



April ARPA Reporting Deadline: Annual Project & Expenditure Reports

April 07, 2026



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Agenda

1. Intro & Reporting Refresher
2. Preparing for Closeout
3. Overview of 2026 Reporting Requirements
4. Treasury Portal Refresher
5. Question & Answer Session



Intro and Reporting Refresher



Reporting Refresher

- The April 2026 Project and Expenditure Report User Guide has not yet been released by Treasury.
- All ARPA SLFRF recipients must continue to submit reports (including this April) until closeout has been completed, even if you have already spent all SLFRF funds and/or have not conducted any SLFRF activities in the prior reporting period.
- If projects have changed since they were initially reported to Treasury, you can adjust your reports accordingly.
- Confirm as soon as possible you can access your reporting portal (Login.gov or ID.me).
View Treasury Reporting Portal Access Flyer
- All SLFRF allocations must be spent by December 31, 2026.
 - All funding that was not reported as obligated in the prior report will need to be returned to Treasury.
- Maintain accurate and organized records of all documents relating to SLFRF funding.
- MTAP is holding weekly Office Hours through the end of April on Tuesdays from 10-11am.

SLFRF-Eligible Obligations

The obligation deadline passed on December 31, 2024. By that date, all SLFRF funds were required to be fully obligated or returned to Treasury. If you still had unobligated funds after the deadline, you may have received a recoupment letter from Treasury instructing you to return the remaining balance.

What IS an SLFRF-Eligible Obligation	What is NOT an SLFRF-Eligible Obligation
An SLFRF-Eligible expenditure from 3/3/21- 12/31/24	A budget line item
A contract with a vendor	A budget resolution
A purchase order	A contract that has been agreed to with a vendor that does not have an associated dollar amount
Eligible Personnel Costs designated as SLFRF expenditures by 12/31/2024	Personnel Costs not formally designated as SLFRF-funded by 12/31/2024

For more information, see [SLFRF Final Rule FAQ Section 17](#) and [MTAP's Obligation Deadline Flyer](#)

Expenditure Deadline

December 31, 2026, Expenditure Deadline

While all recipients of ARPA SLFRF are required to report through April 2027, Treasury does not require a recipient to report during the April 2027 reporting cycle if they closeout their award before that date.

Fully Obligated & Spent: Final Report

If you have obligated AND expended all ARPA SLFRF allocations, treat the April 2026 reporting cycle as though it is your final report. Be sure to carefully review all aspects of this report, ensuring all information and documents are accounted for, with measures and systems in place to explain all aspects of your reporting process, expenditures, document retention plans and more.

2027 Reporting Cycle

If you have not fully expended funds before the April 2026 reporting cycle, focus on spending all funds before the December 31, 2026, Expenditure Deadline, and use the April 2027 reporting cycle as your opportunity to report final expenditures and prepare for closeout.

2025 Reporting Period

Obligation deadline: December 31, 2024. The 2025 reporting cycle focused on reporting and documenting obligations.

2026 Reporting Period

Expenditure deadline: December 31, 2026. The 2026 reporting cycle will focus on spending down remaining funds and properly reporting on all expenditures.

2027 Reporting Period

Final reporting period for municipalities that did not formally close out their award in 2026.



Preparing for Closeout

What NEUs Need to Know About Closeout

- Closeout is required for **all** ARPA SLFRF recipients.
- Until Treasury confirms closeout, recipients must continue reporting on the usual schedule.
- Municipalities will not be able to submit closeout until they have filed a final Project & Expenditure report that shows all obligations as spent.
- Final reporting includes certificates in the “Closeout Reports” section of the Treasury Portal.
- Recipients that have reported fully expending their SLFRF allocations may be invited to close out their awards ahead of the official end of the award period. Treasury has begun initiating this process to recipients on a rolling basis.
- If your April 2026 P&E Report shows all funds spent, expect a closeout invitation from Treasury sometime this spring.

What NEUs Need to Do

Step 01

Confirm 100% of funds are obligated and expended in the Treasury Portal.

Step 02

Ensure the Project & Expenditure (P&E) Report is submitted and up to date.

Step 03

Verify all Compliance Reports are marked as "Submitted."

Step 04

Maintain active SAM.gov registration and do not create a new UEI/SAM – just renew.

