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Lieutenant Governor

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Deputy Secretary

**Amendment #2 to Request for Proposals (RFP)
Statewide Foreign Language Interpretation and Translation Services (FLITS)
Solicitation No. 050B8400001
March 16th, 2018**

This Amendment #2 is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

1. Amend the Key Information Summary Sheet as follows:

Proposal Due (Closing) Date and Time: ~~April 3, 2018~~ **April 6, 2018** 2:00PM Local Time

2. Amend RFP Section 3.1.5 as follows:

3.1.5 Within five (5) Business Days of recommendation for Contract award, and before any work begins, the Contractor shall provide the Procurement Officer with current certificates of insurance, and update such certificates periodically, but no less than annually in multi-year contracts, as directed by the Contract Monitor. Such copy of the Contractor's current certificate of insurance shall contain at minimum the following:

- a. Workers' Compensation – The Contractor shall maintain such insurance as necessary and/or required under Workers' Compensation Acts, the Longshore and Harbor Workers' Compensation Act, and the Federal Employers' Liability Act.
- b. Commercial General Liability as required in Section 3.1.1.
- c. Errors and Omissions/Professional Liability as required in Section 3.1.2.
- d. Automobile and/or Commercial Truck Insurance as required in Section 3.1.3.
- e. Crime Insurance as required in ~~Section 3.4.4~~ **Section 3.1.4.**

3. Add this new RFP Section 5.4.4:

Technical Proposal - Required Forms and Certifications (Submit under TAB P)

5.4.4.1 Unless directed otherwise by instructions within an individual form, complete, sign, and include all required forms in the Technical Proposal, under TAB P.

5.4.4.2 Offerors shall furnish any and all agreements and terms and conditions the Offeror expects the State to sign or to be subject to in connection with or in order to use the Offeror's services under this Contract. This includes physical copies of all agreements referenced and incorporated in primary documents, including but not limited to any software licensing agreement for any software proposed to be licensed to the State under this Contract (e.g., EULA, Enterprise License Agreements, Professional Service agreement, Master Agreement) and any AUP. The State does not agree to terms and conditions not provided in an Offeror's Technical Proposal and no action of the State, including but not limited to the use of any such software, shall be deemed to constitute acceptance of any such terms and conditions. Failure to comply with this section renders any such agreement unenforceable against the State.

5.4.4.3 For each service, hardware or software proposed as furnished by a third-party entity, Offeror must identify the third-party provider and provide a letter of authorization or such other documentation demonstrating the authorization for such services. In the case of an open source license, authorization for the open source shall demonstrate compliance with the open source license.

5.4.4.4 A Letter of Authorization shall be on letterhead or through the provider's e-mail. Further, each Letter of Authorization shall be less than twelve (12) months old and must provide the following information:

- i) Third-party POC name and alternate for verification
- ii) Third-party POC mailing address
- iii) Third-party POC telephone number
- iv) Third-party POC email address
- v) If available, a Re-Seller Identifier

Issued and authorized by

<signed>

Chris Hautala
Procurement Officer