



DEPARTMENT OF
BUDGET & MANAGEMENT
AUDIT SERVICES CONTRACT (ASC) TORFP

KEY INFORMATION SUMMARY SHEET

All Terms and Conditions of the Master Contract apply.

REQUESTING AGENCY:	Maryland Health Benefit Exchange
NAME OF AUDIT PROJECT:	Independent External Audit for Plan Year 2015
TORFP NO:	ASC-2016-01-001 (MHBE)
MBE Participation Goal:	Overall Certified MBE Participation Goal: <u>10</u> %
MBE Subgoals:	N/A
VSBE Participation Goal:	Overall Verified VSBE Participation Goal: <u>5</u> %
SBR TORFP?:	<u>No</u>
Agency's Living Wage Tier:	<u>1</u>
Is Non-Routine Travel Allowed (To Be Proposed?):	<u>No</u>

TORFP Release Date: *January 8, 2016*

TORFP Issuing Office: Department of Budget and Management
Procurement Officer: Jamie Tomaszewski
Office Phone: (410) 260-7386
Facsimile: (410) 974-3274
E-mail: dbm.cmo@maryland.gov

TOPs are to be submitted: Attached to the DBM *MOVEit* Website at:
<https://sftp.dbm.state.md.us>

Pre-TOP Conference: **Friday, January 29, 2016 at 10:00 AM**
Via Conference Call:
(877) 431-1883 (Code to be provided via email)

Closing Date and Time for TOP: **Monday, February 8, 2016 at 12 noon**
(Local Time)