

## HOW TO CANCEL YOUR MEDICARE PART D COVERAGE AND STAY IN THE STATE PLAN:

As notified in the October 17<sup>th</sup> mailing, a federal court has granted a temporary injunction on the ending of the prescription plan for Medicare-eligible retirees of the State of Maryland Employee and Retiree Health and Welfare Benefits Program.

This notice tells you how to cancel your Medicare Part D plan if you had enrolled during the Medicare Open Season (beginning October 7<sup>th</sup>) prior to receiving the notice about the injunction.

**Step 1** – Call the plan in which you enrolled as soon as possible, but **no later than December 31st**. Tell your Part D plan you recently enrolled in their plan for a January 1, 2019 effective date and wish to **CANCEL** that enrollment immediately. It is important to use the word **CANCEL**.

**Step 2** – Send an email or letter to the Employee Benefits Division indicating you have canceled your Part D enrollment and wish to remain in the State prescription plan. We will update our records accordingly and will disregard any previously received dis-enrollment notice received from Medicare.

Email address for the Employee Benefits Division: [ebd.mail@maryland.gov](mailto:ebd.mail@maryland.gov)

Mailing address:

Employee Benefits Division  
301 West Preston Street, Room 510  
Baltimore, Maryland 21201  
Attn: Enrollment Unit

If you have questions, please contact the Employee Benefits Division at 410.767.4787 or 800-307-8283 Monday through Friday between the hours of 8:30am and 4:30pm (except State holidays) or email us at [ebd.mail@maryland.gov](mailto:ebd.mail@maryland.gov).