

**EIGHTH MODIFICATION TO
THIRD PARTY ADMINISTRATIVE SERVICES FOR FLEXIBLE SPENDING ACCOUNTS
– HEALTHCARE AND DEPENDENT DAYCARE
CONTRACT No. F10B6400004**

THIS EIGHTH MODIFICATION ("EIGHTH MODIFICATION") is made as of this 19th day of February, 2025^{2/19/25}, by and between P&A Administrative Services Inc. ("P&A" or the "Contractor") and the STATE OF MARYLAND, acting through the Department of Budget and Management, Office of Personnel Service and Benefits, Employee and Labor Relations Division (the "Department").

WHEREAS, on July 6, 2016, the Department entered into a contract with the Contractor for **Third Party Administrator (TPA) Services for Flexible Spending Accounts — Healthcare and Dependent Daycare, Project No. F10B6400004**, (the "Contract") pursuant to the **Request for Proposals for Third Party Administrator (TPA) Services for Flexible Spending Accounts — Healthcare and Dependent Daycare, Project No. F10B6400004 dated October 19, 2015**, and all amendments thereto issued in writing by the State (the "RFP").

WHEREAS, the Department and Contractor modified the Contract on December 16, 2016 ("Modification 1") to revise Section 3.9 of the RFP (SOC 2 Type II Audit Report); and

WHEREAS, the Department and Contractor again modified the Contract on December 21, 2016 ("Modification 2") to revise RFP Attachment Q-3, Current FSA Plan Design for the Healthcare FSA; and

WHEREAS, the Department and Contractor again modified the Contract on August 31, 2021 ("Modification 3") to extend the Contract through December 31, 2022; and

WHEREAS, the Department and Contractor again modified the Contract on May 27, 2022 ("Modification 4") to amend the Contractor's MBE Utilization and Fair Solicitation Affidavit & MBE Participation Schedule and Certified MBE Subcontractor Participation Certification; and

WHEREAS, the Department and Contractor again modified the Contract on December 10, 2022 ("Modification 5") to extend the Contract through December 31, 2023; and

WHEREAS, the Department and Contractor again modified the Contract on December 19, 2023 ("Modification 6") to extend the Contract through December 31, 2024; and

WHEREAS, on July 24, 2024 ("Modification 7"), the parties further modified the Contract to extend for one (1) year, January 1, 2025, through December 31, 2025, while the Department conducts a new procurement for these services and awards a new contract to ensure continuity of Health Plan Administration and Services; and

WHEREAS, the Contractor agreed to make a good-faith effort to meet the 1% Veteran-Owned Small Business Enterprises (VSBE) participation goal set forth in the RFP; and

WHEREAS, the Contractor has requested to replace its VSBE subcontractor in its plan in order to meet or exceed the Contract's VSBE participation goal; and

WHEREAS, the Department and Contractor desire to modify the Contract in order to amend the Contractor's VSBE Utilization Affidavit and Prime/Subcontractor Participation Schedule and VSBE Subcontractor Participation Statement, in order to reflect the addition of a VSBE subcontractor (collectively, as to the amended VSBE plan, the "Revised VSBE Plan #1").

NOW, THEREFORE, IN CONSIDERATION of the Recitals which are hereby made a substantive part hereof, and the mutual promises and covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, the Department and Contractor hereby mutually agree to the changes below.

1. VSBE Participation Plan.

1.1 The Contractor's original VSBE plan is hereby replaced in its entirety with the revised complete VSBE Utilization Affidavit and Prime / Subcontractor Participation Schedule and VSBE Subcontractor Participation Statement (VSBE Attachments E-1 and E-3, respectively) (*i.e.*, Revised VSBE Plan #1), attached hereto and incorporated into the Contract by reference herein. This is necessary to recognize the addition of the new VSBE subcontractor, Green Monkey Promotions, self-certified in eMMA as Vendor ID SUP1001804, to its VSBE Plan, as well as to remove its current VSBE subcontractor, No Fear Promotions (formerly Air Corps Embroidery), as that organization is no longer in business.

2. Scope of Eighth Modification. This Eighth Modification amends the Contract specifically as described herein. The Revised VSBE Plan #1 shall be in full force and effect as of the effective date of this Eighth Modification. Any services provided by, and any compensation paid to Green Monkey Promotions, prior to the effective date of this Eighth Modification shall be considered and allowable toward the Contractor meeting its obligations in connection with its VSBE participation under the Contract. Except as specifically revised by the terms of this Eighth Modification, all of the terms of the Contract shall remain in full force and effect and shall apply to this Eighth Modification.

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IN WITNESS THEREOF, the parties have executed this Eighth Modification as of the date

CONTRACTOR:

P & A ADMINISTRATIVE SERVICES, INC.

[Redacted signature line]

By:

Handwritten signature

Print Name and Title

1-29-2025

[Redacted witness name]

Witness/Attest

STATE OF MARYLAND:

DEPARTMENT OF BUDGET AND MANAGEMENT

[Redacted signature line]

By: Helene Grady, Secretary

or designee:

2-19-25

Date

[Redacted witness name]

Witness

APPROVED FOR FORM AND LEGAL SUFFICIENCY THE

22ND DAY OF February, 2025.

[Redacted signature]

ASSISTANT ATTORNEY GENERAL

Revised VSBE Plan

