

## **B.7 MOTOR VEHICLE OPERATIONS AND MAINTENANCE – OBJECT 07**

The budget process is the most appropriate method for requesting vehicles. Agencies are expected to include complete FY 2020 vehicle needs within the FY 2020 budget request.

Each agency should carefully consider the use of its motor vehicle fleet in terms of annual mileage and consistent use before submitting requests for replacement or additional vehicles. This fleet review should include an effort to downsize the fleet, especially for vehicles assigned to headquarters staff. Fleet analysis must include a review of field staff vehicle usage. From a cost savings standpoint, field staff currently traveling in private vehicles that generate excessively high mileage (10,000 miles annually), and consequently high privately owned vehicle (POV) reimbursements, are strong candidates for State motor vehicle assignments.

### **Replacement Vehicles**

An agency should determine whether all the vehicles in its fleet are essential to program operations. A concerted effort to downsize fleets will assist the overall budget process. All replacement vehicles will be budgeted and requisitioned by size and type. A vehicle may be considered for replacement if its mileage will exceed 100,000 miles by March 2020. *However, 100,000 miles is only an indicator that the potential exists to replace a vehicle; it is not the benchmark used for approval.* DBM will review each vehicle request on a case-by-case basis. Requests to replace vehicles with lower mileage must be justified.

### **Additional Vehicles**

Additional vehicles should be requested only if:

- No existing vehicle can be reassigned to fill the need.
- The vehicle will be driven at least 10,000 miles per year.
- There is a cost savings (provide written justification).

### **Sport Utility Vehicles (SUVs)** (does not apply to law enforcement agencies)

Agencies are required to include justification for each replacement and additional SUV request, using DBM's Fleet Administration Unit (FAU) criteria:

- Description of the primary purpose or use of the vehicle and the frequency of its use. *Incident weather is not a valid justification.*
- Detailed explanation why existing agency SUV fleet cannot be realigned to meet the need.
- Detailed explanation proving that purchasing a smaller or alternative type of vehicle with options does not meet the needs of the agency.
- Detailed explanation demonstrating that the vehicle will be operated off-road more than 20% of the year.

### **Pricing**

The price list for vehicles using regular and alternative fuel is located on page 8 of this section. The price list provides estimated purchase prices to replace different types of vehicles. The prices must be adjusted by the estimated trade-in value of each vehicle, found on page 9 of this section. Justification for any deviation in price and trade-in value from those provided in this table must be detailed using the comment field in BARS.

✎ **The budget adjustment for new and replacement vehicles should be made using the Vehicles Supporting Detail (SD) tab, which replaces the prior DA-8:**

**BARS Comment Column** Each agency should provide justification and/or itemization of requested items.

**Motor Vehicle O&M Supporting Detail Tab** Each agency must fill out all sections of the Vehicles SD tab for replacement or additional vehicles for FY 2020, but not for prior year budgeted vehicles. These SD tabs must reflect the total amount for new vehicle purchases (0701 or similar subobject) by subprogram by fund type.

All new and replacement sedans, if approved, will be the Type 1-Standard State Sedan unless adequate justification is provided for a different type of vehicle.

Each agency also should include the following information in the comment field:

- Explanation of why low-mileage replacement vehicles should be considered for approval (damaged beyond economical repair, will incur extraordinary maintenance costs, etc.).
- Reason that vehicles are being replaced with a different vehicle type.

Agencies, such as the Maryland Department of Transportation and the Department of Natural Resources, that apply “add-on” characteristics to vehicles must use the Add-On Value and Comment column in the Vehicles tab to indicate the price and detail for those purchases.

**Vehicle requests made during FY 2020 are discouraged, and consideration of such requests will be limited.** If an agency determines that an unscheduled vehicle replacement is needed during FY 2020, the agency will be expected to substitute the vehicle replacement with a scheduled FY 2020 replacement. Out-of-schedule vehicle requests due to “new” programs and federal funding must be submitted as a deficiency request for FY 2020.

**Any unscheduled vehicle requisitions must be justified in the FMIS Notepad prepared by the agency.** Examples of justifications might be:

- why and how the purchase of the vehicle will save the State money,
- an accident damaged the vehicle beyond reasonable cost to repair,
- excessive repairs to a vehicle will be more expensive than purchasing a new vehicle, or
- recent receipt by the agency of new grant funds (Special, Federal, Reimbursable).

