

**FIRST MODIFICATION TO
MARYLAND STATEWIDE CENTRAL SERVICES COST ALLOCATION PLAN
(SWCAP) CONTRACT**

This FIRST MODIFICATION is made as of this 12th day of June, 2025, by and between MAXIMUS Consulting Services, Inc. (the "Contractor"), and the State of Maryland, acting through the Maryland Department of Budget & Management, Office of Budget Analysis ("DBM/OBA" or the "Department").

WHEREAS, the Department entered into a contract with the Contractor for preparation of the State of Maryland's annual Statewide Central Services Cost Allocation Plan (SWCAP or "Plan"), Project No. F10B8400044, which contract commenced on October 31, 2018 (for ease of reference, the "Contract").

WHEREAS, as a result of an unintended omission, the Contract did not state a Not-to-Exceed Amount, and furthermore the Department seeks to add \$92,000 (Ninety-Two Thousand Dollars) to the Contract.

WHEREAS, the Department and Contractor seek to inset the new Not-to-Exceed Amount in the Contract, and add the aforementioned funding to the Contract.

WHEREAS, the parties desire to extend the Contract to complete specific work ordered under it. The current and upcoming work orders to continue the SWCAP include preparation and submission of the Plan, and conducting contract negotiations with the federal government to see the Plan through to final approval by the responsible federal agency. The estimated time of approval after each Fiscal Year Cycle Plan submission is two years. In order to complete this work and achieve the underlying SWCAP goals, the Department is requesting an extension for two (2) additional Contract years, from March 1, 2026, through February 28, 2028. The extension will allow the Department sufficient time to complete current and the additional work.

NOW, THEREFORE, IN CONSIDERATION of the promises and the covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Defined Terms.** All capitalized terms used in this Modification shall have the same meaning as provided in the Contract.
2. **Duration of Contract.** The Contract term under Contract § 3, Period of Performance, is hereby extended for two years, from March 1, 2026, through February 28, 2028, unless terminated earlier as provided in the Contract.
3. **Scope of Work.** Section 2.2.2 of the RFP, which sets out the Fiscal Year Cycle Anticipated Dates and work cycle, is amended to include the following Fiscal Year Cycle information:

Fiscal Year Cycle	Contractor to begin work on Plan	Submission of Plan to Federal Cognizant Agency	Date Plan to be approved by the Federal Cognizant Agency (final Contract Date if Plan not approved earlier)
2025 (based on FY 2023 actuals)	Effective Date of the Modification	April 30, 2024	February 28, 2027
2026 (based on FY 2024 actuals)	November 1, 2024	April 30, 2025	February 28, 2028

4. **Not-to-Exceed Amount.** A Not-to-Exceed Amount of \$362,000.00 is hereby inserted as Contract Section § 4.1.
5. **Scope of Modification.** This Modification amends the Contract specifically as described herein. Except as specifically revised by the terms of this Modification, all of the terms of the Contract shall remain in full force and effect and shall apply to this Modification.

IN WITNESS THEREOF, the parties have executed this Modification as of the date hereinabove set forth.

CONTRACTOR:
MAXIMUS CONSULTING SERVICES, INC

STATE OF MARYLAND:
DEPARTMENT OF BUDGET AND MANAGEMENT

[REDACTED] (SEAL)
BY: Jaida Williams, Sr. Specialist - Contracts

[REDACTED]
BY: HELENE GRADY, SECRETARY

OR DESIGNEE:

Tori Dawson - Admin

PRINT NAME AND TITLE

10/3/2024

DATE



DATE

4-17-25

WITNESS/ATTEST

WITNESS

APPROVED FOR FORM AND LEGAL SUFFICIENCY

THIS 12TH DAY OF June, 2025.

[REDACTED]
ASSISTANT ATTORNEY GENERAL