

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor



Ellington E. Churchill, Jr.
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

**Amendment #1 to Request for Proposals (RFP)
Audit Services for Maryland State Agencies
Solicitation No. 001B0600234
February 19, 2020**

This Amendment #1 is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1 Amend Section# 3.3.4 as follows:

3.3.4 Travel Reimbursement

- A. The TORFP shall determine the applicability of Routine Travel versus Non-Routine Travel, as defined in Appendix 1. Any Non-Routine Travel that has ~~had been~~ prior written approval

2. Amend Section 5.2.3 as follows:

Two Part Submission:

A. Technical Proposal consisting of:

- 1) Technical Proposal and all supporting material in Microsoft Word format, version 2007 or greater,
- 2) Technical Proposal in searchable Adobe PDF format,
- 3) a second searchable Adobe copy of the Technical Proposal, with confidential and proprietary information redacted (see **Section 4.8**), and

B. Financial Proposal consisting of:

- 1) Financial Proposal and all supporting material in ~~xxxx~~ **Excel** format,
- 2) Financial Proposal in searchable Adobe PDF format,
- 3) a second searchable Adobe copy of the Financial Proposal, with confidential and proprietary information removed (see **Section 4.8**).



3. Amend Section 3.11.1 as follows:

3.11.1 Master Contract: Continuous Performance of Contractor's Representative
Unless substitution is approved per ~~paragraphs C-E~~ of this section

3.11.1 Master Contract: Continuous Performance of Contractor's Representative
Unless substitution is approved per Sections 3.11.1-3.11.5 of this section

Issued and authorized by

<signed>
Gregory Dennis
Procurement Officer