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**QUESTIONS AND RESPONSES # 3
PROJECT NO. 050B640002**

**State Medical Director & Occupational Medical Services for Maryland State Agencies
February 19th, 2016**

Ladies/Gentlemen:

This List of Questions and Responses #3, questions #29 through #36, is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of contract requirements, which are stated in the following questions of potential Offerors, are not binding on the State, unless the State expressly amends the RFP. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor asking the question as to what the contract does or does not require.

29. Could the State amend the price spreadsheet to include pricing for saliva and blood confirmation testing as it pertains to testing for alcohol?

RESPONSE 29: The State has no plans to amend Financial Proposal Form at this time. The State will continue to use one line item for both initial and confirmatory alcohol testing. Please ensure your line item price reflects this.

30. What services would be required for the Baltimore City optional 24/7 location after normal work hours (i.e., drug and alcohol testing only, physical exams, workers compensation treatment, etc.)?

RESPONSE 30: The RFP states that only Sections 3.2.16, 3.2.17 and 3.2.20 would apply. This means US DOT regulated drug testing and alcohol testing, and MDOT drug testing and alcohol testing.

31. Onsite TB testing is required per page 43 of the RFP. Can the provider charge an onsite fee to perform this service?

RESPONSE 31: Additional "onsite fees", or any other additional fees not included in the financial proposal, may not be added during the course of the contract. The billing process is unambiguously described in the RFP. The Contractor shall bill a "per TB test" price for each employee tested, and if applicable, mileage and 50 % of training session rates. In the event that fewer than 15 employees are vaccinated, the Contractor may still bill for 15 TB tests and if applicable, mileage and 50% of training session rates. The actual amount charged to the State for TB tests shall not exceed the rates authorized by the Workers Compensation Commission in the

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Maryland Medical Fee Schedule.

32. In regards to Section 3.2.7.1 Bullet Point # 5, would online training for reasonable drug and alcohol suspicion be accepted?

RESPONSE 32: Online training would be acceptable provided the DAC gives approval. Keep in mind that for different elements of this contract there will be different DACs.

33. Section 3.2.20.1 of the RFP has a requirement that the Contractor conduct random collections. Will individual agencies pull their own list of those employees that will be sent in for random testing or would you like the Contractor to make random selections and send that list to the using agencies?

RESPONSE 33: Individual using agencies will complete the process of compiling the list of random employees. The Contractor would not be sent a list, just the employee with a request for services form on the day s/he was selected for testing. Each using agency will send those employees with appropriate paper work to the medical site for specimen collection.

34. When the bidder has multiple locations, are there any restrictions on the amount of money spent by location as it applies to the MBE requirement?

RESPONSE 34: MBE goal percentages are calculated over the entirety of the contract. The individual MBE participation of each vendor location will not be tallied. Rather, MBE participation under the entire contract is tallied.

35. Who makes the appointment and performs the interviews at the Mobility Certification Office?

RESPONSE 35: MTA sets the appointment and conducts the intake interview at the Mobility Certification Office.

36. Who owns the specialized testing equipment used to conduct the functional assessments?

RESPONSE 36: The State/MTA owns the equipment. The Contractor will be able to use this equipment during the course of the Contract.

Remember proposals are due on March 3rd, 2016 no later than 2:00 p.m. If there are questions concerning this solicitation, please contact me via e-mail at christopher.hautala@maryland.gov or call me at (410) 260-4081.

Date Issued: 2/19/2016

By:

Chris Hautala
Procurement Officer