

Department of General Services

MISSION

The mission of the Maryland Department of General Services (DGS) is to be the accessible, accountable support agency delivering expertise, essential services and facilities operations and management to the State in order to enhance the quality of work and life environments for our stakeholders and the citizens of Maryland.

VISION

To be the premier partner to our sister agencies, delivering support, expertise and essential services as needed to facilitate their missions on behalf of the citizens of Maryland.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Provide best value for customer agencies and taxpayers.

Obj. 1.1 Annually complete 80 percent of large contract procurements within 90 days.

Obj. 1.2 Increase sales of surplus property through efficient property processing.

Obj. 1.3 Annually, 90 percent of transactions negotiated by the Office of Real Estate are at favorable terms to the State (leased space at or below market value, acquisitions at or below market value and disposals at or above market value).

Obj. 1.4 Annually achieve "very satisfied" customer satisfaction in 85 percent of customer service surveys received.

Obj. 1.5 Annually complete transactions for 80 percent of bond bills with a term ending that fiscal year within 60 calendar days of the term deadline.

Obj. 1.6 Annually at least 80 percent of procurements valued in excess of \$50,000 will have two or more bids/offers.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
¹ Percent of large procurements completed within 90 days	93%	94%	91%	93%	87%	85%	90%
¹ Number of new procurements	354	223	278	447	219	229	241
¹ Total value of annual procurements (\$ millions)	196	166	288	1,300	248	262	278
¹ Number of statewide contracts available to agencies	N/A	225	207	229	302	320	339
Rate of surplus property turnover	97%	95%	96%	91%	90%	93%	95%
Percent of real estate contracts negotiated at favorable terms to the State	96%	98%	98%	98%	96%	95%	95%
Percentage of "very satisfied" surveys received	N/A	73%	75%	66%	71%	73%	75%
Percent of bond bills with a term ending that fiscal year, zeroed-out within 60 calendar days of the term deadline	80%	85%	75%	82%	84%	85%	87%
¹ Percent of competitive services procurements valued in excess of \$50,000 with two or more bids	74%	79%	97%	92%	70%	85%	90%

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Goal 2. Provide a safe and secure environment for State employees and visitors in complexes secured by Maryland Capitol Police.

Obj. 2.1 Reduce criminal activity at buildings secured by Maryland Capitol Police.

Obj. 2.2 Develop and offer active assailant, active shooter, and shelter-in-place training for State-served facilities, private institutions and local communities.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Number of thefts at DGS-managed facilities	23	30	20	29	6	10	10
Number of building checks	N/A	60,161	48,029	60,317	33,044	40,000	40,000
Total number of individuals participating in DGS-offered trainings	N/A	850	1,001	212	263	225	225

Goal 3. Carry out social and economic responsibilities.

Obj. 3.1 Annually meet or exceed the Minority Business Enterprise (MBE) participation rate of 29 percent for the Department’s total awarded procurement dollars.

Obj. 3.2 Annually meet or exceed Small Business Reserve (SBR) participation of 15 percent of annual payments under designated procurements.

Obj. 3.3 Annually meet or exceed the Veteran Owned Small Business Enterprise (VSBE) participation rate of 1 percent for the Department’s total awarded and spent procurement dollars.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Percent MBE participation	19.0%	15.5%	15.0%	16.5%	15.3%	15.7%	18.8%
Total dollars awarded to MBE firms (\$ millions, Prime / Subcontract)	19.2/ 25.6	20.3/ 9.7	6.5/ 25.5	34.0/ 38.4	12.2/ 21.2	18.4/ 24.0	22.1/ 28.9
Total dollars paid to MBE firms (\$ millions, Prime / Subcontract)	9.8/ 12.7	10.3/ 1.2	13.4/ 30.1	43.7/ 53.6	7.2/ 12.4	17.1/ 22.0	19.7/ 26.4
Dollars paid to SBR firms under designated procurement contracts (\$ millions)	6.2	7.4	5.1	5.4	6.4	6.1	7.3
Dollars paid to SBR firms under non-designated procurement contracts (\$ millions)	20.9	24.3	26.7	45.1	21.5	27.7	33.2
Dollars awarded / paid to VSBE firms (\$ millions)	10.3/ 1.3	2.4/ 6.4	16.8/ 4.4	6.8/ 8.5	9.3/ 9.0	9.1/ 5.9	10.5/ 7.1

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Goal 4. Effectively maintain the condition of DGS-owned buildings to provide a comfortable environment for State employees and visitors.

Obj. 4.1 Reduce the incidence and cost of emergency maintenance projects through timely, scheduled maintenance.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Ratio of preventive maintenance to unscheduled work orders	1.57:1	1.56:1	1.11:1	.63:1	1.64:1	2.22:1	3.75:1
Annual cost of emergency maintenance projects at DGS-owned facilities (\$ millions)	N/A	\$2.81	\$3.31	\$0.95	\$0.82	\$0.80	\$0.75

Goal 5. Improve the condition of the State's facility assets.

Obj. 5.1 Reduce the number of backlogged system replacement, repair, and systemic projects in Statewide critical maintenance program.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Annual funding appropriation for Statewide maintenance program (millions)	\$7.0	\$22.5	\$30.6	\$44.3	\$40.1	\$47.6	\$120.0
Total estimated dollar value of projects on backlog Statewide (millions)	\$183.0	\$199.3	\$183.0	\$237.2	\$285.0	\$400.0	\$425.0
Percent change in the number of projects on backlog Statewide	-8.5%	-3.5%	-24.5%	16.2%	28.8%	7.2%	3.8%
Annual cost of emergency maintenance projects Statewide (millions)	\$3.9	\$6.6	\$13.4	\$2.9	\$0.9	\$0.8	\$0.8

Goal 6. Reduce State government energy consumption.

