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Lieutenant Governor

DAVID R. BRINKLEY
Secretary

MARC L. NICOLE
Deputy Secretary

QUESTIONS AND RESPONSES
PROJECT NO. W00B840005
MASTER CONTRACT FOR AW139 HELICOPTER MAINTENANCE AND REPAIR
SERVICES
September 20th, 2017

Ladies/Gentlemen:

This List of Questions and Responses, questions #1 through #4, is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of contract requirements, which are stated in the following questions of potential Offerors, are not binding on the State, unless the State expressly amends the RFP. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor asking the question as to what the contract does or does not require.

Question 1. Please provide a clear definition of what is meant by "State Data" in RFP Section 3.2.2.1(7) "Ensure State data under this service is not processed, transferred, or stored outside of the United States."

RESPONSE 1: State Data provisions are specific to certain information technology contracts. The information communicated to Master Contractors by the State during the course of this Master Contract is not necessarily State Data. If any State Data is shared with any Master Contractor during the course of this Master Contract, the State will inform the Master Contractors that additional safeguards must be utilized.

Question 2. Do we have to make a presentation? When and where will we be presenting?

RESPONSE 2: Yes, every offeror will be invited to make an Oral Presentation. Oral Presentations will be held in mid-October. The exact date/time and location will be communicated to your firm via email. Your firm will be allotted 60 minutes to present. The State requests 30 minutes afterwards to pose questions about your presentation, bringing the maximum total time of your Oral Presentation to 90 minutes. Please see RFP section 4.10 for further details.

Question 3. Some of the cells on the Financial Proposal form are locked. How can I enter the Offeror Contact Information?

RESPONSE 3: On the Financial Proposal form, please sign in ink and print the information requested. Only the hardcopy original must be signed.

Question 4. What is meant by “unbound original” in Section 5.2? Can I submit my unbound original in a three ring binder?

RESPONSE 4: Unbound means loose pages not glued or fastened together in a book type binding. Loose pages held together in a three ring binder will be accepted. Please clearly label the “original” as such.

Remember proposals are due on September 26, 2017 no later than 2:00 p.m. If there are questions concerning this solicitation, please contact me via e-mail at christopher.hautala@maryland.gov or call me at (410) 260-4081.

Date Issued: 9/20/2016

By:

Chris Hautala
Procurement Officer