

Office of the Secretary of State

MISSION

To provide the constituents of Maryland with information and services relating to the constitutional, statutory and regulatory responsibilities assigned to the Office of the Secretary of State. To promote Maryland's expanding role in international affairs by representing the Executive Department and the State of Maryland in diplomatic and related duties.

VISION

We will dedicate ourselves to quality customer service, practicing transparency and promoting a business-friendly environment.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Strengthen and enhance Maryland's role and influence in international affairs.

Obj. 1.1 Facilitate the development of short and long term international relationships through a full range of exchange programs via the Governor's Subcabinet on International Affairs and the Maryland Sister State Program.

Performance Measures	2020 Act.	2021 Act.	2022 Act.	2023 Act.	2024 Act.	2025 Est.	2026 Est.
International meetings and contacts by the Office of the Secretary of State	3,850	0	0	84	102	125	150
Documents certified for international use	51,110	52,417	54,250	53,786	59,038	60,000	64,500
Citizens and business leaders volunteering as members of Maryland Sister States committees	150	N/A	N/A	53	50	55	60
International events and delegations hosted	30	N/A	N/A	35	36	40	45

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Goal 2. Improve timeliness, effectiveness, and efficiency of processes to provide world class service to our internal and external customers with prompt turn-around of application registrations and other services.

- Obj. 2.1** Ensure compliance with the requirements of the Maryland Solicitations Act by reviewing the financial information submitted by charitable organizations identified as having inconsistencies or potential problems.
- Obj. 2.2** Ensure compliance with the requirements of the Maryland Notary Public Law.
- Obj. 2.3** Ensure timely processing of all extraditions, pardons, and commutations on behalf of the Governor.
- Obj. 2.4** Administer the Maryland Charity Campaign (MCC), also known as the Workplace Giving Campaign.
- Obj. 2.5** Administer Special Police Commissions.

Performance Measures	2020 Act.	2021 Act.	2022 Act.	2023 Act.	2024 Act.	2025 Est.	2026 Est.
Charitable organizations registered	15,211	16,257	17,335	18,458	19,377	20,250	21,250
Number of delinquent charities	1,814	1,412	3,409	3,369	3,344	3,000	2,000
Enforcement activities regarding delinquent charities	5,317	685	162	11,996	12,912	10,000	10,000
Delinquencies resolved	1,520	4,009	3,864	3,362	2,484	2,500	2,500
Charity enforcement investigations and actions	23	21	47	52	45	50	50
Notary Public commissions processed	21,946	28,975	17,890	14,085	13,968	14,000	14,000
Notary Public enforcement investigations and actions	26	50	38	16	43	60	60
Number of on-line notary applications	18,480	27,943	17,923	14,085	13,968	14,000	14,000
Remote Notary Public Notification forms processed	2,091	1,573	1,197	1,212	1,924	1,500	1,500
Number of processed extraditions, pardons, and commutations	263	442	444	249	350	350	350
Waivers granted	2,500	2,650	1,400	1,600	1,500	1,500	1,500
MCC applications from charities reviewed and processed	1,135	1,170	1,063	1,007	932	1,000	1,000
MCC criteria met/approved	994	1,021	926	911	867	900	900
MCC dollars raised	\$2,159,476	\$2,050,426	\$1,992,748	\$1,850,522	\$2,000,000	\$2,000,000	\$2,000,000
Police Commissions issued	552	503	459	483	541	500	500

Goal 3. Help Maryland residents make informed decisions when contributing to a charitable organization.

- Obj. 3.1** In conjunction with the Federal Trade Commission and other charity regulators, provide information to Maryland residents about wise charitable giving.

Performance Measures	2020 Act.	2021 Act.	2022 Act.	2023 Act.	2024 Act.	2025 Est.	2026 Est.
Responses to requests for information about charity registration status	22,532	21,279	23,675	22,725	20,092	20,000	20,000
Processed annual fundraising solicitor/council registration applications	1,316	487	523	835	558	500	500

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Goal 4. Maintain and expand the Address Confidentiality Program (ACP) for victims of domestic violence who have relocated to avoid further abuse. The program helps participants keep their home, work and/or school address secret by providing a substitute mailing address they can use instead. The program also permits State and local agencies to respond to requests for public information without disclosing the victim's actual address. The program was recently expanded to include people who are threatened and fear for their safety (including judges, law enforcement, prosecutors, etc.)

Obj. 4.1 Expand public outreach to ensure that the ACP is known to individuals in need and the service agencies that support them.

Performance Measures	2020 Act.	2021 Act.	2022 Act.	2023 Act.	2024 Act.	2025 Est.	2026 Est.
Applicant assistants registered	223	72	90	261	100	189	200
Number of statewide program participants	1,164	1,380	1,476	1,607	1,759	1,900	2,000
Number of participants re-enrolling	186	114	77	100	157	120	150
Pieces of mail forwarded	23,257	33,660	25,808	28,723	31,150	32,150	33,000
Number of trainings completed	44	40	35	87	37	80	85
Number of shielded deeds	N/A	32	21	28	18	24	30
Number of new participants under expanded eligibility	N/A	N/A	13	2	14	7	15

OTHER PERFORMANCE MEASURES

Performance Measures	2020 Act.	2021 Act.	2022 Act.	2023 Act.	2024 Act.	2025 Est.	2026 Est.
Number of COMAR Supplement pages changed	7,960	6,650	8,412	8,952	7,594	8,000	8,000
Number of print subscribers to individual COMAR titles	1,270	1,076	897	713	116	700	700
Number of electronic subscribers to individual COMAR titles	1,279	1,298	1,328	1,308	1,329	1,250	1,250
Number of print subscribers to a full set of COMAR	45	30	24	20	20	15	15
Number of electronic subscribers to a full set of COMAR	10	10	8	14	13	12	12
Number of print subscribers to the MD Register	78	67	64	56	47	20	20
Number of electronic subscribers to the MD Register	85	108	115	113	96	105	100