

SPS/CPB Processing Schedule for CONTRACTUAL system

CT	PP#	PAY PERIOD BEGIN	DBM PAYROLL ADM RUNS 1st PAYROLL	AGENCIES START REVIEW	PAY PERIOD ENDING	EMPLOYEES: TIMESHEET SUBMISSION BY 11:59pm	AGENCIES SUBMIT PAYROLL INPUT BY 10:00AM	MANAGER: TIMESHEET APPROVAL BY 12:00PM	DBM/AGENCY REVIEW PAYROLL RESULTS after 1:00PM	CORRECTIONS SUBMITTED TO DBM BY 10:00AM	DBM PAYROLL ADM SUBMITS GROSS PAYROLL TO CPB BY 9:00 am	Pay Date	GENERATE Termination file for PPE	TRANSMIT Termination file	In Workday By Noon	CT CPB FIRST DROP	In Workday By Noon	CT CPB SECOND DROP	CT Address File
CT	17	1/22/2020	2/3/2020	2/3/2020	2/4/2020	2/4/2020	2/4/2020	2/5/2020	2/5/2020	2/6/2020	2/7/2020	2/12/2020	12/25/2019	1/27/2020	1/24/2020	1/27/2020	1/31/2020	2/3/2020	2/5/2020
CT	18	2/5/2020	2/18/2020	2/18/2020	2/18/2020	2/18/2020	2/18/2020	2/19/2020	2/19/2020	2/20/2020	2/21/2020	2/26/2020	1/8/2020	2/10/2020	2/7/2020	2/10/2020	2/13/2020	2/14/2020	2/19/2020
CT	19	2/19/2020	3/2/2020	3/2/2020	3/3/2020	3/3/2020	3/3/2020	3/4/2020	3/4/2020	3/5/2020	3/6/2020	3/11/2020	1/22/2020	2/24/2020	2/21/2020	2/24/2020	2/28/2020	3/2/2020	3/4/2020
CT	20	3/4/2020	3/16/2020	3/16/2020	3/17/2020	3/17/2020	3/17/2020	3/18/2020	3/18/2020	3/19/2020	3/20/2020	3/25/2020	2/5/2020	3/9/2020	3/6/2020	3/9/2020	3/13/2020	3/16/2020	3/18/2020
CT	21	3/18/2020	3/30/2020	3/30/2020	3/31/2020	3/31/2020	3/31/2020	4/1/2020	4/1/2020	4/2/2020	4/3/2020	4/8/2020	2/19/2020	3/23/2020	3/20/2020	3/23/2020	3/27/2020	3/30/2020	4/1/2020
CT	22	4/1/2020	4/13/2020	4/13/2020	4/14/2020	4/14/2020	4/14/2020	4/15/2020	4/15/2020	4/16/2020	4/17/2020	4/22/2020	3/4/2020	4/6/2020	4/3/2020	4/6/2020	4/10/2020	4/13/2020	4/15/2020
CT	23	4/15/2020	4/27/2020	4/27/2020	4/28/2020	4/28/2020	4/28/2020	4/29/2020	4/29/2020	4/30/2020	5/1/2020	5/6/2020	3/18/2020	4/20/2020	4/17/2020	4/20/2020	4/24/2020	4/27/2020	4/29/2020
CT	24	4/29/2020	5/11/2020	5/11/2020	5/12/2020	5/12/2020	5/12/2020	5/13/2020	5/13/2020	5/14/2020	5/15/2020	5/20/2020	4/1/2020	5/4/2020	5/1/2020	5/4/2020	5/8/2020	5/11/2020	5/13/2020
CT	25	5/13/2020	5/26/2020	5/26/2020	5/26/2020	5/26/2020	5/26/2020	5/27/2020	5/27/2020	5/28/2020	5/29/2020	6/3/2020	4/15/2020	5/18/2020	5/15/2020	5/18/2020	5/21/2020	5/22/2020	5/27/2020
CT	26	5/27/2020	6/8/2020	6/8/2020	6/9/2020	6/9/2020	6/9/2020	6/10/2020	6/10/2020	6/11/2020	6/12/2020	6/17/2020	4/29/2020	6/1/2020	5/29/2020	6/1/2020	6/5/2020	6/8/2020	6/10/2020
CT	1	6/10/2020	6/22/2020	6/22/2020	6/23/2020	6/23/2020	6/23/2020	6/24/2020	6/24/2020	6/25/2020	6/26/2020	7/1/2020	5/13/2020	6/15/2020	6/12/2020	6/15/2020	6/19/2020	6/22/2020	6/24/2020
CT	2	6/24/2020	7/6/2020	7/6/2020	7/7/2020	7/7/2020	7/7/2020	7/8/2020	7/8/2020	7/9/2020	7/10/2020	7/15/2020	5/27/2020	6/29/2020	6/26/2020	6/29/2020	7/3/2020	7/6/2020	7/8/2020
CT	3	7/8/2020	7/20/2020	7/20/2020	7/21/2020	7/21/2020	7/21/2020	7/22/2020	7/22/2020	7/23/2020	7/24/2020	7/29/2020	6/10/2020	7/13/2020	7/10/2020	7/13/2020	7/17/2020	7/20/2020	7/22/2020
CT	4	7/22/2020	8/3/2020	8/3/2020	8/4/2020	8/4/2020	8/4/2020	8/5/2020	8/5/2020	8/6/2020	8/7/2020	8/12/2020	6/24/2020	7/27/2020	7/24/2020	7/27/2020	7/31/2020	8/3/2020	8/5/2020
CT	5	8/5/2020	8/17/2020	8/17/2020	8/18/2020	8/18/2020	8/18/2020	8/19/2020	8/19/2020	8/20/2020	8/21/2020	8/26/2020	7/8/2020	8/10/2020	8/7/2020	8/10/2020	8/14/2020	8/17/2020	8/19/2020
CT	6	8/19/2020	8/31/2020	8/31/2020	9/1/2020	8/31/2020	8/31/2020	9/1/2020	9/1/2020	9/2/2020	9/3/2020	9/9/2020	7/22/2020	8/24/2020	8/21/2020	8/24/2020	8/27/2020	8/28/2020	9/1/2020
CT	7	9/2/2020	9/14/2020	9/14/2020	9/15/2020	9/15/2020	9/15/2020	9/16/2020	9/16/2020	9/17/2020	9/18/2020	9/23/2020	8/4/2020	9/4/2020	9/3/2020	9/4/2020	9/11/2020	9/14/2020	9/16/2020

* Due Date Advanced Due to Holiday