

Legislative Branch

Summary of Legislative Branch

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	751.00	756.00	761.00
Salaries, Wages and Fringe Benefits	71,697,963	77,896,444	78,934,504
Technical and Special Fees	1,408,844	1,405,462	1,394,184
Operating Expenses	18,522,068	17,842,418	20,720,610
Net General Fund Expenditure	<u>91,628,875</u>	<u>97,144,324</u>	<u>101,049,298</u>
Total Expenditure	<u><u>91,628,875</u></u>	<u><u>97,144,324</u></u>	<u><u>101,049,298</u></u>

Legislative Branch

Summary of General Assembly of Maryland

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	367.00	367.00	371.00
Salaries, Wages and Fringe Benefits	30,764,871	31,969,117	32,643,528
Technical and Special Fees	177,936	10,921	7,510
Operating Expenses	9,036,829	10,751,270	11,011,906
Net General Fund Expenditure	39,979,636	42,731,308	43,662,944
Total Expenditure	39,979,636	42,731,308	43,662,944

Legislative Branch

B75A01.01 Senate

Program Description

The Senate is composed of 47 Senators. The Senate initiates legislation, holds legislative hearings, confirms designated appointments of the Governor and tries impeachment cases. Funds are provided for the compensation of the President of the Senate, Senators, and for staff; for reimbursement of expenses related to the session and meetings in the interim; and for each Senator's district office accounts.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	125.00	125.00	127.00
01 Salaries, Wages and Fringe Benefits	10,743,191	11,622,144	11,864,040
02 Technical and Special Fees	59,045	10,921	7,510
03 Communications	29	0	0
04 Travel	345,906	645,250	645,250
07 Motor Vehicle Operation and Maintenance	1,926	0	0
08 Contractual Services	1,335,243	1,923,982	1,987,854
09 Supplies and Materials	16,282	15,000	15,000
10 Equipment - Replacement	852,326	75,000	75,000
11 Equipment - Additional	5,387	0	0
13 Fixed Charges	5,666	2,000	2,000
14 Land and Structures	12,622	0	0
Total Operating Expenses	2,575,387	2,661,232	2,725,104
Total Expenditure	13,377,623	14,294,297	14,596,654
Net General Fund Expenditure	13,377,623	14,294,297	14,596,654
Total Expenditure	13,377,623	14,294,297	14,596,654

Legislative Branch

B75A01.02 House of Delegates

Program Description

The House of Delegates is composed of 141 Delegates. The House initiates legislation; holds legislative hearings; conducts inquiries into complaints, grievances, and offenses as the Grand Inquest of the State; and has sole power of impeachment. Funds are provided for the compensation of the Speaker of the House of Delegates, Delegates, and staff; for reimbursement of expenses related to the session and meetings in the interim; and for each Delegate's district office accounts.

Appropriation Statement

		2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions		239.00	239.00	241.00
01	Salaries, Wages and Fringe Benefits	19,905,125	20,190,382	20,614,401
02	Technical and Special Fees	118,558	0	0
03	Communications	444	0	0
04	Travel	1,147,179	2,135,750	2,135,750
07	Motor Vehicle Operation and Maintenance	1,392	0	0
08	Contractual Services	3,155,145	4,729,105	4,925,624
09	Supplies and Materials	5,424	30,000	30,000
10	Equipment - Replacement	1,106,762	200,000	200,000
11	Equipment - Additional	8,337	0	0
13	Fixed Charges	3,064	2,000	2,000
14	Land and Structures	8,407	0	0
Total Operating Expenses		5,436,154	7,096,855	7,293,374
Total Expenditure		25,459,837	27,287,237	27,907,775
Net General Fund Expenditure		25,459,837	27,287,237	27,907,775
Total Expenditure		25,459,837	27,287,237	27,907,775

Legislative Branch

B75A01.03 General Legislative Expenses

Program Description

Certain services for the General Assembly are administered on a joint basis including supplies, equipment and furniture, maintenance, and out-of-state travel.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	3.00	3.00	3.00
01 Salaries, Wages and Fringe Benefits	116,555	156,591	165,087
02 Technical and Special Fees	333	0	0
03 Communications	22	0	0
04 Travel	63,741	336,000	336,000
08 Contractual Services	26,628	344,183	344,428
09 Supplies and Materials	162	2,000	2,000
10 Equipment - Replacement	720,674	20,000	20,000
13 Fixed Charges	214,061	226,000	226,000
14 Land and Structures	0	65,000	65,000
Total Operating Expenses	1,025,288	993,183	993,428
Total Expenditure	1,142,176	1,149,774	1,158,515
Net General Fund Expenditure	1,142,176	1,149,774	1,158,515
Total Expenditure	1,142,176	1,149,774	1,158,515

