

## **B.11 FIXED CHARGES – OBJECT 13 (REAL PROPERTY LEASES)**

### **Non-DGS Rent (1301)**

Subobject 1301 must be used for private lease agreements in which rental payments are not paid to the Department of General Services (DGS). Agencies should budget for the entire rental amount in accordance with the terms negotiated by DGS. **Agencies are encouraged to schedule a review of private lease agreements with the DGS Lease Management Division prior to submitting the FY 2020 budget proposal to assure that the lease data is still valid.** For further information, contact:

Robert Suit  
Chief, DGS Division of Lease Management and Procurement  
Room 601, 300 W. Preston Street  
Baltimore, MD 21201  
410-767-1819  
[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)

**NOTE:** Garage space rental must appear as subobject 0705 unless the entire garage or parking lot is being leased or such spaces are included in the building lease.

### **Insurance Premiums**

The following subobjects must be used for budgeting insurance premiums. Specific questions regarding premiums should be directed to the State Treasurer's Office (STO) at 410-260-7684.

#### **Insurance Coverage Paid to STO (1302)**

Insurance payments paid to the STO. See page 10 of this section for a schedule of charges for each agency.

#### **Insurance (Non-STO Payments) (1309)**

Insurance coverage payments not paid to the STO.

### **Rent Paid to DGS (1303)**

Subobject 1303 is restricted and must be used for rental payments made to DGS. The lease schedules (Sections B.11.1 – B.11.4) should be used to budget for the three components that comprise this subobject as follows:

↳ **Section B.11.1 lists the total DGS rent charges that should be budgeted in subobject 1303 by agency.**

1. **Rental Payments to DGS for State-Owned Property:** Agencies funded only with General Funds and occupying space in buildings operated by DGS do not pay rent and should not budget for rent for this purpose. Agencies funded with any portion of Special or Federal Funds that occupy space in buildings operated by DGS are required to pay rent to DGS based on the percentage of space occupied by special or federal fund positions. Agencies paying rent to DGS should budget the entire amount in subobject 1303. Agencies with legislative space will be billed at the full reimbursement rate regardless of whether the agency utilizes general funds or other agency funds. See **Section B.11.2 – State-owned Property Lease Schedule for FY 2020 charges.**

**Please contact your DBM budget analyst by August 3, 2018 if there are any projected changes to your square footage needs. DBM will make any needed adjustments in the FY 2020 Governor's Allowance.**

2. Lease Oversight Charges: Charges are based on the number of leases and square footage per agency administered by the DGS Lease Management Division. Agencies should budget for lease oversight charges in accordance with the schedule in [Section B.11.3](#). DBM will make appropriate adjustments in the FY 2020 Governor's Allowance.
3. Reimbursable Leases: The reimbursable lease schedule covers debt service and operating costs of buildings owned by local jurisdictions that the State will acquire once bond obligations have been satisfied. Agencies should budget for reimbursable leases in accordance with the lease schedule in [Section B.11.4](#).

#### ✎ **Schedule of Real Property Leases**

A schedule of real estate leases is to be completed using the Real Estate Leases Supporting Detail (SD) module in BARS, which replaces the prior DA-24 form. This detail must be provided with the FY 2020 budget submission for each subprogram in which funding for rent is budgeted. All information must be entered separately for each lease, existing and proposed. Where leases are funded in various subprograms, make an entry for each funding component. *The information entered into BARS in the real property lease tab will populate the expenditure tab for subobjects 1301 and/or 1303.* Use the comment field in the expenditure tab to describe any pertinent information not captured on the schedule of real property leases in BARS. Consult with the assigned DBM budget analyst if you have questions or need assistance.