**Vehicle Operating Costs (0702 - Gas and Oil and 0703 - Maintenance and Repairs)**

The justification for Gas and Oil and Maintenance and Repair should be provided using a brief explanation in the BARS comment field with a rate per mile (see [Section B.14](#) - Standard Rates and Schedules), e.g., “\$X per mile for 10 vehicles with 10,000 miles driven annually” or actual expenditures plus a reasonable inflation assumption.

**Auto Insurance (0704)**

A schedule of automobile insurance payments to the State Treasurer’s Office (STO) is included on page 11 of this section. Specific questions regarding premiums should be directed to the STO at 410-260-7684.

**Commute Charges (0789)**

DBM’s FAU has established a commute charge policy based on the actual miles traveled for a one-day round trip commute as opposed to a zone charge. The **FY 2020 Commute Deduction Chart** (pages 9 to 10 of this section) outlines the cost per round trip for sedans and light trucks and vans (LTVs). Agencies should multiply the round trip rate by the number of payrolls for each eligible commuter to calculate the FY 2020 budget request at a subprogram or program total level. *Please note that the actual FY 2020 schedule to be used will be developed near the beginning of FY 2020 and may be different than the chart in these instructions.*

**Additional Information**

If you have any questions pertaining to budgeting for vehicle operations and maintenance, please contact the assigned DBM budget analyst or Joe Consoli, DBM Fleet Administration Unit, at (410) 260-7195 or [Joseph.consoli@maryland.gov](mailto:Joseph.consoli@maryland.gov).

**B.7.1 GUIDELINES FOR AUTHORIZATION AND USE OF STANDARD STATE VEHICLES BY CLASSIFICATION**

**SEDANS**

Passenger cars, marked and unmarked cars

<b><u>Type</u></b>	<b><u>Description</u></b>
1	<b>Standard State Sedan (Gasoline):</b> Normal staff/client transportation for driver and up to four passengers with limited trunk or storage space.
1-E	<b>Fully Electric Compact Sedan:</b> Fully electric vehicle capable of traveling at least 30 miles between charging.
1-H	<b>Hybrid State Sedan:</b> Same as Type 1 except fueled by combining a gasoline engine with a powerful electric motor.
1-M	<b>Standard Mid-Size Sedan:</b> Normal staff/client transportation for driver and up to 4 passengers with full trunk and storage space.
1-PH	<b>Plug-In Hybrid Sedan:</b> Same size as a Type 1 and fueled by combining a gasoline engine with a powerful electric motor.
2-C	<b>Flex-Fueled Executive Sedan:</b> May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of the alcohol fuel and gasoline from the same tank.
2-H	<b>Hybrid Executive Sedan:</b> Fueled by combining a gasoline engine with a powerful electric motor.
2-PH	<b>Plug-In Hybrid Executive Sedan:</b> Fueled by combining a gasoline engine with a powerful electric motor.
3-1	<b>Standard Maryland State Police (MSP) Police Sedan, Unidentified (Non-Ethanol):</b> For use by MSP, Natural Resources Police, and line public safety functions with statutory arrest powers authorized to carry firearms and make arrests as part of routine duty.
4	<b>Standard Law Enforcement Sedan (All-Wheel Drive (AWD)):</b> For use by MSP, Natural Resources Police, and other law enforcement units in line operations that require a vehicle with more capability and interior room than the Type 1 Standard State Sedan.

**LIGHT TRUCKS AND VANS (LTVs)**

Light trucks and vans including pickup trucks, cargo, and carry-all vans with maximum rated payload of 2,500 pounds or less, and passenger vans with 12 passenger capacity (with the driver).

<b><u>Type</u></b>	<b><u>Description</u></b>
5	<b>Compact Pick-up Truck:</b> General light hauling where cargo/payload should not exceed 1,000 lbs. Not recommended for snowplow operation.
6-C	<b>Flex-Fueled ½-Ton Pick-up Truck (Ethanol E-85):</b> General light hauling where cargo/payload should not exceed 1,500 lbs. Option available for 4 X 4 when necessary for off-road and grounds maintenance. May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture. Not recommended for snow plowing.

