

Board of Public Works

MISSION

In order to protect and enhance the State's fiscal integrity, the Board of Public Works ensures that significant State expenditures are necessary, appropriate, fiscally responsible, fair, and lawful. In reviewing and approving capital projects, procurement contracts, impacts to the State's tidal wetlands, and the acquisition, use and transfer of State assets, the Board assures Maryland citizens, legislators, government contractors, bond-rating houses, and Federal funding partners that executive decisions are made responsibly and responsively.

VISION

A State in which Maryland citizens are confident that government actions concerning the stewardship of State assets and State's tidal wetlands, and the expenditure of General, Special, Federal, and General Obligation Bond funds are taken in a prudent, open, and fiscally responsible manner.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Ensure that procurement expenditures are necessary and appropriate, fiscally responsible, fair, and lawful.

- Obj. 1.1** Ensure all contract actions brought to the Board comply with procurement laws and policies.
- Obj. 1.2** Strive to ensure that control agencies provide members with timely and accurate information on contracts before the Board.
- Obj. 1.3** Ensure that control agencies are using appropriate procurement methods to achieve broad-based competition and fair and equitable treatment of all persons who deal with the State procurement system.

Performance Measures	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Est.	2020 Est.
Procurement contracts submitted for approval	784	600	655	662	776	700	700
Contract modifications submitted for approval	427	252	332	261	179	250	250
Procurement contracts approved	756	594	623	620	718	650	650
Contract modifications approved	425	238	306	247	171	230	230
Procurement contracts disapproved or deferred	28	6	4	6	5	5	5
Contract modifications disapproved or deferred	2	14	4	14	0	5	5
Total dollar value of approved contracts (billions)	\$2.68	\$11.12	\$3.29	\$4.64	\$3.46	\$4.00	\$4.00
Total dollar value of approved contract modifications (billions)	\$1.76	\$0.98	\$1.02	\$1.36	\$0.79	\$1.00	\$1.00
Contracts approved by procurement method:							
Competitive sealed bid	225	194	238	217	221	220	220
Competitive sealed proposals	111	80	87	92	107	100	100
Single bid/proposal received	93	42	31	41	25	30	30
Sole source	84	85	80	66	113	90	90
Emergency or expedited	66	52	62	63	84	70	70
Other	164	151	125	133	86	100	100

Board of Public Works

Goal 2. Ensure that procurement agencies comply with Minority Business Enterprise laws and procedures.

Performance Measures	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Est.	2020 Est.
Approved contracts with zero percent MBE participation	371	303	311	375	468	400	400
Approved contracts with MBE participation between 1 and 10 percent	80	56	60	51	64	60	60
Approved contracts with MBE participation from 10 to 29 percent	148	122	115	123	108	110	110
Approved contracts with MBE participation greater than 29 percent	157	85	102	91	90	90	90

Goal 3. Provide efficient recommendations to the Board of Public Works on applications for wetlands licenses and promptly issue licenses as approved by the Board.

Obj. 3.1 Annually meet the Board’s processing time of 30 days for wetlands licenses for at least 90 percent of the cases heard.

Performance Measures	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Est.	2020 Est.
License applications submitted to BPW	76	103	111	109	109	109	109
Wetlands licenses approved	84	103	111	109	107	107	107
Percent licenses processed (BPW) within 30 days	80%	99%	99%	89%	80%	80%	80%

Goal 4. Provide administratively and environmentally sound recommendations to the Board of Public Works on applications for wetlands licenses.

Obj. 4.1 Annually strive to achieve the Board’s concurrence on 95 percent of wetlands license recommendations presented.

Obj. 4.2 In cooperation with the Maryland Department of Environment, annually create at least 15 additional acres, enhance at least 4 acres, and restore at least 0.5 acres of vegetated tidal wetlands (living shorelines) through the regulatory permitting process.

Performance Measures	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Est.	2020 Est.
Percent of recommendations upheld	100%	100%	100%	100%	100%	100%	100%
Acreage of living shorelines created	6.8	20.7	28.6	16.7	6.3	6.3	6.3
Acreage of living shorelines enhanced	N/A	N/A	N/A	4.2	0.4	0.4	0.4
Acreage of living shorelines restored	N/A	N/A	N/A	0.6	0.0	0.1	0.1

Goal 5. Provide monetary compensation for the utilization of the State’s submerged lands.

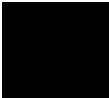
Obj. 5.1 Collect and forward license fees to the Maryland Tidal Wetlands Compensation Fund, which is managed by the Maryland Department of the Environment.

Performance Measures	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Est.	2020 Est.
Fees collected for Maryland Tidal Wetlands Compensation Fund	\$46,000	\$75,000	\$59,650	\$60,700	\$56,500	\$56,000	\$56,000

Board of Public Works

Obj. 6.1 Publish a monthly wetlands blog on the BPW Wetlands website.

Performance Measures	2014 Act.	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Est.	2020 Est.
BPW Wetlands blog site visits	N/A	N/A	N/A	674	716	720	720



Board of Public Works

Summary of Board of Public Works

	2018 Actual	2019 Appropriation	2020 Allowance
Number of Authorized Positions	9.00	9.00	9.00
Salaries, Wages and Fringe Benefits	975,936	1,047,570	1,088,831
Technical and Special Fees	11,968	21,750	12,111
Operating Expenses	6,074,518	6,618,531	6,776,864
Net General Fund Expenditure	<u>7,062,422</u>	<u>7,687,851</u>	<u>7,877,806</u>
Total Expenditure	<u><u>7,062,422</u></u>	<u><u>7,687,851</u></u>	<u><u>7,877,806</u></u>

Board of Public Works

D05E01.01 Administration Office

Program Description

This program provides administrative support to the Board of Public Works by scheduling Board meetings, preparing agendas and related materials, and maintaining Board minutes and records. Staff also researches and advises Board members on a variety of subjects; reviews all procurements; investigates fraud, waste and abuse complaints; instructs agencies on best procurement practices; and facilitates interagency communication on procurement matters.