**B.11.1 TOTAL DGS RENT CHARGES (SUBJECT 1303)**

Agency Code	State-Owned	Lease Oversight	Reimburs. Lease Mgmt	Grand Total
B75		\$170		\$170
C00		\$12,516	\$1,994,414	\$2,006,930
C80	\$12,346	\$5,707	\$369,361	\$387,414
C81		\$6,387		\$6,387
C82		\$253		\$253
C90	\$1,090,995			\$1,090,995
C91	\$144,202			\$144,202
C94		\$255		\$255
C96		\$260		\$260
C98		\$3,909		\$3,909
D13	\$22,667			\$22,667
D15	\$32,339	\$170		\$32,509
D26	\$173,993			\$173,993
D27	\$77,054			\$77,054
D38		\$3,127		\$3,127
D40	\$2,469	\$170		\$2,639
D53		\$379		\$379
D55	\$28,175			\$28,175
D60	\$202,925	\$8,452		\$211,377
D70	\$88,348			\$88,348
D80	\$5,531	\$3,865		\$9,396
D99		\$3,012		\$3,012
E00	\$1,082,118	\$1,656	\$45,353	\$1,129,127
E50		\$3,261	\$430,649	\$433,910
E75		\$4,850		\$4,850
E80		\$170	\$19,476	\$19,646
F10	\$732,886			\$732,886
F50	\$333,738			\$333,738
G20	\$5,408	\$3,944		\$9,352
G50	\$147,091			\$147,091
H00	\$362,326			\$362,326
J00	\$2,510,667	\$15,123		\$2,525,790
K00	\$2,229,609	\$1,730		\$2,231,340
L00		\$263		\$263
M00	\$462,708	\$24,614		\$487,322
N00	\$7,608,221	\$81,485	\$66,762	\$7,756,468
P00	\$1,444,749	\$4,532		\$1,449,281
Q00	\$421,115	\$19,610	\$261,548	\$702,273
R00	\$2,352,976	\$8,383		\$2,361,359
R11		\$260		\$260
R60		\$355		\$355
R95		\$4,850		\$4,850
S00		\$5,929		\$5,929
T00	\$22,075	\$373		\$22,447
U00	\$41,437	\$15,347		\$56,784
V00	\$15,976	\$8,606	\$144,858	\$169,439
W00	\$20,248	\$2,365		\$22,613
<b>Grand Total</b>	<b>\$21,674,391</b>	<b>\$256,338</b>	<b>\$3,332,422</b>	<b>\$25,263,150</b>