- 6-P **Police Special Service - 1/2-Ton Pick-up Truck (Unleaded gasoline):** Not recommended for snow plowing; has a V8 engine.
- 7 **3/4-Ton Pick-up Truck:** General light hauling where cargo/payload should not exceed 2,500 lbs. Option available for 4 X 4 when necessary for off-road, grounds maintenance, or snow plow operation.
- 8 **1-Ton Pick-up Truck with Regular Cab:** General light hauling where cargo/payload does not exceed 3,500 lbs. Option for 4 X 4 available when necessary for off road, grounds maintenance, or light snow plowing.
- 9 **Part-time Four Wheel Drive Compact Utility Vehicle with Console:** For off-road transport and as justified based on job function and established criteria.
- 9-P **Flex-Fueled Part-time All Wheel Drive Compact Utility Vehicle (Ethanol E-85):** May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank. For off-road transport and as justified based on job function and established criteria.
- 10-1 **Part-time Four Wheel Drive Full Size Utility Vehicle with Extended Cab:** Restricted to those agencies towing 6,000 to 8,000 pounds and carrying payloads of 1,300 to 1,700 pounds. For off-road transport and as justified based on job function/established criteria.
- 10-C **Part-time Four Wheel Drive Full Size Utility Vehicle with Console (Ethanol E-85):** Restricted to those agencies towing 6,000 to 8,000 pounds and carrying payloads of 1,300 to 1,700 pounds. For off-road transport and as justified based on job function and established criteria; may be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of the alcohol fuel and gasoline from the same tank.
- 10-M **Part-time Four Wheel Drive Mid-Size Utility Vehicle:** Recommended for towing up to 5,000 pounds and carrying payloads of 12,000. For off-road transport and as justified based on job function and established criteria.
- 10-P **Two Wheel Drive Full-Size Utility Police Pursuit Certified Vehicle:** For use by law enforcement officers in pursuit, possibly off-road. Not recommended for towing.
- 11 **Five Passenger Mini-Wagon/Van:** Passenger/client transport with more cargo space than in the Standard Sedan.
- 11-1 **Mobility Mini-Van:** This vehicle is used as a paratransit vehicle, providing transportation for ambulatory passengers and having the capability to accommodate one or two wheelchair passengers.
- 11-C **Five Passenger Mini-Wagon/Van (Ethanol-85):** Passenger/client transport with more cargo space than in the Standard Sedan; may be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of the alcohol fuel and gasoline from the same tank.
- 13-C **Flex-Fueled Full-Size Eight (8) Passenger Specialty Wagon/Van:** Passenger/client transport; may be fueled by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank.

- 14-C **Flex-Fueled Full-Size Twelve (12) Passenger Wagon/Van:** Passenger/client transport; may be fueled by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank.
- 17-C **Full-Size ¾-Ton Specialty Cargo Van:** May be fueled solely by ethanol (E-85), unleaded gasoline, or a mixture of alcohol fuel and gasoline from the same tank.
- 18 **Full Size 1 Ton Cargo Van:** General light hauling and utility work where cargo/payload does not exceed 3,600 lbs. Cargo/payload rides in same compartment as driver and passenger. Often used for building maintenance assignments where cargo/payload should not be transported in unprotected open bed pick-up trucks.

**HEAVY TRUCKS**

Trucks with a maximum rated capacity of over 2,500.

