

B.4 COMMUNICATION – OBJECT 03

Telephone (0302), Telecommunications (0303), and Misc. Communications Charges (0304)

Subobjects 0302, 0303, and 0304 include projected communication costs billed directly by vendors to an agency. Agencies responsible for their own Private Branch Exchange (PBX) or Centrex service bills should budget the actual usage portion of PBX and Centrex service, including local and long distance. All agencies must ensure that they have sufficient funds to cover 12 months of charges.

DoIT Radio Allocation (0305)

With the exception of radios, telecommunications costs for services centrally managed by the Department of Information Technology (DoIT) are no longer included in subobject 0305 – they have been wrapped into the DoIT Services Allocation (0876). **FY 2022 funding must match the FY 2021 legislative appropriation by fund for 0305 in BARS. The amount in 0305 is restricted and cannot be used for another purpose without the approval of DBM.** DBM will work with DoIT to make any needed changes during the budget closing process in December 2020.

Cell Phone Expenditures (0306)

Agencies must allocate costs for all cellular phones, personal data assistants (PDAs) and tablets using subobject 0306.

Telecommunications Capital Leases (0322)

An agency's portion of current or anticipated FY 2022 lease payments for PBX and MSC related equipment purchased via the State Treasurer's Office Master Lease-Finance Program should be budgeted in subobject 0322. **Similar to 0305, FY 2022 funding will match the FY 2021 legislative appropriation by fund for subobject 0322. The amount in 0322 is restricted and cannot be used in another subobject without the approval of DBM.** DBM and DoIT will make a final determination of the agency budget requirements for subobject 0322.

For further guidance or information related to Telecommunications budget projections, contact: Russell Mueller, at the Department of Information Technology, 410-697-9642 or Russell.Mueller@maryland.gov.