Step 05

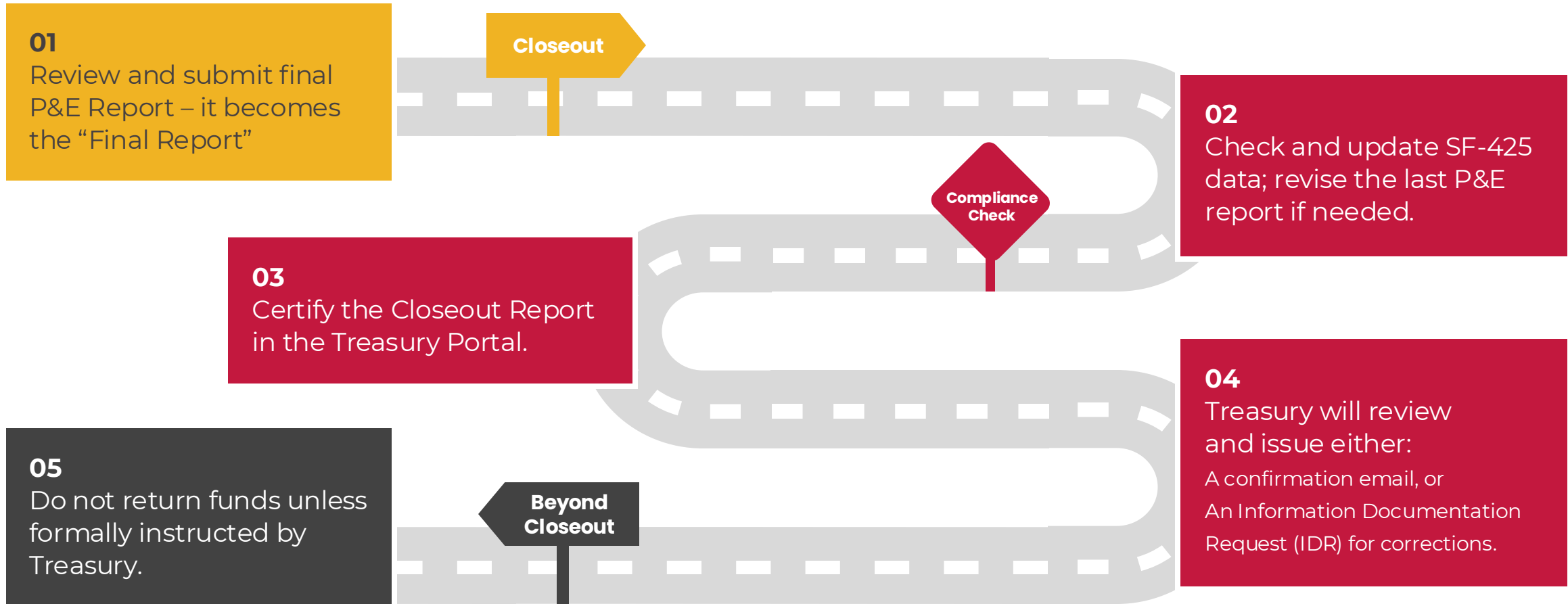
Update Treasury Portal contacts

1. Login to the Treasury Portal
2. Navigate to the "Compliance Reports" section
3. Confirm obligations and expenditures

Visit the MTAP Resource: [SAM.gov Registration How To Guide](#)

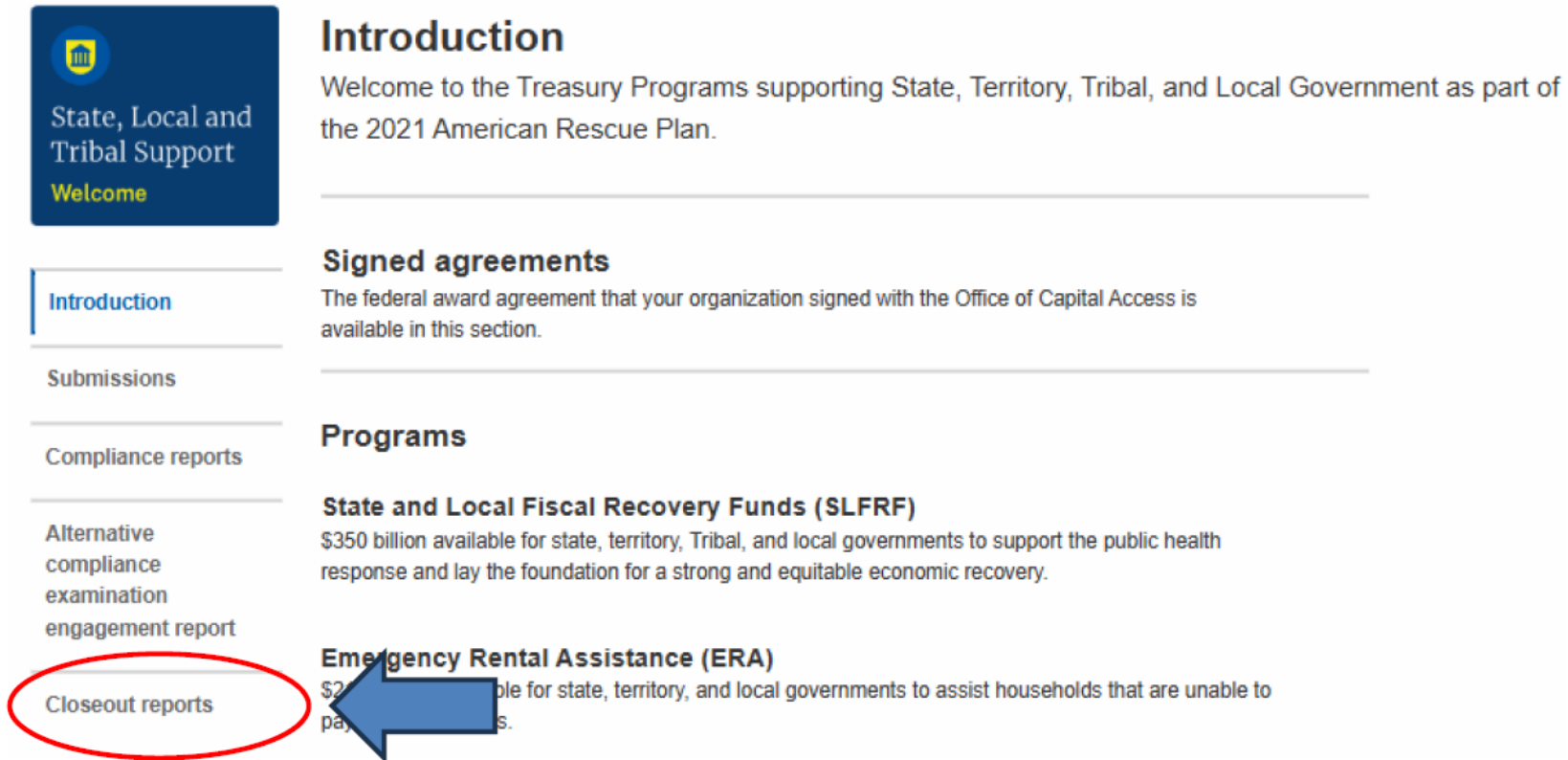
- Account Administrator
- Authorized Representative,
- Reporting PoC

