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**Q&A #2**  
**REQUEST FOR PROPOSALS (RFP)**  
**Third Party Administrator Services for Flexible**  
**Spending Accounts —Healthcare and Dependent Daycare**  
**PROJECT NO. F10B6400004**  
**December 22, 2015**

**Ladies/Gentlemen:**

This List of Questions and Answers document is being issued to clarify previously addressed question No. 24, issued under Questions and Answers No. 1 (Q&A No. 1), and published December, 18, 2015.

In most instances the submitted questions and the Department's responses merely serve to clarify the existing requirements of the RFP. Sometimes, however, in submitting questions potential Offerors may make statements or express interpretations of contract requirements that may be inconsistent with the Department's intent. To the extent that the Department recognizes such an incorrect interpretation, the provided answer will note that the interpretation is erroneous and either state that the question is moot once the correct interpretation is explained or provide the answer based upon the correct interpretation.

No provided answer to a question may in and of itself change any requirement of the RFP. If based upon a submitted question it is determined that any portion of the RFP should be changed, the actual change may only be implemented via a formal amendment to the RFP. In this situation the answer provided will reference the amendment which contains the RFP change.

The following changes/additions are listed below; new language has been double underlined and marked in red bold (ex. **new language**) and language deleted has been marked with a double strikeout (ex. ~~language deleted~~).

**24. Question:** Does the State provide funding based on Payroll Contributions or claim activity?

**Answer:** Yes, the State can do prefunding and do it on the basis of ~~expected claims~~ **a percentage of contributions.**

**By: <signed>**

**Mike Yeager**  
**Procurement Officer**

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