

Office of Administrative Hearings

MISSION

To provide flexible due process for any person affected by the action or proposed action of State agencies.

VISION

A State which guarantees every person the right to a fair, timely, and easily accessible administrative adjudicatory process.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Ensure Maryland taxpayers have access to fair, timely, and easily accessible administrative adjudication.

Obj. 1.1 Complete the administrative hearing process in an efficient and timely manner.

Obj. 1.2 Increase percentage of cases resolved using Alternative Dispute Resolution (ADR) techniques.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Average number of days from date appeal received to disposition for all cases	47.1	52.0	56.0	53.1	67.0	56.0	58.7
Percent of decisions issued timely	99.5%	99.5%	99.6%	99.9%	99.7%	99.6%	99.7%
Percent of cases resolved using ADR techniques	44.0%	50.6%	44.5%	46.6%	33.0%	47.2%	41.4%

Goal 2. Conduct administrative proceedings in a professional, competent, and fair manner.

Obj. 2.1 Maintain participant satisfaction level at 90 percent or higher.

Performance Measures	2017 Act.	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Est.	2023 Est.
Percent of participants who rate the preparation and organization of the proceeding as satisfactory or excellent	89.8%	91.8%	93.7%	93.7%	89.2%	93.9%	92.2%
Percent of participants who rate the fairness of the proceeding as satisfactory or excellent	90.9%	87.3%	96.9%	95.9%	92.6%	96.0%	95.1%
Percent of participants who rate the decision as satisfactory or excellent	91.0%	91.9%	96.7%	89.3%	87.3%	94.0%	91.1%

Office of Administrative Hearings

D99A11.01 General Administration

Program Description

The Office of Administrative Hearings conducts administrative hearings on behalf of State and other government agencies. As provided by law, persons adversely affected by agency actions or proposed actions are entitled to an administrative hearing. The hearings are conducted by Administrative Law Judges who adjudicate questions of fact and law.

Appropriation Statement	2021 Actual	2022 Appropriation	2023 Allowance
Number of Authorized Positions	117.00	115.00	115.00
Number of Contractual Positions	0.50	0.50	0.50
01 Salaries, Wages and Fringe Benefits	13,738,717	13,938,917	14,157,197
02 Technical and Special Fees	23,390	22,223	20,823
03 Communications	144,040	154,040	144,040
04 Travel	187,000	187,000	147,000
06 Fuel and Utilities	80,000	80,000	74,480
07 Motor Vehicle Operation and Maintenance	5,999	7,199	7,141
08 Contractual Services	871,399	795,783	1,038,966
09 Supplies and Materials	130,000	146,800	146,800
10 Equipment - Replacement	42,068	42,068	7,700
11 Equipment - Additional	15,000	15,000	15,000
13 Fixed Charges	1,120,385	1,062,161	1,061,119
Total Operating Expenses	2,595,891	2,490,051	2,642,246
Total Expenditure	16,357,998	16,451,191	16,820,266
Special Fund Expenditure	13,258	52,399	52,414
Reimbursable Fund Expenditure	16,344,740	16,398,792	16,767,852
Total Expenditure	16,357,998	16,451,191	16,820,266
Special Fund Expenditure			
D99304 Photocopier and Tape Fees	7,997	7,992	7,992
D99305 Miscellaneous Billings	5,261	44,407	44,422
Total	13,258	52,399	52,414
Reimbursable Fund Expenditure			
D99903 OAH Case Charges - Various State Agencies	16,344,740	16,398,792	16,767,852
Total	16,344,740	16,398,792	16,767,852

3 Year Position Summary

Classification Title	FY 2021 Positions	FY 2021 Expenditures	FY 2022 Positions	FY 2022 Appropriation	FY 2023 Positions	FY 2023 Allowance
D99 - Office of Administrative Hearings						
D99A1101 - General Administration						
Admin Aide	1.00	312,141	8.00	352,971	7.00	315,004
Admin Law Judge	52.00	5,326,102	51.00	5,662,411	52.00	5,702,269
Admin Officer I	1.00	52,585	1.00	53,112	1.00	53,112
Admin Officer II	1.00	44,992	1.00	45,443	0.00	0
Admin Officer III	4.00	247,818	4.00	250,302	5.00	300,447
Admin Spec III	2.00	105,760	2.00	106,820	2.00	106,820
Administrator II	1.00	72,038	1.00	72,760	1.00	72,760
Administrator III	3.00	227,050	3.00	229,326	3.00	229,326
Administrator IV	2.00	91,975	2.00	174,239	1.00	92,897
Administrator V	1.00	98,119	1.00	99,103	1.00	99,103
Chf Admin Law Judge	1.00	147,158	1.00	150,125	1.00	150,125
Computer Network Spec II	1.00	73,423	1.00	74,159	1.00	74,159
Computer Network Spec Lead	1.00	74,013	1.00	71,958	1.00	74,755
Docket Clerk	4.00	174,375	4.00	153,464	3.00	115,613
Docket Clerk Senior	10.00	438,547	9.00	388,499	12.00	501,394
Fiscal Accounts Clerk I	1.00	33,198	1.00	35,262	0.00	0
Fiscal Accounts Clerk II	0.00	0	0.00	0	1.00	40,239
Fiscal Services Admin II	1.00	80,535	1.00	86,842	1.00	86,842
HR Administrator II	1.00	88,578	1.00	89,466	1.00	89,466
IT Director III	1.00	119,251	1.00	120,447	1.00	120,447
IT Functional Analyst Trainee	2.00	101,170	2.00	102,184	2.00	102,184
Management Associate	4.00	164,784	3.00	154,250	4.00	209,271
Office Clerk II	4.00	72,362	2.00	66,292	1.00	35,006
Office Secy III	7.00	0	1.00	32,820	0.00	0
Office Services Clerk	6.00	185,242	7.00	267,817	7.00	258,793
Paralegal II	0.00	53,568	1.00	52,186	1.00	52,186
Prgm Mgr Senior I	1.00	93,153	1.00	94,087	1.00	95,882
Prgm Mgr Senior III	2.00	224,029	2.00	235,580	2.00	233,353
Prgm Mgr Senior IV	2.00	275,227	2.00	279,527	2.00	271,948
Total D99A1101	117.00	8,977,193	115.00	9,501,452	115.00	9,483,401