How to Do It (Step-by-Step Closeout)



Treasury Portal – Closeout Walkthrough

- Initiate Closeout & Confirm Readiness to Proceed.



The screenshot displays the Treasury Portal interface. On the left is a navigation sidebar with a blue header box containing a yellow icon of a building and the text "State, Local and Tribal Support" and "Welcome". Below this are menu items: "Introduction" (highlighted with a blue bar), "Submissions", "Compliance reports", "Alternative compliance examination engagement report", and "Closeout reports" (circled in red). The main content area has three sections: "Introduction" with a welcome message, "Signed agreements" with a description of the federal award agreement, and "Programs" which includes "State and Local Fiscal Recovery Funds (SLFRF)" and "Emergency Rental Assistance (ERA)". A blue arrow points to the "Emergency Rental Assistance (ERA)" section.

State, Local and Tribal Support
Welcome

Introduction
Welcome to the Treasury Programs supporting State, Territory, Tribal, and Local Government as part of the 2021 American Rescue Plan.

Signed agreements
The federal award agreement that your organization signed with the Office of Capital Access is available in this section.

Programs

State and Local Fiscal Recovery Funds (SLFRF)
\$350 billion available for state, territory, Tribal, and local governments to support the public health response and lay the foundation for a strong and equitable economic recovery.

Emergency Rental Assistance (ERA)
\$2 billion available for state, territory, and local governments to assist households that are unable to pay rent.

Treasury Portal – Closeout Walkthrough

- Select “Request to closeout”

NOTE: Click this checkbox and then the button 'Request to closeout' in the Portal to initiate closeout once it is available in the Portal. This will launch a review process by Treasury to ensure eligibility. When complete, Treasury will email the recipient via the Portal to confirm next steps.

Closeout reports

Thank you for your participation in Treasury Programs supporting State, Territory, Tribal, and Local Governments as part of the 2021 American Rescue Plan. This page allows Office of Capital Access (OCA) program participants to request and track the progress of Award Closeout.

If you are ready to close out one of the assistance programs listed below, check the box next to the program you wish to close out and click on the “Request to closeout” button. Note, only Authorized Representatives and Account Administrators can request early closeout.

For more details on each program’s closeout process, please see the closeout reporting requirements and supporting resources on the reporting page for the program you wish to close out.

[ERA Reporting Page](#)
[HAF Reporting Page](#)
[HAF Closeout Resource](#)
[LATCF Reporting Page](#)
[LATCF Closeout Resource](#)
[SLFRF Reporting Page](#)

Eligible for closeout

Check the box next to the program you wish to close out and click on the 'Request to closeout' button to begin the process


<input checked="" type="checkbox"/>	Application/Recipient ID	Program	Applicant Name	Status	More Actions
<input checked="" type="checkbox"/>	RCP-303873	SLFRF	City of Cityville	Ready for closeout	

Treasury Portal – Closeout Walkthrough

- If 100% of the SLFRF allocation is spent, select “Yes”

SLFRF Closeout ✕

Are you ready to closeout your SLFRF award given that the total amount expended equals the total SLFRF allocation?



Treasury Portal – Closeout Walkthrough

- Review & Certify Reported Data is Accurate and Final (Use Tabs)

SLFRF Closeout

Please certify that the reported data is accurate and is your final report.

Once you confirm this is accurate and final, Treasury will review your submission for program closeout and will notify you if additional information is needed or to confirm closeout of your program award. If the SF-425 reported data requires revision, Treasury will not move forward with closeout until updates are made by the recipient in the latest P&G report.

SLFRF closeout report

SLT-0000

Total SLFRF allocation amount

\$100,000.00

Project Summary SF-425: Federal Financial Report



Review this data and click on the SF-425: Federal Financial Report tab to review and confirm data is accurate.