**B.11.2 STATE-OWNED PROPERTY LEASE CHARGES**

Agency Code	Abbrev.	Office	Facility	Sq. Ft.	Non-GF %	Operating Rent	Security Charges	Total
<b>C80</b>	<b>OPD</b>	Legislative Liaison	Attman-Glazer Building	500	100%	\$9,485	\$2,861	\$12,346
<b>C90</b>	<b>PSC</b>	Legislative Liaison	Attman-Glazer Building	710	100%	\$13,469	\$4,062	\$17,531
		Main Office	William Donald Schaefer Building	43,474	100%	\$824,743	\$248,721	\$1,073,464
<b>C91</b>	<b>OPC</b>	Main Office	William Donald Schaefer Building	5,840	100%	\$110,790	\$33,411	\$144,202
<b>D13</b>	<b>MEA</b>	Legislative Liaison	Attman-Glazer Building	918	100%	\$17,415	\$5,252	\$22,667
<b>D15</b>	<b>EXEC</b>	Maryland State Ethics Commission	Attman-Glazer Building	3,742	35%	\$24,846	\$7,493	\$32,339
<b>D26</b>	<b>EXEC</b>	Legislative Liaison	Attman-Glazer Building	294	100%	\$5,577	\$1,682	\$7,259
		Main Office	301 West Preston Street	14,367	47%	\$128,101	\$38,632	\$166,733
<b>D27</b>	<b>EXEC</b>	Main Office	William Donald Schaefer Building	14,860	21%	\$59,201	\$17,853	\$77,054
<b>D40</b>	<b>MDP</b>	Legislative Liaison	Attman-Glazer Building	100	100%	\$1,897	\$572	\$2,469
<b>D55</b>	<b>EXEC</b>	Main Office	Fred L. Wineland Building	1,934	59%	\$21,647	\$6,528	\$28,175
<b>D60</b>	<b>EXEC</b>	Main Office	State Archives Building	68,485	12%	\$155,907	\$47,017	\$202,925
<b>D70</b>	<b>EXEC</b>	Legal Staff	William Donald Schaefer Building	3,578	100%	\$67,878	\$20,470	\$88,348
<b>D80</b>	<b>EXEC</b>	Legislative Liaison	Attman-Glazer Building	224	100%	\$4,249	\$1,282	\$5,531
<b>E00</b>	<b>COMP</b>	Admissions Tax	301 West Preston Street	1,255	100%	\$23,809	\$7,180	\$30,989
		Alcohol and Tobacco	Treasury Building	2,555	10%	\$4,847	\$1,462	\$6,309
		Data Processing	Treasury Building	25,832	100%	\$490,058	\$147,788	\$637,846
		Data Processing	301 West Preston Street	756	100%	\$14,342	\$4,325	\$18,667
		Major IT	Attman-Glazer Building	9,090	40%	\$68,978	\$20,802	\$89,780
		Motor Fuel Tax Division	Jessup State Complex	11,790	100%	\$223,668	\$67,452	\$291,120
		Unclaimed Property	301 West Preston Street	300	100%	\$5,691	\$1,716	\$7,408
<b>F10</b>	<b>DBM</b>	Central Collection	300 West Preston Street	21,860	100%	\$414,705	\$125,064	\$539,769
		Health & Employee Benefits	301 West Preston Street	7,821	100%	\$148,372	\$44,745	\$193,117
<b>F50</b>	<b>DoIT</b>	Equipment Room	William Donald Schaefer Building	336	100%	\$6,374	\$1,922	\$8,297
		Main Service Office	301 West Preston Street	9,018	100%	\$171,080	\$51,593	\$222,673
		TTY Service Office	301 West Preston Street	4,162	100%	\$78,957	\$23,811	\$102,768
<b>G20</b>	<b>SRA</b>	Legislative Liaison	Attman-Glazer Building	219	100%	\$4,155	\$1,253	\$5,408
<b>G50</b>	<b>MSRP</b>	Main Office	William Donald Schaefer Building	5,957	100%	\$113,010	\$34,081	\$147,091

FY 2020 Operating Budget Submission Requirements

Agency Code	Abbrev.	Office	Facility	Sq. Ft.	Non-GF %	Operating Rent	Security Charges	Total
<b>H00</b>	<b>DGS</b>	Business Enterprise	301 West Preston Street	524	100%	\$9,941	\$2,998	\$12,939
		Energy Projects and Services	301 West Preston Street	1,319	100%	\$25,023	\$7,546	\$32,569
		Inventory Standards and Support Services	301 West Preston Street	3,831	100%	\$72,678	\$21,918	\$94,595
		Mailroom and Courier Service	301 West Preston Street	1,062	100%	\$20,147	\$6,076	\$26,223
		Records Management	Jessup State Complex	39,200	100%	\$196,000		\$196,000
<b>J00</b>	<b>MDOT</b>	Legislative Liaison	Shaw House	550	100%	\$10,434	\$3,147	\$13,581
		Main Office	William Donald Schaefer Building	101,129	100%	\$1,918,513	\$578,573	\$2,497,086
<b>K00</b>	<b>DNR</b>	Boating	Tawes Building	3,317	100%	\$62,927	\$18,977	\$81,904
		Chesapeake and Coastal Watershed	Tawes Building	19,984	74%	\$280,545	\$84,605	\$365,151
		Engineering and Construction	Tawes Building	7,680	89%	\$129,670	\$39,105	\$168,775
		Fisheries Service	Tawes Building	12,076	75%	\$171,820	\$51,816	\$223,636
		Forestry Service	Tawes Building	4,293	59%	\$48,051	\$14,491	\$62,542
		Land Acquisition and Planning	Tawes Building	9,528	83%	\$150,027	\$45,244	\$195,271
		Leonardtown	Leonardtown MSC	816	100%	\$15,480		\$15,480
		Licensing	Centreville MSC	1,725	9%	\$2,945		\$2,945
		Natural Resources Police	Tawes Building	9,228	34%	\$59,522	\$17,950	\$77,472
		Office of the Secretary	Tawes Building	32,656	61%	\$377,904	\$113,966	\$491,870
		Resource Assessment Services	Tawes Building	13,520	68%	\$174,411	\$52,598	\$227,009
		State Forest and Park Service	Tawes Building	6,816	100%	\$129,306	\$38,995	\$168,301
		Watershed	Salisbury MSC	4,783	16%	\$14,518		\$14,518
		Wildlife and Heritage	Tawes Building	6,131	89%	\$103,517	\$31,218	\$134,735