- | <u>Type</u> | <u>Description</u>  |
|-------------|---|
| 19          | <b>Truck – 1 Ton Dump – Regular Cab:</b> General grounds and building maintenance such as hauling hand-loaded dirt, cinders, rock salt, and debris. 4 x 4 option available when necessary for off-road operation and medium-duty snowplowing.   |
| 19-1        | <b>Truck - 1-Ton Crew Cab &amp; Chassis Dump:</b> Same as Type 19 except equipped with 6-man crew cab. Can be fitted with the following body types:<br><b>Type 19-2 - Stake Body with Hydraulic Tailgate</b><br><b>Type 19-3 - Dump Stake Body</b><br><b>Type 19-4 - Dump Stake Body with Hydraulic Tailgate</b><br><b>Type 19-5 - 12' Van Body with Hydraulic Lift Gate</b>  |
| 20          | <b>Truck - Regular Cab and Chassis - 16,000 lbs. Gross Vehicle Weight Rating (GVWR):</b> Used for general hauling of materials loaded by hand or power shovel. Can be fitted with the following body types:<br><b>Type 20-1 - Stake Body</b><br><b>Type 20-2 - Stake Body with Hydraulic Tailgate</b><br><b>Type 20-3 - Dump Stake Body</b><br><b>Type 20-4 - Dump Stake Body with Hydraulic Tailgate</b><br><b>Type 20-5 - 14' Van Body with Hydraulic Lift Gate</b>                                       |
| 21          | <b>Truck – Regular Cab and Crew Cab Dump - 36,000 lbs. GVWR:</b> Required for general highway maintenance such as hauling crushed stone, heavy rock, dirt, cinders, rock salt, and debris; heavy-duty snow removal by pushing a 10' snow plow of approximately 1,500 to 2,000 lbs.<br><b>Type 21-2 – Stake Body with Hydraulic Tailgate</b><br><b>Type 21-3 – Dump Stake Body</b><br><b>Type 21-4 – Dump Stake Body with Hydraulic Tailgate</b><br><b>Type 21-5 – 14' Van Body with Hydraulic Lift Gate</b> |
| 22          | <b>Truck – Regular Cab Dump - 21,000 lbs. GVWR:</b> For general hauling of materials loaded by hand or power shovel. Can be used with 9' maximum width snowplow.  |
| 23          | <b>Police Motorcycle:</b> Motorized vehicle for law enforcement agencies with arrest powers. Used for patrolling and other law enforcement activities.  |

- 24 **Aerial Bucket Truck:** Used for the installation and maintenance of overhead power lines, parking lot light standards, road signs, tree trimming, or other assignments involving work at heights not normally accessible to workers using ordinary step ladders or other forms of portable scaffolding. The characteristics of the cab and chassis are determined by the boom and bucket requirements.
- 25 **Wrecker Truck:** Used for the transport or towing of other motor vehicles or other mobile equipment (bulldozers, tractors, disabled vehicles, etc.) The characteristics of the cab and chassis are determined by the size and weight of the vehicle to be transported. Loaded by hand or power shovel. Can be used with 9' maximum width snowplow.
- 26 **Client Transport Bus:** Used to transport groups of more than 15 people (patients, prisoners, etc.). The characteristics of the particular unit (e.g., seating capacity and arrangements, security screening, etc.) are determined by the mission to be accomplished.
- 27 **Sewer Vac Truck:** Used by highway maintenance facilities to remove debris from roadside drainage systems. The characteristics of the cab and chassis are determined by the requirements of the vacuuming system.
- 28 **Road Sweeper Truck:** Used by highway maintenance facilities to remove debris from roads and bridges. The characteristics of the cab and chassis are determined by the requirements of the sweeping system.
- 29 **De-icer Truck:** Used by airports to apply de-icing fluid to aircraft. The characteristics of the cab and chassis are determined by the requirements of the de-icing system.
- 30 **High Speed Multi-Purpose Snow Removal Trucks:** Used to remove snow from airport runways. The characteristics of the cab and chassis are determined by the requirements of the de-icing system.
- 31 **Mobile Command Truck:** Used by State Law Enforcement units as a mobile command center and enables these units to direct operational activities from the field.
- 32 **Armored Personnel Vehicle:** Used by State Law Enforcement units to perform critical response and rescue operations in a safe, secure, and highly mobile armored vehicle.

**BUS:** A bus that has a seating capacity of more than 15 passengers, including those with modified capacity to accommodate the mission of the program (e.g., wheelchair lifts).

**AIRCRAFT:** Airplanes and helicopters including those designed to alight on water, and the associated ground support equipment (e.g., tugs, tow bars, auxiliary power units, etc.)

**WATERCRAFT:** All types of boats regardless of power source (sail, inboard, outboard, paddles, oars, etc.), boat trailers or other equipment (except sedans, LTVs, or trucks) used to transport watercraft over land, and all types of outboard motors, including electric.

**RAIL VEHICLE:** Any vehicle designed to operate on the rail system to include engines, subway cars, passenger cars, and all types of railway cargo carriers or rolling stock.

**MISCELLANEOUS/OTHER:** Any vehicle not covered by one of the other categories, including motorcycles, all-terrain vehicles, snowmobiles, road graders, farm tractors, riding mowers, trailer mounted motor-generator sets and/or air compressors, portable office trailer, motor homes, cargo trailers, equipment haulers, back hoes, trenchers, and other motorized equipment whose primary purpose does not include transport of persons or personal effects.

