

# Accountability and Implementation Board (AIB) Executive Director

## Salary Competitive and Negotiable

### Main Purpose of the Job:

The Executive Director will report to the *Accountability and Implementation Board (AIB)* providing administrative support to successfully oversee the implementation of the *Blueprint for Maryland's Future*. The *Blueprint for Maryland's Future* is based on the work of the Commission on Innovation and Excellence in Education, and establishes new State policy on education. The *Blueprint* is expected to transform Maryland's early childhood, primary and secondary public education system into a world class system in which every student reaches their full potential.

### Job Description:

- Lead and manage the AIB's day-to-day operations, including hiring and managing the full-time staff charged with implementing the Blueprint,
- Liaise with policymakers, state and local officials, and the Maryland State Department of Education (MSDE) to drive alignment across all implementation efforts,
- Be responsible for ensuring that the AIB meets all the regular reporting requirements to Maryland General Assembly, and Governor of the State of Maryland,
- Oversee the development of data tools, collection strategies and timelines, and assessment criteria that are necessary for monitoring the local implementation of the Blueprint,
- Establish accountability metrics for local jurisdictions and enforcement mechanisms to ensure the faithful implementation of the Blueprint legislation,
- Effectively manage the \$3 million annual budget allocated to the AIB and utilize funds to provide technical assistance and compliance management to local jurisdictions,
- Engage education stakeholders statewide, including students, parents, teachers and educators, legislators, community members, and advocates through regular and effective communication and outreach,
- Uphold the public's confidence in the AIB by modeling the utmost integrity and commitment to the success of the children of Maryland

### Qualifications:

- Expert communicator and experienced in complex stakeholder management,
- Deep knowledge of public education in Maryland, and a commitment to the successful implementation of the Blueprint, including but not limited to the functions and responsibilities of the AIB,
- In depth knowledge of the state's legislative, regulatory and budgetary processes,
- Fluent understanding of Pre-K-12, as well as post-secondary, policy and practices in top-performing and equitable education systems across the globe,
- Experience in building teams, hiring, and team management, and comfortable working in fast-paced, complex environments,
- Ability to effectively meet deadlines,
- Knowledge and experience addressing educational inequity,
- High level of technological proficiency in use of databases and information systems,
- Strong organizational skills and attention to detail,
- Bachelor's degree required; Master's degree preferred.

To apply: Please submit your resume to Mark Townend at [mark.townend@maryland.gov](mailto:mark.townend@maryland.gov). The closing date for this position is January 11, 2021.