

# Maryland State Library Agency

## MISSION

The mission of the Maryland State Library Agency (MSL) is to provide leadership and consultation in technology, training, marketing, funding, resource sharing, research, and planning, so that Maryland libraries can fulfill their missions now and in the future to the people of Maryland.

## VISION

Maryland libraries will be the first thought of Maryland residents for information in the 21st century.

## KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

**Goal 1. Libraries will anticipate and meet the educational and informational needs of their communities.**

**Obj. 1.1** Maryland Public Libraries will provide equitable access to educational, social, and informational services through electronic and print resources.

**Obj. 1.2** The Maryland Library for the Blind and Physically Handicapped (LBPH) will coordinate statewide library services for all blind, visually impaired, physically disabled, and reading disabled Maryland residents and for institutions serving these individuals.

<b>Performance Measures</b>	<b>2013 Act.</b>	<b>2014 Act.</b>	<b>2015 Act.</b>	<b>2016 Act.</b>	<b>2017 Act.</b>	<b>2018 Est.</b>	<b>2019 Est.</b>
Number of library materials owned by MD Public Libraries	15,465,436	18,020,734	18,287,580	18,425,879	15,292,561	15,500,000	15,500,000
Number of digital materials owned	131,924	169,795	262,923	3,063,869	1,483,835	1,558,027	1,635,928
Number of Internet terminals available for public use	4,824	4,854	4,882	5,248	5,195	5,300	5,400
Number of library materials checked out	57,996,777	59,026,829	59,181,402	58,933,623	58,759,697	58,584,697	58,384,697
Number of digital materials accessed	N/A	N/A	5,514,017	5,143,893	17,068,348	17,495,056	18,019,908
Number of Internet sessions accessed	9,659,647	9,404,918	9,538,372	10,274,796	9,816,002	9,356,052	8,896,052
Percent increase in customer access to public library materials	N/A	N/A	0.26%	0.15%	0.18%	0.00%	0.00%
Number of materials owned by LBPH	342,784	342,658	346,205	358,758	356,428	350,000	350,000
Number of LBPH outreach programs presented	31	114	40	107	113	150	160
Number of LBPH materials checked out	175,848	160,282	142,854	195,068	198,299	225,000	250,000
Number of individuals attending LBPH outreach programs	1,845	3,356	3,251	5,292	5,703	6,500	7,500
Increase in customer access to LBPH materials and services	-0.38%	-0.16%	-0.02%	36.00%	1.63%	13.47%	11.11%

R01

<http://www.marylandpublicschools.org/>

## Maryland State Library Agency

### Summary of Maryland State Library Agency

	<b>2017 Actual</b>	<b>2018 Appropriation</b>	<b>2019 Allowance</b>
Number of Authorized Positions	0.00	0.00	28.00
Number of Contractual Positions	0.00	0.00	2.00
Salaries, Wages and Fringe Benefits	0	0	2,222,364
Technical and Special Fees	0	0	183,838
Operating Expenses	0	0	85,165,009
Net General Fund Expenditure	0	0	84,201,879
Federal Fund Expenditure	0	0	3,369,332
Total Expenditure	0	0	87,571,211

## Maryland State Library Agency

### R01A11.01 Maryland State Library - Maryland State Library

#### Program Description

The State Library Agency administers State and Federal programs to improve library services; operates the Maryland State Library for the Blind and Physically Handicapped; approves plans for the State Library and the Regional Resource Centers; coordinates Sailor--the State's on-line electronic information network that provides free Internet access to Maryland residents; and oversees the State Library Network where residents can obtain materials and services not available at their local library. The AskUsNow! program is a 24/7 live online interactive service which uses librarians to provide answers to questions, research guidance, and help in navigating the Internet to Maryland residents in a live chat and email follow-up format. Partner libraries contribute existing staff and Internet workstations. AskUsNow! has been adopted as a service model for chat reference services nationwide. Funding for previous fiscal years may be found in the Maryland State Department of Education budget (R00A01.17).

#### Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	0.00	0.00	28.00
Number of Contractual Positions	0.00	0.00	2.00
01 Salaries, Wages and Fringe Benefits	0	0	2,222,364
02 Technical and Special Fees	0	0	183,838
03 Communications	0	0	28,923
04 Travel	0	0	140,717
06 Fuel and Utilities	0	0	212,000
07 Motor Vehicle Operation and Maintenance	0	0	49,540
08 Contractual Services	0	0	681,631
09 Supplies and Materials	0	0	171,537
10 Equipment - Replacement	0	0	103,300
11 Equipment - Additional	0	0	30,000
12 Grants, Subsidies, and Contributions	0	0	304,055
13 Fixed Charges	0	0	64,980
Total Operating Expenses	0	0	1,786,683
Total Expenditure	0	0	4,192,885
Net General Fund Expenditure	0	0	3,243,553
Federal Fund Expenditure	0	0	949,332
Total Expenditure	0	0	4,192,885
<b>Federal Fund Expenditure</b>			
45.310 Library Services Program	0	0	949,332
Total	0	0	949,332

## Maryland State Library Agency

### R01A11.02 Public Library Aid - Maryland State Library

#### Program Description

State funding is mandated by Maryland law for public libraries. Federal financial assistance is provided to promote the development of public library services and interlibrary cooperation, and to assist in providing specialized State library services to physically disabled persons and residents and staff of State institutions. Funding for previous fiscal years may be found in the Maryland State Department of Education budget (R00A02.31).

#### Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
12 Grants, Subsidies, and Contributions	0	0	44,352,865
Total Operating Expenses	0	0	44,352,865
Total Expenditure	<u>0</u>	<u>0</u>	<u>44,352,865</u>
Net General Fund Expenditure	0	0	41,932,865
Federal Fund Expenditure	0	0	2,420,000
Total Expenditure	<u>0</u>	<u>0</u>	<u>44,352,865</u>
<b>Federal Fund Expenditure</b>			
45.310 Library Services Program	0	0	2,420,000
Total	<u>0</u>	<u>0</u>	<u>2,420,000</u>

## Maryland State Library Agency

### R01A11.03 State Library Network - Maryland State Library

**Program Description**

This program ensures that the major library resources of the State will be readily available to all Maryland citizens, thus improving the capacity of each library to meet the specific informational needs of its clientele and provide maximum use of existing collections. Through cooperative efforts it is possible to provide additional resources and services for all library users at the lowest reasonable cost. The State Library Network has implemented a long-term program to electronically connect libraries and other resources within the State and provide connection to the Internet. The network includes the Enoch Pratt Central Library which is designated as the State Library Resource Center, three regional resource centers, and metropolitan cooperative service programs. Funding for previous fiscal years may be found in the Maryland State Department of Education budget (R00A02.32).

	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Estimated
General Fund Allocation (\$)				
Resource Center (\$)				10,649,111
Regional Libraries (\$)				7,666,853
Interlibrary (\$)				29,479
Cooperating Libraries of Central MD (\$)				34,605
Total				18,380,048

**Appropriation Statement**

	2017 Actual	2018 Appropriation	2019 Allowance
12 Grants, Subsidies, and Contributions	0	0	18,380,048
Total Operating Expenses	0	0	18,380,048
Total Expenditure	0	0	18,380,048
Net General Fund Expenditure	0	0	18,380,048
Total Expenditure	0	0	18,380,048

## Maryland State Library Agency

### R01A11.04 Aid for Local Library Employee Fringe Benefits - Maryland State Library

**Program Description**

This program provides funds for the employers' share of retirement costs for library employees in the Teachers' Retirement and Pensions Systems maintained by the State. It also includes funding to support the retirement of Montgomery County Public Library Employees, who are not in the State retirement system, as well as funding to cover the State Retirement Agency administrative fee costs for library employees. Funding for previous fiscal years may be found in the Maryland State Department of Education budget (R00A02.03).

	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Estimated
Optional Library Retirement (\$)				3,194,819
Local Libraries (\$)				16,922,321
Local Libraries Administrative Charge (\$)				528,273
Total Library Retirement/Pensions (\$)				20,645,413

**Appropriation Statement**

	2017 Actual	2018 Appropriation	2019 Allowance
12 Grants, Subsidies, and Contributions	0	0	20,645,413
Total Operating Expenses	0	0	20,645,413
Total Expenditure	0	0	20,645,413
Net General Fund Expenditure	0	0	20,645,413
Total Expenditure	0	0	20,645,413

### 3 Year Position Summary

Classification Title	FY 2017 Positions	FY 2017 Expenditures	FY 2018 Positions	FY 2018 Appropriation	FY 2019 Positions	FY 2019 Allowance
<b>R01 - Maryland State Library Agency</b>						
<b>R01A1101 - Maryland State Library</b>						
Admin Officer III	0.00	0	0.00	0	1.00	41,358
Admin Spec II	0.00	0	0.00	0	5.00	175,069
Asst State Supt Dept Of Educ	0.00	0	0.00	0	1.00	123,236
Computer Network Spec II	0.00	0	0.00	0	1.00	46,857
Dir Dept Of Education	0.00	0	0.00	0	1.00	91,292
Educ Program Manager I	0.00	0	0.00	0	1.00	68,959
Educ Program Spec I	0.00	0	0.00	0	3.00	230,961
Educational Support Program Coordinator I	0.00	0	0.00	0	2.00	155,398
Exec Assoc I	0.00	0	0.00	0	1.00	60,530
Maint Mechanic Senior	0.00	0	0.00	0	1.00	27,048
Management Assoc	0.00	0	0.00	0	2.00	73,114
Office Clerk II	0.00	0	0.00	0	1.00	32,502
Office Secy III	0.00	0	0.00	0	1.00	30,472
Office Services Clerk Lead	0.00	0	0.00	0	1.00	31,858
Services Specialist	0.00	0	0.00	0	1.00	36,715
Staff Specialist I Education	0.00	0	0.00	0	1.00	56,550
Staff Specialist III Education	0.00	0	0.00	0	4.00	246,758
<b>Total R01A1101</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>28.00</b>	<b>1,528,677</b>