Legislative Branch

Summary of Department of Legislative Services

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	384.00	389.00	390.00
Salaries, Wages and Fringe Benefits	40,933,092	45,927,327	46,290,976
Technical and Special Fees	1,230,908	1,394,541	1,386,674
Operating Expenses	9,485,239	7,091,148	9,708,704
Net General Fund Expenditure	51,649,239	54,413,016	57,386,354
Total Expenditure	51,649,239	54,413,016	57,386,354

Legislative Branch

B75A01.04 Office of Operations and Support Services

Program Description

The primary duties of the Office of Operations and Support are to: (1) Manage all financial activities of the Department and the General Assembly, consistent with the State budget and the policies of the President and the Speaker, the Management Subcommittee, and the Legislative Policy Committee. (2) Manage all personnel functions for the Department and those personnel functions of the General Assembly as assigned by the President and the Speaker. (3) Manage all document printing and publication for the Department. (4) Oversee the operations of the Information Systems unit which include (a) Developing, coordinating, supporting, and maintaining the computer services, data processing, and information systems for the Department and the General Assembly. (b) Providing training related to information systems for employees of the Department and the General Assembly. (c) Planning for the future information systems needs of the Department and the General Assembly. (5) Supervise all other support services, where appropriate, to the General Assembly relating to distribution, copying, supplies, housekeeping, and maintenance.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	96.00	101.00	102.00
01 Salaries, Wages and Fringe Benefits	9,475,574	10,508,427	10,669,474
02 Technical and Special Fees	667,853	644,471	646,836
03 Communications	508,092	706,450	739,550
04 Travel	41,487	81,600	74,874
06 Fuel and Utilities	3,427	5,000	4,500
07 Motor Vehicle Operation and Maintenance	1,997	100	1,711
08 Contractual Services	1,868,272	2,083,940	3,298,247
09 Supplies and Materials	596,591	824,000	938,600
10 Equipment - Replacement	1,449,606	963,100	1,030,500
11 Equipment - Additional	13,930	1,000	0
13 Fixed Charges	241,970	190,910	252,675
14 Land and Structures	50,599	52,600	929,000
Total Operating Expenses	4,775,971	4,908,700	7,269,657
Total Expenditure	14,919,398	16,061,598	18,585,967
Net General Fund Expenditure	14,919,398	16,061,598	18,585,967
Total Expenditure	14,919,398	16,061,598	18,585,967

Legislative Branch

B75A01.05 Office of Legislative Audits

Program Description

The primary duties of the Office of Legislative Audits are to: (1) Conduct fiscal and compliance audits of all agencies of the Executive and Judicial Branches of state government at least once every three years. (2) Conduct financial statement audits, performance audits, and special reviews of selected agencies as requested or as required by law. (3) Conduct financial management audits of local school systems. (4) Review the audit reports of local government units in the State.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	115.00	111.00	111.00
01 Salaries, Wages and Fringe Benefits	12,783,140	13,993,346	14,340,140
02 Technical and Special Fees	27,460	47,530	47,530
03 Communications	7,122	7,200	7,300
04 Travel	220,062	236,500	264,000
07 Motor Vehicle Operation and Maintenance	(13,486)	1,611	708
08 Contractual Services	154,242	207,873	261,199
09 Supplies and Materials	79,329	102,704	109,046
10 Equipment - Replacement	1,216,157	58,293	55,821
11 Equipment - Additional	16,026	0	12,790
13 Fixed Charges	17,503	19,700	19,900
Total Operating Expenses	1,696,955	633,881	730,764
Total Expenditure	14,507,555	14,674,757	15,118,434
Net General Fund Expenditure	14,507,555	14,674,757	15,118,434
Total Expenditure	14,507,555	14,674,757	15,118,434

Legislative Branch

B75A01.06 Office of Program Evaluation and Government Accountability

Program Description

The primary duties of the Office of Program Evaluation and Government Accountability are to: (1) Conduct certain performance and scoping evaluations, investigations, of units of State government, certain corporations or associations, certain local school systems under certain circumstances, and if directed by the Joint Audit and Evaluation Committee (JAEC) under certain circumstances and based on finding of the assessment or scoping evaluation, waive units from evaluation under this Act in accordance with the Maryland Program Evaluation Act; (2) Prepare reports that include certain records; make certain reports available to the JAEC and to certain other persons to the public in a certain manner, and drafts only to certain other persons; and (3) Advise the JAEC, report certain violations of law and request certain individuals to take action.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	0.00	4.00	4.00
01 Salaries, Wages and Fringe Benefits	0	461,719	735,654
04 Travel	0	0	31,212
08 Contractual Services	0	0	125,571
09 Supplies and Materials	0	0	1,000
Total Operating Expenses	0	0	157,783
Total Expenditure	0	461,719	893,437
Net General Fund Expenditure	0	461,719	893,437
Total Expenditure	0	461,719	893,437