FY 2020 Operating Budget Submission Requirements

Agency Code	Abbrev.	Office	Facility	Sq. Ft.	Non-GF %	Operating Rent	Security Charges	Total
<b>M00</b>	<b>MDH</b>	Behavioral Health Administration (1)	201 West Preston Street	7,896		\$40,044		\$40,044
		Behavioral Health Administration (2)	201 West Preston Street	8,439		\$42,798		\$42,798
		Developmental Disabilities Administration	201 West Preston Street	6,524		\$33,086		\$33,086
		Health Resources Commission	Attman-Glazer Building	720	100%	\$13,659	\$4,119	\$17,778
		Legislative Liaison	Attman-Glazer Building	749	100%	\$14,209	\$4,285	\$18,494
		Prevention and Health Promotion Administration (1)	Shillman Building	866	100%	\$16,429		\$16,429
		Prevention and Health Promotion Administration (2)	Shillman Building	31,854		\$143,543		\$143,543
		Public Health Commission	201 West Preston Street	29,683		\$150,535		\$150,535
<b>N00</b>	<b>DHS</b>	Headquarters - Capital	Saratoga State Complex	N/a		\$100,000		\$100,000
		Headquarters - Operating	Saratoga State Complex	N/a		\$2,925,334	\$2,205,257	\$5,130,591
		IMA	Salisbury MSC	510	63%	\$6,047		\$6,047
		Legislative Liaison	Attman-Glazer Building	791	100%	\$15,006	\$4,525	\$19,531
		Social Services	Prince Frederick MSC	22,774	61%	\$263,547		\$263,547
		Social Services	Leonardtown MSC	26,135	50%	\$246,911		\$246,911
		Social Services	Bel Air MSC	20,287	63%	\$240,540		\$240,540
		Social Services	Salisbury MSC	27,237	63%	\$322,945		\$322,945
		Social Services	Elkton MSC	39,546	63%	\$468,891		\$468,891
		Social Services	Denton MSC	8,540	63%	\$101,257		\$101,257
		Social Services	Glen Burnie MSC	33,821	63%	\$401,010		\$401,010
		Social Services	Hilton Heights Community Center	22,900		\$306,950		\$306,950

