



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
May 17, 2023



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30-S. SERVICES CONTRACT
Department of Budget and Management, Central Collection Unit

Contract ID: Statewide Debt Collection Services; F10B2600023
ADPICS No.: ~~CTR012963~~ CTR012963 / F10B2600023

See next page for Record
Correction Letter dated
9/18/23

Contract Description: Debt collection services of delinquent debts owed to the State other than taxes, child support, and certain other debts listed by statute. Typical debts are college tuition and fees, a small number of student loans, public assistance and food stamp overpayments, Parole and Probation restitution/Supervisory Fees/Court Cost accounts, reimbursement for damage to the State property, bounced checks, reimbursement for care at the State hospitals, unpaid workers' compensation insurance premiums, Home Improvement Commission awards, Motor Vehicle Administration fines, toll violations, and environmental fines.

Award: Harris & Harris Ltd; Chicago, IL

Contract Term: 06/01/2023 - 05/31/2025 (w/one 2-year renewal option)

Amount: \$385,143.00 (Base Term)
 \$260,137.50 (Renewal Option #1)
 \$645,280.50 Total

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Rankings</i>	<i>Financial Offers (Rankings)</i>	<i>Overall Rankings</i>
Harris & Harris; Chicago, IL	1	\$ 645,280.50 (1)	1
IC System; St. Paul, MN	2	\$ 895,527.50 (2)	2
Reliant Capital Solutions; Gahanna, OH	3	\$1,015,900.00 (3)	3

**Technical and financial rankings were weighted equally.*

Living Wage Eligible: Yes

MBE/VSBE Participation: 20% / 5%

Performance Security: \$250,000 Surety Bond

Hiring Agreement Eligible: Yes



Maryland

DEPARTMENT OF BUDGET
AND MANAGEMENT

WES MOORE
Governor

ARUNA MILLER
Lieutenant Governor


HELENE GRADY
Secretary

MARC L. NICOLE
Deputy Secretary

September 18, 2023

Accepted 9/27/2023- JTG

John Gontrum, Esq.
Executive Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 117
Annapolis, Maryland 21401-1991

 Digitally signed by
John T. Gontrum
Date: 2023.09.27
14:51:50 -04'00'

SUBJECT: Record Correction – May 17, 2023 Board of Public Works Action Agenda, Item 30-S

Dear Mr. Gontrum:

This is to advise you of the following change to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works:

BPW – May 17, 2023 DGS 30-S

Statewide Debt Collection Services, Contract No. CTR012963

FROM: ADPICS No.: *CTR012963*
TO: ADPICS No.: *CTR012963 / F10B2600023*

Reason: Effective immediately, DBM has determined it will no longer utilizing eMaryland Marketplace Advantage (eMMA) for invoice payment purposes due to certain unresolved system limitations related to the lack of extended contract and year-end closeout timeframes. The new blanket purchase order number (*F10B2600023*) reflects the new contract presented and approved by the BPW on the May 17, 2023 agenda, Item 30-S. DBM will utilize ADPICS BPO number F10B2600023, created prior to the release of eMMA 2.0, for current and future invoice payment purposes under this contract.

Sincerely,



Yasin Mohammed
Director, Procurement Operations Bureau
DGS, Office of State Procurement

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Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace Advantage* (eMMA) on December 10, 2021. The Department directly solicited 21 vendors, including four MBE firms who perform this specialized service. Six proposals were received and three of those proposals were deemed reasonably susceptible of being selected for award. One proposal was deemed not reasonably susceptible of being selected for award for not meeting the minimum qualifications and two for not meeting the MBE requirements.

A protest was received on November 7, 2022 regarding one proposal being found not reasonably susceptible of being selected for award due to incurable errors on their MBE forms. DBM denied the protest on December 9, 2022 and an appeal was not filed.

The evaluation committee determined that Harris & Harris Ltd's proposal was the most advantageous to the State. They have a specialty in toll collections, which DBM will utilize when receiving the backlog of EZPass tolls and have additional benefits to the State by setting up a field office in Baltimore city with MBE contractors.

Fund Source: 100% Special (Debt Collection Fees)

Approp. Code: F10A0103

Resident Business: No

MD Tax Clearance: 23-0871-0100

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION