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**Amendment #3 to  
Request for Proposals (RFP)  
Maintenance and Repair Services for State-Owned Vehicles  
050B140025  
March 11, 2011**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

**1. Revise Section 3.2.1.3 on page 16 as follows**

Provide upfitting services to law enforcement and other State vehicles which may require after market installation of lighting systems, computers, radios, storage systems, etc. using network vendors. **The State anticipates that approximately 50 vehicles, predominantly police cars, will require upfitting services annually at a cost of approximately \$300,000 per year.**

**2. Revise Section 3.2.1.5 on page 16 as follows**

For vehicle maintenance and repair services **equal to or** less than \$100 the Contractor shall use a mechanism (such as a contractor provided credit card) to pay for such services. The Contractor shall make sure that all expenditures are tracked, recorded and billed to the State as part of the normal billing process.

**3. Revise Section 3.2.3.4 on page 17 as follows**

Provide listings of all national account vendors; one list for light duty vehicles and one list for medium to heavy-duty trucks, which shall be updated at least annually. **These listings shall designate whether a national account vendor services light duty vehicles, medium to heavy-duty trucks or both.** The Contractor shall maintain up-to-date listings of vendors on the web.

**Provide a listing of all national account and independent vendors to be used in the Maryland network for the contract awarded as a result of this RFP. Separate listings shall be provided for each of light duty vehicles, and medium to heavy trucks, or, if provided as a single list, the list shall distinguish which vendors service light duty vehicles, medium to heavy trucks, or both. The**

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**Contractor shall provide the list electronically to DBM for inclusion on the State's secure WebFleet Information System, and shall update that list at least annually.**

**4. Revise Section 3.2.4.5 on page 18 as follows:**

All maintenance and accident repair services approved under the contract must be billed to the State no later than ~~90~~ **180** days after the Contract end date. Any services billed after this date will not be paid.

**5. Revise Section 3.2.5.4 on page 19 as follows:**

Moreover, as stated in Section 3.2.4.5, the State will not pay for any invoice for maintenance or repair services provided during the last month of the Contract that has not been billed to the State as of ~~90~~ **180** days after the Contract end date.

**6. Revise RFP Section 4.4.7 (Offer Technical Responses to RFP requirements) on page 27 as follows:**

The Offeror shall describe its procedure for agencies to quickly and efficiently purchase repair services **equal to or** under \$100.00.

**The Offeror shall explain its process for pursuing warranty claims when coordinating vehicle repairs, including but not limited to financial recoveries from manufacturers.**

Date Issued: March 11, 2011

By                     <signed>                    .  
Michael Howard  
Procurement Officer