

Office of Administrative Hearings

MISSION

To provide flexible due process for any person affected by the action or proposed action of State agencies.

VISION

A State which guarantees every person the right to a fair, timely, and easily accessible administrative adjudicatory process.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Ensure Maryland taxpayers have access to fair, timely, and easily accessible administrative adjudication.

Obj. 1.1 Complete the administrative hearing process in an efficient and timely manner.

Obj. 1.2 Increase percentage of cases resolved using Alternative Dispute Resolution (ADR) techniques.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Average number of days from date appeal received to disposition for all cases	50.3	50.3	48.1	45.9	47.1	46.1	45.9
Percent of decisions issued timely	99.0%	99.4%	99.6%	99.3%	99.5%	99.6%	99.7%
Percent of cases resolved using ADR techniques	74.9%	61.8%	46.4%	45.9%	44.0%	48.5%	50.5%

Goal 2. Conduct administrative proceedings in a professional, competent, and fair manner.

Obj. 2.1 Maintain participant satisfaction level at 90 percent or higher.

Performance Measures	2013 Act.	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Est.	2019 Est.
Percent of participants who rate the preparation and organization of the proceeding as satisfactory or excellent	91.2%	92.6%	92.9%	92.6%	89.8%	91.4%	92.6%
Percent of participants who rate the fairness of the proceeding as satisfactory or excellent	93.4%	95.2%	93.2%	90.8%	90.9%	93.2%	95.2%
Percent of participants who rate the decision as satisfactory or excellent	89.0%	91.4%	90.6%	91.5%	91.0%	91.4%	91.9%

D99

<http://www.oah.state.md.us/>

Office of Administrative Hearings

D99A11.01 General Administration

Program Description

The Office of Administrative Hearings conducts administrative hearings on behalf of State and other government agencies. As provided by law, persons adversely affected by agency actions or proposed actions are entitled to an administrative hearing. The hearings are conducted by Administrative Law Judges who adjudicate questions of fact and law.

Appropriation Statement

	2017 Actual	2018 Appropriation	2019 Allowance
Number of Authorized Positions	118.00	118.00	118.00
Number of Contractual Positions	0.00	0.50	0.00
01 Salaries, Wages and Fringe Benefits	12,927,048	13,030,784	12,946,716
02 Technical and Special Fees	19,435	58,865	19,481
03 Communications	220,381	171,612	161,721
04 Travel	168,370	175,000	175,000
06 Fuel and Utilities	122,034	105,119	122,034
07 Motor Vehicle Operation and Maintenance	2,998	11,134	11,134
08 Contractual Services	676,415	700,341	682,428
09 Supplies and Materials	147,210	165,000	155,210
10 Equipment - Replacement	2,649	42,068	42,068
11 Equipment - Additional	11,608	40,000	40,000
13 Fixed Charges	1,022,231	998,881	1,052,854
Total Operating Expenses	2,373,896	2,409,155	2,442,449
Total Expenditure	15,320,379	15,498,804	15,408,646
Special Fund Expenditure	7,900	52,000	52,636
Reimbursable Fund Expenditure	15,312,479	15,446,804	15,356,010
Total Expenditure	15,320,379	15,498,804	15,408,646

Special Fund Income

D99303 Commissions	0	750	0
D99304 Photocopier and Tape Fees	0	7,250	8,000
D99305 Miscellaneous Billings	7,900	44,000	44,636
Total	7,900	52,000	52,636

Reimbursable Fund Income

C80B00 Office of the Public Defender	6,054	0	0
C81C00 Office of the Attorney General	92,314	119,875	0
D12A02 Department of Disabilities	1,252	0	0
D26A07 Department of Aging	1,252	0	0
D27L00 Maryland Commission on Civil Rights	6,813	0	0
D40W01 Department of Planning	3,027	0	0
D50H01 Military Department Operations and Maintenance	6,054	0	0
D53T00 Maryland Institute for Emergency Medical Services Systems	27,243	20,526	0
D80Z01 Maryland Insurance Administration	878,343	515,371	0
D99901 Office of Administrative Hearings	(300)	0	0
D99903 OAH Case Charges - Various State Agencies	0	0	15,356,010
E00A05 Compliance Division	0	10,263	0
E50C00 State Department of Assessments and Taxation	0	6,842	0

