



LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lieutenant Governor

DAVID R. BRINKLEY
Secretary

MARC L. NICOLE
Deputy Secretary

**Amendment #5 to Request for Proposals (RFP)
Employee Assistant Program
Solicitation No. F10B600055
December 18, 2020**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

| | Performance Indicator | Standard / Goal | Reporting Measurement | Liquidated Damages |
|---------|-----------------------|---|--|--|
| Current | Implementation | All administrative functions completed for a successful program implementation as of the effective date of the contract. Overall rating of 4.5 or greater on a scale of 4 to 5 must be received. | One time measurement after the first quarter of the initial plan year by State of Maryland DBM staff using implementation evaluation | \$50,000. Payment due within 30 days of invoice. |
| Revised | <u>Implementation</u> | <u>The Employee Assistance Program Implementation completed within time requirements noted in Implementation Schedule in Section 2.3.7, as determined by the State</u> | <u>One time measurement after the first quarter of the initial plan year by State of Maryland DBM staff</u> | <u>\$50,000. Payment due within 30 days of invoice</u> |

Issued and authorized by

<signed>

Lola Tihamiyu
Procurement Officer

Acknowledgment

Date

Company Name