**B.7.2 STANDARD PURCHASE PRICES FOR VEHICLES – FY 2020**

Type No	Description	Estimated Purchase Price
1	Standard State Sedan, Gasoline	\$16,600
1-E	Fully Electric Compact Sedan	26,300
1-H	Hybrid State Sedan	22,900
1-M	Standard Mid-Size Sedan	17,600
1-PH	Plug-In Hybrid Sedan	23,900
2-C	Flex-Fueled Executive Sedan (Ethanol E-85)	21,700
2-H	Hybrid Executive Sedan	23,900
2-PH	Plug-In Hybrid Executive Sedan	28,000
3-1	Standard Law Enforcement Sedan, V6-Rear-Wheel Drive (RWD)	20,500
3-1	Standard Law Enforcement Sedan, V8-AWD	25,200
3-1	Standard Law Enforcement Sedan, V8-RWD	23,200
4-C	Standard Law Enforcement Sedan (Ethanol E-85)	25,500
5	Compact Pick-up Truck	22,900
6-C	Flex-Fueled ½ Ton Pick-Up Truck (Ethanol E-85) V8 Engine	18,600
6-P	Police Special Service ½-Ton Pick-Up Truck	25,900
7	¾-Ton Pick-up Truck	22,800
8	1-Ton Pick-up Truck	26,000
9	Compact Utility with Console	22,000
9-P	Compact Utility (Ethanol E-85)	28,700
10-1	Full-Size Utility, Extended	37,900
10-C	Full-Size Utility with Console (Ethanol E-85)	33,800
10-M	Mid-Size Utility	24,800
10-P	Full-Size Utility Certified Police Pursuit	31,900
11	Compact Specialty Wagon/Van	18,700
11-1	Mobility Mini-Van	39,200
11-C	Five (5) Passenger Mini-Wagon (Ethanol E-85)	23,000
13-C	Flex-Fueled Full-Size Eight (8) Passenger Wagon (Ethanol E-85)	25,000
14-C	Flex-Fueled Full-Size Twelve (12) Passenger Wagon	26,000
17-C	¾ -Ton Cargo Van (Ethanol E-85)	21,300
18-C	1-Ton Cargo Van (Ethanol –E-85)	24,500



**B.7.3 TRADE-IN/RESALE VALUES: AUTOMOBILES, LIGHT TRUCKS AND VANS**

Year	Standard Sedan	1/2-Ton Pick-Up	3/4-Ton Pick-Up	SUV Compact 4 x 4	Mini-Van	3/4-Ton Passenger Van	3/4-Ton Van
2012	1,331	4,914	6,022	2,864	2,434	4,848	4,656
2013	1,703	5,245	7,638	3,651	3,148	5,263	5,524
2014	1,463	5,204	9,291	4,499	3,161	6,009	5,741
2015	1,876	6,832	9,185	4,710	3,053	6,405	6,235
2016	1,905	7,658	9,585	5,197	3,648	6,777	8,532
2017	2,263	8,911	12,425	4,988	4,774	8,954	11,870

**B.7.4 VEHICLE COMMUTE DEDUCTION CHART – FY 2020**

If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a sedan will be:	for a LTV:
1	\$3.15	\$4.34	50	\$157.25	\$216.75	99	\$311.36	\$429.17
2	\$6.29	\$8.67	51	\$160.40	\$221.09	100	\$314.50	\$433.50
3	\$9.44	\$13.01	52	\$163.54	\$225.42	101	\$317.65	\$437.84
4	\$12.58	\$17.34	53	\$166.69	\$229.76	102	\$320.79	\$442.17
5	\$15.73	\$21.68	54	\$169.83	\$234.09	103	\$323.94	\$446.51
6	\$18.87	\$26.01	55	\$172.98	\$238.43	104	\$327.08	\$450.84
7	\$22.02	\$30.35	56	\$176.12	\$242.76	105	\$330.23	\$455.18
8	\$25.16	\$34.68	57	\$179.27	\$247.10	106	\$333.37	\$459.51
9	\$28.31	\$39.02	58	\$182.41	\$251.43	107	\$336.52	\$463.85
10	\$31.45	\$43.35	59	\$185.56	\$255.77	108	\$339.66	\$468.18
11	\$34.60	\$47.69	60	\$188.70	\$260.10	109	\$342.81	\$472.52
12	\$37.74	\$52.02	61	\$191.85	\$264.44	110	\$345.95	\$476.85
13	\$40.89	\$56.36	62	\$194.99	\$268.77	111	\$349.10	\$481.19
14	\$44.03	\$60.69	63	\$198.14	\$273.11	112	\$352.24	\$485.52
15	\$47.18	\$65.03	64	\$201.28	\$277.44	113	\$355.39	\$489.86
16	\$50.32	\$69.36	65	\$204.43	\$281.78	114	\$358.53	\$494.19
17	\$53.47	\$73.70	66	\$207.57	\$286.11	115	\$361.68	\$498.53
18	\$56.61	\$78.03	67	\$210.72	\$290.45	116	\$364.82	\$502.86
19	\$59.76	\$82.37	68	\$213.86	\$294.78	117	\$367.97	\$507.20

