

**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 20-S-MOD **Agency Contact:** Larry Williams  
410-260-7195  
Larryw@dbm.state.md.us

**DEPARTMENT/PROGRAM:** Budget & Management (DBM)  
Fleet Management Office (FMO)

**CONTRACT ID:** 050R5800170;  
Maintenance and Repair Services for  
State Owned Vehicles  
ADPICS No. COD72188

**CONTRACT APPROVED:** 2/15/2006 DBM BPW Agenda Item 5-S

**CONTRACTOR:** Automotive Rentals, Inc.  
Mt. Laurel, NJ  
(Local Office in Columbia, MD)

**CONTRACT DESCRIPTION:** Contract to provide Statewide vehicle maintenance and repair services via a network of national and local vendors for State-owned cars, light trucks, vans and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage and refer all vehicle accidents and vandalism claims by participating State agencies.

**MODIFICATION DESCRIPTION:** Approval request to extend the term of the existing contract by three months to allow time to complete the procurement and award a new contract with a transition period, if necessary.

**TERM OF ORIGINAL CONTRACT:** 4/1/2006 - 3/31/2011

**TERM OF MODIFICATION:** 7/1/2011 – 9/30/2011

**AMOUNT OF ORIGINAL CONTRACT:** \$45,000,000 Est. (5 Years)

**AMOUNT OF MODIFICATION:** \$2,600,000 Est. (3 Months)

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**ITEM:** 20-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,600,000 Est. (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT** \$50,200,000 Est.

**PERCENT +/- (THIS MODIFICATION):** +5.78%

**OVERALL PERCENT +/-:** +11.56%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request for approval to extend the term of the contract by three months in order to complete the procurement and award a new contract.

A new RFP was issued on 10/6/2010. Proposals were received 11/23/2010. DBM is in the process of requesting BAFOs from the Offerors in order to complete the evaluation of the proposals. It is anticipated that the recommendation for award will be presented to the BPW for approval in July 2011 with an 8/1/2011 start date to allow time for the transition period, if necessary.

This contract provides access to a repair and maintenance service network of national and local Maryland vendors for servicing State-owned cars, light trucks, vans and medium and heavy-duty trucks. It also provides for an accident management program to manage and refer all vehicle accidents and vandalism claims by participating State agencies.

The State owns approximately 8,400 vehicles; of this number, approximately 5,400 currently participate in this program. The approximately 3,000 remaining vehicles are maintained using State-owned repair facilities.

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**ITEM:** 20-S-MOD (Cont.)

**FUND SOURCE:** Various

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-0234-0011

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:** 20-S-MOD (Cont.)                      **ATTACHMENT**

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

MOD #1	\$2,600,000	Modified the contract to extend the term by three months for the period of 4/1/2011 to 6/30/2011 to allow time to complete the procurement and award a new contract. Approved on the 3/9/2011 DBM BPW Agenda, Item 6-S-MOD.
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