



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lieutenant Governor

DAVID R. BRINKLEY
Secretary

MARC L. NICOLE
Deputy Secretary

September 1, 2015

The Honorable Edward J. Kasemeyer, Chairman
Senate Budget and Taxation Committee
3 West Miller Senate Office Building
11 Bladen Street
Annapolis, MD 21401

The Honorable Maggie McIntosh, Chairman
House Appropriations Committee
121 House Office Building
6 Bladen Street
Annapolis, MD 21401

Dear Senator Kasemeyer and Delegate McIntosh:

As you know, the Hogan Administration is focused on addressing the State's long-term budget challenges. The General Assembly's amended FY 2016 budget bill, combined with the Budget Reconciliation and Financing Act (BFRA), adds \$1.7 billion to the structural deficit over the next four years, including more than \$200 million in FY 2017. The reality of our financial situation requires us to find ways to work together in order to curb long term spending and protect the interests of taxpayers.

One area where the Governor and General Assembly agree is the requirement within the budget to reduce state general fund spending by two percent, or \$121 million, of which executive branch agencies total \$118 million. The administration has exceeded this goal by more than \$2 million and these structural reductions have been reflected in agency FY 2017 budget targets.

Attached please find the detailed account of the executive branch agency cuts required in the FY 2016 budget bill. The attached report meets the General Assembly's requirement in Section 19 of the budget bill and therefore the Department of Budget and Management respectfully asks for the release of the \$250,000 in restricted funds linked to the production of this report.

~Effective Resource Management~

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The 2% reduction to State agency budgets is a structural one as the reduced funding level is reflected in agency FY 2017 budget targets. As noted in the detailed report, a small number of agencies were unable to absorb all or a portion of the 2% reduction without significantly impeding operations and / or services to the public. In particular, we would direct your attention to the State Police and Department of Public Safety and Correctional Services, which have and continue to carry out essential work in Baltimore City and elsewhere following the unrest in April. The Administration believes that further cuts to these agencies would be ill-advised at this time.

To address these issues, the Administration intends to include \$9.3 million of deficiency appropriations in the FY 2017 budget allowance to backfill reductions to the following agencies:

Maryland State Police - \$5.2 million
Department of Public Safety and Correctional Services - \$2.1 million
Maryland Higher Education Commission - \$1.7 million
Maryland Stadium Authority - \$252,000
Interagency Committee on School Construction - \$38,000
Board of Contract Appeals - \$14,000

In order to absorb these deficiencies within existing budget constraints and to achieve the overall reduction target, the Administration's plan includes several offsets. These offsets total \$11.4 million and include the following planned reversions/fund swaps:

Newborn Screening Program – (correction to doubling of budgeted funds) - \$6.5 million
Major IT - 700 MHz radios revised cash flow - \$2.5 million
Medicaid/Rate Stabilization Fund swap - \$1.2 million
Major IT – Voting System outreach savings - \$900,000
Major IT – SCYFIS project cancellation – \$300,000

The Administration remains committed to resolve the state's crippling structural deficit by finding greater efficiencies and identifying ongoing savings in the FY 2017 budget and beyond.

If you have any questions about this report, please feel free to contact me.

