

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Larry Williams
410-260-7195
Larryw@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget & Management (DBM)
Fleet Management Office (FMO)

CONTRACT ID: 050R5800170;
Maintenance and Repair Services for
State Owned Vehicles
ADPICS No. COD56280

CONTRACT APPROVED: 2/15/2006 DBM BPW Agenda Item 5-S

CONTRACTOR: Automotive Rentals, Inc.
Mt. Laurel, NJ
(Local Office in Columbia, MD)

CONTRACT DESCRIPTION: Contract to provide Statewide vehicle maintenance and repair services via a network of national and local vendors for State-owned cars, light trucks, vans and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage and refer all vehicle accidents and vandalism claims by participating State agencies.

MODIFICATION DESCRIPTION: Approval request to extend the term of the existing contract by three months to allow time to complete a new procurement and award a new contract.

TERM OF ORIGINAL CONTRACT: 4/1/2006 - 3/31/2011

TERM OF MODIFICATION: 4/1/2011 – 6/30/2011

AMOUNT OF ORIGINAL CONTRACT: \$45,000,000 Est. (5 Years)

AMOUNT OF MODIFICATION: \$2,600,000 Est. (3 Months)

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ITEM: 6-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT \$47,600,000 Est.

OVERALL PERCENT +/- (THIS MOD): +5.78 %

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to extend the term of the contract by three months in order to complete the procurement and award a new contract.

A new RFP was issued on 10/6/2010. Proposals were received 11/23/2010. DBM is in the process of evaluating the proposals. It is anticipated that the recommendation for award will be presented to the BPW for approval in June 2011 with a 7/1/2011 start date.

This contract provides access to a repair and maintenance service network of national and local Maryland vendors for servicing State-owned cars, light trucks, vans and medium and heavy-duty trucks. It also provides for an accident management program to manage and refer all vehicle accidents and vandalism claims by participating State agencies.

The State owns approximately 8,400 vehicles; of this number, approximately 5,400 currently participate in this program. The approximately 3,000 remaining vehicles are maintained using State-owned repair facilities.

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ITEM: 6-S-MOD (Cont.)

FUND SOURCE: Various

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0234-0011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION