



# Department of Public Safety and Correctional Services

## Office of the Secretary

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## Amendment #20 To Request For Proposals (RFP) Pharmacy Services Solicitation No. Q0016025 March 21, 2018

Ladies and Gentlemen:

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below. New language for inclusion in the RFP has been underlined and marked in bold (ex. **new language**), and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

1. AMEND the Key Information Summary Sheet as follows:

Proposal Due (Closing) Date and Time:

~~Friday, March 23, 2018 at 10 AM Local Time~~

**Friday, April 6, 2018 at 10 AM Local Time**

2. AMEND the Key Information Summary Sheet as follows:

**Procurement Officer:**

~~Rachel Cruse  
Procurement Officer  
45 Calvert Street, Room 134  
Annapolis, MD 21401  
Phone: 410 260 7430  
e-mail: [Rachel.Cruse@maryland.gov](mailto:Rachel.Cruse@maryland.gov)~~

**Andrea Lockett**  
**Procurement Officer**  
**45 Calvert St., Rm 145**  
**Annapolis, MD 21401**  
**Phone: 410-260-7374**  
**Email: [Andrea.Lockett@maryland.gov](mailto:Andrea.Lockett@maryland.gov)**

3. AMEND RFP Section 1.9 as follows:

Written questions from prospective Offerors will be accepted by the Procurement Officer prior to the Conference. If possible and appropriate, such questions will be answered at the Conference. No substantive question will be answered prior to the Conference. Questions to the Procurement Officer shall be submitted via e-mail to the Procurement Officer's e-mail address indicated in the RFP Key Information Summary Sheet, after the Title Page and Notice to Contractors. Please identify in the subject line the Solicitation Number and Title. Questions, both oral and written, will also be accepted from prospective Offerors attending the Conference. If possible and appropriate, these questions will be answered at the Conference.

Questions will also be accepted subsequent to the Conference and should be submitted to the Procurement Officer via email in a timely manner prior to the Proposal due date. Questions are requested to be submitted at least five (5) days prior to the Proposal due date. **No questions will be accepted after Friday, March 23, 2018, at 2 PM.** The Procurement Officer, based on the availability of time to research and communicate an answer, shall decide whether an answer can be given before the Proposal due date. Time permitting, answers to all substantive questions that have not previously been answered, and are not clearly specific only to the requestor, will be distributed to all vendors that are known to have received a copy of the RFP in sufficient time for the answer to be taken into consideration in the Proposal.

Issued and authorized by

<signed>  
Rachel J. Cruse  
Procurement Officer