Category	Cumulative Obligations	Cumulative Expenditures
S-Revenue Replacement	\$100,000.00	\$100,000.00
Grand Total	\$100,000.00	\$100,000.00

Treasury Portal – Closeout Walkthrough

- Select “Yes” to Certify the Data in the SF-425 is Accurate and Final.

Please certify that the reported data (the SF-425 and Expenditure Category reported summary tables) is accurate and final. *Once you confirm this is accurate and final, Treasury will review your submission for program closeout and will notify you if additional information is needed or to confirm closeout of your program award. If the reported data requires revision, Treasury will not move forward with closeout until updates are made by the recipient in the latest P&E report.*

- Yes – the data in the table above (SF-425 reported data) is accurate and final
- No – the data in the table above (SF-425 reported data) is not accurate and requires update

Treasury Portal – Closeout Walkthrough

- Select “No” if Pre-populated Data is Inaccurate to Reopen its Latest P&E Report.

Please certify that the reported data (the SF-425 and Expenditure Category reported summary tables) is accurate and final. *Once you confirm this is accurate and final, Treasury will review your submission for program closeout and will notify you if additional information is needed or to confirm closeout of your program award. If the reported data requires revision, Treasury will not move forward with closeout until updates are made by the recipient in the latest P&E report.*

- Yes – the data in the table above (SF-425 reported data) is accurate and final
- No – the data in the table above (SF-425 reported data) is not accurate and requires update

After updating, recipients must resubmit their revised P&E Report so their records will show as received by Treasury. If a recipient reopens its last submitted P&E Report to correct reported data, it must be resubmitted to proceed with their closeout submission.

Treasury Portal – Closeout Walkthrough

- Select “Yes” to confirm final report.


SLFRF Closeout ✕

Once you confirm this is your final P&E Report, Treasury will review whether your submission is ready for program closeout and will notify you if additional information is needed or to confirm closeout of your program award.

The closeout phase is essential to a successful program and future opportunities for funding. Every recipient of federal funds is required to perform closeout activities to administratively and fiscally close out its award with the federal funding agency.

Has the recipient performed internal verifications to ensure it is administratively and fiscally prepared to close out?

Please note that SLFRF recipients may not obligate or expend any remaining award funds after the Final P&E Report is submitted to Treasury. Any unexpended award funds due to Treasury must be returned to Treasury. This includes the recipient’s obligation to return any amounts due as a result of later audit disallowances, refunds, corrections, or other actions. All funds due that are not returned to Treasury will constitute a debt to the federal government.





Preparing for a Successful Closeout



Document Retention

Maintain all financial and program records per 2 CFR §200.334



Subrecipient Monitoring

Complete and document closeout for any subawards (may not be applicable)



Question Preparedness

Be ready to address any Treasury IDRs with accurate documentation



Use Available Tools

Closeout checklist, how-to guides, and portal access instructions available on the [MTAP Site](#).

Post-closeout:

Continue to comply with award terms and conditions and Uniform Guidance.

What Happens After You Submit: The Treasury Review Process

After a closeout report is submitted, Treasury will initiate a review of the submitted materials. Here is what to expect:

- Treasury reviews the submitted P&E Reports, SF-425, and closeout certification for completeness and accuracy.
- Treasury may reach out with questions or requests for additional documentation. Respond promptly and retain copies of all correspondence.
- If Treasury identifies issues, they will communicate next steps, which may include corrections to your report, return of funds, or a corrective action plan.
- If everything is in order, Treasury will confirm your closeout is accepted. Keep that confirmation it is part of your permanent SLFRF record.
- **Post-closeout does not mean there are no more requirements! Treasury retains the right to request records and conduct reviews throughout the five-year retention period.**

P&E Reporting During Closeout: What You Need to Know





- If you have submitted a completed closeout report in the Treasury Portal, you do not have to submit an April 2026 P&E Report.
- If you have been invited to close out but have not yet completed the process in the portal, log in and check whether a P&E Report is due – you may still have a submission obligation until your closeout is finalized.
- When in doubt, check the portal before the reporting deadline. MTAP will share updated guidance from Treasury as soon as it is available.



Overview of 2026 Reporting Requirements



Changes from 2025 Reporting Cycle

2025	2026
 Standard reporting and obligation deadline reports	 Preparation for closeout and expenditure deadline
 Limited opportunity for early closeout	 More opportunities for early closeout

Increased Treasury Monitoring and User Compliance

Treasury has already signaled a shift toward more oversight as the program moves into its final years, flagging these changes through updated user and compliance guides.