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Reimbursable Fund Income

E75D00	Maryland Lottery and Gaming Control Agency	3,027	6,842	0
F10A01	Department of Budget and Management	311,521	345,044	0
G20J01	Maryland State Retirement and Pension Systems	108,506	168,177	0
H00A01	Department of General Services	3,027	3,421	0
J00B01	State Highway Administration	54,487	136,842	0
J00D00	Maryland Port Administration	0	13,684	0
J00E00	Motor Vehicle Administration	2,786,735	3,198,743	0
J00H01	Maryland Transit Administration	9,081	37,632	0
J00I00	Maryland Aviation Administration	12,108	23,947	0
J00J00	Maryland Transportation Authority	27,243	54,194	0
K00A01	Department of Natural Resources	135,619	170,943	0
L00A11	Department of Agriculture	10,825	10,263	0
M00A01	Maryland Department of Health	3,431,956	3,330,719	0
N00I00	DHR - Family Investment Administration	2,098,660	1,864,729	0
P00D01	Division of Labor and Industry	711,921	615,781	0
Q00A01	Department of Public Safety and Correctional Services	374,874	383,158	0
Q00E00	Inmate Grievance Office	511,457	559,930	0
R00A01	State Department of Education-Headquarters	1,493,975	1,578,853	0
R13M00	Morgan State University	9,081	0	0
R14D00	St. Mary's College of Maryland	3,027	0	0
R30B21	University of Maryland, Baltimore Campus	6,054	3,421	0
R30B22	University of Maryland, College Park	72,649	34,211	0
R30B23	Bowie State University	3,027	10,263	0
R30B25	University of Maryland Eastern Shore	3,027	0	0
R30B29	Salisbury University	0	3,421	0
R30B31	University of Maryland Baltimore County	0	3,421	0
S00A20	Department of Housing and Community Development	1,544,046	1,523,424	0
U00A01	Department of the Environment	324,178	350,386	0
U10B00	Maryland Environmental Service	3,027	0	0
V00D02	DJS - Departmental Support	169,515	171,053	0
W00A01	Maryland State Police	67,774	171,425	0
	Total	15,312,479	15,446,804	15,356,010

3 Year Position Summary

Classification Title	FY 2017 Positions	FY 2017 Expenditures	FY 2018 Positions	FY 2018 Appropriation	FY 2019 Positions	FY 2019 Allowance
D99 - Office of Administrative Hearings						
D99A1101 - General Administration						
Admin Law Judge	52.00	5,032,756	52.00	5,279,564	52.00	5,279,564
Admin Officer II	1.00	27,756	1.00	41,774	1.00	41,774
Admin Officer III	4.00	229,475	4.00	230,103	4.00	230,103
Admin Spec II	1.00	48,977	1.00	48,980	1.00	48,980
Admin Spec III	2.00	97,781	2.00	98,198	2.00	98,198
Administrator II	2.00	120,173	1.00	66,888	1.00	66,888
Administrator III	3.00	170,315	3.00	184,170	3.00	184,170
Administrator IV	1.00	85,395	2.00	160,180	2.00	160,180
Administrator V	1.00	91,100	1.00	91,107	1.00	91,107
Chf Admin Law Judge	1.00	137,842	1.00	138,009	1.00	138,009
Computer Network Spec II	1.00	68,170	1.00	68,175	1.00	68,175
Computer Network Spec Lead	1.00	66,146	1.00	66,151	1.00	66,151
Docket Clerk	5.00	158,187	4.00	144,244	4.00	144,244
Docket Clerk Senior	10.00	395,044	10.00	398,372	10.00	398,372
Fiscal Accounts Clerk II	0.00	15,679	0.00	0	0.00	0
Fiscal Accounts Clerk Trainee	1.00	12,475	1.00	29,030	1.00	29,030
Fiscal Services Admin II	1.00	49,579	1.00	59,527	1.00	59,527
Fiscal Services Chief II	0.00	183	0.00	0	0.00	0
HR Administrator I	0.00	7,237	0.00	0	0.00	0
HR Administrator II	1.00	78,089	1.00	85,401	1.00	85,401
IT Director II	1.00	103,739	1.00	103,743	1.00	103,743
Management Associate	4.00	184,994	4.00	195,653	4.00	195,653
Office Clerk II	3.00	67,453	3.00	89,376	3.00	89,376
Office Secy III	8.00	310,079	8.00	327,199	8.00	327,199
Office Services Clerk	8.00	262,515	9.00	312,018	9.00	312,018
Paralegal II	1.00	45,852	1.00	45,855	1.00	45,855
Prgm Mgr Senior I	1.00	104,559	1.00	104,567	1.00	104,567
Prgm Mgr Senior III	2.00	234,026	2.00	220,786	2.00	220,786
Prgm Mgr Senior IV	2.00	256,956	2.00	256,975	2.00	256,975
Total D99A1101	118.00	8,462,532	118.00	8,846,045	118.00	8,846,045