Sincerely,

David R. Brinkley
Secretary

FY 2016 2% ACROSS THE BOARD REDUCTION - AGENCY DETAIL

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
C80	OPD	District Operations	C80B0002	Reengineer process for paneling cases to standardize best practices across districts, reducing overall costs for panel attorneys. Reduction is based on all districts achieving the current average percentage of cases paneled (6%).	625,000	0.00
C80	OPD	District Operations	C80B0002	Achieve salary savings from holding positions vacant.	1,382,000	
C80	OPD	District Operations	C80B0002	Eliminate leasing of postage meters in districts (40) in favor of on-line postage solution effective at end of current leases 3/31/16	12,000	0.00
C81	OAG	Legal Counsel & Advice	C81C0001	Achieve salary savings from holding vacancies open as long as possible.	100,000	0.00
C81	OAG	Securities	C81C0004	Achieve salary savings from holding vacancies open as long as possible.	13,000	0.00
C81	OAG	Educational Affairs Division	C81C0017	Achieve salary savings from holding vacancies open as long as possible.	125,000	0.00
C81	OAG	Antitrust Division	C81C0006	Achieve salary savings from holding vacancies open as long as possible.	20,000	0.00
C81	OAG	Juvenile Justice Monitoring Unit	C81C0012	Achieve salary savings from holding vacancies open as long as possible.	105,000	0.00
C82	OSP	General Administration	C82D0001	Achieve salary savings from filling Senior Asst State Prosecutor (PIN 053403) position at lower step than prior incumbent (\$10,831). and reduce operating expenses, including postage, telephone, travel, computer maintenance, and office supplies.	30,000	0.00
C85	MD Tax Court	Administration and Appeals	C85E0001	Reduce equipment repairs and maintenance (\$2K), in-state services (\$5k), and equipment replacement (\$6K)	13,000	0.00
D05	BPW	Misc. Grants to Private Non-Profit Groups	D05E0110	Reduce grant to the Maryland Zoo in Baltimore.	153,000	0.00
D10	GOV	General Executive Direction and Control	D10A0101	Achieve salary savings by implementing a plan to assure that total Governor's Office staff salaries in FY16 are 2% less than the amount included in the appropriation.	255,000	0.00
D11	ODHH	ODHH	D11A04.01	Increase contractual turnover savings (\$3K), and reduce travel (\$1k), contractual services (\$1K), an supplies and materials (\$3k)	8,000	0.00
D12	DOD	General Administration	D12a0201	Achieve salary savings from holding positions vacant.	65,000	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
D15	BCO	Office of Minority Affairs	D15A05.03	Reduce contractual services and printing and reproduction costs related to statistical and annual reporting requirements	29,000	0.00
D15	BCO	Governor's Office of Community Initiatives	D15A05.05	Achieve salary savings (\$14,500); reduce staff development and training (\$1K), travel (\$4K), and contractual services (\$4,500); achieve Volunteer Maryland savings as State match no longer needed (\$6K); and achieve ongoing fixed costs savings by eliminating paid storage for museum artifacts and changing the system used for email marketing (\$25,000)	55,000	0.00
D15	BCO	State Ethics Commission	D15A05.06	Reduce maintenance and enhancements to the online filing programs (\$5K) and use ongoing special fund revenue from filing fees to reduce reliance on general funds (\$7,500).	12,500	0.00
D15	BCO	Health Care Alternative Dispute Resolution Office	D15A05.07	Eliminate replacement equipment	3,000	0.00
D15	BCO	Governor's Office of Crime Control and Prevention	D15A05.16	Eliminate two contractual FTE Training Specialist positions and adjust percent of time worked for two additional positions to achieve savings.	86,800	0.00
D15	BCO	State Commission on Criminal Sentencing Policy	D15A05.20	Eliminate printing and mailing of approximately 230 copies of MSCCSP annual report to key criminal justice stakeholders throughout the state.	1,600	0.00
D15	BCO	Governor's Grants Office	D15A05.22	Reduce travel	500	0.00
D15	BCO	State Labor Relations Board	D15A05.23	Reduce travel	7,600	0.00
D16	SOS	Secretary of State	D16A0601	Hold vacancies for a period of time (\$13.5K), reduce postage, mailing and supplies due to automation of charities and notary systems (\$7.5K), and eliminate the purchase of a new pool vehicle (20K).	41,000	0.00
D18	GOC	Governor's Office for Children	D18A1801	Increase turnover to reflect salary savings.	40,000	0.00
D25	IAC	General Administration	D25E0301	Increase turnover savings. Note: reduction will be backfilled with a proposed deficiency.	38,000	0.00
D26	Aging	General Administration	D26A0701	Reduce contractual staff support for the Senior Community Services Employment program, saving general funds. No impact on services.	120,000	0.00
D26	Aging	General Administration	D26A0701	Eliminate two contractual positions through a reorganization that will allow the department to function with fewer employees and achieve savings and improved efficiency.	160,000	0.00

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D26	Aging	Community Services	D26A0703	Reduce program grants by 0.89% (\$120K) and remove funding associated with the inactive Frail Elderly program (\$30K)	150,000	0.00
D27	MCCR	General Administration	D27L00.01	Delay filling vacant Administrative Officer I position (\$45,500),and reduce certain operating expenses (postage, travel, office supplies) (\$6,500).	52,000	0.00
D28	MSA	Baltimore City Convention Center	D28A0355	Reduce the amount of funds available to cover the State's share of the Baltimore convention center operating deficit. Note: reduction will be backfilled with a proposed deficiency.	201,600	0.00
D28	MSA	Ocean City Convention Center	D28A0358	Reduce the amount of funds available to cover the State's share of the Ocean City convention center operating deficit. Note: reduction will be backfilled with a proposed deficiency.	50,400	0.00
D38	SBE	General Administration	D38I0101	Eliminate a projector purchase (\$3K), delay annual penetration testing (\$25K), reduce servers computer contract (\$10K), stagger software licenses purchases (\$49K).	87,100	0.00
D38	SBE	General Administration	D38I0102	Use federal funds for ERIC printing & Voting Registration Application printing (\$36K) and reduce funds for ERIC membership (\$10K) to reflect lower costs.	45,900	0.00
D39	MBCA	Contract Appeals Resolution	D39S0001	Increase turnover savings. Note: reduction will be backfilled with a proposed deficiency.	14,000	0.00
D40	MDP	Communications and Intergovernmental Affairs	D40W01.02	Abolish vacant Designated Admin Manager IV as duties will be assumed by Assistant Secretary	136,197	1.00
D40	MDP	Communications and Intergovernmental Affairs & Planning Data Services	D40W01.02 & D40W01.03	Fill two PINs (005460 and 005551) at lower salaries than prior incumbents	69,834	0.00
D40	MDP	Research Survey and Registration	D40W01.09	Abolish vacant Administrator I (\$58K) and applications software maintenance (\$3K).	60,969	1.00
D50	DMIL	Admin HQ	D50H01.01	Make two administrative positions (PIN# 082411 Accounting & #061790 Procurement) 100% federally funded.	61,720	0.00
D50	DMIL	Air Ops & Maintenance	D50H01.02	Reduce building cleaning and maintenance supplies for facilities located at Warfield Air National Guard base.	14,769	0.00
D50	DMIL	Army Ops & Maintenance	D50H01.03	Reduce the number of FY16 armory sustainment, restoration and modernization (SRM) projects at Army National Guard facilities located throughout the State of Maryland.	78,991	0.00

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D50	DMIL	State Operations	D50H01.05	Increase turnover to account for Honor Guard Program positions that will be placed on active duty orders and supported with available federal funds (\$35K). Reduce supplies and materials budgeted for the Challenge Program as a result of efficiencies achieved by closely monitoring expenditure activity (\$16K).	51,291	0.00
D50	DMIL	MEMA	D50H01.06	Reduce overall travel (\$15K), office supplies (\$16K), and storage rent (\$9K). Eliminate computer warranties (\$3K).	42,229	0.00
D55	MDVA	Executive Direction	D55P00.08	Hold PIN 046230 (Deputy Secretary) vacant to achieve salary savings (\$122K) and reclassify PIN 055462 from Exec Aide VI at Grade 25 to senior procurement officer (or equivalent) estimated at Grade 17, achieving salary savings.	166,000	0.00
D60	Archives	Archives	D60A10.01	Shift 60% of funding associated with PIN #006358 under Information System Management from General Funds to Special Funds.	45,000	0.00
D90	CPPDA	General Administration	D90U00.01	Reduce maintenance costs	2,000	0.00
D99	OAH	General Administration	D99A11.01	Eliminate three contractual Administrative Law Judge positions and associated fringe benefits. Workload will be distributed to remaining Administrative Law Judges.	0	0.00
E00	COMP	Various	Various	Reduce funding for employee training (\$59K), travel costs (\$338K) and funds for personal computers, peripherals and related software (\$563K).	959,954	0.00
E00	COMP	Revenue Administration	E00A04.01	Reduce funding for lock box services as agency is working with printers of tax forms to better design their layout to help reduce lock box processing costs.	125,000	0.00
E00	COMP	General Accounting	E00A02.01	Eliminate funding for carpet replacement.	25,000	0.00
E00	COMP	Data Warehouse Costs	E00A10.02 & E00A05.01	Reduce funding for Data Warehouse operations and new compliance initiatives by 20%.	635,046	0.00
E20	STO	Treasury Management	E20B01.01	Reduce costs for postage and shipping (\$5K), application software maintenance (\$5K), office supplies (\$5K), library supplies (\$1K), and bank fees (88K).	104,304	0.00
E20	STO	Bond Sale Expenses	E20B03.01	Reduce general advisory costs associated with the issuance of General Obligation Debt.	696	0.00
E50	SDAT	Office of Director	E50C00.01	Eliminate funds for miscellaneous salary adjustments.	20,000	0.00

