



**Maryland Department of Transportation**  
The Secretary's Office

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Governor

**Anthony G. Brown**  
Lt. Governor

**Beverley K. Swaim-Staley**  
Secretary

**Darrell B. Mobley**  
Deputy Secretary

May 3, 2011

Mr. Richard Samluck, President  
IAFF Local 1742  
PO Box 8627  
Baltimore, MD 21240

Dear Mr. Samluck

Please be advised, per your request, the positions of Safety Representative III (Fire Prevention) have been placed into the bargaining unit of the IAFF Local 1742, BWI Airport Professional Firefighters. This action is effective as of April 6, 2011.

If you have any additional questions please feel free to give me a call at 410-865-1186.

Sincerely,

A handwritten signature in cursive script that reads "Judy Slater".

Judy Slater, Director  
Office of Human Resources, MDOT

cc: The Honorable Secretary John P. McDonough, Secretary of State  
Ms. Cindy Kollner, Executive Director, Office of Personnel Services and Benefits, DBM  
Mr. Patrick Moran, Director, AFSCME Maryland

February 13, 2009

Mr. William Daniel Gordon  
President  
BWI Firefighters  
Local 1742, I.A.F.F., AFL-CIO, CLC  
P. O. Box 8627  
BWI Airport MD 21240

SUBJECT: Letter of Intent Regarding Minimum Duty Shift Staffing for  
The Baltimore/Washington International Thurgood Marshall Airport  
(BWI Marshall) Fire and Rescue Department (FRD)

Dear Mr. Gordon:

This letter confirms the intention of the Maryland Aviation Administration (MAA) to maintain the minimum staffing level for a BWI Marshall Fire and Rescue Department duty shift at 16 appropriately qualified personnel as outlined in paragraph A of the BWI Marshall Airport Fire and Rescue Department Standard Operating Guideline (SOG) #2.1.6 (attached). The current minimum staffing consists of (a) Shift Commander/Division Chief or Captain, 1; (b) ARFF crash trucks with minimum of driver only, 3; (c) Engine or suppression apparatus with driver, 1; Qualified Officer-promoted or acting, 1; Qualified Airport Firefighter or Airport Paramedic Firefighter (PM/FF), 2; (d) Aerial apparatus with driver, 1; Qualified Officer, 1; Qualified Airport Firefighter or PM/FF, 2; and (e) Advanced Life Support units or Paramedic units each with 2 Paramedics or PM/FF's, or 1 PM/FF and 1 FF, or 1 Paramedic Lieutenant (PML) and 1 Paramedic or PM/FF, or 1 PML and 1 FF.

As noted in paragraph A.6 of SOG 2.1.6 and in accordance with Article III, Management Rights from the current Memorandum of Understanding, staffing levels may be adjusted as necessary due, but not limited, to changes in the FRD mission, budgetary constraints, and/or at management's discretion. **Before any significant changes or adjustments are made management will consult with the Labor Management Committee of Local 1742.**

Mr. William Daniel Gordon  
February 13, 2009  
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**This letter supersedes my January 30, 2009 letter of intent regarding minimum staffing.**

Respectfully,

A handwritten signature in black ink, appearing to read "W. S. Pennell". The signature is written in a cursive style with a large initial "W" and "S".

Wayne S. Pennell, C.M.  
Deputy Executive Director  
Operations and Maintenance

Attachment

cc: Mr. Timothy Campbell, A.A.E., Executive Director, MAA  
Francis J. Collins, Esquire, Kahn, Smith and Collins, P. A.  
Chief Woodrow Cullum, BWI Marshall FRD  
Mr. Leif Dormsjo, Chief of Staff, MDOT  
Mr. Matt Gallagher, Deputy Chief of Staff, The Governor's Office  
Louisa A. Goldstein, Esquire, Chief Counsel, MAA  
Ms. Cynthia A. Kollner, Executive Director, Office of Personnel Services and  
Benefits  
Ms. Judy Slater, Director of Human Resources, Maryland Department of  
Transportation (MDOT)  
Ms. Beverley K. Swaim-Staley, Deputy Secretary, MDOT

REVISED: 2/18/09

**Side Letter between the Maryland Department of Transportation, Maryland Aviation  
Administration and BWI Airport Firefighters Local 1742 I.A.F.F  
RE: Update to Language of Article XXII of MOU, Sections 1-2**

This letter confirms the intent of MDOT Maryland Aviation Administration (MDOT MAA) and the BWI Airport Professional Fire Fighters Local 1742 to update the language in Article XXII of the Memorandum of Understanding (MOU). The parties agree that, effectively immediately, the following language will replace the language currently found in the MOU, Article XXII, Sections 1-2:

Section 1.

The State and Union agree to cooperate to the fullest extent in promoting the safety and health of all employees covered by this agreement. BWI FRD will maintain health and safety officers, holding regularly scheduled safety meetings with Union representatives.

Section 2.

The BWI Fire and Rescue Department will use all applicable current NFPA standards as guidelines pertaining to the Personal Protective Equipment (PPE) and duty uniforms. All covered employees shall be issued the following safety equipment:

- Protective ensemble for structural firefighting as stated per current edition of NFPA 1971 at the time the gear was manufactured and provide each individual an additional set (to the same standard) in accordance with current edition of NFPA 1851.
- SCBA facepiece
- Hearing protection
- 3 Fire hoods, per NFPA 1971 at the time of manufacture
- Safety vest
- Prescription eyewear components of personal protective gear (e.g. facemasks), if applicable
- Coveralls issued to only personnel qualifying for option 1 Hazardous Duty Premium Pay

Pete K. Rahn



Secretary

Maryland Department of Transportation

William Gordon



President

I.A.F.F. Local 1742