Legislative Branch

B75A01.07 Office of Policy Analysis

Program Description

Effective July 1, 2018, the Executive Director's Office was reorganized from the former Office of the Executive Director (B75A01.04) to the Office of Policy Analysis. The primary duties of the Executive Director are to: (1) Oversee the activities of the Department to ensure that its functions are performed correctly, efficiently, and timely, in a non-partisan manner. The primary duties of the Office of Policy Analysis are: (1) Analyze and make recommendations on fiscal matters that relate to the State budget and on policy issues. (2) Analyze and prepare legislation for members of the General Assembly. (3) Analyze proposed and emergency regulations of Executive Branch agencies. (4) Prepare recommendations for the revision of the statutory law for the General Assembly. (5) Provide professional staffing services for any committee or subcommittee of the General Assembly. (6) Provide library and information services to the General Assembly and the public. (7) Index and preserve information relating to the preparation of legislation, regulatory review, and statutory revision.

Appropriation Statement

	2019 Actual	2020 Appropriation	2021 Allowance
Number of Authorized Positions	173.00	173.00	173.00
01 Salaries, Wages and Fringe Benefits	18,674,378	20,963,835	20,545,708
02 Technical and Special Fees	535,595	702,540	692,308
03 Communications	105	200	200
04 Travel	111,223	101,000	111,590
08 Contractual Services	568,236	800,767	789,110
09 Supplies and Materials	574,334	522,500	525,500
10 Equipment - Replacement	1,662,019	0	0
11 Equipment - Additional	8,899	3,000	3,000
13 Fixed Charges	86,342	121,100	121,100
14 Land and Structures	1,155	0	0
Total Operating Expenses	3,012,313	1,548,567	1,550,500
Total Expenditure	22,222,286	23,214,942	22,788,516
Net General Fund Expenditure	22,222,286	23,214,942	22,788,516
Total Expenditure	22,222,286	23,214,942	22,788,516