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E50	SDAT	Real Property	E50C00.02	Reduce funds for rent as new lease agreement for the Baltimore County Assessment Office reflects a decrease in the square footage (\$15K). Eliminate funds for telecommunication costs (\$19K) and one contractual Assessor position (\$15K).	48,325	0.00
E50	SDAT	OIT	E50C00.04	Reduce funds for system software (\$100K), in-State IT services (\$15K), and computer replacement (\$50K)	165,000	0.00
E50	SDAT	Property Tax Administration	E50C00.08	Reduce funds for postage	15,000	0.00
E50	SDAT	Business Personal Property	E50C00.05	Reduce funds for printing and duplication (\$15K) and postage (\$5K)	20,000	
E50	SDAT	Tax credits	E50C00.06	Reduce the funds for Tax Credit programs to align with projected activity.	280,675	0.00
E75	MLGCA	VLT-General Funds	E75D0.02	Reduce funding for capital leases to reflect new VLT machine rates	507,000	0.00
E80	PTAAB	Property Tax Assessment Appeals Boards	E80E00.01	Reduce telephone costs based on 2015 actuals (\$7K) and funds for in-state conferences (\$7K). Reduce funds for equipment rental to reflect savings from new copier contract (\$8K).	22,000	0.00
F10	DBM	State Wide Expenses	F10A0208	Reduce funds for death benefit payments for State employees killed during the performance of duty and fund these payments on as-needed basis going forward.	200,000	0.00
F10	DBM	Division of Procurement Policy and Administration	F10A0104	Abolish contract position in procurement unit (\$49K) and reduce outside and consulting services (\$15K).	63,591	0.00
F10	DBM	Finance and Administration	F10A0102	Reduce funds for computer replacement.	5,000	0.00
F10	DBM	Department-wide	F10	Achieve salary savings.	58,409	0.00
F50	DoIT	MITDPF	F50A0101	Reduce Major Information Technology Development Fund (MITDPF) General Fund support for the Medicaid Enterprise Restructuring Project (MERP) to reflect current project status.	823,731	0.00
F50	DoIT	State Chief of Information Technology	F50B0401	Reduce Geographical Information Systems (GIS) contracts for development support.	100,000	0.00
F50	DoIT	Enterprise Information Systems	F50B0402	Reduce software maintenance for DoIT environments.	25,000	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
F50	DoIT	Applications Systems Management	F50B0403	Reduce FMIS vendor support.	50,000	0.00
F50	DoIT	Strategic Planning	F50B0405	Reduce funding for contractual services.	250,000	0.00
F50	DoIT	Web Systems	F50B0407	Reduce computer and software maintenance for DoIT environments.	61,269	0.00
H00	DGS	Executive Direction	H00A0101	Reduce contractual executive support to the Secretary as the Secretary and the Deputy Secretary will be provided shared assistance and executive support.	31,117	0.00
H00	DGS	Facilities Security	H00B0101	Reduce security overtime per results of a building assessment analysis.	12,000	0.00
H00	DGS	Department wide		Reduce the number of electronic devices within the Department.	25,001	0.00
H00	DGS	Facilities Operations and Maintenance	H00C0101	Purchase supplies and materials with generic brands and reduce janitorial supplies (\$52K). Implement energy efficient techniques and procedures to produce energy savings (\$332K).	384,259	0.00
H00	DGS	Parking Facilities	H00C0107	Reflect savings from lower interest rates achieved by refinancing the 2005 bond series that funded the Calvert Street Parking Project.	817,623	0.00
K00	DNR	Agency-wide	(various)	Reduce number of State-issued cell phones by 20% (\$20K), eliminate mobile data plans for most tablet devices (\$24K), and reduce funds no longer needed for network circuits as the costs have been shifted to a controlled object set by DoIT (\$488K).	532,357	0.00
K00	DNR	Office of the Secretary - Audit	K00A01.01	Reduce funding for office supplies and eliminate travel in the Audit unit.	3,500	0.00
K00	DNR	Office of the Secretary - Executive Direction	K00.A01.01	Reduce costs for contractual services and supplies and materials.	9,731	0.00
K00	DNR	Office of the Attorney General	K00A01.02	Reduce photocopier costs.	4,000	0.00
K00	DNR	Office of the Secretary - Finance and Administrative Services	K00A01.03	Reduce funds for Annapolis Data Center charges as the Department continues to shift to applications run on agency servers.	22,000	0.00
K00	DNR	Forest Service	K00A02.09	Use increased special fund revenue from timber harvests on State lands in place of General Funds.	200,000	0.00
K00	DNR	Wildlife & Heritage Service	K00A03.01	Eliminate funding for print production of annual guide to hunting and trapping.	40,000	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
K00	DNR	Engineering & Construction	K00A09.01	Reduce office supplies.	2,020	0.00
K00	DNR	Critical Area Commission	K00A10.01	Reduce temporary office services (\$22K) and reduce mapping initiatives (\$20K).	42,329	0.00
K00	DNR	Resource Assessment Service: Maryland Geological Survey	K00A12.07	Use Power Plant Research Program funds in place of General Funds to support Maryland Geologic Survey activities on CO2 geologic sequestration.	20,000	0.00
K00	DNR	Natural Resources Police General Direction	K00A07.01	Reduce water craft purchases.	118,763	0.00
K00	DNR	Chesapeake and Coastal Services	K00A14.02	Eliminate remaining funding for the Tributary and Wetland Restoration program dedicated to the on-the-ground wetland restoration projects. Such projects may be eligible for 2010 Trust Fund awards in the future.	54,000	0.00
K00	DNR	Fisheries Service	K00A17.01	Shift fund source for Seafood Marketing Program's Administrative Officer from General to Special (seafood marketing surcharge funds - \$45K) and reduce planned offshore monitoring (\$32K).	77,300	0.00
L00	MDA	Turf & Seed	L00A14.06	Abolish vacant lab position.	50,255	1.00
L00	MDA	Resource Conservation	L00A15.03	Abolish vacant Program Manager IV position.	114,841	1.00
L00	MDA	Central Services	L00A11.03	Shift costs for utilities to available Reimbursable Funds (\$50K from Veterinary Board of \$100K from Weights and Measures)	150,000	0.00
L00	MDA	Cover Crop	L00A15.06	Reduce General Fund support for the Nutrient Management grant to University of Maryland and substitute surplus 2010 Trust Fund monies from the cover crop program.	150,000	0.00
L00	MDA	Administration	L00A11.02	Reduce laptop purchases.	47,904	0.00
M00	DHMH	Office of the Secretary	M00A01.01	Reduce funding for contractual Medical Care Program Specialist II position from 100% to 50% to align with actual employment level. Position is 50% federal-funded.	12,127	0.00
M00	DHMH	Office of the Secretary	M00A01.01	Reduce demonstration grants that support three local health departments and two community based organizations.	500,000	0.00
M00	DHMH	Office of the Secretary	M00A01.01	Reduce funding for the Medical Marijuana Commission, as the Commission is expected to be self funded (special funds) for FY 2016.	125,000	0.00