FY 2020 Operating Budget Submission Requirements

Agency Code	Abbrev.	Office	Facility	Sq. Ft.	Non-GF %	Operating Rent	Security Charges	Total
<b>P00</b>	<b>DLLR</b>	Headquarters	Shilman Building	54,213	92%	\$946,194	\$285,347	\$1,231,542
		Labor, Licensing, and Regulation	Bel Air MSC	8,796	100%	\$166,868		\$166,868
		Labor, Licensing, and Regulation	Glen Burnie MSC	1,430	100%	\$27,128		\$27,128
		Legislative Liaison	Attman-Glazer Building	778	100%	\$14,759	\$4,451	\$19,210
<b>Q00</b>	<b>DPSCS</b>	Legislative Liaison	Attman-Glazer Building	658	100%	\$12,483	\$3,765	\$16,247
		MCE MD State Use Ind.	Jessup State Complex	10,229	100%	\$194,054		\$194,054
		MCE MD State Use Ind.-Warehouse	Jessup State Complex	40,000	100%	\$200,000		\$200,000
		Parole and Probation	MSC 6	3,000	19%	\$10,813		\$10,813
<b>R00</b>	<b>MSDE</b>	Headquarters	Civic Plaza	N/a		\$2,298,940		\$2,298,940
		Legislative Liaison	Treasury Building	587	100%	\$11,136	\$3,358	\$14,494
		Rehabilitation Services	Leonardtown MSC	405	100%	\$7,683		\$7,683
		Vocational Rehab	Bel Air MSC	2,153	78%	\$31,859		\$31,859
<b>T00</b>	<b>COMM</b>	Legislative Liaison	Attman-Glazer Building	894	100%	\$16,960	\$5,115	\$22,075
<b>U00</b>	<b>MDE</b>	Legislative Liaison	Treasury Building	737	100%	\$13,982	\$4,216	\$18,198
		Water Management Administration	Salisbury MSC	2,112	58%	\$23,239		\$23,239
<b>V00</b>	<b>DJS</b>	Legislative Liaison	Attman-Glazer Building	647	100%	\$12,274	\$3,702	\$15,976
<b>W00</b>	<b>DSP</b>	Legislative Liaison	Attman-Glazer Building	820	100%	\$15,556	\$4,691	\$20,248
<b>Grand Total</b>						<b>\$17,043,305</b>	<b>\$4,631,086</b>	<b>\$21,674,391</b>

**B.11.3 DGS LEASE OVERSIGHT CHARGES**

Agency Code	Abbrev.	Number of Leases	Sq. Ft.	Total Oversight Charge
B75	DLS	1	400	\$170
C00	JUDA	1	29,618	\$1,629
	JUDC	9	197,943	\$10,887
C80	OPD	18	103,765	\$5,707
C81	OAG	2	116,122	\$6,387
C82	OSP	1	4,600	\$253
C94	SIF	1	4,644	\$255
C96	UEF	1	4,725	\$260
C98	WCC	6	71,078	\$3,909
D15	EXEC	1	2,133	\$170
D38	SBE	2	56,854	\$3,127
D40	MDP	1	1,165	\$170
D53	MIEMSS	4	6,884	\$379
D60	MSA	2	153,680	\$8,452
D80	MIA	2	70,271	\$3,865
D99	OAH	3	54,769	\$3,012
E00	COMP	12	30,104	\$1,656
E50	SDAT	10	59,294	\$3,261
E75	MSLA	1	88,182	\$4,850
E80	PTAB	3	2,529	\$170
G20	SRA	1	71,713	\$3,944
J00B	SHA	1	31,495	\$1,732
J00E	MVA	10	100,022	\$5,501
J00H	MTA	6	98,118	\$5,396
J00I	MAA	1	45,349	\$2,494
K00	DNR	5	31,462	\$1,730
L00	AG	3	4,774	\$263
M00	MDH	11	447,534	\$24,614
N00	DHS	50	1,481,542	\$81,485
P00	DLLR	10	82,400	\$4,532
Q00	DPSCS	34	356,538	\$19,610
R00	CCA	1	53,666	\$2,952
	DDA	19	59,338	\$3,264
	DORS	14	39,413	\$2,168
R11	MSL	1	4,725	\$260
R60	MPCT	1	6,448	\$355
R95	BCCC	4	88,182	\$4,850
S00	DHCD	3	107,795	\$5,929
T00	COMM	1	6,773	\$373
U00	MDE	4	279,040	\$15,347
V00	DJS	19	156,464	\$8,606
W00	DSP	6	43,002	\$2,365
<b>Grand Total</b>		<b>286</b>	<b>4,654,553</b>	<b>\$256,338</b>