ARPA SLFRF Treasury Monitoring

- **Closer review of obligation validity** (documentation, contracts, procurement files)
- **Tighter scrutiny of P&E Reports** (inconsistencies, missing data, follow-up requests)
- **Heightened recoument risk monitoring** (slow spend, questionable eligibility, revenue replacement issues)
- **Verification of spend-down progress** (unspent balances, at-risk projects, deadline compliance)

Recommended Recipient Compliance

- **Maintain complete documentation (obligations, expenditures, procurement, agreements)**
- **Follow latest Treasury reporting guidance** (updated templates, accurate project data)
- **Actively manage spend-down** (update spend plans, reallocate from stalled projects)
- **Conduct internal compliance reviews** (eligibility checks, subrecipient monitoring, revenue replacement validation)
- **Prepare for Treasury inquiries** (centralized records, designated response staff)

2026 Reporting Reminders and Key Insights


- Recipients must stay compliant with funding rules and expend all ARPA SLFRF funds by December 31, 2026 to avoid the risk of returning unspent funds to Treasury.
- There is limited flexibility to reclassify funds after the obligation deadline. If recipients have excess funds that were obligated but ultimately not expended, recipients may reclassify funds to another project if the project is an eligible activity and was obligated by December 31, 2024.
- Recipients may expend funding associated with closeout beyond the December 31, 2026, expenditure deadline if these costs were estimated and obligated by December 31, 2024.
- Treasury has been privately notifying recipients if they are eligible for early closeout. If you've already fully expended all ARPA SLFRF funds, and reported being ready for closeout on your last report, be ready in case Treasury reaches out.



Treasury Portal Refresher



Portal Access - LOGIN.GOV or ID.ME



Treasury CARES Hub

E-Mail: covidreliefitsupport@treasury.gov

In accordance with the Executive Order 14028 Improving the Nation's Cybersecurity, Office of the Chief Information Officer (OCIO) has implemented multi-factor authentication (MFA) for this application. Please select a login method below to login or create an account.


Sign in with **ID.me**

Who is ID.me?

ID.me is a trusted provider specializing in digital identity protection, providing users with secure access to applications.

By selecting ID.me, you will be redirected to ID.me's website.

ID.me is not a government entity. You consent to the privacy and security policies for identity and access management through ID.me [Terms of Service](#) | [Privacy Policy](#) | [FAQ](#)



Treasury CARES Compliance

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Sign in with **LOGIN.GOV**

Who is Login.gov?

Login.gov is a trusted provider specializing in digital identity protection, providing users with secure access to applications.

You consent to the privacy and security policies for identity and access management through Login.gov [Privacy and Security Practices](#) | [FAQ](#)

- If you have any login issues, please contact Treasury via email: SLFRF@treasury.gov
- ID.me account support via [LinkedIn.com](https://www.linkedin.com/company/idme)

Treasury Portal Refresher - Compliance Reports

The screenshot displays the Treasury COVID-19 Relief Hub interface. The header includes a menu icon, the site name, and user profile options. A left sidebar contains navigation links for 'Introduction', 'Submissions', and 'Compliance Reports'. The main content area is titled 'My compliance reports' and features a search bar, pagination controls, and a table of reports. A 'Help' sidebar is visible on the right.

My compliance reports

SLFRF compliance reports

Search:

Records per page: 10 Page: 1 of 1

	Report Name	Report Type	CFDA No	Report Period	Deadline	Status	Provide Inform...	Download
1	Sample Minnesota NEU - NEU Agreement and Support Docs	NEU Agreements and Supporting Documents				Submitted		
2	TEST - 2023 P&E Report	Project and Expenditure Report		Quarter 1 2023 (January-March)	4/30/2023	Draft		
3	Sample Minnesota NEU - P&E Report	Project and Expenditure Report		Annual March 2022	4/30/2022	Submitted		