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M00	DHMH	Operations - OIT	M00A0102	Reduce funding for data entry contract as the full contract value is not necessary due to lower numbers of Vital Records documents needing to be keyed.	60,000	0.00
M00	DHMH	Operations - OIT	M00A0102	Reduce funding for MOU with University of Baltimore (\$4K) and contract with INV Tech (\$6K) by 2%.,	9,681	0.00
M00	DHMH	Operations - Office of Procurement and Support Services	M00A0102	Eliminate vacant contractual Office Clerk position that handles in-take for the incoming procurements and general office duties.	16,594	0.00
M00	DHMH	Nursing Home Admin	M00B0103	Eliminate funds for court reporters for Case Resolution Conferences.	494	0.00
M00	DHMH	Nursing Home Admin	M00B0103	Reduce funds for postage (\$834) and office supplies (\$1K), and eliminate funds for cell phones (\$913), out-of-state conferences (\$2K), and food (\$290).	5,292	0.00
M00	DHMH	Residential Child Care Admin	M00B0104	Reduce funds for software maintenance (\$2K) and office supplies (\$320) and eliminate funds for office equipment (\$2K)	4,214	0.00
M00	DHMH	Vital Statistics Administration	M00F0101	Reduce spending on equipment service contracts, staff training programs, printing, office supplies and IT software	13,000	0.00
M00	DHMH	Vital Statistics Administration	M00F0101	Reduce spending on printing costs	5,000	0.00
M00	DHMH	Health Systems and Infrastructure	M00F0201	Reduce grant amount to Baltimore City Child and Adolescent Health Advocacy Program as Baltimore City has ended the program	60,000	0.00
M00	DHMH	Health Systems and Infrastructure	M00F0201	Achieve salary and benefits savings and eliminate funding for annual conference (\$44K). Reduce school-based health center grant (\$38K).	81,871	0.00
M00	DHMH	Prev. & Hlth Promotion Admin.	M00F0304	Eliminate grant to UMMS for Montebello Rehabilitation Center at Kernan Hospital to support 50% of annual debt service on bonds issued in 2004. This reduction will relieve DHMH of financial support for the Center. The grant was also cut as part of FY 2015 cost containment and the annual agreement was not renewed in anticipation of the FY 2016 reduction.	442,730	0.00
M00	DHMH	Office of the Chief Medical Examiner	M00F0501	Reduce equipment services contracts (\$35K) and utility appropriation to align with projected FY15 expenditure level (\$118K)	153,845	0.00
M00	DHMH	Western Maryland Hospital	M00I0301	Reduce security costs due to staggered coverage by contractual security personnel	20,000	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
M00	DHMH	Western Maryland Hospital	M00I0301	Reduce transportation costs due to in-house clinics	10,000	0.00
M00	DHMH	Deer's Head Hospital Center	M00I0401	Align spending on laundry with FY15 levels. FY16 budgeted pounds were based on FY14 levels which were higher than FY 15.	26,735	0.00
M00	DHMH	Executive Direction	M00L0101	Reduce general funds due to increased federal fund attainment.	250,000	0.00
M00	DHMH	Community Uninsured	M00L0102	Reduce general funds due to increased federal fund attainment attributable to increased Medicaid population enrollment resulting from ACA.	125,000	0.00
M00	DHMH	Community Uninsured	M00L0102	Reduce funding for emergency petition cases to align with FY 15 levels.	250,000	0.00
M00	DHMH	Community Uninsured	M00L0102	Decrease general funds for Substance Use programs due to receiving increase in special funds from Marijuana Citations funds. Overall, total Substance Use funding would remain at pre-Citation levels.	200,000	0.00
M00	DHMH	Community Medicaid	M00L0103	Reduce general funds due to anticipated increased federal funds for the Maryland Emergency Psychiatric Demonstration (MEPD) Program.	1,000,000	0.00
M00	DHMH	Thomas B. Finan Center	M00L0401	Reduce non-personnel expenditures by 2%	63,517	0.00
M00	DHMH	RICA Baltimore	M00L0501	Reduce non-personnel expenditures by 2%	18,898	0.00
M00	DHMH	Eastern Shore Hospital	M00L0701	Reduce non-personnel expenditures by 2%	67,695	0.00
M00	DHMH	Springfield Hospital	M00L0801	Reduce non-personnel expenditures by 2%	228,341	0.00
M00	DHMH	Spring Grove Hospital	M00L0901	Reduce non-personnel expenditures by 2%	281,186	0.00
M00	DHMH	Clifton T. Perkins	M00L1001	Reduce non-personnel expenditures by 2%	135,021	0.00
M00	DHMH	RICA-Gildner	M00L1101	Reduce non-personnel expenditures by 2%	20,233	0.00
M00	DHMH	Program Direction	M00M0101	Reduce General Funds as a result of increased federal fund attainment due to a change in the administrative claiming rate	100,000	0.00
M00	DHMH	Community Services	M00M0102	Reduce General Funds as a result of increased federal fund attainment due to a change in the administrative claiming rate for regional offices.	100,000	0.00
M00	DHMH	Community Services	M00M0103	Reduce General Funds to reflect increased federal fund attainment due to better enrollment of individuals into waiver slots.	3,795,501	0.00