FY 2020 Operating Budget Submission Requirements

If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a <b>sedan</b> will be:	for a <b>LTV</b> :	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a <b>sedan</b> will be:	for a <b>LTV</b> :	If your one day round trip commute mileage is:	Your bi-weekly commute deduction for a <b>sedan</b> will be:	for a <b>LTV</b> :
20	\$62.90	\$86.70	69	\$217.01	\$299.12	118	\$371.11	\$511.53
21	\$66.05	\$91.04	70	\$220.15	\$303.45	119	\$374.26	\$515.87
22	\$69.19	\$95.37	71	\$223.30	\$307.79	120	\$377.40	\$520.20
23	\$72.34	\$99.71	72	\$226.44	\$312.12	121	\$380.55	\$524.54
24	\$75.48	\$104.04	73	\$229.59	\$316.46	122	\$383.69	\$528.87
25	\$78.63	\$108.38	74	\$232.73	\$320.79	123	\$386.84	\$533.21
26	\$81.77	\$112.71	75	\$235.88	\$325.13	124	\$389.98	\$537.54
27	\$84.92	\$117.05	76	\$239.02	\$329.46	125	\$393.13	\$541.88
28	\$88.06	\$121.38	77	\$242.17	\$333.80	126	\$396.27	\$546.21
29	\$91.21	\$125.72	78	\$245.31	\$338.13	127	\$399.42	\$550.55
30	\$94.35	\$130.05	79	\$248.46	\$342.47	128	\$402.56	\$554.88
31	\$97.50	\$134.39	80	\$251.60	\$346.80	129	\$405.71	\$559.22
32	\$100.64	\$138.72	81	\$254.75	\$351.14	130	\$408.85	\$563.55
33	\$103.79	\$143.06	82	\$257.89	\$355.47	131	\$412.00	\$567.89
34	\$106.93	\$147.39	83	\$261.04	\$359.81	132	\$415.14	\$572.22
35	\$110.08	\$151.73	84	\$264.18	\$364.14	133	\$418.29	\$576.56
36	\$113.22	\$156.06	85	\$267.33	\$368.48	134	\$421.43	\$580.89
37	\$116.37	\$160.40	86	\$270.47	\$372.81	135	\$424.58	\$585.23
38	\$119.51	\$164.73	87	\$273.62	\$377.15	136	\$427.72	\$589.56
39	\$122.66	\$169.07	88	\$276.76	\$381.48	137	\$430.87	\$593.90
40	\$125.80	\$173.40	89	\$279.91	\$385.82	138	\$434.01	\$598.23
41	\$128.95	\$177.74	90	\$283.05	\$390.15	139	\$437.16	\$602.57
42	\$132.09	\$182.07	91	\$286.20	\$394.49	140	\$440.30	\$606.90
43	\$135.24	\$186.41	92	\$289.34	\$398.82	141	\$443.45	\$611.24
44	\$138.38	\$190.74	93	\$292.49	\$403.16	142	\$446.59	\$615.57
45	\$141.53	\$195.08	94	\$295.63	\$407.49	143	\$449.74	\$619.91
46	\$144.67	\$199.41	95	\$298.78	\$411.83	144	\$452.88	\$624.24
47	\$147.82	\$203.75	96	\$301.92	\$416.16	145	\$456.03	\$628.58
48	\$150.96	\$208.08	97	\$305.07	\$420.50	146	\$459.17	\$632.91
49	\$154.11	\$212.42	98	\$308.21	\$424.83	147	\$462.32	\$637.25

