



Maryland

**DEPARTMENT OF BUDGET
AND MANAGEMENT**

WES MOORE
Governor

HELENE GRADY
Secretary

ARUNA MILLER
Lieutenant Governor

MARC L. NICOLE
Deputy Secretary

**PRE-BID CONFERENCE SUMMARY
JAN 30, 2024 – 10:00 AM
PHARMACY BENEFITS MANAGEMENT SERVICES AND PURCHASING POOL
MANAGEMENT
SOLICITATION NUMBER – BPM039929**

The State of Maryland conducted a Pre-Bid Conference through Google Meet on January 30, 2024. The attendance list is issued with this summary in a separate document. Attending on behalf of the State were: Tyler Russell, Christopher Hautala, Jamie Tomaszewski, Maureen Loiseau, Andrew York, Christina Kuminski, Jerry Mason, Marcy Hersl, Rebecca Oliver, Sherreon Washington, Thomas McLamore, Ginger Noble and Secretary Helene Grady of DBM.

This summary documents the Pre-Bid Conference. The Procurement Officer convened the conference at 10:00 a.m. and recognized the State personnel present as identified above.

Tyler Russell reviewed the MS-IFB key thresholds and deadlines.

Chelsea Springsteen of Milliman reviewed the Reverse Auction Process using RFP 360 Platform.

Tyler Russell reviewed the Key Information Summary Sheet and Section.

Christina Kuminski reviewed sections 2.1 through 2.3.8 of the MS-IFB.

Tyler Russell reviewed the implementation schedule.

Sherreon Washinton reviewed sections 2.3.10 through 2.3.17.

Marcy Hersl reviewed section 3.10.

Thomas McLamore reviewed MBE and VSBE Subcontracting Goal Requirements.

Tyler Russell reviewed the rest of the remaining MS-IFB sections 4 through 7.

Questions were asked verbally and submitted in the chat and addressed. The Procurement Officer advised that formal written answers would follow the oral answers.

The meeting adjourned at 11 a.m.