

Supplement B
Department Of Budget And Management
ACTION AGENDA
September 4, 2019



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6-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits/Employee Benefits Division

Contract ID: Flexible Spending Accounts for Maryland State Employees;
ADPICS # F10B0600008

Contract Approved: DBM Item 1-S (7/6/2016)

Contractor: P&A Administrative Services, Inc.
Buffalo, NY

Contract Description: Provide Third Party Administrative (TPA) Services for Flexible Spending Accounts (FSA) for healthcare and dependent daycare programs for Maryland State employees and COBRA participants. FSA provides employees with pre-tax dollars to cover healthcare expenses not covered by insurance and dependent daycare expenses.

Option Description: Exercise the third one-year renewal option.

Original Contract Term: 1/1/2017 – 12/31/2017 (w/4 one-year renewal options)

Option Term: 1/1/2020 – 12/31/2020

Original Contract Amount: \$ 411,179 (1 Year)

Option Amount: \$ 411,179 (1 Year)

Prior Modifications/Options: \$ 822,358 [Opt #1: 1/1/2018 – 12/31/2018: DBM Item 3-S-OPT (12/6/2017); Opt #2: 1/1/2019 – 12/31/2019: DBM Item 4-S-OPT (11/14/2018)]

Revised Total Contract Amount: \$1,644,716

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 15% / 1%

MBE/VSBE Compliance: 7% / 1.1% (see Requesting Agency Remarks)