3 Year Position Summary

Classification Title	FY 2019 Positions	FY 2019 Expenditures	FY 2020 Positions	FY 2020 Appropriation	FY 2021 Positions	FY 2021 Allowance
B75 - Legislative Branch						
B75A0101 - Senate						
Budget and Taxation Committee	0.00	130,765	0.00	149,756	0.00	131,302
Desk Officers	0.00	337,272	0.00	345,632	0.00	365,959
Education, Health & Environmental Affairs	0.00	113,760	0.00	116,389	0.00	120,196
Finance Committee	0.00	118,747	0.00	121,501	0.00	128,213
Judicial Proceedings Committee	0.00	126,593	0.00	129,543	0.00	133,634
Office of the Majority Leader	0.00	80,971	0.00	82,924	0.00	113,408
Office of the Minority Leader	0.00	137,149	0.00	140,577	0.00	151,349
Office of the President	0.00	653,420	0.00	675,451	0.00	703,138
Office of the Secretary of the Senate	0.00	104,003	0.00	105,624	0.00	108,704
President of the Senate	0.00	65,371	0.00	65,371	0.00	65,371
Regular Senate Staff	0.00	2,533,912	0.00	2,601,669	0.00	2,893,087
Senators	0.00	2,315,180	0.00	2,315,180	0.00	2,315,180
Session Support Personnel	125.00	584,455	125.00	590,800	127.00	610,540
Total B75A0101	125.00	7,301,598	125.00	7,440,417	127.00	7,840,081
B75A0102 - House of Delegates						
Appropriations Committee	0.00	135,108	0.00	138,200	0.00	144,204
Delegates	0.00	7,046,200	0.00	7,046,200	0.00	7,046,200
Delegation Staff	0.00	375,668	0.00	385,060	0.00	388,911
Desk Officers	0.00	341,557	0.00	356,720	0.00	371,139
Economic Matters Committee	0.00	126,843	0.00	129,800	0.00	135,384
Environmental Matters Committee	0.00	126,843	0.00	129,800	0.00	135,384
Health and Government Operations	0.00	126,843	0.00	129,800	0.00	135,384
Judiciary Committee	0.00	126,843	0.00	129,800	0.00	135,384
Office of the Chief Clerk	0.00	24,795	0.00	25,200	0.00	26,460
Office of the Majority Leader	0.00	80,971	0.00	82,924	0.00	113,408
Office of the Minority Leader	0.00	137,149	0.00	140,577	0.00	151,349
Office of the Speaker	0.00	765,371	0.00	823,754	0.00	1,046,788
Office of the Speaker Pro Tem	0.00	77,045	0.00	78,900	0.00	78,288
Regular House Staff	0.00	2,618,916	0.00	2,684,389	0.00	2,712,540
Session Support Personnel	239.00	468,455	239.00	474,800	241.00	494,540
Speaker	0.00	65,371	0.00	65,371	0.00	65,371
Ways and Means Committee	0.00	126,843	0.00	129,800	0.00	135,576
Total B75A0102	239.00	12,770,821	239.00	12,951,095	241.00	13,316,310
B75A0103 - General Legislative Expenses						
Legislative Security	3.00	99,987	3.00	102,487	3.00	108,157
Total B75A0103	3.00	99,987	3.00	102,487	3.00	108,157
B75A0104 - Office of Operations and Support Services						
Deputy Office Director	1.00	166,200	1.00	170,355	1.00	172,076
IS Analyst/Engineer I	2.00	109,000	1.00	51,250	5.00	280,921
IS Analyst/Engineer II	1.00	67,000	2.00	135,300	1.00	69,337
IS Analyst/Engineer III	3.00	227,400	1.00	82,000	1.00	85,314
IS Principal Analyst/Engineer I	1.00	93,000	2.00	198,204	2.00	206,215
IS Principal Analyst/Engineer II	1.00	104,600	1.00	107,215	1.00	111,547
IS Principal Analyst/Engineer III	3.00	356,400	2.00	242,105	3.00	402,630
IS Senior Analyst/Engineer I	0.00	0	3.00	262,094	5.00	461,977
IS Senior Analyst/Engineer II	5.00	468,674	4.00	388,788	1.00	99,284
IS Technical Analyst/Engineer I	7.00	344,800	5.00	243,438	7.00	376,663
IS Technical Analyst/Engineer II	1.00	64,700	4.00	242,927	3.00	190,276

3 Year Position Summary

Classification Title	FY 2019 Positions	FY 2019 Expenditures	FY 2020 Positions	FY 2020 Appropriation	FY 2021 Positions	FY 2021 Allowance
IS Technical Analyst/Engineer III	4.00	300,200	3.00	229,498	2.00	160,458
Legislative Administrator	3.00	198,261	3.00	200,143	2.00	136,533
Legislative Aide	2.00	64,300	4.00	129,550	4.00	132,780
Legislative Assistant I	12.00	437,115	15.00	556,118	18.00	692,763
Legislative Assistant II	9.00	395,112	10.00	449,578	8.00	329,527
Legislative Associate I	6.00	294,063	5.00	252,781	7.00	365,638
Legislative Associate II	5.00	274,449	4.00	226,865	4.00	237,597
Legislative IS Technician	1.00	49,000	1.00	50,225	1.00	52,254
Legislative Manager I	4.00	324,696	7.00	580,207	7.00	600,958
Legislative Manager II	4.00	412,872	5.00	528,256	4.00	546,691
Legislative Specialist I	2.00	106,500	2.00	110,291	2.00	114,748
Legislative Specialist II	4.00	261,113	4.00	269,180	3.00	208,618
Legislative Supervisor	8.00	590,779	5.00	367,372	4.00	289,815
Office Director	2.00	333,850	2.00	342,196	2.00	356,023
Senior Administrator I	1.00	73,000	1.00	74,825	1.00	75,573
Senior Manager	4.00	522,404	4.00	538,539	3.00	376,295
Total B75A0104	96.00	6,639,488	101.00	7,029,300	102.00	7,132,511
B75A0105 - Office of Legislative Audits						
Deputy Office Director	1.00	154,160	1.00	158,014	1.00	155,702
IS Principal Analyst/Engineer III	1.00	119,812	1.00	122,807	1.00	127,771
IS Senior Analyst/Engineer II	1.00	89,463	1.00	91,700	1.00	95,407
IS Technical Analyst/Engineer II	1.00	67,363	1.00	69,047	1.00	71,838
Legislative Assistant II	2.00	83,010	1.00	43,850	1.00	45,623
Legislative Associate I	1.00	45,000	2.00	90,948	2.00	94,625
Legislative Manager II	16.00	1,891,468	16.00	1,889,890	16.00	1,981,927
Legislative Specialist II	1.00	75,071	1.00	76,948	1.00	80,058
Legislative Supervisor	1.00	75,472	1.00	80,434	1.00	83,686
Office Director	1.00	167,474	1.00	171,661	1.00	175,959
Principal Senior Auditor	1.00	103,243	1.00	105,824	3.00	330,163
Senior Auditor I	7.00	515,183	9.00	672,239	8.00	613,675
Senior Auditor II	14.00	1,133,859	11.00	900,654	10.00	830,726
Senior Auditor III	18.00	1,768,992	20.00	1,984,371	20.00	2,001,501
Senior Manager	5.00	689,978	4.00	569,211	4.00	584,903
Staff Auditor I	17.00	919,000	5.00	278,800	12.00	696,063
Staff Auditor II	15.00	904,838	23.00	1,394,151	10.00	625,213
Staff Auditor III	12.00	779,920	12.00	814,120	18.00	1,224,112
Total B75A0105	115.00	9,583,306	111.00	9,514,669	111.00	9,818,952
B75A0106 - Office of Program Evaluation and Government Accountability						
Deputy Office Director	0.00	0	0.00	0	1.00	165,640
Office Director	0.00	0	0.00	0	1.00	159,580
Senior Manager	0.00	0	1.00	138,018	0.00	0
Senior Policy Analyst I	0.00	0	0.00	0	1.00	88,880
Senior Policy Analyst II	0.00	0	0.00	0	1.00	104,030
Staff Auditor I	0.00	0	3.00	166,050	0.00	0
Total B75A0106	0.00	0	4.00	304,068	4.00	518,130
B75A0107 - Office of Policy Analysis						
Deputy Office Director	4.00	615,142	3.00	489,004	3.00	494,804
Executive Director	1.00	185,000	1.00	189,625	1.00	197,287
Lead Principal Analyst	3.00	395,382	3.00	407,316	2.00	290,692
Legislative Aide	1.00	36,500	1.00	37,413	0.00	0

