

State Treasurer's Office

MISSION

The State Treasurer is responsible for the management and protection of State funds and property. In this capacity, the Treasurer selects and manages the depository facilities for State funds, issues or authorizes agents to issue payments of State funds, invests excess funds, safekeeps all State securities and investments, and provides insurance protection against sudden and unanticipated damage to State property or liability of State employees. The State Treasurer plans, prepares, and advertises State of Maryland General Obligation bond issues, and through the Capital Debt Affordability Committee reviews the size and condition of State tax-supported debt and other debt of State units on a continuing basis. The State Treasurer annually reviews the total amount of State debt that prudently may be authorized for the next fiscal year.

VISION

To make Maryland a state that maximizes its personnel and technology as complementary resources to efficiently and effectively manage cash and investments, minimize potential risks and unexpected losses, and manage debt in order to confidently plan for the future and maintain the State's AAA bond rating.

KEY GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

Goal 1. Accurately reconcile all Treasury State bank accounts.

Obj. 1.1 Reconcile the State's Main Depository, Main Disbursement, Payroll, and Income Tax Refund bank accounts within five days of receipt of the bank statement.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
Total number of receipts and disbursements (millions)	7.0	7.0	6.8	6.9	6.9	6.9	6.9
Average days to reconcile accounts	< 3	< 3	5	5	8	5	<3

Goal 2. Maximize investment earnings for the State's surplus funds in accordance with all State laws and regulations.

Obj. 2.1 Earn a higher-than-average rate of return on the State's investment portfolio and the Local Government Investment Pool (LGIP).

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
Average return on State's investment portfolio	1.56%	1.82%	1.43%	0.32%	0.44%	3.00%	4.00%
Basis point spread of State's investment portfolio over 90-day T-Bill rate	12	-46	21	25	8	25	25
LGIP fund balance (in millions as of 6/30)	\$5,251	\$6,050	\$8,924	\$9,647	\$9,665	\$10,858	\$12,000
Percent increase in LGIP balance	40.89%	15.22%	47.50%	8.10%	0.20%	12.34%	10.52%
Return on LGIP portfolio	1.34%	2.27%	1.49%	0.09%	0.06%	3.00%	3.85%
Basis point spread over LGIP S&P Index	1	2	1	-1	0	10	10

State Treasurer's Office

Goal 3. Maintain and enhance the IT infrastructure needed to provide ongoing support services to the State Treasurer's Office and the agencies it serves.

Obj. 3.1 Ensure IT infrastructure and the IBM midrange system are available to support critical State business processes, including receipts and vendor payments.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
Percent of total hours of the year where infrastructure and systems were available	99.96%	99.95%	99.98%	99.98%	99.98%	99.98%	99.98%

Goal 4. Provide statewide risk management through loss control, loss protection, loss restoration, and loss resolution.

Obj. 4.1 Ensure efficient, timely processing of all agency and third party insurance claims.

Performance Measures	2018 Act.	2019 Act.	2020 Act.	2021 Act.	2022 Act.	2023 Est.	2024 Est.
New claims processed	4,306	4,646	3,646	3,325	3,618	3,799	3,989
Claims closed	4,353	4,928	4,258	3,352	3,994	4,194	4,404
Pending open claims	2,111	2,166	1,817	2,042	2,245	2,133	2,240

State Treasurer's Office

Summary of State Treasurer's Office

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	60.00	63.00	63.00
Number of Contractual Positions	1.75	0.00	3.33
Salaries, Wages and Fringe Benefits	6,073,508	8,177,972	8,646,596
Technical and Special Fees	109,143	3,775	195,818
Operating Expenses	50,480,417	53,250,275	51,294,531
Net General Fund Expenditure	6,057,620	7,548,248	7,858,428
Special Fund Expenditure	2,155,349	3,315,938	3,477,675
Reimbursable Fund Expenditure	48,450,099	50,567,836	48,800,842
Total Expenditure	56,663,068	61,432,022	60,136,945

