

ABC Training Program

The ABC (Agency Benefits Coordinator) training program was implemented by Shared Services in coordination with EBD (Employee Benefits Division) to train newly designated ABC's regarding SPS/Workday and health benefits so they can best assist their employees with questions and concerns.

ABC Training launches with submission of an OPSB (Office of Personnel Services and Benefits) Security Request Form. Complete the form applicable to the agency type which you represent (see links below). Completed forms should be emailed to opsb.security@maryland.gov

Once the request for access is processed, email notification of Workday Learning assigned training will be sent. The Training consists of multiple on-line modules concluding with an Instructor Led Training module upon completion of all prerequisites. This final module is conducted in-person at the Baltimore office of DBM/EBD.

[Instructions for OPSB Security Request Form](#)

[Benefits Only Agency-OPSB Security Request Form](#)

[CPBI-OPSB Security Request Form](#)

[SPMS-OPSB Security Request Form](#)

[Satellite-OPSB Security Request Form](#)

Questions regarding ABC Training details can be directed to:
ebd.mail@maryland.gov