Obj. 6.1 Reduce State government energy consumption by facilitating energy performance contracts across the State.

Obj. 6.2 Increase the Department's ability to accurately measure Statewide energy consumption.

Performance Measures	2015 Act.	2016 Act.	2017 Act.	2018 Act.	2019 Act.	2020 Est.	2021 Est.
Number of Energy Performance Contracts (EPC)	24	26	27	27	26	27	28
Total energy savings achieved through EPCs (millions of MMBTUs)	N/A	1.15	1.20	1.20	1.20	1.28	1.36
Percent of Statewide facilities with complete data in the State's Energy Database	N/A	10.4%	17.4%	34.4%	58.7%	60.0%	62.0%

NOTES

¹ 2021 data includes services and information technology contracts, which had not been included prior to the formation of the Office of State Procurement.

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Summary of Department of General Services

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	646.00	656.00	661.00
Number of Contractual Positions	40.23	39.73	44.73
Salaries, Wages and Fringe Benefits	59,913,628	61,249,264	64,361,440
Technical and Special Fees	2,098,908	1,688,995	2,127,045
Operating Expenses	220,734,623	218,751,087	68,119,271
Net General Fund Expenditure	72,771,024	81,104,176	88,484,924
Special Fund Expenditure	5,487,876	6,693,342	8,710,336
Federal Fund Expenditure	2,613,078	1,498,623	1,535,495
American Rescue Plan Act of 21 Expenditure	342,414	0	0
Reimbursable Fund Expenditure	201,532,767	192,393,205	35,877,001
Total Expenditure	282,747,159	281,689,346	134,607,756

Department of General Services

Summary of Office of the Secretary

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	35.00	37.00	42.00
Number of Contractual Positions	0.56	0.00	0.00
Salaries, Wages and Fringe Benefits	3,660,237	3,958,535	4,689,243
Technical and Special Fees	41,231	0	0
Operating Expenses	163,691,411	157,993,661	899,410
Net General Fund Expenditure	4,331,620	4,733,148	5,588,653
Reimbursable Fund Expenditure	163,061,259	157,219,048	0
Total Expenditure	167,392,879	161,952,196	5,588,653

Department of General Services

H00A01.01 Executive Direction - Office of the Secretary

Program Description

The Office of the Secretary provides executive direction and coordination for all of the Department's programs and activities. The Secretary also has the authority, delegated by the Board of Public Works, to procure contracts to lease real property, purchase supplies, execute construction projects, and obtain construction, architectural and engineering services.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	14.00	14.00	16.00
01 Salaries, Wages and Fringe Benefits	1,901,084	1,954,590	2,275,527
02 Technical and Special Fees	75	0	0
03 Communications	9,132	14,100	14,066
04 Travel	1,526	0	0
06 Fuel and Utilities	930,508	0	0
07 Motor Vehicle Operation and Maintenance	1,149	10,022	6,572
08 Contractual Services	100,867,746	421,494	427,067
09 Supplies and Materials	27,730,758	150,015,321	25,422
10 Equipment - Replacement	2,681	0	0
11 Equipment - Additional	20,278,723	0	0
12 Grants, Subsidies, and Contributions	37,916	0	0
13 Fixed Charges	7,956,777	58,774	88,156
Total Operating Expenses	157,816,916	150,519,711	561,283
Total Expenditure	159,718,075	152,474,301	2,836,810
Net General Fund Expenditure	2,256,816	2,474,301	2,836,810
Reimbursable Fund Expenditure	157,461,259	150,000,000	0
Total Expenditure	159,718,075	152,474,301	2,836,810
Reimbursable Fund Expenditure			
F10A01 Department of Budget and Management	171,209	0	0
M00A01 Maryland Department of Health	157,290,050	0	0
M00F06 Office of Preparedness and Response	0	150,000,000	0
Total	157,461,259	150,000,000	0

Department of General Services

H00A01.02 Administration - Office of the Secretary

Program Description

The Office of Administration provides personnel, fiscal and technology support services to the Department's other programs.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	21.00	23.00	26.00
Number of Contractual Positions	0.37	0.00	0.00
01 Salaries, Wages and Fringe Benefits	1,759,153	2,003,945	2,413,716
02 Technical and Special Fees	16,812	0	0
03 Communications	27,372	9,684	8,160
04 Travel	11	484	484
08 Contractual Services	138,816	115,022	172,968
09 Supplies and Materials	13,696	11,377	14,043
10 Equipment - Replacement	383	0	0
13 Fixed Charges	118,561	118,335	142,472
Total Operating Expenses	298,839	254,902	338,127
Total Expenditure	2,074,804	2,258,847	2,751,843
Net General Fund Expenditure	2,074,804	2,258,847	2,751,843
Total Expenditure	2,074,804	2,258,847	2,751,843

Department of General Services

H00A01.03 Major Information Technology Development Projects - Office of the Secretary

Program Description

This program reflects Major Information Technology Development Projects for the Department of General Services.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Contractual Positions	0.19	0.00	0.00
02 Technical and Special Fees	24,344	0	0
08 Contractual Services	5,575,656	7,219,048	0
Total Operating Expenses	5,575,656	7,219,048	0
Total Expenditure	5,600,000	7,219,048	0
Reimbursable Fund Expenditure	5,600,000	7,219,048	0
Total Expenditure	5,600,000	7,219,048	0
Reimbursable Fund Expenditure			
F50A01 Major Information Technology Development Project Fund	5,600,000	7,219,048	0
Total	5,600,000	7,219,048	0

Department of General Services

H00B01.01 Facilities Security - Office of Facilities Security

Program Description

The Facilities Security Program provides law enforcement and security services to the Annapolis and Baltimore State Office Complexes through the Maryland Capitol Police (MCP). MCP oversees both scheduled and unscheduled demonstrations held on State property and coordinates closely with allied law enforcement on situations of mutual concern. The Program also issues State ID cards to all State employees, contractors, lobbyists and local government officials at its security card processing centers in Baltimore and Annapolis.

Appropriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	190.00	190.00	188.00
Number of Contractual Positions	14.32	18.00	18.00
01 Salaries, Wages and Fringe Benefits	16,916,138	16,362,947	16,960,275
02 Technical and Special Fees	522,398	648,392	629,215
03 Communications	309,399	384,575	381,098
04 Travel	18,570	11,893	11,893
06 Fuel and Utilities	0	96,309	0
07 Motor Vehicle Operation and Maintenance	198,895	206,784	241,723
08 Contractual Services	956,676	977,511	1,731,633
09 Supplies and Materials	253,714	260,457	854,292
10 Equipment - Replacement	124,839	11,004	11,004
11 Equipment - Additional	36,960	261,959	112,845
13 Fixed Charges	15,203	16,050	16,505
Total Operating Expenses	1,914,256	2,226,542	3,360,993
Total Expenditure	19,352,792	19,237,881	20,950,483
Net General Fund Expenditure	7,435,505	11,464,021	13,330,933
Special Fund Expenditure	34,845	109,331	82,028
Federal Fund Expenditure	338,176	367,072	362,813
American Rescue Plan Act of 21 Expenditure	342,414	0	0
Reimbursable Fund Expenditure	11,201,852	7,297,457	7,174,709
Total Expenditure	19,352,792	19,237,881	20,950,483
Special Fund Expenditure			
H00314 State ID Badge Revenue	34,845	109,331	82,028
Total	34,845	109,331	82,028
Federal Fund Expenditure			
93.778 Medical Assistance Program	338,176	367,072	362,813
Total	338,176	367,072	362,813
American Rescue Plan Act of 21 Expenditure			
21.027 American Rescue Plan Act of 2021	342,414	0	0
Total	342,414	0	0
Reimbursable Fund Expenditure			
H00905 Security Services	4,632,332	4,862,129	4,770,805
M00F06 Office of Preparedness and Response	4,379,862	0	0
P00B01 Division of Administration	2,189,658	2,435,328	2,403,904
Total	11,201,852	7,297,457	7,174,709

Department of General Services

Summary of Office of Facilities Management

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	197.00	197.00	192.00
Number of Contractual Positions	1.78	0.00	0.00
Salaries, Wages and Fringe Benefits	16,429,704	16,555,971	16,648,675
Technical and Special Fees	113,519	0	0
Operating Expenses	40,005,428	41,632,974	43,390,151
Net General Fund Expenditure	33,143,353	35,189,663	36,641,699
Special Fund Expenditure	217,729	382,208	335,092
Federal Fund Expenditure	1,129,902	1,131,551	1,172,682
Reimbursable Fund Expenditure	22,057,667	21,485,523	21,889,353
Total Expenditure	56,548,651	58,188,945	60,038,826

Department of General Services

H00C01.01 Office of Facilities Management - Office of Facilities Management

Program Description

The Office of Facilities Management oversees the operation and maintenance of State-owned buildings and grounds under the Department's jurisdiction. This oversight includes managing operation and maintenance related service contracts.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	197.00	197.00	192.00
Number of Contractual Positions	1.78	0.00	0.00
01 Salaries, Wages and Fringe Benefits	16,429,704	16,555,971	16,648,675
02 Technical and Special Fees	113,519	0	0
03 Communications	253,320	248,550	267,908
04 Travel	1,691	1,375	3,423
06 Fuel and Utilities	11,931,484	12,806,086	12,678,029
07 Motor Vehicle Operation and Maintenance	773,085	882,443	864,027
08 Contractual Services	19,019,112	19,956,081	21,478,288
09 Supplies and Materials	1,552,875	870,359	949,810
10 Equipment - Replacement	26,213	105,314	184,469
11 Equipment - Additional	110,594	55,125	23,800
12 Grants, Subsidies, and Contributions	367,000	760,500	794,875
13 Fixed Charges	621,907	602,009	804,231
Total Operating Expenses	<u>34,657,281</u>	<u>36,287,842</u>	<u>38,048,860</u>
Total Expenditure	<u>51,200,504</u>	<u>52,843,813</u>	<u>54,697,535</u>
Net General Fund Expenditure	31,478,814	33,528,139	34,984,016
Special Fund Expenditure	217,729	382,208	335,092
Federal Fund Expenditure	1,129,902	1,131,551	1,172,682
Reimbursable Fund Expenditure	<u>18,374,059</u>	<u>17,801,915</u>	<u>18,205,745</u>
Total Expenditure	<u>51,200,504</u>	<u>52,843,813</u>	<u>54,697,535</u>
Special Fund Expenditure			
H00302 Rental of Space to Commercial Tenants	56,875	58,023	59,733
H00312 Visitor Parking Revenue	35,543	115,795	66,264
H00317 Day Care Centers	125,311	208,390	209,095
Total	<u>217,729</u>	<u>382,208</u>	<u>335,092</u>
Federal Fund Expenditure			
93.778 Medical Assistance Program	<u>1,129,902</u>	<u>1,131,551</u>	<u>1,172,682</u>
Total	<u>1,129,902</u>	<u>1,131,551</u>	<u>1,172,682</u>
Reimbursable Fund Expenditure			
D13A13 Maryland Energy Administration	1,053,548	0	0
H00904 Rental of Space to State Tenants	17,128,929	17,658,280	17,975,433
H00938 Parking Rent	10,800	10,848	10,831
P00B01 Division of Administration	<u>180,782</u>	<u>132,787</u>	<u>219,481</u>
Total	<u>18,374,059</u>	<u>17,801,915</u>	<u>18,205,745</u>

Department of General Services

H00C01.04 Saratoga State Center - Office of Facilities Management

Program Description

The Saratoga State Center Program provides operating funds for capital projects at the Saratoga State Center in Baltimore.