**B.11.4 REIMBURSABLE LEASE MANAGEMENT CHARGES**

Agency Code	Abbrev.	Facility	Sq. Ft.	Pass Through Rent	Oversight Charge	Insurance	Total
C00	JUD	Prince George's County Office Building	73,219	\$1,909,397	\$84,096	\$922	\$1,994,414
C80	OPD	Prince George's County Office Building	13,560	\$353,616	\$15,574	\$171	\$369,361
E00	COMP	Prince George's County Office Building	1,665	\$43,420	\$1,912	\$21	\$45,353
E50	SDAT	Prince George's County Office Building	15,810	\$412,291	\$18,159	\$199	\$430,649
E80	PTAAB	Prince George's County Office Building	715	\$18,646	\$821	\$9	\$19,476
N00	DHS	Prince George's County Office Building	2,451	\$63,916	\$2,815	\$31	\$66,762
Q00	DPSCS	Prince George's County Office Building	9,602	\$250,399	\$11,028	\$121	\$261,548
V00	DJS	Prince George's County Office Building	5,318	\$138,683	\$6,108	\$67	\$144,858
<b>Grand Total</b>				<b>\$3,190,368</b>	<b>\$140,514</b>	<b>\$1,541</b>	<b>\$3,332,422</b>

**B.11.5 INSURANCE CHARGES DUE TO STATE TREASURER'S OFFICE**  
**(SUBJECT 1302)**

Agency Code	Agency Name	FY 19 1302	Agency Code	Agency Name	FY 19 1302
B75	General Assembly/Legislative Services	37,269	E00	Comptroller of the Treasury	
C00	Judiciary	198,498	A01	Office of the Comptroller	69,530
C80	Office of the Public Defender	46,045	E20	State Treasurer	
C81	Office of the Attorney General	18,040	B01	Treasury Management	2,543
C82	Office of the State Prosecutor	2,244	B02	Insurance Management	1,650
C85	Maryland Tax Court	1,140	E50	Dept of Assessments & Taxation	27,403
C90	Public Service Commission	7,716	E75	State Lottery & Gaming Control Agency	27,639
C91	Office of the People's Counsel	1,608	E80	Property Tax Assessment Appeals Board	1,140
C94	Subsequent Injury Fund	1,523	E90	Register of Wills	
C96	Uninsured Employers' Fund	1,353	B01	Allegany	770
C98	Workers' Compensation Commission	6,181	B02	Anne Arundel	1,833
D05	Board of Public Works	1,183	B03	Baltimore County	2,130
D10	Executive Dept-Governor	5,958	B04	Calvert	2,130
D11	Office of Deaf and Hard of Hearing	928	B05	Caroline	898
D12	Department of Disabilities	2,012	B06	Carroll	983
D13	Maryland Energy Administration	2,023	B07	Cecil	898
D15	Boards Commissions & Offices	6,493	B08	Charles	898
D16	Secretary of State	1,883	B09	Dorchester	728
D17	Historic St. Mary's City Commission	12,232	B10	Frederick	983
D18	Governors Office for Children	1,480	B11	Garrett	728
D25	Inter Ag Comm for Public School Const.	1,738	B12	Harford	940
D26	Md Dept of Aging	2,420	B13	Howard	983
D27	Commission on Civil Rights	2,122	B14	Kent	728
D28	Md Stadium Authority	287,685	B15	Montgomery	2,300
D30	Md Food Center Authority	18,226	B16	Prince Georges	1,960
D38	State Board of Elections	25,081	B17	Queen Annes	813
D40	Department of Planning	12,429	B18	St Mary's	813
D50	Military Department	85,624	B19	Somerset	728
D53	MD Inst for Emergency Medical Services	13,902	B20	Talbot	813
D55	Department of Veterans Affairs	23,060	B21	Washington	855
D60	State Archives	15,165	B22	Wicomico	770
D70	Maryland Automobile Insurance Fund	9,342	B23	Worcester	770
D78	MD Health Benefit Exchange	19,827	B24	Baltimore City	2,385
D80	Maryland Insurance Administration	12,629			
D90	Canal Place Preservation & Dev. Auth.	1,919			
D99	Office of Administrative Hearings	6,724			