3 Year Position Summary

Classification Title	FY 2019 Positions	FY 2019 Expenditures	FY 2020 Positions	FY 2020 Appropriation	FY 2021 Positions	FY 2021 Allowance
Legislative Assistant I	11.00	402,125	14.00	530,056	12.00	458,248
Legislative Assistant II	13.00	531,413	9.00	386,151	3.00	131,554
Legislative Associate I	7.00	321,608	9.00	423,292	7.00	345,218
Legislative Associate II	2.00	110,425	2.00	113,186	3.00	193,184
Legislative Editor I	0.00	0	0.00	0	5.00	204,601
Legislative Editor II	0.00	0	0.00	0	3.00	136,356
Legislative Librarian I	4.00	216,153	4.00	224,119	5.00	295,898
Legislative Librarian II	1.00	60,056	1.00	61,557	1.00	66,127
Legislative Manager I	3.00	223,507	4.00	295,593	7.00	629,617
Legislative Manager II	6.00	660,808	6.00	670,266	4.00	459,013
Legislative Specialist I	6.00	348,362	5.00	305,469	5.00	322,500
Legislative Specialist II	6.00	401,472	6.00	407,939	5.00	373,229
Legislative Supervisor	7.00	459,671	7.00	475,263	6.00	388,043
Office Director	1.00	160,000	1.00	164,000	1.00	170,626
Policy Analyst I	14.00	790,760	15.00	882,477	27.00	1,620,397
Policy Analyst II	13.00	837,366	10.00	635,191	10.00	669,920
Principal Policy Analyst I	13.00	1,300,302	15.00	1,521,107	12.00	1,281,195
Principal Policy Analyst II	12.00	1,460,933	12.00	1,499,506	7.00	880,744
Senior Administrator II	1.00	75,717	1.00	77,610	1.00	80,747
Senior Legislative Editor	0.00	0	0.00	0	3.00	141,915
Senior Librarian I	1.00	57,376	0.00	0	0.00	0
Senior Manager	8.00	1,040,789	9.00	1,209,408	9.00	1,253,327
Senior Policy Analyst I	10.00	715,507	13.00	969,738	11.00	841,958
Senior Policy Analyst II	25.00	2,101,914	22.00	1,908,051	20.00	1,792,140
Total B75A0107	173.00	13,508,288	173.00	13,883,337	173.00	13,719,340
Total B75 Legislative Branch	751.00	49,903,488	756.00	51,225,373	761.00	52,453,481