Appropriation Statement		2021 Actual	2022 Appropriation	2023 Allowance
14	Land and Structures	100,000	100,000	100,000
	Total Operating Expenses	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
	Total Expenditure	<u><u>100,000</u></u>	<u><u>100,000</u></u>	<u><u>100,000</u></u>
	Reimbursable Fund Expenditure	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
	Total Expenditure	<u><u>100,000</u></u>	<u><u>100,000</u></u>	<u><u>100,000</u></u>
Reimbursable Fund Expenditure				
H00926	Saratoga State Center-Capital Appropriation	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
	Total	<u><u>100,000</u></u>	<u><u>100,000</u></u>	<u><u>100,000</u></u>

Department of General Services

H00C01.05 Reimbursable Lease Management - Office of Facilities Management

Program Description

The Reimbursable Lease Management Program provides funds to cover debt service and operating costs of buildings owned by local jurisdictions that the State will acquire once bond obligations have been satisfied.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
08 Contractual Services	140,514	140,514	140,514
13 Fixed Charges	3,443,094	3,443,094	3,443,094
Total Operating Expenses	<u>3,583,608</u>	<u>3,583,608</u>	<u>3,583,608</u>
Total Expenditure	<u>3,583,608</u>	<u>3,583,608</u>	<u>3,583,608</u>
Reimbursable Fund Expenditure	<u>3,583,608</u>	<u>3,583,608</u>	<u>3,583,608</u>
Total Expenditure	<u>3,583,608</u>	<u>3,583,608</u>	<u>3,583,608</u>
Reimbursable Fund Expenditure			
H00913 Pass Through of Lease Costs	<u>3,583,608</u>	<u>3,583,608</u>	<u>3,583,608</u>
Total	<u>3,583,608</u>	<u>3,583,608</u>	<u>3,583,608</u>

Department of General Services

H00C01.07 Parking Facilities - Office of Facilities Management

Program Description

The Parking Facilities Program is responsible for the management and maintenance of the 725-space, State-owned parking garage in Annapolis. Funds support utilities, snow removal, maintenance, cleaning, and debt service of the garage.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
07 Motor Vehicle Operation and Maintenance	166,560	166,560	166,560
14 Land and Structures	1,497,979	1,494,964	1,491,123
Total Operating Expenses	<u>1,664,539</u>	<u>1,661,524</u>	<u>1,657,683</u>
Total Expenditure	<u>1,664,539</u>	<u>1,661,524</u>	<u>1,657,683</u>
Net General Fund Expenditure	<u>1,664,539</u>	<u>1,661,524</u>	<u>1,657,683</u>
Total Expenditure	<u>1,664,539</u>	<u>1,661,524</u>	<u>1,657,683</u>

Department of General Services

H00D01.01 Procurement and Logistics - Office of Procurement and Logistics

Program Description

The Procurement and Logistics Program supports State agencies with procurement to the extent that the Department's delegated authority allows, and houses the consolidated Office of State Procurement established in October 2019.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	86.00	84.00	84.00
Number of Contractual Positions	3.21	0.00	0.00
01 Salaries, Wages and Fringe Benefits	8,480,393	8,903,460	9,539,189
02 Technical and Special Fees	178,317	1,500	1,500
03 Communications	17,840	33,388	27,500
04 Travel	1,200	4,071	4,071
07 Motor Vehicle Operation and Maintenance	517	1,852	1,851
08 Contractual Services	1,522,594	222,358	225,319
09 Supplies and Materials	19,254	14,891	14,405
11 Equipment - Additional	51,210	0	0
13 Fixed Charges	217,496	219,642	226,826
Total Operating Expenses	1,830,111	496,202	499,972
Total Expenditure	10,488,821	9,401,162	10,040,661
Net General Fund Expenditure	7,462,434	7,598,370	8,091,274
Special Fund Expenditure	2,268,615	1,021,377	1,148,438
Reimbursable Fund Expenditure	757,772	781,415	800,949
Total Expenditure	10,488,821	9,401,162	10,040,661
Special Fund Expenditure			
H00322 EMM Administrative Fee	2,203,172	603,556	978,062
H00323 ICPA Administrative Fee	0	195,820	0
H00324 Copier Administrative Fee	0	156,170	0
H00327 POS Administrative Fee	65,443	65,831	170,376
Total	2,268,615	1,021,377	1,148,438
Reimbursable Fund Expenditure			
H00910 Records Management	757,772	781,415	800,949
Total	757,772	781,415	800,949

Department of General Services

H00E01.01 Real Estate Management - Office of Real Estate

Program Description

The Real Estate Management Program acquires and disposes of real property interests. The Program consists of three units: Lease Management and Procurement, Land Acquisition and Disposal, and Valuation and Appraisal. Lease Management and Procurement acquires lease space on behalf of State agencies, oversees the construction and modification of leased space, and enforces lease terms. Land Acquisition and Disposal evaluates property to be purchased or sold, coordinates program requirements for capital projects, and negotiates contract terms and conditions. Valuation and Appraisal appraises property for State agencies, provides valuation services for State agencies and organizations that receive State grants and loans, provides value recommendations, and maintains a list of approved appraisers.

Appropriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	27.00	27.00	32.00
Number of Contractual Positions	1.00	1.23	1.23
01 Salaries, Wages and Fringe Benefits	2,924,467	2,851,203	3,374,576
02 Technical and Special Fees	79,569	43,746	52,688
03 Communications	11,147	15,659	14,635
04 Travel	462	4,141	4,141
07 Motor Vehicle Operation and Maintenance	4,594	9,697	8,081
08 Contractual Services	860,473	46,222	47,330
09 Supplies and Materials	7,727	11,914	11,785
10 Equipment - Replacement	218,953	0	0
13 Fixed Charges	1,927	2,702	2,981
Total Operating Expenses	1,105,283	90,335	88,953
Total Expenditure	4,109,319	2,985,284	3,516,217
Net General Fund Expenditure	2,415,190	1,467,341	1,706,143
Special Fund Expenditure	768,265	442,488	722,366
Reimbursable Fund Expenditure	925,864	1,075,455	1,087,708
Total Expenditure	4,109,319	2,985,284	3,516,217
Special Fund Expenditure			
H00320 Broker's Rebate	768,265	442,488	722,366
Total	768,265	442,488	722,366
Reimbursable Fund Expenditure			
H00924 Lease Compliance	227,403	268,120	289,558
L00A11 Department of Agriculture	698,461	807,335	798,150
Total	925,864	1,075,455	1,087,708

Department of General Services

H00G01.01 Office of Design, Construction and Energy - Office of Design, Construction and Energy

Program Description

The Office of Design, Construction and Energy provides architectural and engineering support to State agencies for construction related projects at State facilities. The Program assists other State agencies in administering the Community College and Public School Construction Programs, and also supports other governmental agencies.

Appropriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	87.00	97.00	95.00
Number of Contractual Positions	10.29	13.50	17.50
01 Salaries, Wages and Fringe Benefits	9,745,492	10,380,329	10,597,749
02 Technical and Special Fees	663,011	775,929	1,111,691
03 Communications	37,320	39,092	35,426
04 Travel	2,824	3,042	3,042
07 Motor Vehicle Operation and Maintenance	29,098	40,748	36,722
08 Contractual Services	2,595,970	1,845,772	2,053,179
09 Supplies and Materials	4,227	14,736	11,617
11 Equipment - Additional	34,268	0	50,000
13 Fixed Charges	55,352	40,737	52,560
14 Land and Structures	6,654,561	11,100,000	14,000,000
Total Operating Expenses	9,413,620	13,084,127	16,242,546
Total Expenditure	19,822,123	24,240,385	27,951,986
Net General Fund Expenditure	14,983,975	17,580,735	19,377,494
Special Fund Expenditure	1,193,716	3,738,452	5,295,188
Federal Fund Expenditure	1,145,000	0	0
Reimbursable Fund Expenditure	2,499,432	2,921,198	3,279,304
Total Expenditure	19,822,123	24,240,385	27,951,986
Special Fund Expenditure			
H00326 Renewable Energy Credits	462,742	0	0
H00327 POS Administrative Fee	230,974	238,452	445,188
SWF316 Strategic Energy Investment Fund - RGGI	500,000	3,500,000	4,850,000
Total	1,193,716	3,738,452	5,295,188
Federal Fund Expenditure			
81.041 State Energy Program	1,145,000	0	0
Total	1,145,000	0	0
Reimbursable Fund Expenditure			
H00914 Construction Inspection Services	448,377	499,531	522,315
H00922 Electric Deregulation-Commodity	1,814,051	2,108,203	2,511,753
H00930 Energy Performance Monitoring	237,004	313,464	245,236
Total	2,499,432	2,921,198	3,279,304

Department of General Services

H00H01.01 Business Enterprise Administration - Business Enterprise Administration

Program Description

The Business Enterprise Administration provides centralized support services for the Department, including information technology, courier and mail, capital grant and loan administration, and inventory standards.

Appropriation Statement

	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	24.00	24.00	28.00
Number of Contractual Positions	9.07	7.00	8.00
01 Salaries, Wages and Fringe Benefits	1,757,197	2,236,819	2,551,733
02 Technical and Special Fees	500,863	219,428	331,951
03 Communications	145,520	225,993	200,568
04 Travel	16,737	29,125	29,125
07 Motor Vehicle Operation and Maintenance	142,899	94,025	219,081
08 Contractual Services	2,322,594	2,736,708	3,033,659
09 Supplies and Materials	6,796	9,262	15,186
11 Equipment - Additional	7,386	0	0
13 Fixed Charges	132,582	132,133	139,627
Total Operating Expenses	2,774,514	3,227,246	3,637,246
Total Expenditure	5,032,574	5,683,493	6,520,930
Net General Fund Expenditure	2,998,947	3,070,898	3,748,728
Special Fund Expenditure	1,004,706	999,486	1,127,224
Reimbursable Fund Expenditure	1,028,921	1,613,109	1,644,978
Total Expenditure	5,032,574	5,683,493	6,520,930
Special Fund Expenditure			
H00319 GovDeals	1,004,706	999,486	1,127,224
Total	1,004,706	999,486	1,127,224
Reimbursable Fund Expenditure			
H00916 Fuel Management Fee	448,015	804,205	808,628
H00917 Courier Service	169,407	167,688	169,404
H00920 Mail Services	308,764	525,267	549,623
H00921 Auction Service Fee	102,735	115,949	117,323
Total	1,028,921	1,613,109	1,644,978