Appropriation Statement

	2018 Actual	2019 Appropriation	2020 Allowance
Number of Authorized Positions	7.00	7.00	7.00
01 Salaries, Wages and Fringe Benefits	773,829	842,503	868,423
02 Technical and Special Fees	11,709	21,000	11,604
03 Communications	3,183	6,086	877
04 Travel	23	900	572
08 Contractual Services	26,947	35,597	75,824
09 Supplies and Materials	13,701	21,000	14,269
10 Equipment - Replacement	270	3,000	974
11 Equipment - Additional	167	2,000	637
13 Fixed Charges	3,088	4,683	3,599
14 Land and Structures	0	1,000	538
Total Operating Expenses	47,379	74,266	97,290
Total Expenditure	832,917	937,769	977,317
Net General Fund Expenditure	832,917	937,769	977,317
Total Expenditure	832,917	937,769	977,317

Board of Public Works

D05E01.02 Contingent Fund

Program Description

Article III, Section 32 of the State Constitution establishes a contingent fund from which the Board of Public Works may allocate funds to supplement an agency's annual appropriation.

Appropriation Statement

	2018 Actual	2019 Appropriation	2020 Allowance
12 Grants, Subsidies, and Contributions	0	500,000	500,000
Total Operating Expenses	0	500,000	500,000
Total Expenditure	0	500,000	500,000
Net General Fund Expenditure	0	500,000	500,000
Total Expenditure	0	500,000	500,000

Board of Public Works

D05E01.05 Wetlands Administration

Program Description

Any person seeking to dredge in or to place fill on State tidal wetlands must first secure a license from the Board of Public Works. The Wetlands Administration conducts public hearings, prepares written recommendations and issues licenses after approval by the Board. This program also coordinates the State Wetlands licensing program with other government agencies, landowners and the general public.

Appropriation Statement

	2018 Actual	2019 Appropriation	2020 Allowance
Number of Authorized Positions	2.00	2.00	2.00
01 Salaries, Wages and Fringe Benefits	202,107	205,067	220,408
02 Technical and Special Fees	259	750	507
03 Communications	446	1,450	375
04 Travel	1,605	4,750	3,021
08 Contractual Services	1,050	11,379	7,753
09 Supplies and Materials	488	3,100	1,926
10 Equipment - Replacement	1,095	1,200	389
11 Equipment - Additional	290	500	0
13 Fixed Charges	1,029	750	518
Total Operating Expenses	6,003	23,129	13,982
Total Expenditure	208,369	228,946	234,897
Net General Fund Expenditure	208,369	228,946	234,897
Total Expenditure	208,369	228,946	234,897

Board of Public Works

D05E01.10 Miscellaneous Grants to Private Non-Profit Groups

Program Description

This program provides annual grants to private non-profit groups and sponsors that have statewide implication and merit State support.

Allocation of Grants	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated	FY 2020 Estimated
Council of State Governments	166,927	166,927	166,927	166,927
Historic Annapolis Foundation	789,000	789,000	789,000	789,000
Maryland Zoo in Baltimore Lease Payment	5,315,209	4,815,209	5,215,209	4,959,665
Western Maryland Scenic Railroad	250,000	250,000	250,000	250,000
Total	<u>6,521,136</u>	<u>6,021,136</u>	<u>6,421,136</u>	<u>6,165,592</u>

Appropriation Statement

Appropriation Statement	2018 Actual	2019 Appropriation	2020 Allowance
12 Grants, Subsidies, and Contributions	<u>6,021,136</u>	<u>6,021,136</u>	<u>6,165,592</u>
Total Operating Expenses	<u>6,021,136</u>	<u>6,021,136</u>	<u>6,165,592</u>
Total Expenditure	<u><u>6,021,136</u></u>	<u><u>6,021,136</u></u>	<u><u>6,165,592</u></u>
Net General Fund Expenditure	<u>6,021,136</u>	<u>6,021,136</u>	<u>6,165,592</u>
Total Expenditure	<u><u>6,021,136</u></u>	<u><u>6,021,136</u></u>	<u><u>6,165,592</u></u>

3 Year Position Summary

Classification Title	FY 2018 Positions	FY 2018 Expenditures	FY 2019 Positions	FY 2019 Appropriation	FY 2020 Positions	FY 2020 Allowance
D05 - Board of Public Works						
D05E0101 - Administration Office						
Admin Officer II	1.00	47,425	1.00	47,425	1.00	48,374
Admin Spec II	1.00	34,326	1.00	46,350	1.00	46,418
Administrative Mgr Senior I	1.00	61,866	1.00	96,909	1.00	102,674
Administrative Mgr Senior II	1.00	118,197	1.00	118,197	1.00	120,561
Administrator I	1.00	67,639	1.00	67,639	1.00	68,992
Administrator III	1.00	64,902	1.00	64,902	1.00	66,201
Prgm Mgr Senior III	1.00	126,186	1.00	126,186	1.00	128,710
Total D05E0101	7.00	520,541	7.00	567,608	7.00	581,930
D05E0105 - Wetlands Administration						
Admin Spec III	1.00	52,183	1.00	52,183	1.00	53,227
Administrator VI	1.00	90,112	1.00	90,112	1.00	91,915
Total D05E0105	2.00	142,295	2.00	142,295	2.00	145,142
Total D05 Board of Public Works	9.00	662,836	9.00	709,903	9.00	727,072