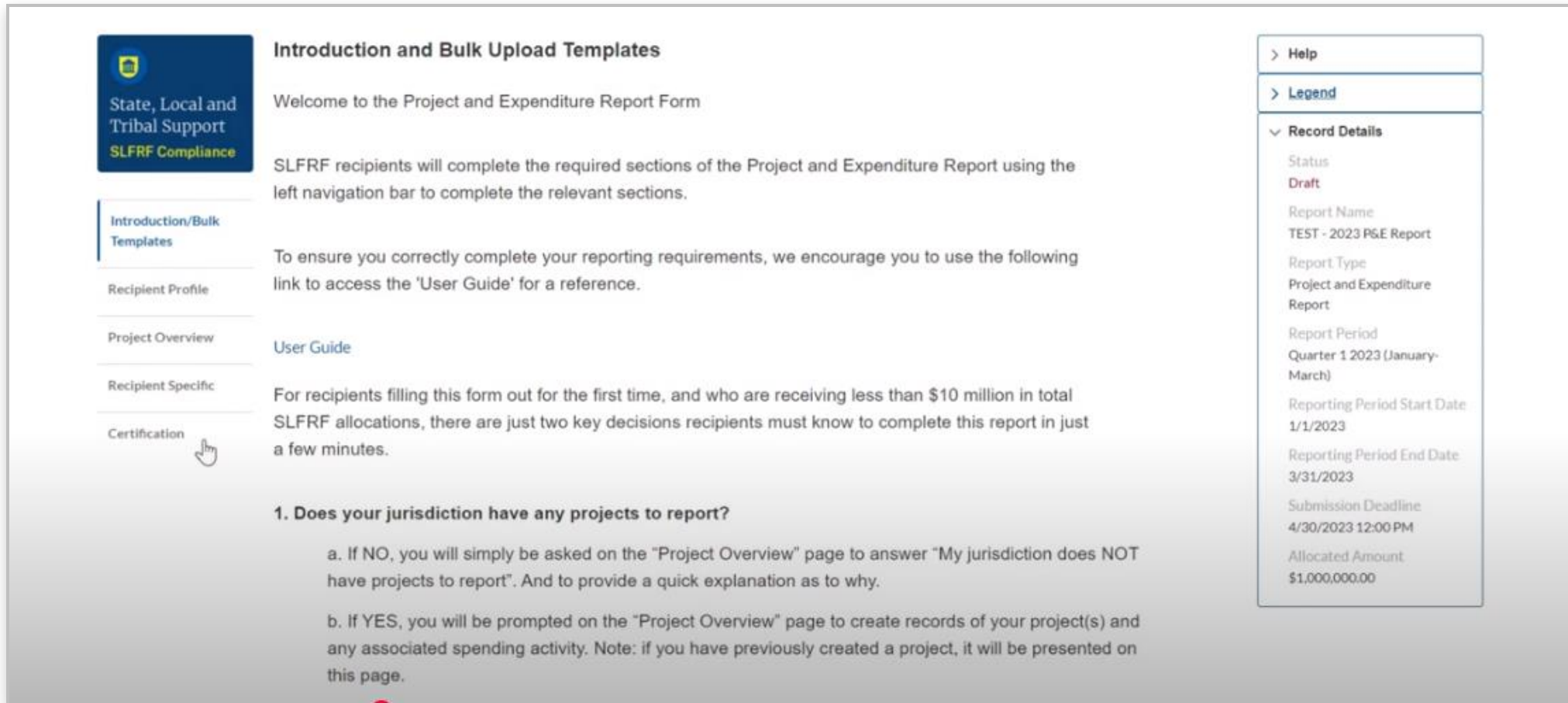
SLFRF Information and/or Document Requests

You have no IDR Forms

Help
For assistance on your submission and other questions, contact Covid IT Relief Support

Legend

Treasury Portal Refresher - Introduction Page



State, Local and Tribal Support SLFRF Compliance

Introduction and Bulk Upload Templates

Welcome to the Project and Expenditure Report Form

SLFRF recipients will complete the required sections of the Project and Expenditure Report using the left navigation bar to complete the relevant sections.

To ensure you correctly complete your reporting requirements, we encourage you to use the following link to access the 'User Guide' for a reference.

[User Guide](#)

For recipients filling this form out for the first time, and who are receiving less than \$10 million in total SLFRF allocations, there are just two key decisions recipients must know to complete this report in just a few minutes.

1. Does your jurisdiction have any projects to report?

a. If NO, you will simply be asked on the "Project Overview" page to answer "My jurisdiction does NOT have projects to report". And to provide a quick explanation as to why.

b. If YES, you will be prompted on the "Project Overview" page to create records of your project(s) and any associated spending activity. Note: if you have previously created a project, it will be presented on this page.

Record Details

Status	Draft
Report Name	TEST - 2023 P&E Report
Report Type	Project and Expenditure Report
Report Period	Quarter 1 2023 (January-March)
Reporting Period Start Date	1/1/2023
Reporting Period End Date	3/31/2023
Submission Deadline	4/30/2023 12:00 PM
Allocated Amount	\$1,000,000.00

Recipient Profile

Point of Contact List						
	Name	Title	Phone	Email	Roles	
1	[REDACTED]	PM	[REDACTED]	[REDACTED]	SLFRF - Account Administrator; SLFRF - Authorized Representative	
2	[REDACTED]	Tester		[REDACTED]	SLFRF - Account Administrator; SLFRF - Point of Contact for Reporting; SLFRF - Authorized Representative	
3	[REDACTED]	Tester		[REDACTED]	SLFRF - Account Administrator; SLFRF - Point of Contact for Reporting; SLFRF - Authorized Representative	

- Only Account Administrators can submit and certify Project & Expenditure Reports

Treasury Portal Refresher - Project Entry

My Projects ✓ = Complete ⚠ = Warning ✖ = Not Complete

Total Number of Projects : 1

Total Adopted Budget: Total Obligations: Total Expenditures:
\$1,000,000.00 \$500,000.00

[Add New Project](#)

> Filters

Records per page: 50 Page: 1 of 0

Project Name	Recipient Project Id	Total Obligations	Total Expenditures	Expenditure Category	Project Status	Obligation Status	Expenditure Status
1 Firehouse Staffing	Firehouse01	\$1,000,000.00	\$500,000.00	6-Revenue Replacement	⚠	✓	✓

[Download as CSV](#)

Treasury Portal Refresher - Reporting Obligations

Add Project

General Project Information

* Project Expenditure Category Group
6-Revenue Replacement

* Project Expenditure Category
6.1-Provision of Government Services

Please note: obligations and expenditures reported under Expenditure Category: 6.1 Provision of Government Services do not need to have subrecipients, subawards, or expenditures separately reported.