State Treasurer's Office

Summary of Treasury Management

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	40.00	43.00	43.00
Number of Contractual Positions	1.25	0.00	1.83
Salaries, Wages and Fringe Benefits	4,051,921	5,695,467	6,008,668
Technical and Special Fees	90,813	775	107,099
Operating Expenses	7,328,450	8,037,353	5,312,689
Net General Fund Expenditure	6,017,863	7,408,248	7,718,428
Special Fund Expenditure	1,078,652	1,401,538	1,563,275
Reimbursable Fund Expenditure	4,374,669	4,923,809	2,146,753
Total Expenditure	11,471,184	13,733,595	11,428,456

State Treasurer's Office

E20B01.01 Treasury Management - Treasury Management

Program Description

The Treasury Management Program includes the administrative and operating functions for two principal operating divisions: Treasury Management and Information Technology. The Treasury Management Division oversees all areas related to banking services and investment functions. With respect to banking services, the Division reconciles the State's principal depository and disbursement accounts as well as the income tax and payroll disbursement accounts. The Division resolves errors and claims associated with these accounts. Proper reconciliation assures that all receipt and disbursement transactions are authorized and processed appropriately. The Division also ensures adequate collateralization of State funds on deposit and monitors agencies' working fund accounts to ensure that interest remitted to the State is credited to the General Fund. The Division serves as the banking and financial transaction resource for all banking requirements of State agencies. With respect to investment functions, the Division focuses on the short-term investment of State funds, and oversees securities lending operations. The Division determines the disbursement requirements to be funded on a daily basis, and monitors balance levels at the State's main depository and disbursement banks. The Division ensures that portfolio tracking software and cash flow management techniques are utilized to maintain adequate control of all funds. The Information Technology Division provides the data processing and technology infrastructure needed to operate the State Treasurer's Office. This includes the operation of all internal network and mainframe applications, as well as links to external systems. The Division also provides check printing and electronic payment services for all vendor payments, State Retirement Agency payments to retirees, printing of child support checks, and the processing of all payroll direct deposits.

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	40.00	43.00	43.00
Number of Contractual Positions	1.25	0.00	1.83
01 Salaries, Wages and Fringe Benefits	4,051,921	5,695,467	6,008,668
02 Technical and Special Fees	90,813	775	107,099
03 Communications	10,413	15,025	18,879
04 Travel	5,560	3,912	3,912
07 Motor Vehicle Operation and Maintenance	113,743	2,630	2,630
08 Contractual Services	3,079,445	3,707,424	3,735,279
09 Supplies and Materials	201,340	173,802	173,802
10 Equipment - Replacement	212,761	15,992	81,242
11 Equipment - Additional	0	0	70,000
13 Fixed Charges	43,290	29,969	126,945
Total Operating Expenses	3,666,552	3,948,754	4,212,689
Total Expenditure	7,809,286	9,644,996	10,328,456
Net General Fund Expenditure	6,017,863	7,408,248	7,718,428
Special Fund Expenditure	766,602	1,036,682	1,198,419
Reimbursable Fund Expenditure	1,024,821	1,200,066	1,411,609
Total Expenditure	7,809,286	9,644,996	10,328,456

Special Fund Expenditure

E20303 Investment Fees	766,602	1,036,682	1,198,419
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Reimbursable Fund Expenditure

E20902 Capital Lease	130,670	132,264	144,867
E20B02 Insurance Protection	729,130	898,499	1,081,322
G20J01 Maryland State Retirement and Pension Systems	113,322	125,379	137,319
N00H00 Child Support Enforcement Administration	51,699	43,924	48,101
Total	1,024,821	1,200,066	1,411,609

State Treasurer's Office

E20B01.02 Major Information Technology Development Projects - Treasury Management

Program Description

This program provides funding for the Treasurer's Office major information technology projects in conjunction with the Information Technology Master Plan (ITMP).