3 Year Position Summary

Classification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
H00 - Department of General Services						
H00A01 - Office of the Secretary						
H00A0101 - Executive Direction						
Administrator I	1.00	0	1.00	70,826	1.00	70,826
Administrator IV	1.00	88,578	1.00	89,466	1.00	89,466
Asst Attorney General V	1.00	88,305	1.00	89,190	1.00	89,190
Asst Attorney General VI	2.00	204,884	2.00	205,271	3.00	304,071
Asst Attorney General VII	1.00	108,407	1.00	120,447	1.00	109,494
Asst Attorney General VIII	2.00	247,495	2.00	249,976	1.00	121,408
Designated Admin Mgr Senior II	1.00	103,216	1.00	104,251	1.00	104,251
Div Dir Ofc Atty General	1.00	134,393	1.00	135,740	1.00	146,573
Exec Assoc III	1.00	77,757	1.00	78,536	1.00	78,536
Exec VI	0.00	0	0.00	0	1.00	100,439
Exec VIII	1.00	149,300	1.00	150,802	1.00	150,802
Management Assoc OAG	1.00	50,687	1.00	51,195	1.00	51,195
Principal Counsel	0.00	0	0.00	0	1.00	137,260
Secy Dept Gen Services	1.00	174,212	1.00	159,626	1.00	159,626
Total H00A0101	14.00	1,427,234	14.00	1,505,326	16.00	1,713,137
H00A0102 - Administration						
Accountant I	0.00	0	0.00	0	1.00	58,122
Accountant II	4.00	281,029	5.00	307,607	6.00	356,648
Accountant Manager I	0.00	0	0.00	0	1.00	61,725
Accountant Supervisor I	1.00	64,156	1.00	54,279	1.00	74,755
Admin Officer III	1.00	60,908	1.00	61,515	1.00	44,989
Admin Spec II	1.00	41,093	1.00	42,029	0.00	0
Agency Budget Spec II	0.00	0	1.00	51,488	1.00	47,881
Agency Budget Spec Lead	1.00	4,834	1.00	50,971	1.00	64,909
Fiscal Accounts Technician II	4.00	82,385	4.00	176,600	4.00	171,790
Fiscal Services Admin II	0.00	0	0.00	0	1.00	74,518
Fiscal Services Admin V	1.00	66,749	1.00	75,012	1.00	107,434
Fiscal Services Admin VI	0.00	0	0.00	0	1.00	108,286
HR Administrator IV	1.00	88,305	1.00	89,190	1.00	89,190
HR Director I	1.00	103,544	1.00	104,582	1.00	104,582
HR Officer I	0.00	0	0.00	0	1.00	55,970
HR Officer II	2.00	114,916	2.00	116,068	2.00	116,068
HR Officer III	1.00	66,755	1.00	67,425	1.00	67,425
HR Specialist	0.00	0	0.00	0	1.00	54,521
Personnel Associate II	1.00	26,049	1.00	43,144	0.00	0
Prgm Mgr I	1.00	69,124	1.00	69,817	0.00	0
Prgm Mgr Senior I	1.00	99,245	1.00	97,713	0.00	0
Total H00A0102	21.00	1,169,092	23.00	1,407,440	26.00	1,658,813
Total H00A01-Office of the Secretary	35.00	2,596,326	37.00	2,912,766	42.00	3,371,950
H00B0101 - Facilities Security						
Admin Aide	2.00	121,195	3.00	122,409	4.00	157,267
Admin Officer I	1.00	54,559	1.00	55,106	1.00	55,106
Admin Spec II	6.00	199,486	5.00	206,277	5.00	210,209
Administrator IV	0.00	0	1.00	57,862	0.00	0
Building Security Officer I	18.00	299,185	9.00	299,142	8.00	259,072
Building Security Officer II	60.00	2,193,072	65.00	2,247,345	74.00	2,569,179
Building Security Officer Trainee	5.00	79,118	9.00	287,980	0.00	0

3 Year Position Summary

Classification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
Computer Network Spec II	1.00	74,841	1.00	75,592	1.00	75,592
Management Associate	1.00	60,487	1.00	61,093	1.00	61,093
MCP Captain	3.00	330,038	3.00	329,538	3.00	333,294
MCP Colonel	1.00	133,112	1.00	138,437	1.00	141,206
MCP Lieutenant	6.00	568,954	6.00	560,353	6.00	565,716
MCP Lieutenant Colonel	1.00	116,765	1.00	121,436	1.00	123,866
MCP Major	1.00	117,025	1.00	117,617	1.00	119,970
Office Services Clerk	1.00	5,676	0.00	0	0.00	0
Police Communications Oper II	11.00	438,100	10.00	443,719	10.00	463,739
Police Communications Supervisor	2.00	91,581	3.00	147,386	2.00	105,092
Police Officer II	49.00	3,008,674	49.00	3,212,449	48.00	3,118,424
Police Officer Sergeant DGS	17.00	1,529,962	18.00	1,463,902	19.00	1,533,806
Police Officer Supervisor	3.00	160,711	2.00	156,609	2.00	158,221
Supply Officer II	1.00	34,658	1.00	35,006	1.00	35,006
Total H00B0101	190.00	9,617,199	190.00	10,139,258	188.00	10,085,858
H00C0101 - Office of Facilities Management						
Admin Aide	4.00	170,912	4.00	172,624	4.00	172,624
Admin Officer II	2.00	104,287	2.00	105,333	3.00	147,627
Admin Spec II	7.00	320,599	7.00	323,976	7.00	323,976
Administrator I	0.00	0	1.00	73,576	1.00	73,576
Administrator II	16.00	1,019,498	16.00	1,056,018	16.00	1,064,405
Administrator III	1.00	75,441	1.00	76,198	1.00	76,198
Administrator IV	1.00	84,467	1.00	85,313	1.00	85,313
Administrator V	2.00	170,618	2.00	172,329	2.00	172,329
Agency Buyer I	1.00	44,403	1.00	47,724	1.00	47,724
Agency Buyer II	1.00	51,788	1.00	55,705	1.00	55,705
Building Services Worker	15.50	505,064	15.50	492,521	15.50	492,521
DGS Stationary Engineer	10.00	511,148	8.00	606,517	8.00	665,799
DGS Stationary Engineer Supv	3.00	181,961	2.00	183,784	2.00	183,784
Electrician Senior	2.00	88,982	2.00	90,299	2.00	90,299
Exec Assoc I	1.00	16,655	1.00	67,106	0.00	0
Exec Asst III Exec Dept	1.00	87,784	1.00	96,527	1.00	96,527
Exec V	1.00	121,157	1.00	122,377	1.00	122,377
Fiscal Accounts Technician II	4.00	137,397	4.00	184,752	4.00	184,752
Government House Asst III	3.00	92,328	2.00	93,252	2.00	93,252
Government House Asst IV	4.00	226,178	4.00	229,380	4.00	229,380
Government House Asst V	2.00	162,785	2.00	183,836	2.00	183,836
Groundskeeper	1.50	42,974	1.50	46,929	1.50	46,929
Groundskeeper Lead	1.00	10,876	1.00	32,136	0.00	0
Housekeeping Supv IV	2.00	86,610	2.00	87,478	2.00	87,478
IT Functional Analyst II	0.00	0	1.00	47,881	1.00	47,881
Locksmith	1.00	41,324	1.00	41,738	1.00	41,738
Maint Chief I Non Lic	1.00	25,293	1.00	50,957	1.00	33,148
Maint Chief IV Non Lic	3.00	166,894	3.00	174,707	3.00	174,707
Maint Mechanic	3.00	26,324	0.00	0	1.00	35,893
Maint Mechanic Senior	37.00	1,505,500	42.00	1,745,546	39.00	1,683,754
Maint Supv I Non Lic	42.00	2,199,047	43.00	2,471,045	43.00	2,435,018
Maint Supv II Non Lic	1.00	61,386	1.00	62,001	1.00	62,001
Management Associate	5.00	236,340	5.00	275,193	4.00	212,934
Painter	5.00	211,428	5.00	213,547	5.00	213,547

