

Maryland Alcohol and Tobacco Commission

MISSION

The mission of the Maryland Alcohol and Tobacco Commission (ATC) is to protect consumers from illicit alcohol and tobacco products from entering the marketplace as well as ensuring state revenues are protected. ATC provides guidance to the alcoholic beverage and tobacco industries through a program of inspection, education, and enforcement to ensure compliance with State laws and regulations.

VISION

To maximize a culture of compliance with the alcohol and tobacco laws and regulations of the state by being adaptable to statutory changes and product evolution, employing modern technology, and advancing state-wide consistency in enforcement.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Strict enforcement of Maryland tobacco laws and regulations.

- Obj. 1.1 Deter the possession, sales and transportation of illegal tobacco products through inspection and interdiction.
- Obj. 1.2 Ensure compliance with Maryland's tobacco distribution structures.
- Obj. 1.3 Conduct inspections equivalent to 15 percent of the total number of licensed tobacco product retailers.
- Obj. 1.4 Evaluate and process alleged violations of tobacco laws and regulations via administrative action.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
^{1,2} Percent of inspections to licensed tobacco retailers	40%	46%	37%	58%	19%	15%	15%

Goal 2. Strict enforcement of Maryland alcoholic beverage laws and regulations.

- Obj. 2.1 Deter the possession, sales and transportation of illegal alcohol products through inspection and interdiction.
- Obj. 2.2 Ensure compliance with Maryland's alcohol distribution structures.
- Obj. 2.3 Conduct inspections of at least 9 percent of retail establishments.
- Obj. 2.4 Evaluate and process alleged violations of alcohol laws and regulations via administrative action.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
^{1,3} Percent of inspections to licensed alcohol retailers	13%	26%	21%	27%	10%	9%	9%

Goal 3. Promote uniformity among Maryland Alcohol Regulators of process and action administered on the Maryland alcohol distribution system to encourage statewide voluntary compliance of Maryland laws and regulations.

- Obj. 3.1 Establish regulatory and enforcement standards.
- Obj. 3.2 Provide quality instruction.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
Number of official publications to stakeholders	N/A	N/A	N/A	0	14	12	12

NOTES

¹ Achieved as a result of a Memorandum of Understanding with the Comptroller of Maryland in fiscal years 2021 and 2022.

² FY 2022 statistics reflect the first period of results and estimates carried out by the ATC.

³ FY 2021 represents a joint effort from ATC and COMP staff. The ATC will submit an annual report that reflects the aggregate number of licenses subjected to inspection.

Alcohol and Tobacco Commission

E17A01.01 Administration and Enforcement

Program Description

The mission of the Alcohol and Tobacco Commission is to oversee, regulate, and enforce alcohol and tobacco laws.

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	30.00	38.00	38.00
Number of Contractual Positions	0.02	1.00	1.00
01 Salaries, Wages and Fringe Benefits	3,084,886	4,615,766	5,010,423
02 Technical and Special Fees	600	53,259	57,566
03 Communications	36,950	110,165	115,416
04 Travel	240	14,500	15,700
06 Fuel and Utilities	0	20,000	20,000
07 Motor Vehicle Operation and Maintenance	259,311	383,836	100,546
08 Contractual Services	33,552	105,926	110,251
09 Supplies and Materials	188,656	252,196	255,975
10 Equipment - Replacement	66,344	28,000	28,000
11 Equipment - Additional	42,644	94,246	94,246
13 Fixed Charges	0	925	925
Total Operating Expenses	627,697	1,009,794	741,059
Total Expenditure	3,713,183	5,678,819	5,809,048
Net General Fund Expenditure	3,689,052	5,678,819	5,809,048
American Rescue Plan Act of 21 Expenditure	24,131	0	0
Total Expenditure	3,713,183	5,678,819	5,809,048
American Rescue Plan Act of 21 Expenditure			
21.027 American Rescue Plan Act of 2021	24,131	0	0

3 Year Position Summary

Classification Title	FY 2022 Positions	FY 2022 Expenditures	FY 2023 Positions	FY 2023 Appropriation	FY 2024 Positions	FY 2024 Allowance
E17 - Alcohol and Tobacco Commission						
E17A0101 - Administration and Enforcement						
Admin Officer II	0.00	120,199	3.00	169,640	2.00	129,476
Admin Officer III	0.00	63,139	1.00	65,219	2.00	124,690
Administrative Mgr III	1.00	0	0.00	0	0.00	0
Administrator I	2.00	142,902	3.00	181,344	4.00	256,095
Administrator II	0.00	145,427	2.00	149,530	2.00	157,147
Administrator III	1.00	0	1.00	63,141	1.00	63,556
Administrator V	0.00	66,002	1.00	69,224	1.00	72,340
Administrator VI	1.00	0	1.00	73,879	1.00	108,598
COMP Field Enforcement Agent	8.00	591,321	15.00	1,138,003	15.00	1,178,449
Comp Field Enforcement Agent Administrator I	1.00	139,191	2.00	252,947	1.00	126,405
COMP Field Enforcement Supr	3.00	216,338	4.00	425,507	3.00	296,224
Compliance Inspector I Comptroller	2.00	0	0.00	0	0.00	0
Enforcement Agent Lead	0.00	48,803	0.00	0	1.00	113,102
Exec Aide IX	0.00	158,749	1.00	156,057	1.00	163,080
Exec Aide VII	1.00	100,213	1.00	106,156	1.00	159,343
Exec Assoc I	1.00	23,074	1.00	58,321	1.00	49,403
Exec IX	1.00	0	0.00	0	0.00	0
Prgm Mgr Senior I	0.00	52,396	0.00	0	1.00	106,227
Prgm Mgr Senior III	1.00	58,737	1.00	97,679	1.00	152,204
Revenue Administrator IV	1.00	0	0.00	0	0.00	0
Revenue Specialist I	4.00	0	0.00	0	0.00	0
Revenue Specialist III	1.00	0	0.00	0	0.00	0
Tax Consultant II	1.00	0	1.00	76,300	0.00	0
Total E17A0101	30.00	1,926,491	38.00	3,082,947	38.00	3,256,339