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M00	DHMH	Holly Center	M00M0501	Eliminate six vacant positions to align staffing with declining patient census (\$404K) and close therapy pool due to low usage and aged condition (\$100K).	504,299	6.00
M00	DHMH	Secure Evaluation and Therapeutic Treatment Unit	M00M0601	Establish strict guidelines for authorization of overtime (\$244K), reduce funding to reflect underutilization of pharmacy contract (\$40K), and work with Division of Cost Accounting and Reimbursement in DHMH HQ to enable fiscal agents to bill Medicare for hospitalizations of greater than 24 hours (\$100K).	384,235	0.00
M00	DHMH	Provider Reimbursement	M00Q0103	Reflect additional Rate Stabilization Fund (RSF) revenues.	10,781,290	0.00
M00	DMHM	Medicaid Reimbursement	M00Q0103	Reduce funding to reflect impact of lower MCO rates during 2nd half of CY 2015 due to mid year adjustment	6,775,701	0.00
M00	DMHM	Maryland Children's Health Program	M00Q0107	Reduce funding to reflect impact of lower MCO rates during 2nd half of CY 2015 due to mid year adjustment	587,500	0.00
N00	DHR	Department-wide	N00	Abolish 82 vacant positions with an emphasis on long term vacancies.	2,956,262	82.00
N00	DHR	Social Services Administration	N00B0004	Reduces facility rentals for regional meetings and training events.	22,501	0.00
N00	DHR	Division of Administrative Operations	N00E0102	Reduce funding for building projects (\$36K), equipment replacement (\$7K), printing (\$50K), copiers (\$4K), and emergency shelter supplies (\$17K).	113,809	0.00
N00	DHR	Office of Technology for Human Services	N00F0004	Reduce funds for new Technical Operations Support Services (TOSS) contract to reflect actual costs which are lower than the budgeted amount and a reduced level of resources utilized.	492,494	0.00
N00	DHR	Office of Technology for Human Services	N00F0004	Reduce the number of resources on the new Enterprise Project Management Office (EPMO) contract.	216,000	0.00
N00	DHR	Office of Technology for Human Services	N00F0004	Reduce the number of standalone printers requiring toner (\$5K), upgrade hardware and replace with lower end products as needed (\$50K), and reduce funds for new hardware maintenance contract to reflect lower actual costs than budgeted (\$4K).	59,000	0.00
N00	DHR	Foster Care Maintenance	N00G0001	Reduce appropriation for foster care maintenance payments to reflect savings from anticipated continued decline in caseloads.	1,316,011	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
N00	DHR	Local Family Investment	N00G0002	Make proportional reduction to Montgomery County Grant (reduction allocated between Local Family Investment, Child Welfare, and Local Government General Administration).	42,053	
N00	DHR	Child Welfare Services	N00G0003	Use available Super Flex funds for interpreter services for non-English speaking families receiving Child Protective Services, In Home, and Foster Care services.	1,753	0.00
N00	DHR	Child Welfare Services	N00G0003	Make proportional reduction to Montgomery County Grant (reduction allocated between Local Family Investment, Child Welfare, and Local Government General Administration).	95,034	0.00
N00	DHR	General Administration	N00G0005	Make proportional reduction to Montgomery County Grant (reduction allocated between Local Family Investment, Child Welfare, and Local Government General Administration).	15,198	0.00
N00	DHR	Public Assistance to Adults (PAA)	N00G0008	Reduce PAA support for assisted living facility placements to reflect decline in cases due to new regulations requiring stronger medical justification.	1,557,885	0.00
P00	DLLR	Executive Direction	P00A0101	Reduce EARN grants distributed during FY 2016 by approximately 2.5%, leaving \$3.9 million.	107,509	0.00
P00	DLLR	Governor's Workforce Investment Board	P00A0109	Eliminate grant to Maryland Center for Construction Education and Innovation.	225,000	0.00
P00	DLLR	Division of Financial Regulation	P00C0102	Realign salaries to special funds	31,256	0.00
P00	DLLR	Labor and Industry General Administration	P00D0101	Reduce administrative costs	1,405	0.00
P00	DLLR	Employment Standards	P00D0102	Reduce contractual payroll	18,705	0.00
P00	DLLR	Apprenticeship and Training	P00D0106	Reduce non personnel costs	4,334	0.00
P00	DLLR	Prevailing Wage	P00D0107	Reduce personnel and non personnel costs	21,306	0.00
P00	DLLR	Maryland Racing Commission	P00E0102	Reduce personnel and non personnel costs	9,237	0.00
P00	DLLR	Racetrack Operations	P00E0103	Reduce personnel and non personnel costs	35,355	0.00
P00	DLLR	Adult Education and Literacy Program	P00G0112	Reduce non personnel costs	224,976	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
P00	DLLR	Adult Corrections Program	P00G0113	Freeze general funds in select vacancies	103,280	0.00
P00	DLLR	Aid to Education	P00G0114	Reduce aid to local jurisdictions for adult education	171,637	0.00
Q00	DPSCS	Salary Savings	Various	Reduce funding associated with the 50 vacant positions abolished by the General Assembly as part of the FY16 budget.	2,407,991	0.00
Q00	DPSCS	Inmate ADP Adjustment	Various	Reduce funding to reflect continued decline in the inmate population. Based on inmate medical and food variable costs of \$6,870.85/inmate, a projected decrease in the ADP of 809 inmates will generate estimated savings of \$5.6 million.	5,558,518	0.00
Q00	DPSCS	IT and Communications Division - Office of the Secretary	Q00a0102	Reduce funds for lease-financing of IT equipment to reflect actual activity.	1,000,000	0.00
Q00	DPSCS	IT and Communications Division - Office of the Secretary	Q00a0102	Reclassify 8 vacant positions and eliminate 1.5 contractual employee positions as a result of a restructuring the IT division.	627,544	0.00
Q00	DPSCS	Deputy Secretary For Operations - Restructuring	Q00a0201, Q00a0203, Q00a0204	Reclassify 6 vacant positions as a result of a restructuring of operations.	369,258	0.00
Q00	DPSCS	Administrative Services - Deputy Secretary for Operations	Q00a0201	Reduce funds needed for lease financing of dietary equipment to reflect revised repayment schedule.	500,000	0.00
Q00	DPSCS	Programs and Services - Deputy Secretary for Operations	Q00a0203	Reduce funding due to the end of the Public Safety Compact contract, which will expire on 10/31/15.	500,000	0.00
Q00	DPSCS	IT and Communications Division - Office of the Secretary	Q00a0102	Reduce funding associated with enhancements required for the Department's Electronic Medical Records (EMR) system NexGen.	400,000	0.00
Q00	DPSCS	Division of Financial Services - Restructuring	Various	Reclassify vacant Deputy Director of Financial Services position and abolish 11 contractual positions as a result of a consolidation of financial operations across the Department.	358,244	0.00
Q00	DPSCS	Maryland Parole Commission - Abolitions	Q00c0101	Reclassify 3 vacant positions as part of a restructuring of the Maryland Parole Commission.	133,367	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
Q00	DPSCS	Police & Correctional Training Commissions	Q00g00	Reclassify a vacant certification specialist position and a vacant fire arms training specialist position.	98,261	0.00
Q00	DPSCS	Turnover Savings	Various	Reflect additional turnover savings due to currently high vacancy rates.	6,034,994	0.00
Q00	DPSCS	Baltimore City Detention Center	Q00t0403	Reduce funding to reflect savings in maintenance, overtime, and other costs associated with the closure of the Baltimore City Detention Center.	1,874,846	0.00
Q00	DPSCS	Correctional Officer Roll Call	Various	Eliminate roll call and associated overtime costs effective January 2016. To be negotiated.	3,514,978	0.00
Q00	DPSCS	Correctional Officer - Shift Changes.	Various	Move from 8 hour to 10 hour shifts effective January 2016. To be negotiated.	1,000,000	0.00
R00	MSDE	Agency wide	R00A01	Reduce general funds budgeted for PINS abolished in FY 2015.	390,838	0.00
R00	MSDE	Division of Business Services	R00A0102	Reduce budget for printing to be in line with prior year actual expenditures.	43,000	0.00
R00	MSDE	Div. of Curriculum, Assessment & Accountability	R00A0104	Reduce funding for PARCC assessments to reflect increased percentage of tests taken online, resulting in cost savings.	925,162	0.00
R00	MSDE	Office of Information Technology	R00A0105	Reduce Contracted Services, limiting specialized support	100,000	0.00
R00	MSDE	Office of Information Technology	R00A0105	Use existing vacant PIN for CIO position instead of contracted resource.	100,000	0.00
R00	MSDE	Div. of Early Childhood Development	R00A0110	Use federal funds instead of general funds for the grant to the Maryland Child Care Resource Centers, operated by the Maryland Family Network.	100,000	0.00
R00	MSDE	Division of Student, Family, & School Support	R00A0112	Limit planned increase for grant to Johns Hopkins University	45,000	0.00
R00	MSDE	Division of Special Education/EIS	R00A0113	Use available federal funds for general operating expenses.	25,000	0.00
R00	MSDE	Div. of Library Development and Services	R00A0117	Use available federal funds for general operating expenses.	200,000	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
R00	MSDE	Div. of Rehabilitation Services	R00A0120	Reduce grants to support the ongoing expenses of the State's Centers for Independent Living (\$50K) as well as grants supporting the State's Centers for Independent Living Assistive Technology program (\$50K).	100,000	0.00
R00	MSDE	Child Care Subsidy Program	R00A0259	Use available federal fund balance in lieu of general funds for the Child Care Subsidy program. Maintains current service level.	756,000	0.00
R00	CCIF	Children's Cabinet Interagency Fund	R00A04	Reduce expenditures on task orders with the University of Maryland Institute for Innovation and Implementation.	475,000	0.00
R00	MLDSC	Maryland Longitudinal Data System Center	R00A0501	Reduce the amount of funds for the inter-agency agreement with UMB and UMCP.	47,000	0.00
R13	MSU	University-wide	R13M00	Abolish 20 vacant positions identified in FY 2015 (\$1M) and postpone additional and replacement equipment (189K)	1,188,837	20.00
R13	MSU	Academic Support	R13M0004	Postpone Library Enhancements	200,000	0.00
R13	MSU	Operation and Maintenance of Plant	R13M0007	Reflect projected utility savings	365,163	0.00
R15	MPT	General Administration	R15P0002	Reduce funding to reflect equipment- related savings due to outsourcing of master control contract.	168,000	0.00
R30	USM	Reduce support for personnel	R30	Achieve savings by implementing 40.5 layoffs (15 at UMB, 25.0 at Coppin, and 0.5 at Towson), 127.85 vacant position eliminations, and reducing the use of 41.1 part-time and contractual positions. Four retiring faculty members at UB will also be replaced with new faculty members with lower salaries.	18,224,331	172.35
R30	USM	Reduce support for non-personnel expenditures	R30	Achieve savings by reducing facilities renewal, financial aid, travel, USM regional higher education centers, and miscellaneous campus-specific expenditures.	7,232,669	0.00
R62	MHEC	Janet Hoffman Loan Assistance Repayment Program	R62I0026	Reduce general fund appropriation for the Loan Assistance Repayment Program, leaving \$1.3 million.	179,000	0.00
R62	MHEC	Workforce Shortage Student Assistance Grants	R62I0036	Reduce general fund appropriation for the Workforce Shortage Student Assistance Grant Program, leaving \$1.2 million.	24,922	0.00
R62	MHEC	Educational Excellence Awards Program	R62I0010	Reduce funds for EEA awards. Note: this reduction will be backfilled with a proposed deficiency.	1,664,078	0.00