3 Year Position Summary

Classification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
Plumber	1.00	42,846	1.00	43,275	1.00	43,275
Prgm Mgr II	3.00	202,078	3.00	232,117	3.00	255,588
Prgm Mgr IV	3.00	351,228	3.00	285,426	3.00	278,375
Prgm Mgr Senior I	1.00	94,930	2.00	170,894	2.00	170,894
Refrigeration Mechanic	2.00	85,822	2.00	88,007	2.00	88,007
Stationary Engineer Supervisor	3.00	36,059	1.00	74,990	0.00	0
Total H00C0101	197.00	9,600,411	197.00	10,663,014	192.00	10,473,171
H00D0101 - Procurement and Logistics						
Admin Aide	1.00	53,199	2.00	88,590	1.00	53,732
Admin Officer I	2.00	98,998	2.00	99,990	2.00	99,990
Admin Officer II	1.00	56,025	1.00	56,587	1.00	56,587
Admin Spec I	1.00	37,769	1.00	38,147	1.00	38,147
Admin Spec II	1.00	9,808	0.00	0	1.00	50,419
Administrator I	1.00	72,846	0.00	0	0.00	0
Administrator II	1.00	40,709	1.00	67,425	0.00	0
Administrator III	1.00	46,307	0.00	0	3.00	212,139
Administrator V	2.00	35,614	1.00	95,429	1.00	90,178
Agency Budget Spec II	1.00	31,610	0.00	0	0.00	0
Control Agency Procurement Associate I	1.00	27,895	1.00	43,604	0.00	0
Control Agency Procurement Associate II	2.00	105,575	2.00	94,466	3.00	143,853
Database Specialist II	1.00	56,604	1.00	74,755	0.00	0
DGS Procurement Officer I	2.00	129,035	2.00	130,328	2.00	130,328
DGS Procurement Officer II	1.00	64,777	1.00	65,426	0.00	0
DGS Procurement Officer Lead	2.00	75,200	1.00	90,178	0.00	0
DGS Procurement Officer Supervisor	3.00	87,340	1.00	88,216	1.00	88,216
Exec Aide X	1.00	175,004	1.00	176,766	1.00	176,766
Exec Assoc I	0.00	0	1.00	42,294	0.00	0
Exec VI	1.00	127,080	1.00	100,439	0.00	0
Internal Auditor Prog Super	0.00	0	1.00	61,725	1.00	80,437
IT Systems Technical Spec	1.00	51,277	1.00	75,354	1.00	79,801
IT Systems Technical Spec Supervisor	1.00	90,980	1.00	91,892	1.00	91,892
Maint Supv I Non Lic	0.00	0	0.00	0	1.00	44,989
Prgm Mgr I	1.00	61,510	2.00	125,096	2.00	125,096
Prgm Mgr II	2.00	79,638	1.00	80,437	1.00	80,437
Prgm Mgr IV	2.00	95,651	1.00	95,132	2.00	203,767
Prgm Mgr Senior I	1.00	98,593	1.00	99,582	1.00	99,582
Prgm Mgr Senior II	7.00	541,496	5.00	543,047	5.00	554,207
Prgm Mgr Senior IV	1.00	145,118	1.00	146,573	2.00	287,625
Procurement Manager I	8.00	591,336	6.00	591,309	6.00	591,309
Procurement Manager II	2.00	83,210	1.00	84,044	0.00	0
Procurement Manager III	6.00	488,805	5.00	519,504	7.00	679,308
Procurement Manager IV	4.00	312,520	4.00	455,338	4.00	489,810
Procurement Officer I	3.00	113,943	2.00	115,085	2.00	115,085
Procurement Officer II	15.00	1,127,294	21.00	1,407,325	20.00	1,316,429
Procurement Officer III	4.00	386,011	9.00	640,136	8.00	547,568
Procurement Officer IV	1.00	107,736	1.00	93,350	2.00	172,072
Services Specialist	1.00	38,454	1.00	38,839	1.00	38,839
Total H00D0101	86.00	5,744,967	84.00	6,616,408	84.00	6,738,608
H00E0101 - Real Estate Management						
Acquisition Specialist	2.00	121,475	1.00	68,798	2.00	129,037