Appropriation Statement	2022 Actual	2023 Appropriation	2024 Allowance
08 Contractual Services	3,661,898	4,088,599	1,100,000
Total Operating Expenses	<u>3,661,898</u>	<u>4,088,599</u>	<u>1,100,000</u>
Total Expenditure	<u><u>3,661,898</u></u>	<u><u>4,088,599</u></u>	<u><u>1,100,000</u></u>
Special Fund Expenditure	312,050	364,856	364,856
Reimbursable Fund Expenditure	<u>3,349,848</u>	<u>3,723,743</u>	<u>735,144</u>
Total Expenditure	<u><u>3,661,898</u></u>	<u><u>4,088,599</u></u>	<u><u>1,100,000</u></u>
Special Fund Expenditure			
E20303 Investment Fees	<u>312,050</u>	<u>364,856</u>	<u>364,856</u>
Reimbursable Fund Expenditure			
E20901 Insurance Protection - Various State Agencies	925,779	1,376,771	735,144
F50A01 Major Information Technology Development Project Fund	<u>2,424,069</u>	<u>2,346,972</u>	<u>0</u>
Total	<u><u>3,349,848</u></u>	<u><u>3,723,743</u></u>	<u><u>735,144</u></u>

State Treasurer's Office

Summary of Insurance Protection

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	20.00	20.00	20.00
Number of Contractual Positions	0.50	0.00	1.50
Salaries, Wages and Fringe Benefits	2,021,587	2,482,505	2,637,928
Technical and Special Fees	18,330	3,000	88,719
Operating Expenses	42,035,513	43,158,522	43,927,442
Reimbursable Fund Expenditure	44,075,430	45,644,027	46,654,089
Total Expenditure	44,075,430	45,644,027	46,654,089

State Treasurer's Office

E20B02.01 Insurance Management - Insurance Protection

Program Description

The Insurance Division determines the insurance requirements to protect State property and personnel, procures commercial insurance, and sets agency premiums for self-insurance. It adjusts claims involving damage to State property and the Maryland Tort Claims Act. The Division also supervises the State's insurance programs.

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	20.00	20.00	20.00
Number of Contractual Positions	0.50	0.00	1.50
01 Salaries, Wages and Fringe Benefits	2,021,587	2,482,505	2,637,928
02 Technical and Special Fees	18,330	3,000	88,719
03 Communications	13,795	20,772	20,772
04 Travel	2,884	6,090	6,090
08 Contractual Services	1,083,489	1,278,334	2,046,746
09 Supplies and Materials	21,516	22,500	22,500
10 Equipment - Replacement	121,724	14,392	14,365
13 Fixed Charges	4,864	18,610	19,145
Total Operating Expenses	1,248,272	1,360,698	2,129,618
Total Expenditure	3,288,189	3,846,203	4,856,265
Reimbursable Fund Expenditure	3,288,189	3,846,203	4,856,265
Total Expenditure	3,288,189	3,846,203	4,856,265
Reimbursable Fund Expenditure			
E20901 Insurance Protection - Various State Agencies	3,288,189	3,846,203	4,856,265

State Treasurer's Office

E20B02.02 Insurance Coverage - Insurance Protection

Program Description

The Insurance Coverage program provides insurance protection against damage to State property or liability of State employees.

Appropriation Statement		2022 Actual	2023 Appropriation	2024 Allowance
13	Fixed Charges	40,787,241	41,797,824	41,797,824
	Total Operating Expenses	<u>40,787,241</u>	<u>41,797,824</u>	<u>41,797,824</u>
	Total Expenditure	<u><u>40,787,241</u></u>	<u><u>41,797,824</u></u>	<u><u>41,797,824</u></u>
	Reimbursable Fund Expenditure	<u>40,787,241</u>	<u>41,797,824</u>	<u>41,797,824</u>
	Total Expenditure	<u><u>40,787,241</u></u>	<u><u>41,797,824</u></u>	<u><u>41,797,824</u></u>
Reimbursable Fund Expenditure				
E20901	Insurance Protection - Various State Agencies	<u>40,787,241</u>	<u>41,797,824</u>	<u>41,797,824</u>

