

Office of Administrative Hearings

MISSION

To provide flexible due process for any person affected by the action or proposed action of State agencies.

VISION

A State which guarantees every person the right to a fair, timely, and easily accessible administrative adjudicatory process.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Ensure Maryland taxpayers have access to fair, timely, and easily accessible administrative adjudication.

- Obj. 1.1** Complete the administrative hearing process in an efficient and timely manner.
- Obj. 1.2** Increase percentage of cases resolved using Alternative Dispute Resolution (ADR) techniques.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
Average number of days from date appeal received to disposition for all cases	52.0	56.0	53.1	67.0	46.0	55.4	52.0
Percent of decisions issued timely	99.5%	99.6%	99.9%	99.7%	99.8%	99.7%	99.7%
Percent of cases resolved using ADR techniques	50.6%	44.5%	46.6%	33.0%	36.5%	38.7%	36.1%

Goal 2. Conduct administrative proceedings in a professional, competent, and fair manner.

- Obj. 2.1** Maintain participant satisfaction level at 90 percent or higher.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
Percent of participants who rate the preparation and organization of the proceeding as satisfactory or excellent	91.8%	93.7%	93.7%	89.2%	89.0%	90.0%	91.0%
Percent of participants who rate the fairness of the proceeding as satisfactory or excellent	87.3%	96.9%	95.9%	92.6%	90.3%	90.0%	90.0%
Percent of participants who rate the decision as satisfactory or excellent	91.9%	96.7%	89.3%	87.3%	88.1%	88.3%	88.5%

Office of Administrative Hearings

D99A11.01 General Administration

Program Description

The Office of Administrative Hearings conducts administrative hearings on behalf of State and other government agencies. As provided by law, persons adversely affected by agency actions or proposed actions are entitled to an administrative hearing. The hearings are conducted by Administrative Law Judges who adjudicate questions of fact and law.

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	115.00	117.00	117.00
Number of Contractual Positions	0.00	0.50	0.50
01 Salaries, Wages and Fringe Benefits	14,345,599	15,073,507	16,188,687
02 Technical and Special Fees	4,533	22,146	21,499
03 Communications	118,321	144,040	125,040
04 Travel	49,188	147,000	117,000
06 Fuel and Utilities	74,632	74,480	74,632
07 Motor Vehicle Operation and Maintenance	2,707	7,141	6,781
08 Contractual Services	821,224	1,038,966	1,008,636
09 Supplies and Materials	141,917	146,800	151,800
10 Equipment - Replacement	204,385	7,700	8,067
11 Equipment - Additional	18,512	15,000	15,000
13 Fixed Charges	1,154,624	1,061,119	1,172,987
Total Operating Expenses	2,585,510	2,642,246	2,679,943
Total Expenditure	16,935,642	17,737,899	18,890,129
Special Fund Expenditure	52,399	52,414	52,471
Reimbursable Fund Expenditure	16,883,243	17,685,485	18,837,658
Total Expenditure	16,935,642	17,737,899	18,890,129
Special Fund Expenditure			
D99304 Photocopier and Tape Fees	7,992	7,992	8,001
D99305 Miscellaneous Billings	44,407	44,422	44,470
Total	52,399	52,414	52,471
Reimbursable Fund Expenditure			
D99903 OAH Case Charges - Various State Agencies	16,883,243	17,685,485	18,837,658

3 Year Position Summary

Classification Title	FY 2022 Positions	FY 2022 Expenditures	FY 2023 Positions	FY 2023 Appropriation	FY 2024 Positions	FY 2024 Allowance
D99 - Office of Administrative Hearings						
D99A1101 - General Administration						
Admin Aide	8.00	320,422	7.00	341,036	7.00	357,742
Admin Law Judge	51.00	5,436,506	53.00	6,243,974	53.00	6,566,194
Admin Officer I	1.00	92,185	1.00	57,328	1.00	59,908
Admin Officer II	1.00	53,237	0.00	0	2.00	133,100
Admin Officer III	4.00	301,750	5.00	324,876	5.00	341,326
Admin Spec III	2.00	108,345	2.00	114,919	2.00	120,594
Administrator II	1.00	73,815	1.00	78,639	1.00	82,178
Administrator III	3.00	223,721	3.00	246,592	3.00	259,008
Administrator IV	2.00	30,132	1.00	100,547	0.00	0
Administrator V	1.00	171,018	1.00	107,264	2.00	224,182
Chf Admin Law Judge	1.00	150,846	1.00	162,438	1.00	169,748
Computer Network Spec II	1.00	75,238	1.00	80,153	1.00	83,760
Computer Network Spec Lead	1.00	75,842	1.00	80,796	1.00	84,432
Docket Clerk	4.00	90,883	3.00	124,663	2.00	86,068
Docket Clerk Senior	9.00	498,258	12.00	540,694	13.00	614,973
Fiscal Accounts Clerk I	1.00	(92)	0.00	0	0.00	0
Fiscal Accounts Clerk II	0.00	31,646	1.00	43,008	1.00	45,347
Fiscal Services Admin II	1.00	88,085	1.00	93,813	1.00	98,035
HR Administrator II	1.00	90,754	1.00	96,641	1.00	100,990
IT Director III	1.00	122,240	1.00	130,366	1.00	136,233
IT Functional Analyst I	0.00	48,245	0.00	0	2.00	124,723
IT Functional Analyst Trainee	2.00	59,022	2.00	111,984	0.00	0
Management Associate	3.00	151,070	4.00	225,411	2.00	112,387
Office Clerk II	2.00	53,074	2.00	73,596	2.00	77,592
Office Secy III	1.00	0	0.00	0	0.00	0
Office Services Clerk	7.00	217,204	7.00	279,285	7.00	293,289
Paralegal II	1.00	18,051	1.00	56,890	1.00	59,451
Prgm Mgr Senior I	1.00	101,247	1.00	103,596	1.00	114,600
Prgm Mgr Senior III	2.00	222,026	2.00	249,820	2.00	263,553
Prgm Mgr Senior IV	2.00	279,282	2.00	292,745	2.00	307,290
Total D99A1101	115.00	9,184,052	117.00	10,361,074	117.00	10,916,703