3 Year Position Summary

Classification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
Acquisition Specialist Senior Adv	1.00	72,038	1.00	72,760	1.00	72,760
Acquisition Specialist Senior Ld	1.00	121,459	1.00	71,385	2.00	133,880
Admin Officer II	2.00	23,932	2.00	106,069	0.00	0
Admin Officer III	1.00	45,991	0.00	0	1.00	55,970
Admin Spec III	1.00	41,205	1.00	41,618	1.00	41,618
Administrator I	1.00	66,231	1.00	66,895	1.00	66,895
Administrator III	2.00	210,006	4.00	266,391	5.00	350,234
Administrator IV	1.00	71,015	0.00	0	1.00	92,897
Asst Attorney General VI	2.00	189,264	2.00	209,164	2.00	174,862
Asst Attorney General VII	2.00	142,388	2.00	190,947	2.00	227,535
DGS Stationary Engineer	0.00	0	0.00	0	1.00	57,289
Exec V	1.00	116,312	1.00	117,482	1.00	117,482
Maint Mechanic Senior	0.00	0	0.00	0	2.00	62,572
Management Associate	0.00	0	0.00	0	1.00	39,374
Office Secy II	1.00	38,454	1.00	38,839	1.00	38,839
Prgm Mgr I	0.00	0	1.00	57,862	0.00	0
Prgm Mgr II	0.00	0	0.00	0	1.00	61,725
Prgm Mgr III	4.00	328,906	4.00	374,082	3.00	281,463
Prgm Mgr Senior II	1.00	99,377	1.00	100,374	1.00	100,374
Real Est Review Appraiser II DGS	2.00	155,541	2.00	157,100	2.00	157,100
Real Est Review Appraiser Supv DGS	1.00	86,241	1.00	87,106	1.00	87,106
Reviewing Appraiser II	1.00	13,218	1.00	58,583	0.00	0
Total H00E0101	27.00	1,943,053	27.00	2,085,455	32.00	2,349,012
H00G0101 - Office of Design, Construction and Energy						
Accountant II	0.00	0	1.00	62,001	0.00	0
Admin Officer II	2.00	57,094	1.00	57,666	1.00	57,666
Admin Officer III	4.00	126,351	3.00	167,003	3.00	167,003
Admin Spec III	1.00	49,387	1.00	49,882	1.00	49,882
Administrator I	2.00	70,123	0.00	0	0.00	0
Administrator II	5.00	251,040	4.00	255,467	4.00	270,651
Administrator III	3.00	314,884	3.00	234,558	3.00	234,558
Administrator IV	2.00	522,603	9.00	685,012	8.00	580,877
Bldg Construction Engineer	11.00	599,608	11.00	683,163	11.00	683,163
Capital Const Engr-Arch II	9.00	711,410	8.00	718,544	8.00	718,544
Capital Const Engr-Arch Sr	8.00	728,742	8.00	736,049	8.00	736,049
Capital Const Engr-Arch Supv	5.00	523,318	5.00	528,565	5.00	528,565
Capital Maint Proj Engr-Arch I	0.00	0	1.00	66,155	1.00	66,155
Capital Maint Proj Engr-Arch II	16.00	1,236,357	22.00	1,700,879	22.00	1,736,807
Capital Maint Proj Engr-Arch Supv	5.00	454,903	5.00	459,465	5.00	459,465
Capital Projects Asst Dir	1.00	92,423	1.00	93,350	1.00	93,350
Control Agency Procurement Associate Lead	1.00	43,172	1.00	50,688	1.00	39,374
Exec Assoc I	1.00	57,094	1.00	57,666	1.00	57,666
Exec VI	1.00	119,221	1.00	130,926	1.00	130,926
HR Specialist	0.00	0	1.00	54,521	0.00	0
Maint Engineering Mgr	1.00	93,448	1.00	94,385	1.00	94,385
Prgm Mgr III	5.00	379,432	5.00	434,527	6.00	495,509
Prgm Mgr IV	1.00	85,711	1.00	86,570	1.00	86,570
Prgm Mgr Senior I	2.00	212,993	2.00	214,052	2.00	214,052
Prgm Mgr Senior II	1.00	115,697	1.00	116,857	1.00	116,857
Total H00G0101	87.00	6,845,011	97.00	7,737,951	95.00	7,618,074

3 Year Position Summary

Classification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
H00H0101 - Business Enterprise Administration						
Admin Officer I	2.00	59,947	2.00	100,316	1.00	60,548
Admin Officer II	1.00	53,980	1.00	54,521	1.00	54,521
Admin Officer III	1.00	35,940	1.00	55,970	0.00	0
Admin Spec II	0.00	0	0.00	0	1.00	35,207
Administrator I	3.00	128,114	3.00	166,456	6.00	351,444
Administrator II	2.00	136,175	2.00	137,540	2.00	137,540
Administrator III	5.00	299,105	5.00	394,657	6.00	452,014
Building Security Officer II	0.00	0	0.00	0	1.00	31,286
Designated Admin Mgr Senior I	1.00	91,412	1.00	92,329	1.00	92,329
Exec V	1.00	115,773	1.00	116,938	1.00	116,938
Office Clerk II	2.00	64,594	2.00	65,242	2.00	65,242
Office Secy II	1.00	44,428	1.00	44,873	1.00	44,873
Office Supervisor	1.00	41,612	1.00	42,029	1.00	42,029
Prgm Mgr III	2.00	146,218	2.00	185,238	2.00	178,501
Prgm Mgr Senior I	1.00	8,557	1.00	75,012	1.00	75,012
Webmaster II	1.00	70,676	1.00	71,385	1.00	71,385
Total H00H0101	24.00	1,296,531	24.00	1,602,506	28.00	1,808,869
Total H00 Department of General Services	646.00	37,643,498	656.00	41,757,358	661.00	42,445,542