* Project Name	* Recipient Project ID	Adopted Budget	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
* Total Cumulative Obligations	* Total Cumulative Expenditures	* Current Period Obligations	* Current Period Expenditures
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Income Earned	Program Income Expended		
<input type="text"/>	<input type="text"/>		

Add Project

Treasury Portal Refresher - Verify Completion

My Projects ✓ = Complete ⚠ = Warning ✖ = Not Complete

Total Number of Projects : 1

Total Adopted Budget: Total Obligations: \$1,000,000.00 Total Expenditures: \$500,000.00

[Add New Project](#)

> Filters

Records per page: 50 Page: 1 of 0

Project Name	Recipient Project Id	Total Obligations	Total Expenditures	Expenditure Category	Project Status	Obligation Status	Expenditure Status
1 Firehouse Staffing	Firehouse01	\$1,000,000.00	\$500,000.00	6-Revenue Replacement	✓	✓	✓

[Download as CSV](#)

Treasury Portal Refresher - Revenue Replacement Details

Templates

Recipient Profile

Project Overview

Recipient Specific

Certification

Please note: during the period of performance covered by this report, the Interim Final Rule still applies. However, if your jurisdiction is calculating your "Revenue loss due to COVID-19 Public Health Emergency" using your fiscal year, you may do so by completing the "Fiscal Year End Date" field and entering your revenue loss in the same "Revenue loss due to COVID-19 Public Health Emergency" field.

If that situation applies to you, please make clear in the "Provide an explanation..." text box that you are using fiscal year for your calculation.

Revenue Replacement Key Inputs

* Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?

If a recipient's total is \$10 million or greater, the recipient may enter in the amount of revenue loss the recipient is electing up to \$10 million.

If a recipient's total allocation is less than \$10 million, the recipient may enter in the amount of revenue loss the recipient is electing up to your total allocation.

* Revenue Loss Due to Covid-19 Public Health Emergency

TEST - 2023 P&E Report

Report Type
Project and Expenditure Report

Report Period
Quarter 1 2023 (January-March)

Reporting Period Start Date
1/1/2023

Reporting Period End Date
3/31/2023

Submission Deadline
4/30/2023 12:00 PM

Allocated Amount
\$1,000,000.00

Treasury Portal Refresher - Revenue Replacement Details

If a recipient's total allocation is less than \$10 million, the recipient may enter in the amount of revenue loss the recipient is electing up to your total allocation.

* Revenue Loss Due to Covid-19 Public Health Emergency

* Were Fiscal Recovery Funds used to make a deposit into a pension fund?

* Please provide an explanation of how revenue replacement funds were allocated to government services

Explanation

Salesforce Sans 12 [Color Picker] [Bold] [Italic] [Underline] [Text Color] [List Bulleted] [List Numbered] [Link] [Image] [Link Icon]

Revenue replacement funds are being used to maintain current levels of services of the local government, including the salaries of three firefighters and the related operations and maintenance fees associated with the department's emergency vehicles. Additional funds were used to maintain and service streetlamps in the downtown area, as well as a project to rebuild the sidewalks of the commercial district]

Treasury Portal Refresher - FAC & ACEE

Federal Audit Clearinghouse (FAC)

If your most recent fiscal year ended on or after October 1, 2024, have you expended \$1,000,000 or more in federal awards? ¹

Yes ▼

Have you submitted a single audit or program specific audit report to the Federal Audit Clearinghouse (FAC)? ¹

No ▼

Please explain why you did not submit an audit to the FAC.

Alternative Compliance Examination Engagement (ACEE)

For certain entities that may be new to expending more than \$1,000,000 for fiscal years ending on or after October 1, 2024 and are now subject to Single Audit Act requirements, the U.S. Department of the Treasury (Treasury), together with the Office of Management and Budget and other stakeholders, developed the Alternative Compliance Examination Engagement (ACEE).

For qualified SLFRF recipients, the ACEE is a voluntary alternative to a required full Single Audit that is less burdensome, but still upholds good stewardship by focusing on Activities Allowed and Unallowed and Allowable Cost/Cost Principles.

Would you like to submit an ACEE instead of the Single Audit?

Yes ▼

Is the recipient's total SLFRF award is equal to or below \$10 million

Yes ▼

Are other Federal award funds the recipient expended (not including their direct SLFRF award funds) less than \$1,000,000 for fiscal years ending on or after October 1, 2024? ¹

Yes ▼

[Click here to go to your ACEE Report](#)

Treasury Portal Refresher - Certify and Submit

State, Local and Tribal Support
SLFRF Compliance

- Introduction/Bulk Templates
- Recipient Profile
- Project Overview
- Recipient Specific
- Certification

Certification

Review

Total Obligations: \$1,000,000.00 Total Expenditures: \$500,000.00

Total Number of Projects: 1
Total Number of Subawards: 0
Total Number of Expenditures: 0

Project Overview Status

	Project Status	Obligation Status	Expenditure Status
Complete	1	1	1
Incomplete	0	0	0

Statement

I certify that the information provided is accurate and complete after reasonable inquiry of people, systems, and other information available to the SLFRF recipient. The undersigned acknowledges that

- > Help
- > Legend
- > Record Details
 - Status
 - Draft
 - Report Name: TEST - 2023 P&E Report
 - Report Type: Project and Expenditure Report
 - Report Period: Quarter 1 2023 (January-March)
 - Reporting Period Start Date: 1/1/2023
 - Reporting Period End Date: 3/31/2023
 - Submission Deadline: 4/30/2023 12:00 PM
 - Allocated Amount: \$1,000,000.00

program. In addition to regular reporting requirements, the Secretary may request other additional information as may be necessary or appropriate, including as may be necessary to prevent evasions of the requirements of this program. False statements or claims made to the Secretary may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in Federal awards or contracts, and/or any other remedy available by law.

