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Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C.ROMANS
Deputy Secretary

QUESTIONS AND ANSWERS # 2
PROJECT NO. F10B3400001
Group Term Life and Accidental Death and Dismemberment Insurances
July 31, 2012

Ladies/Gentlemen:

This List of Questions and Answers #2, questions #63 through #64 is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of Contract requirements which are stated in the following questions of potential Offerors, are not binding on the State, unless the State expressly amends the RFP. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor asking the question as to what the contract does or does not require. However, if from a particular vendor question(s) it seems as if the vendor has misinterpreted RFP wording referenced in a question, the State's response typically will point out the misinterpretation as part of the answer to the question.

63) Question: If a potential Offeror cannot agree to destroy any and all copies of the confidential information within five business days of the State's notice, will the State amend this RFP's Non-Disclosure Agreement, as follows: Any documents, notes, copies, or other portions or reproductions of any part of the information provided to or collected by the potential Offeror may be retained for business record, litigation or regulatory compliance purposes. The potential Offeror will not be required to return or destroy archive copies made for backup purposes, whether or not they are in original form. These copies will be destroyed upon the normal expiration of the backup files and record retention guidelines?

Answer: The State declines to make the proposed changes to the RFP's Non-Disclosure Agreement. The latest version of the Non-Disclosure Agreement, included in Amendment # 1, is the final form for this RFP.

64) Question: If, in an effort to protect the confidentiality of the potential Offeror's employees, a potential Offeror cannot agree to disclose the identity of every individual who will have access to confidential information regarding the RFP, will the State amend this RFP's Non-Disclosure Agreement that requires such disclosure?

Answer: See Response to Question # 63: The State declines to make the proposed changes to the RFP's Non-Disclosure Agreement. The latest version of the Non-Disclosure Agreement, included in Amendment # 1, is the final form for this RFP.

~Effective Resource Management~

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Should you require clarification of the information provided, please contact me at (410) 260-7681 as soon as possible.

Date Issued: **July 31, 2012**

By: John Saunders
<signed>
Procurement Officer