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
R62	MHEC	General Administration	R62I0001	Reduce administrative costs	200,000	0.00
S00	DHCD	Division of Neighborhood Revitalization	S00A2401	Reduce Emergency Solutions Grant and backfill half the savings with special funds. Leaves \$533K in general funds/\$2.7 million total funds for the program.	160,000	0.00
S50	MAAMC	General Administration	S50B0101	Reduce grant to the museum by 2%.	41,000	0.00
T00	DBED	MD Biotechnology Center	T00A0005	Award approximately three fewer grants intended for translational research and/or commercialization support.	584,000	0.00
T00	DBED	Cybersecurity Investment Incentive Tax Credit Program	T00F0019	Align funding available for tax credits for cybersecurity investment with anticipated utilization.	500,000	0.00
T50	TEDCO	Cybersecurity Investment Fund	T50T01.05	Reduce from ten to nine the number of investments made to cybersecurity start-up companies.	100,000	0.00
T50	TEDCO	Maryland Stem Cell Research Fund	T50T01.03	Reduce the number of research grants to be awarded for Stem Cell Research.	307,000	0.00
U00	MDE	Department-wide	Various	Where eligible, use non-general funds from savings related to the merit increases that were eliminated in FY 2016 in lieu of general funds.	220,405	0.00
U00	MDE	Office of the Secretary	u00a0104	Reduce State Superfund appropriation in FY 2016 and utilize balance from FY 2015 for existing projects.	300,000	0.00
U00	MDE	Water Management Administration	u00a0401	Eliminate Maryland Center for Environmental Training contractor responsible for reviewing plans, designs, and cost estimates during the water and sewer pre-application process. Use special funds appropriated for this function in lieu of general funds to provide savings.	25,000	0.00
U00	MDE	Water Management Administration	u00a0401	Eliminate vacant contractual staff attorney position. Use special funds appropriated for this function in lieu of general funds to provide savings within the Administration.	48,595	0.00
U00	MDE	Science Services Administration	u00a0501	Shift support for PIN 074034 from general funds to non-general funds; reassign PIN for a contractual conversion in the Land Management Administration (LMA).	72,000	0.00
U00	MDE	Land Management Administration	u00a0601	Partially shift support for PIN 066389 from general funds to non-general funds; reassign PIN.	32,000	0.00