Name of Current Login User

The information for the currently signed in user will populate as the Authorizer of this submittal. Only those in Role of Authorized Representative for Reporting or Authorized Representative on the Submission record will have access to Certify and Submit.

Name:
Jane Doe

Title:
Test User

Telephone:

Email:
✉ testuser@treasury.gov

Back
Certify and Submit

Treasury Portal Refresher - Unsubmit

**State, Local and Tribal Support
SLFRF Compliance**

Introduction and Bulk Upload Templates

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Unsubmit

Common Portal Errors & Resources

Error: I am entering a new project. What do I put for “Program Income”?

- **Solution:** You don’t need to put anything in the “Program Income” boxes if it does not apply to your project. Review the definition of Program Income in FAQ13.11 and 17.21. Interest earned on advances of federal funds is not program income. For more information on what constitutes “Program Income”, please see 2 CFR 200.1.
- **Note:** Projects categorized under the "Revenue Loss" category typically do not generate program income.

For more information, please visit the [SLFRF November Newsletter](#) or the [SLFRF Reporting How To Guide](#)

Common Portal Errors & Resources

Error: I need to move my project boxes from yellow to green.

- **Solution:** One common error is that the sum of dollars obligated or expended in your projects is over your total allocation amount. If this is the case, you may need to adjust one of your projects. Another common error is that there is no entry in the required Current Period Obligation or Expenditure boxes.

For more information, please visit the [SLFRF November Newsletter](#) or the [SLFRF Reporting How To Guide](#)

Common Portal Errors & Resources

Error: I can log in, but I can't see my municipalities' reports.

- **Solution:** You must be added as a Point of Contact to your community's account by the Account Administrator, which will allow you to view reports. If your Account Administrator is no longer with the Town or has misplaced their login info, email SLFRF@treasury.gov to request access.

For more information, please visit the [SLFRF November Newsletter](#) or the [SLFRF Reporting How To Guide](#)

Common Portal Errors & Resources

Whether you are facing technical difficulties or simply need a refresher on best practices, these Treasury videos will help you troubleshoot efficiently and stay on track with your reporting requirements.

- [How to Fix Expenditure Errors](#) – Fix projects that have red or yellow errors for Expenditures
- [Using Bulk Uploads for Reporting](#)
- [SLFRF Reporting Troubleshooting](#)
- [Troubleshooting When Unable to Lock Projects](#)
- [SLFRF 2025 Annual/Q1 2025 Reporting Demonstration - YouTube](#)
- [SLFRF 2025 Annual/Q1 2025 P&E Reporting Webinar - YouTube](#)

For other explainer videos, webinars, and demonstrations, please visit [Additional Reporting Resources | U.S. Department of the Treasury](#) or the MTAP Treasury Login Flyer

For more information, please visit the [SLFRF November Newsletter](#) or the [SLFRF Reporting How To Guide](#)

Reporting Resources

- [Reporting and Compliance | U.S. Department of the Treasury](#)
- [Reclassification How To Guide for the SLFRF Program](#)
- [SLFRF Treasury Portal Account Access Help](#)
- [Closeout Process Overview Resource: Early Closeout | U.S. Department of the Treasury](#)
- [Closeout Instructions for the SLFRF Program | U.S. Department of the Treasury](#)
- [SLFRF Award Closeout Preparation Checklist | U.S. Department of the Treasury](#)
- [WEBINAR: State & Local Fiscal Recovery Funds: Project & Expenditure Simplified Reporting](#)
- [SLFRF Explainer: Obligating Revenue Replacement](#)
- [Treasury Webinar on 2024 Updated FAQs on Obligations](#)



Q&A





How to Engage with MTAP's Services



Engage with MTAP

- **[Complete a Project Intake Form](#)** - we can assist your municipality in finding IIJA programs that support your project ideas.
- **[Subscribe to our newsletter](#)** and forward it to colleagues.
- **[Watch webinar recordings](#)** on the MTAP site
- **[Attend Office Hours](#)** The next MTAP Office Hours Session will be on Tuesday, April 14 at 10:00am EST.
- **[Submit a Question](#)** on ARPA, IIJA, IRA or federal grants management.
- **[Visit our Website](#)** and **[ARPA SLFRF Resources Page](#)**.

Share Feedback with MTAP at **arpa.neuadmin@maryland.gov** – and let us know how we can help!



April Reporting Deadline:

NEU Annual Project & Expenditure Reports

April 07, 2026