**B.7.5 INSURANCE CHARGES DUE TO STATE TREASURER'S OFFICE (0704)**

Agency Code	Agency Name	FY 19 0704	Agency Code	Agency Name	FY 19 0704
<b>B75</b>	General Assembly/Legislative Services	1,611	<b>H00</b>	Department of General Services	
<b>C00</b>	Judiciary	13,438	A01	Office of the Secretary	3,259
<b>C80</b>	Office of the Public Defender	540	B01	Office of Facilities Security	4,320
<b>C81</b>	Office of the Attorney General	2,051	C01	Office of Facilities Ops & Maint	13,320
<b>C82</b>	Office of the State Prosecutor	540	D01	Office of Procurement & Logistics	1,440
<b>C90</b>	Public Service Commission	3,060	E01	Office of Real Estate	1,080
<b>C98</b>	Workers' Compensation Commission	360	G01	Office of Facilities Planning	4,860
<b>D10</b>	Executive Dept-Governor	1,536	<b>J00</b>	Department of Transportation	
<b>D13</b>	Maryland Energy Administration	180	A01	Secretary's Office	5,129
<b>D15</b>	Boards Commissions & Offices	1,980	B01	State Highway Administration	659,384
<b>D16</b>	Secretary of State	540	D00	Maryland Port Administration	46,897
<b>D17</b>	Historic St. Mary's City Commission	3,780	E00	Motor Vehicle Administration	28,790
<b>D18</b>	Governors Office for Children	360	H01	MD Transit Administration	70,920
<b>D26</b>	Md Dept of Aging	540	I00	Maryland Aviation Administration	111,771
<b>D28</b>	Md Stadium Authority	4,140	J00	MD Transportation Authority	396,662
<b>D30</b>	Md Food Center Authority	3,960	<b>K00</b>	Department of Natural Resources	
<b>D38</b>	State Board of Elections	180	A01	Office of the Secretary	60,786
<b>D40</b>	Department of Planning	8,100	A02	Forest Service	57,600
<b>D50</b>	Military Department	27,809	A03	Wildlife & Heritage Service	57,060
<b>D53</b>	MD Inst for Emergency Medical Services	6,490	A04	Maryland Park Service	172,440
<b>D55</b>	Department of Veterans Affairs	16,979	A05	Land Acquisition & Planning	1,440
<b>D60</b>	State Archives	540	A06	Licensing and Registration Service	540
<b>D80</b>	Maryland Insurance Administration	1,854	A07	Natural Resources Police	81,900
<b>D90</b>	Canal Place Preservation & Dev. Auth.	180	A09	Engineering & Construction	11,340
<b>D99</b>	Office of Administrative Hearings	1,260	A10	Critical Area Commission	180
<b>E00</b>	Comptroller of the Treasury		A12	Resource Assessment Service	9,000
A01	Office of the Comptroller	12,135	A13	Maryland Environmental Trust	360
<b>E20</b>	State Treasurer		A14	Chesapeake and Coastal Service	2,340
B01	Treasury Management	281	A17	Fishing and Boating Services	51,660
<b>E50</b>	Dept of Assessments & Taxation	1,483	<b>L00</b>	Department of Agriculture	
<b>E75</b>	State Lottery & Gaming Control Agency	18,314	A11	Office of the Secretary	9,803
<b>E80</b>	Property Tax Assessment Appeals Board	180	A12	Office of Marketing	9,360
<b>F10</b>	Dept of Budget & Management		A14	Office of Plant Indust. & Pest Mgmt	23,400
A01	Office of the Secretary	1,055	A15	Office of Resource Conservation	13,680
<b>F50</b>	Department of Information Technology	720			
<b>G20</b>	MD State Retirement & Pension Systems	540			

