

**FIRST MODIFICATION TO
EMPLOYEE ASSISTANCE PROGRAM CONTRACT**

THIS FIRST MODIFICATION is made as of this 23rd day of December, 2019 by and between Janus Associates, Inc., trading as "Business Health Services" (the "Contractor"), and the State of Maryland, acting through the Department of Budget & Management, Office of Personnel Service and Benefits, Employee and Labor Relations Division (the "Department").

WHEREAS, on August 14, 2014, the Department entered into a contract with the Contractor for the Employee Assistance Program, Project No. F10B4400008, (the "Contract") pursuant to the Request for Proposals for the Employee Assistance Program, Project No. F10B4400008 dated February 25, 2014, and all amendments thereto issued in writing by the State (the "RFP").

WHEREAS, the parties desire to extend the Contract, while the Department conducts a new procurement for services and awards a new contract, to ensure continuity of the Employee Assistance Program.

NOW THEREFORE, IN CONSIDERATION of the promises and the covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows;

1. **Defined Terms.** All capitalized terms used in this First Modification shall have the same meaning as provided in the Contract.
2. **Duration of Contract.** The Contract term under Contract § 3, Time for Performance, is hereby extended three months, from January 1, 2020 through March 31, 2020, unless terminated earlier as provided in the Contract.
3. **Consideration and Payment.** Payment to the Contractor for the services under the Contract shall remain the same as stated in Contract Year Five of the Contractor's Financial Proposal, RFP Attachment F, dated April 8, 2014, and shall not exceed \$50,000 for the Contract Extension.
4. **Scope of First Modification.** This First Modification amends the Contract specifically as described herein. Except as specifically revised by the terms of this First Modification, all of the terms of the Contract shall remain in full force and effect and shall apply to this First Modification.

IN WITNESS THEREOF, the parties have executed this First Modification as of the date hereinabove set forth.

CONTRACTOR:

STATE OF MARYLAND:

JANUS ASSOCIATES, INC., TRADING AS
"BUSINESS HEALTH SERVICES"

DEPARTMENT OF BUDGET AND MANAGEMENT

[Redacted Signature]

[Redacted Signature]

By:

By: (name and title of Department Head)

Leah Maddox, COO

Or designee:

Print Name and Title

12/12/19

12/23/19

Date

Date

[Redacted Signature]

[Redacted Signature]

Witness/Attest

Witness

Approved for form and legal sufficiency

this 19TH day of December, 2019.

[Redacted Signature]

Assistant Attorney General