FY 2020 Operating Budget Submission Requirements

Agency Code	Agency Name	FY19 1302	Agency Code	Agency Name	FY19 1302
<b>F10</b>	Dept of Budget & Management		<b>L00</b>	Department of Agriculture	
A01	Office of the Secretary	7,876	A11	Office of the Secretary	45,367
A02	Office of Personnel Services & Benefit	6,059	A12	Office of Marketing	6,043
A05	Office of Budget Analysis	1,163	A14	Office of Plant Indust. & Pest Mgmt	6,355
A06	Office of Capital Budgeting	525	A15	Office of Resource Conservation	6,449
<b>F50</b>	Department of Information Technology	76,230	<b>M00</b>	Maryland Department of Health	
<b>G20</b>	MD State Retirement & Pension Systems	9,679	A01	Office of the Secretary	263,826
<b>G50</b>	Teachers & Employees Supp. Retirement	1,358	B01	Regulatory Services	21,501
<b>G99</b>	Injured Workers Insurance Fund	8,968	F01	Dep Sec for Public Health Serv	4,018
<b>H00</b>	Department of General Services		F02	Office of Popul. Health Improvement	134,034
A01	Office of the Secretary	107,559	F03	Prevent & Health Promotion Admin	19,357
B01	Office of Facilities Security	8,471	F05	Office of The Chief Medical Examiner	14,993
C01	Office of Facilities Ops & Maint	459,329	F06	Office of Preparedness & Response	1,934
D01	Office of Procurement & Logistics	3,518	I03	Western Maryland Center	38,371
E01	Office of Real Estate	1,763	I04	Deer's Head Center	32,175
G01	Office of Facilities Planning	4,182	J02	Laboratories Administration	30,111
<b>J00</b>	Department of Transportation		K01	Deputy Sec. for Behavioral Health	1,395
A01	Secretary's Office	39,934	L01	Behavioral Health Administration	11,510
B01	State Highway Administration	1,335,450	L04	Thomas Finan Hospital Ctr	13,948
D00	Maryland Port Administration	509,178	L05	Reg Inst for Children & Adoles-Balto	14,108
E00	Motor Vehicle Administration	160,649	L07	Eastern Shore Hospital Ctr	16,118
H01	Md Transit Administration	773,761	L08	Springfield Hospital Ctr	64,544
I00	Maryland Aviation Administration	532,058	L09	Spring Grove Hospital Ctr	57,615
J00	MD Transportation Authority	363,999	L10	Clifton T Perkins Hospital Ctr	43,040
<b>K00</b>	Department of Natural Resources		L11	John L. Gildner Reg Inst. for Child	9,813
A01	Office of the Secretary	234,161	L15	Behavioral Health Admin Fac. Maint	1,373
A02	Forest Service	5,854	M01	Dev Disabilities Admin	8,374
A03	Wildlife & Heritage Service	6,970	M05	Holly Center	13,960
A04	Maryland Park Service	56,620	M06	DDA- Court Involved Delivery System	4,818
A05	Land Acquisition & Planning	1,990	M07	Potomac Center	13,328
A06	Licensing and Registration Service	2,103	M15	Dev Disabilities Admin Facility Maint	19,820
A07	Natural Resources Police	47,332	Q01	Medical Care Programs Admin	27,868
A09	Engineering & Construction	5,101	R01	Health Regulatory Commission	4,906
A10	Critical Area Commission	1,338			
A12	Resource Assessment Service	6,405			
A13	Maryland Environmental Trust	1,040			
A14	Chesapeake and Coastal Service	3,648			
A17	Fishing and Boating Services	21,796			

