

Plan for 2012 RFP Tours for Mental Health Care Vendors

Deputy Secretary for Operations: Michael Stouffer

Regional Directors: Jonathan Galley (North), Wendell (Pete) France (Central),
Pat Vale (South)

Regional Chiefs of Psychological Services: Harry Murphy (North), Lynda Bonieskie
(Jessup), Kevin McCamant (Baltimore), Howard Pinn (ECI)

Wednesday, January 25 @ 10:30 a.m. in Cumberland (RCPS Harry Murphy)

- WCI: Warden Frank Bishop, AW Richard Graham
- NBCI: Warden Bobby Shearin, AW David Wade

Thursday, January 26 @ 10:00 a.m. in Hagerstown (RCPS Harry Murphy)

- MCI-H: Warden Wayne Webb, AW Richard Dovey
- MCTC: Warden Phil Morgan, AW Richard Miller
- RCI: Warden Gregg Hershberger, AW Denise Morgan

Friday, January 27 @ 10:00 a.m. in Jessup (RCPS Lynda Bonieskie)

- JCI : Warden John Wolfe, AW Cherie Peay
- MCI-J: Warden Dayena Corcoran, AW Laura Armstead
- MCI-W: Warden Carroll Parrish, AW Kendall Gifford
- Brockbridge: Facility Administrator Dionne Randolph, AFA Major Adams

Friday, January 27 @ 2:30 p.m. in Jessup (RCPS Lynda Bonieskie)

- Patuxent: Executive Director Dr. Randy Nero, Warden Patricia Goins-Johnson

Monday, January 30, @10:00 a.m. in Baltimore Pre-Trial (RCPS Kevin McCamant)

- BCBIC: Warden Carolyn Scruggs, AW T. Lyles
- MDC: Warden Marion Tuthill, AW Gwen Oliver and R. Foxwell
- WDC: Warden Marion Tuthill, AW Gwen Oliver and R. Foxwell

Tuesday, January 31 @ 10:00 a.m. in Baltimore Sentenced (RCPS Kevin McCamant)

- MRDCC: Warden Tyrone Crowder, AW Suzanne Fisher
- MTC: Warden Solomon Hejirika, AW Kathy Landerkin

Tuesday, January 31 @ 2:00 p.m. in Federal Detention Center (RCPS Kevin McCamant)

- MCAC: Warden Robert Koppel, AW Lisa Gamble-Gregg

Wednesday, February 1 @ 11:00 a.m. in ECI (RCPS Howard Pinn)

- Eastern Correctional Institutions, East, West, and Annex: Warden Kathleen Green, AW Ronald Dryden

1.9 Site Visits

Prospective Offerors to the RFP are encouraged to participate in site visits to familiarize themselves with where services are to be provided to be more fully informed as to physical plant specifics and how these needs should be considered in the development of proposals.

Tours will not be used to answer questions about the RFP; rather the purpose of the tours is to familiarize potential offerors with the geography and physical layout of the facilities to be served by the contracted awardee. Questions about the RFP should be saved for the Pre-Proposal Conference.

In order to assure adequate preparation and accommodations for the site visits and tours, it is requested that no more than two representatives of each potential Offeror attend.

The information that must be submitted for each intended site visit attendee includes a Name, Social Security Number, and Date of Birth. This will enable Security Staff in the facilities to do a brief background check that will allow them to issue a one-day pass for the tours.

Restrictions in addition to the numbers that may tour include the following:

- No communication devices (cell phones, beepers, Blackberries, computers, etc.), weapons or cameras will be admitted to any DOC or DPDS facility Statewide.
- No purses, bags, lunches, briefcases, or other carry-in materials other than a pad of paper and a pen or pencil will be permitted in any facility. (Time will not permit visitors to apply for and get a locker for these items during the brief time prospective Offerors' representatives will be onsite).
- Clothing items made from denim may not be worn into facilities.
- Other forbidden clothing items include open-toed shoes, sleeveless blouses not covered by a jacket, under-wire bras (visitors WILL be asked to remove them in some facilities so they should be avoided), shorts, tee-shirts, and jeans of any material.
- No sundries can be taken into facilities including tobacco, soda, water, other drinks, gum, candy and snacks. If it is necessary to have some sort of food secondary to a medical condition, it must be carried in a clear plastic baggie for inspection by Custody on arrival at each facility.

All prospective Offerors' representatives touring facilities should come prepared to walk multiple blocks, so comfortable shoes are advisable. (Heels may easily catch on catwalk-tiers in some of the facilities, even if significant walking is not required).

All persons participating in these tours must carry a picture ID with them (such as a driver's license).

All persons visiting should be aware that they shall be searched, including at a minimum, an electronic screening and a pat down.

Some of the Service Delivery Areas (SDAs) will require that touring prospective Offerors' representatives move their cars from facility to facility, so plans to carpool are essential as

parking may be less than desirable in some SDAs, and nearly impossible in Baltimore. The Assistant Commissioner in Baltimore has arranged for prospective Offerors' representatives touring the facilities to have one-day parking passes. If this is needed, information regarding the car style and license plate will be required with the ID information in advance of the visit. There are only ten (10) spots to be "borrowed" so parking will also be first-come-first-served, and carpools will have extra consideration over single drivers.

Directions to the DPSCS facilities can be found on the web at:
http://www.dpscs.state.md.us/locations/dpp_offices.shtml

Region Chief Psychologists' (RCPS) Contact Information

All Offerors who wish to participate are required to contact the below list of RCPS and provide their Name, Social Security Number and Date of Birth at least three (3) business days prior to the tours.

RCPS need to receive a list of names with the required information (SSN and DOB) no less than three (3) business days prior to the tours. No substitutes will be permitted on the day of the tour. Also, there will be NO appeal if a visitor is denied entrance.

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