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Secretary

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Deputy Secretary

**Amendment #2 to
Invitation for Bids (IFB), Project # F10B9200023
Forensic Toxicology Drug Testing Laboratory (FTDTL)
May 4, 2009**

Ladies/Gentlemen:

This Amendment #2 is being issued to change, add or delete certain information contained in the above named IFB. Specific parts of the IFB have been amended and the IFB changes are detailed below. The new language has been **double underlined and marked in bold** and deleted language has been marked with a ~~strike out~~ (ex. ~~strike out~~). These markings will help you more easily identify what has changed.

1. Change the Key Information Summary Sheet as follows:

Closing Date/Time: Wednesday, May 6th, **13th** 2009, 2:00 PM (Local Time)

Bid Opening Date/Time: Wednesday, May 6th, **13th** 2009, 3:00 PM (Local Time)
Room 164A– 45 Calvert Street, Annapolis, MD 21401

2. Change IFB Section 1.8 to read:

An unbound original, plus two copies and an electronic CD version of the paper submission of the Bid must be received by the Procurement Officer, at the address listed in Section 1.5A, no later than May 6th, 13th 2009, 2:00 PM (Local Time) in order to be considered. Requests for extension of this date or time shall not be granted. Bidders mailing Bids should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.02.10, Bids received by the Procurement Officer after the closing time and date will not be considered. **Bids delivered by email or facsimile shall not be considered.**

Bids will be opened May 6th, **13th**, 2009, at 3:00 PM (Local Time), in Room 164A, 45 Calvert Street, Annapolis Maryland in accordance with the provisions of COMAR 21.05.02.11B. Bids will be made available for public inspection at or within a reasonable time after Bid opening. Any material deemed confidential or proprietary by the Bidder

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must be clearly marked and shall be readily separable from the Bid to facilitate public inspection of the non-confidential portion of the Bid.

3. Delete IFB Section 1.32 in its entirety:

~~By submitting a bid, the Bidder warrants that the information technology offered under the bid (1) provides equivalent access for effective use by both visual and non-visual means; (2) will present information, including prompts used for interactive communications, in formats intended for both visual and non-visual use; (3) if intended for use in a network, can be integrated into networks for obtaining, retrieving, and disseminating information used by individuals who are not blind or visually impaired; and (4) is available, whenever possible, without modification for compatibility with software and hardware for non-visual access. The Bidder further warrants that the cost, if any, of modifying the information technology for compatibility with software and hardware used for non-visual access will not increase the cost of the information technology by more than five percent. For purposes of this Contract, the phrase "equivalent access" means the ability to receive, use and manipulate information and operate controls necessary to access and use information technology by non-visual means. Examples of equivalent access include keyboard controls used for input and synthesized speech, Braille, or other audible or tactile means used for output.~~

~~The Non-visual Access Clause noted in COMAR 21.05.08.05 and referenced in this solicitation is the basis for the standards that have been incorporated into the Maryland regulations, which can be found at: www.dbm.maryland.gov keyword nva.~~

4. Change the second paragraph in Section 2.5 to read:

Invoices must be ~~signed and~~ dated and include the DBM-issued Purchase Order number, the Contractor's social security number or Federal Tax ID number and the Contractor's mailing address. Payments will be made based on a comparison of invoices with the services actually provided and a determination of continued satisfactory provision of services and compliance with all Contract requirements. Invoices submitted without clear, concise, readable, definitive information shall be returned to the Contractor for clarification, which may delay payment.

5. Attachment L (Drug Testing Collection Sites in Alpha Order by City) has been revised to include zip codes for Bidders' convenience. Please replace old Attachment L with new revised Attachment L, attached.
6. The Living Wage Affidavit (Living Wage Affidavit) has been revised and updated. Please replace old Attachment M with new revised Attachment M containing 2 pages, attached.