FY 2020 Operating Budget Submission Requirements

Agency Code	Agency Name	FY19 1302	Agency Code	Agency Name	FY19 1302
<b>N00</b>	Department of Human Services		<b>R13</b>	Morgan State Univ	415,748
A01	Office of the Secretary	238,435	<b>R14</b>	St Mary's College of MD	169,445
B00	Social Services Admin	5,698	<b>R15</b>	Md Public Broadcasting Comm	16,118
E01	Operations Office	8,782	<b>R30</b>	University System of Maryland	
F00	Office of Tech. for Human Services	7,694	R31	UoM, Baltimore Campus	1,010,209
G00	Local Dept. Operations (Soc. Serv)	247,631	R32	UoM, College Park Campus	2,354,986
H00	Child Support Enforcement Admin	3,752	R23	Bowie State University	167,486
I00	Family Investment Administration	12,322	R24	Towson University	632,457
<b>P00</b>	Department of Labor, Licens. & Regul.		R35	UoM, Eastern Shore	196,191
A01	Office of the Secretary	5,660	R26	Frostburg State University	124,908
B01	Division of Administration	30,572	R27	Coppin State University	145,294
C01	Division of Financial Reg	3,714	R28	University of Baltimore	124,881
D01	Div of Labor & Industry	8,401	R29	Salisbury University	271,698
E01	Div of Racing	398	R40	UoM, University College	115,744
F01	Office of Occup & Prof Lic	3,051	R41	UoM, Baltimore County	705,931
G01	Div of Workforce Development	17,953	R44	UoM, Ctr for Envir Science	76,461
H01	Office of Unemployment Insurance	19,490	R46	Univ System of Md, Hdqtr	46,556
<b>Q00</b>	Dept. of Public Safety and Corr. Serv		<b>R60</b>	College Savings Plan	1,945
A01	Office of the Secretary	547,394	<b>R62</b>	Md Higher Education Commission	3,347
A01	Sheriff's Office	225,262	<b>R95</b>	Baltimore City Community College	117,493
A02	Deputy Secretary for Operations	23,938	<b>R99</b>	Md School for Deaf	68,100
A03	Maryland Correctional Enterprises	14,547	<b>S00</b>	Dept of Housing & Comm Dev	
B01	Division of Correction Headquarters	10,857	A20	Office of the Secretary	3,165
C01	Md Parole Commission	3,884	A22	Division of Credit Assurance	3,433
C02	Division of Parole & Probation	6,640	A24	Division of Neighborhood Revit.	2,003
D00	Patuxent Institution	52,701	A25	Division of Development Finance	6,008
E00	Inmate Grievance Office	1,098	A26	Division of Information Technology	1,603
G00	Police & Corr Training Commissions	21,041	A27	Division of Finance and Admin	2,985
K00	Criminal Injuries Compensation Board	1,268	<b>S50</b>	African American History Museum	9,440
N00	Maryland Comm on Corr. Standards	970	<b>T00</b>	Dept of Business & Economic Dev	
R02	Corrections - West	315,760	A00	Office of Secretary	6,905
R03	Div of Parole and Probation - West	11,052	F00	Div of Business & Enterprise Dev	3,486
S02	Corrections - East	321,862	G00	Div of Tourism, Film and The Arts	3,003
S03	Div of Parole and Probation - East	15,422			
T03	Div of Parole and Probation - Central	20,790			
T04	Detention - Pretrial	197,079			
<b>R00</b>	State Dept of Education				
A01	Headquarters	88,309			
A05	Maryland Longitud. Data System Ctr	553			

FY 2020 Operating Budget Submission Requirements

Agency Code	Agency Name	FY19 1302
<b>U00</b>	Department of the Environment	
A01	Office of the Secretary	29,171
A02	Operational Services Admin	2,113
A04	Water Management Admin	14,614
A05	Science Services Admin	2,023
A06	Land Management Administration	10,620
A07	Air And Radiation Mgmt Admin.	8,467
A10	Coordinating Offices	5,442
<b>U10</b>	Maryland Environmental Service	106,989
<b>V00</b>	Department of Juvenile Services	
D01	Office of the Secretary	3,406
D02	Departmental Support	145,352
E01	Residential & Community Operations	2,028
G01	Region 1- Baltimore City	33,144
H01	Region 2 - Central Region	34,550
I01	Region 3 - Western Region	37,159
J01	Region 4 - Eastern Region	9,234
K01	Region 5 - Southern Region	8,786
L01	Region 6 - Metro Region	24,392
<b>W00</b>	Department of State Police	
A01	Maryland State Police	786,223
A02	Fire Prevent. Comm and Fire Marshal	4,535