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V00	DJS	Baltimore City Region	V00G0101	Align spending for private residential per diems with decline in caseloads, as fewer youth are being committed to out of home placements by the courts. As a result, the reduction will not impact DJS operations.	2,450,434	0.00
V00	DJS	Central Region	V00H0101	Align spending for private residential per diems with decline in caseloads, as fewer youth are being committed to out of home placements by the courts. As a result, the reduction will not impact DJS operations.	19,843	0.00
V00	DJS	Western Region	V00I0101	Align spending for private residential per diems with decline in caseloads, as fewer youth are being committed to out of home placements by the courts. As a result, the reduction will not impact DJS operations.	138,150	0.00
V00	DJS	Eastern Shore Region	V00J0101	Align spending for private residential per diems with decline in caseloads, as fewer youth are being committed to out of home placements by the courts. As a result, the reduction will not impact DJS operations.	1,213,448	0.00
V00	DJS	Southern Region	V00K0101	Align spending for private residential per diems with decline in caseloads, as fewer youth are being committed to out of home placements by the courts. As a result, the reduction will not impact DJS operations.	1,543,213	0.00
V00	DJS	Metro Region	V00L0101	Align spending for private residential per diems with decline in caseloads, as fewer youth are being committed to out of home placements by the courts. As a result, the reduction will not impact DJS operations.	516,912	0.00
W00	MSP	Field Operations Bureau	W00A0102	Increase turnover. Note: reduction will be backfilled with a proposed deficiency.	5,226,000	0.00
Total Reductions					117,992,000	284.35

Budget Code	Agency Name	Program Name	Program Code	Description/Impact of Reduction	Reduction General Funds	Positions Reduced
Targeted Reversions						
				Newborn Screening Program	6,543,359	
				Major IT - 700 MHz Radios	2,480,042	
				Medicaid/Rate Stabilization Fund Swap	1,218,710	
				Major IT - Voting System	900,000	
				Major IT - SCYFIS	300,000	
				Subtotal - Targeted Reversions	11,442,111	
Less Known Deficiencies						
				State Police	(5,226,000)	
				Public Safety and Correctional Services	(2,141,172)	
				Higher Education Commission	(1,664,078)	
				Stadium Authority	(252,000)	
				Interagency Committee on School Construction	(38,000)	
				Board of Contract Appeals	(14,000)	
				Subtotal - Known Deficiencies	(9,335,250)	
				Net Savings above \$118 M target	2,106,861	