Maryland Wholesale Produce Market, consolidating all of the specialized storage, refrigeration, shipping/receiving, and processing functions into one main facility expressly designed for the industry. The 36 individual units in the buildings continue to be leased by privately owned firms engaged in the wholesale distribution of fresh seafood. These businesses are often owned by the second and third generation of families. Due to the changes in health, sanitation and safety regulations, particularly in the seafood industry, seafood businesses have been affected by increasing regulations regarding food safety and handling. Such examples include Hazard Analysis Critical Control Point and the United States Department of Commerce Certification Program. The predicted future trends regarding food safety and handling in the seafood industry indicate stronger concerns for food sanitation including the elimination of potentially harmful microbiological bacteria associated with cold products being distributed across a warm environment.

#### Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	8.75	5.75	5.75
Number of Contractual Positions	0.60	0.60	0.60
01 Salaries, Wages and Fringe Benefits	363,420	376,732	383,863
02 Technical and Special Fees	27,954	32,878	31,047
03 Communications	8,657	7,705	6,500
04 Travel	681	1,450	1,450
06 Fuel and Utilities	155,673	46,000	25,500
07 Motor Vehicle Operation and Maintenance	96,118	77,736	90,491
08 Contractual Services	228,377	100,630	104,364
09 Supplies and Materials	20,048	27,050	26,150
10 Equipment - Replacement	2,035	6,000	4,650
11 Equipment - Additional	79	2,650	2,650
13 Fixed Charges	3,753	2,961	3,664
Total Operating Expenses	515,421	272,182	265,419
Total Expenditure	906,795	681,792	680,329
Non-Budgeted Fund Expenditure	906,795	681,792	680,329
Total Expenditure	906,795	681,792	680,329
<b>Non-Budgeted Fund Expenditure</b>			
D30702 Rental Income	806,894	591,468	590,005
D30704 Entrance Fees	99,901	90,324	90,324
Total	906,795	681,792	680,329

### 3 Year Position Summary

Classification Title	FY 2017 Positions	FY 2017 Expenditures	FY 2018 Positions	FY 2018 Appropriation	FY 2019 Positions	FY 2019 Allowance
<b>D30 - Maryland Food Center Authority</b>						
<b>D30N0041 - Administration</b>						
Administration	12.00	595,311	8.00	641,039	8.00	641,039
<b>Total D30N0041</b>	<b>12.00</b>	<b>595,311</b>	<b>8.00</b>	<b>641,039</b>	<b>8.00</b>	<b>641,039</b>
<b>D30N0042 - Maryland Wholesale Produce Market</b>						
Produce	12.25	435,632	9.25	357,959	9.25	357,959
<b>Total D30N0042</b>	<b>12.25</b>	<b>435,632</b>	<b>9.25</b>	<b>357,959</b>	<b>9.25</b>	<b>357,959</b>
<b>D30N0047 - Maryland Wholesale Seafood Market</b>						
Seafood	8.75	137,296	5.75	187,485	5.75	187,485
<b>Total D30N0047</b>	<b>8.75</b>	<b>137,296</b>	<b>5.75</b>	<b>187,485</b>	<b>5.75</b>	<b>187,485</b>
<b>Total D30 Maryland Food Center Authority</b>	<b>33.00</b>	<b>1,168,239</b>	<b>23.00</b>	<b>1,186,483</b>	<b>23.00</b>	<b>1,186,483</b>