FY 2020 Operating Budget Submission Requirements

Agency Code	Agency Name	FY 19 0704	Agency Code	Agency Name	FY 19 0704
<b>M00</b>	Maryland Department of Health		<b>Q00</b>	Dept. of Public Safety and Corr. Serv	
A01	Office of the Secretary	14,650	A01	Office of the Secretary	45,997
B01	Regulatory Services	7,560	A02	Deputy Secretary for Operations	25,020
F03	Prevention & Health Promot. Admin.	118,980	A03	Maryland Correctional Enterprises	25,380
F05	Office of The Chief Medical Examiner	540	C01	Md Parole Commission	900
I03	Western Maryland Center	1,620	D00	Patuxent Institution	10,260
I04	Deer's Head Center	1,260	G00	Police & Corr Training Commissions	14,220
J02	Laboratories Administration	1,260	N00	Maryland Comm on Corr. Standards	180
L01	Behavioral Health Administration	540	R02	Corrections - West	34,920
L04	Thomas Finan Hospital Ctr	5,040	R03	Div of Parole and Probation - West	15,660
L05	Reg Inst for Children & Adoles-Balto	1,620	S02	Corrections - East	50,220
L07	Eastern Shore Hospital Ctr	3,600	S03	Div of Parole and Probation - East	14,940
L08	Springfield Hospital Ctr	16,380	T03	Div of Parole and Probation - Central	7,560
L09	Spring Grove Hospital Ctr	14,580	T04	Detention - Pretrial	1,620
L10	Clifton T Perkins Hospital Ctr	2,880	<b>R00</b>	State Dept of Education	
L11	John L. Gildner Reg Inst. for Child	2,160	A01	Headquarters	13,033
L15	Behavioral Health Admin Fac. Maint	900	<b>R13</b>	Morgan State Univ	18,029
M01	Dev Disabilities Admin	360	<b>R14</b>	St Mary's College of MD	15,273
M05	Holly Center	5,940	<b>R15</b>	Md Public Broadcasting Comm	3,644
M06	DDA- Court Involved Delivery Sys.	900	<b>R30</b>	University System of Maryland	
M07	Potomac Center	3,240	R31	UoM, Baltimore Campus	13,453
M15	Dev Disabilities Admin Facility Maint	540	R32	UoM, College Park Campus	287,113
Q01	Medical Care Programs Admin	720	R23	Bowie State University	10,089
R01	Health Regulatory Commission	1,440	R24	Towson University	48,129
<b>N00</b>	Department of Human Services		R35	UoM, Eastern Shore	41,220
A01	Office of the Secretary	17,217	R26	Frostburg State University	22,498
B00	Social Services Admin	900	R27	Coppin State University	12,105
E01	Operations Office	4,860	R28	University of Baltimore	2,711
F00	Office of Tech. for Human Services	900	R29	Salisbury University	22,320
G00	Local Dept. Operations (Soc. Serv)	62,100	R40	UoM, University College	1,260
H00	Child Support Enforcement Admin	1,260	R41	UoM, Baltimore County	38,761
I00	Family Investment Administration	720	R44	UoM, Ctr for Envir Science	12,380
<b>P00</b>	Department of Labor, Licens. & Regul.		R46	Univ System of Md, Hdqtr	180
B01	Division of Administration	4,869	R62	Md Higher Education Commission	568
D01	Div of Labor & Industry	5,580	<b>R95</b>	Baltimore City Community College	4,461
G01	Div of Workforce Development	3,240	<b>R99</b>	Md School for Deaf	5,400
H01	Office of Unemployment Insurance	1,080	<b>S00</b>	Dept of Housing & Comm Dev	
			A27	Division of Finance and Admin	5,400
			<b>S50</b>	African American History Museum	180

FY 2020 Operating Budget Submission Requirements

Agency Code	Agency Name	FY 19 0704
<b>T00</b>	Dept of Business & Economic Dev	
A00	Office of Secretary	3,060
F00	Div of Business & Industry Sect. Dev	1,080
<b>U00</b>	Department of the Environment	
A01	Office of the Secretary	6,937
A04	Water Management Admin	19,440
A06	Land Management Administration	11,700
A07	Air And Radiation Mgmt Admin.	5,760
A10	Coordinating Offices	4,320
<b>U10</b>	Maryland Environmental Service	147,622
<b>V00</b>	Department of Juvenile Services	
D01	Office of the Secretary	180
D02	Departmental Support	25,256
E01	Residential & Community Operations	21,960
G01	Region 1- Baltimore City	1,800
H01	Region 2 - Central Region	2,340
I01	Region 3 - Western Region	1,980
J01	Region 4 - Eastern Region	2,340
K01	Region 5 - Southern Region	2,700
L01	Region 6 - Metro Region	1,620
<b>W00</b>	Department of State Police	
A01	Maryland State Police	583,552
A02	Fire Prevent. Comm and Fire Marshal	14,896