State Treasurer's Office

E20B02.02 Insurance Coverage - Insurance Protection

	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Estimated
State Insurance Trust Fund				
Combined Beginning Balance	31,916,860	30,653,584	28,102,728	30,908,928
Blanket Real and Personal Property:				
Beginning Balance	13,963,609	10,108,511	7,101,123	7,199,021
Transfers and Recoveries	268,394	142,548	300,000	300,000
Agency Premiums	12,910,277	12,909,768	17,131,738	21,205,453
Excess Policy Coverage	(11,784,613)	(13,621,445)	(12,472,524)	(15,942,039)
Real Property Losses	(4,289,793)	(1,616,337)	(3,600,000)	(3,720,104)
Insurance Administration	(780,408)	(821,922)	(917,123)	(985,873)
Insurance Administration - Major IT Projects	(178,955)	-	(344,193)	(344,193)
Ending Balance	10,108,511	7,101,123	7,199,021	7,712,264
Officers and Employees Liability:				
Beginning Balance	4,083,150	3,806,959	2,897,704	2,111,138
Agency Premiums	880,693	881,089	824,750	866,222
Liability Losses	(197,523)	(42,643)	(350,000)	(357,431)
Insurance Administration	(780,408)	(821,922)	(917,123)	(985,873)
Insurance Administration - Major IT Projects	(178,953)	(925,779)	(344,193)	(344,193)
Ending Balance	3,806,959	2,897,704	2,111,138	1,289,863
Tort Claims Act:				
Beginning Balance	10,427,043	11,436,654	11,429,508	13,168,192
Agency Premiums	8,496,460	8,500,120	9,000,000	9,002,578
Tort Losses	(6,527,486)	(7,685,344)	(6,000,000)	(6,553,520)
Insurance Administration	(780,408)	(821,922)	(917,123)	(985,873)
Insurance Administration - Major IT Projects	(178,955)	-	(344,193)	(344,193)
Ending Balance	11,436,654	11,429,508	13,168,192	14,287,184
Motor Vehicle Comprehensive:				
Beginning Balance	3,443,058	5,301,461	6,674,394	8,430,578
Transfers and Recoveries	922,337	1,000,576	1,250,000	1,250,000
Agency Premiums	4,090,458	4,090,458	4,067,500	4,067,499
Motor Vehicle Losses	(2,195,031)	(1,970,400)	(2,300,000)	(2,115,557)
Insurance Administration	(780,408)	(821,922)	(917,123)	(985,873)
Insurance Administration - Major IT Projects	(178,953)	(925,779)	(344,193)	(344,193)
Ending Balance	5,301,461	6,674,394	8,430,578	10,302,454
 Combined Ending Balance	 30,653,584	 28,102,728	 30,908,928	 33,591,764

State Treasurer's Office

E20B03.01 Bond Sale Expenses - Bond Sale Expenses

Program Description

The Debt Management Division arranges the sale of general obligation debt and coordinates debt issuance statewide.

Appropriation Statement		2022 Actual	2023 Appropriation	2024 Allowance
08	Contractual Services	1,116,454	2,054,400	2,054,400
	Total Operating Expenses	<u>1,116,454</u>	<u>2,054,400</u>	<u>2,054,400</u>
	Total Expenditure	<u><u>1,116,454</u></u>	<u><u>2,054,400</u></u>	<u><u>2,054,400</u></u>
	Net General Fund Expenditure	39,757	140,000	140,000
	Special Fund Expenditure	<u>1,076,697</u>	<u>1,914,400</u>	<u>1,914,400</u>
	Total Expenditure	<u><u>1,116,454</u></u>	<u><u>2,054,400</u></u>	<u><u>2,054,400</u></u>
Special Fund Expenditure				
E20304	Bond Sale Expenses	<u>1,076,697</u>	<u>1,914,400</u>	<u>1,914,400</u>

3 Year Position Summary

Classification Title	FY 2022 Positions	FY 2022 Expenditures	FY 2023 Positions	FY 2023 Appropriation	FY 2024 Positions	FY 2024 Allowance
E20 - State Treasurer's Office						
E20B0101 - Treasury Management						
Accountant Advanced	0.00	39,610	1.00	71,488	1.00	66,667
Admin Aide	1.00	42,618	1.00	45,333	1.00	47,373
Administrator II	2.00	68,402	1.00	72,175	1.00	76,142
Chf Deputy Treasurer	1.00	180,438	1.00	206,003	1.00	215,273
Div Dir Ofc Atty General	1.00	148,754	1.00	158,641	1.00	165,780
Exec IV	1.00	57,166	1.00	94,736	0.00	0
Exec V	2.00	73,047	1.00	122,406	0.00	0
Exec VI	1.00	26,884	1.00	145,045	2.00	246,055
Exec VII	0.00	68,787	1.00	140,108	2.00	297,985
Exec VIII	1.00	58,220	2.00	251,340	2.00	262,650
IT Asst Director I	1.00	18,734	1.00	106,212	0.00	0
IT Asst Director IV	0.00	0	0.00	0	1.00	87,967
IT Functional Analyst Trainee	1.00	54,284	1.00	57,773	1.00	60,373
IT Programmer Analyst Lead/Advanced	1.00	58,569	1.00	64,348	1.00	68,505
IT Programmer Analyst Supervisor	1.00	0	1.00	64,882	1.00	67,802
IT Quality Assurance Spec	1.00	0	1.00	59,703	0.00	0
IT Systems Technical Spec	1.00	90,753	1.00	96,641	2.00	179,841
Prgm Mgr Senior I	1.00	45,368	1.00	84,178	2.00	204,762
Prgm Mgr Senior II	0.00	52,482	0.00	0	1.00	134,530
Prgm Mgr Senior III	1.00	94,340	1.00	103,307	1.00	107,956
Procurement Officer II	1.00	2,714	0.00	0	0.00	0
Procurement Officer III	0.00	12,026	1.00	93,813	1.00	72,340
Student Technical Asst	0.00	3,243	0.00	0	0.00	0
Treasurer State Of Maryland	1.00	150,074	1.00	165,000	1.00	170,000
Treasury Spec II	2.00	88,849	2.00	105,869	2.00	114,271
Treasury Spec III	2.00	104,665	3.00	183,783	3.00	175,491
Treasury Spec IV	6.00	361,064	8.00	523,602	8.00	542,834
Treasury Spec V	4.00	90,793	2.00	139,637	2.00	143,838
Treasury Spec VI	1.00	126,791	1.00	74,647	2.00	162,171
Treasury Spec VII	5.00	367,510	6.00	580,737	3.00	344,506
Total E20B0101	40.00	2,486,185	43.00	3,811,407	43.00	4,015,112
E20B0201 - Insurance Management						
Administrator I	0.00	33,248	0.00	0	2.00	123,379
Administrator II	0.00	33,902	0.00	0	1.00	85,379
Asst Attorney General VI	1.00	73,433	1.00	102,782	0.00	0
Asst Attorney General VIII	1.00	154,233	1.00	136,426	2.00	264,856
Casualty Claims Adj Assoc II	1.00	26,625	1.00	47,084	1.00	46,175
Casualty Claims Adj I	1.00	56,335	1.00	43,654	2.00	113,460
Casualty Claims Adj II	3.00	92,455	3.00	175,744	2.00	114,511
Casualty Claims Adj Supv	2.00	145,138	2.00	153,861	2.00	161,570
Exec V	2.00	159,718	2.00	264,966	0.00	0
Exec VI	0.00	0	0.00	0	1.00	140,952
Exec VII	0.00	0	0.00	0	1.00	135,938
IT Systems Technical Spec Supervisor	1.00	58,883	1.00	69,224	1.00	99,898
Prgm Mgr Senior I	2.00	111,082	2.00	202,508	1.00	123,655
Principal Counsel	1.00	139,303	1.00	148,562	1.00	155,248
Treasury Spec III	2.00	67,322	2.00	122,024	1.00	52,575

3 Year Position Summary

Classification Title	FY 2022 Positions	FY 2022 Expenditures	FY 2023 Positions	FY 2023 Appropriation	FY 2024 Positions	FY 2024 Allowance
Treasury Spec VII	3.00	152,160	3.00	294,480	2.00	164,798
Total E20B0201	20.00	1,303,837	20.00	1,761,315	20.00	1,782,394
Total E20 State Treasurer's Office	60.00	3,790,022	63.00	5,572,722	63.00	5,797,506