

SPS/CPB Processing Schedule for CONTRACTUAL system

CT	PP#	PAY PERIOD BEGIN	DBM PAYROLL ADM RUNS 1st PAYROLL	AGENCIES START REVIEW	PAY PERIOD ENDING	EMPLOYEES: TIMESHEET SUBMISSION BY 11:59pm	AGENCIES SUBMIT PAYROLL INPUT BY 10:00AM	MANAGER: TIMESHEET APPROVAL BY 12:00PM	DBM/AGENCY REVIEW PAYROLL RESULTS after 1:00PM	CORRECTIONS SUBMITTED TO DBM BY 10:00AM	DBM PAYROLL ADM SUBMITS GROSS PAYROLL TO CPB BY 9:00 am	Pay Date	Generate Termination file for Term Effective date (or earlier)	TRANSMIT Termination file	In Workday By Noon	CT CPB FIRST DROP	In Workday By Noon	CT CPB SECOND DROP	CT Address File
CT 24		4/28/2021	5/10/2021	5/10/2021	5/11/2021	5/11/2021	5/11/2021	5/12/2021	5/12/2021	5/13/2021	5/14/2021	5/19/2021	3/31/2021	5/3/2021	4/30/2021	5/3/2021	5/7/2021	5/10/2021	5/12/2021
CT 25		5/12/2021	5/24/2021	5/24/2021	5/25/2021	5/24/2021	5/24/2021	5/25/2021	5/25/2021	5/26/2021	*5/27/2021	6/2/2021	4/14/2021	5/17/2021	5/14/2021	5/17/2021	5/20/2021	5/21/2021	5/25/2021
CT 26		5/26/2021	6/7/2021	6/7/2021	6/8/2021	6/8/2021	6/8/2021	6/9/2021	6/9/2021	6/10/2021	6/11/2021	6/16/2021	4/27/2021	5/28/2021	5/27/2021	5/28/2021	6/4/2021	6/7/2021	6/9/2021
CT 1		6/9/2021	6/21/2021	6/21/2021	6/22/2021	6/22/2021	6/22/2021	6/23/2021	6/23/2021	6/24/2021	6/25/2021	6/30/2021	5/12/2021	6/14/2021	6/11/2021	6/14/2021	6/18/2021	6/21/2021	6/23/2021
CT 2		6/23/2021	7/5/2021	7/5/2021	7/6/2021	7/6/2021	7/6/2021	7/7/2021	7/7/2021	7/8/2021	7/9/2021	7/14/2021	5/26/2021	6/28/2021	6/25/2021	6/28/2021	7/1/2021	7/2/2021	7/7/2021
CT 3		7/7/2021	7/19/2021	7/19/2021	7/20/2021	7/20/2021	7/20/2021	7/21/2021	7/21/2021	7/22/2021	7/23/2021	7/28/2021	6/9/2021	7/12/2021	7/9/2021	7/12/2021	7/16/2021	7/19/2021	7/21/2021
CT 4		7/21/2021	8/2/2021	8/2/2021	8/3/2021	8/3/2021	8/3/2021	8/4/2021	8/4/2021	8/5/2021	8/6/2021	8/11/2021	6/23/2021	7/26/2021	7/23/2021	7/26/2021	7/30/2021	8/2/2021	8/4/2021
CT 5		8/4/2021	8/16/2021	8/16/2021	8/17/2021	8/17/2021	8/17/2021	8/18/2021	8/18/2021	8/19/2021	8/20/2021	8/25/2021	7/7/2021	8/9/2021	8/6/2021	8/9/2021	8/13/2021	8/16/2021	8/18/2021
CT 6		8/18/2021	8/30/2021	8/30/2021	8/31/2021	8/30/2021	8/30/2021	8/31/2021	9/1/2021	9/1/2021	*9/2/2021	9/8/2021	7/21/2021	8/23/2021	8/20/2021	8/23/2021	8/26/2021	8/27/2021	8/31/2021
CT 7		9/1/2021	9/13/2021	9/13/2021	9/14/2021	9/14/2021	9/14/2021	9/15/2021	9/15/2021	9/16/2021	9/17/2021	9/22/2021	8/3/2021	9/3/2021	9/2/2021	9/3/2021	9/10/2021	9/13/2021	9/15/2021
CT 8		9/15/2021	9/27/2021	9/27/2021	9/28/2021	9/28/2021	9/28/2021	9/29/2021	9/29/2021	9/30/2021	10/1/2021	10/6/2021	8/18/2021	9/20/2021	9/17/2021	9/20/2021	9/24/2021	9/27/2021	9/29/2021
CT 9		9/29/2021	10/11/2021	10/11/2021	10/12/2021	10/12/2021	10/12/2021	10/13/2021	10/13/2021	10/14/2021	10/15/2021	10/20/2021	9/1/2021	10/4/2021	10/1/2021	10/4/2021	10/7/2021	10/8/2021	10/13/2021
CT 10		10/13/2021	10/25/2021	10/25/2021	10/26/2021	10/26/2021	10/26/2021	10/27/2021	10/27/2021	10/28/2021	10/29/2021	11/3/2021	9/15/2021	10/18/2021	10/15/2021	10/18/2021	10/22/2021	10/25/2021	10/27/2021
CT 11		10/27/2021	11/8/2021	11/8/2021	11/9/2021	11/9/2021	11/9/2021	11/10/2021	11/10/2021	11/11/2021	11/12/2021	11/17/2021	9/29/2021	11/1/2021	10/29/2021	11/1/2021	11/4/2021	11/5/2021	11/9/2021
CT 12		11/10/2021	11/22/2021	11/22/2021	11/23/2021	11/19/2021	11/19/2021	11/22/2021	11/22/2021	11/23/2021	*11/24/2021	12/1/2021	10/13/2021	11/15/2021	11/12/2021	11/15/2021	11/17/2021	11/18/2021	11/22/2021
CT 13		11/24/2021	12/6/2021	12/6/2021	12/7/2021	12/7/2021	12/7/2021	12/8/2021	12/8/2021	12/9/2021	12/10/2021	12/15/2021	10/27/2021	11/29/2021	11/26/2021	11/29/2021	12/3/2021	12/6/2021	12/8/2021
CT 14		12/8/2021	12/20/2021	12/20/2021	12/21/2021	12/21/2021	12/21/2021	12/22/2021	12/22/2021	12/23/2021	*12/23/2021	12/29/2021	11/10/2021	12/13/2021	12/10/2021	12/13/2021	12/16/2021	12/17/2021	12/21/2021
CT 15		12/22/2021	1/3/2022	1/3/2022	1/4/2022	1/4/2022	1/4/2022	1/5/2022	1/5/2022	1/6/2022	1/7/2022	1/12/2022	11/24/2021	12/27/2021	12/24/2021	12/27/2021	12/31/2021	1/3/2022	1/5/2022
CT 16		1/5/2022	1/17/2022	1/17/2022	1/18/2022	1/18/2022	1/18/2022	1/19/2022	1/19/2022	1/20/2022	1/21/2022	1/26/2022	12/8/2021	1/10/2022	1/7/2022	1/10/2022	1/13/2022	1/14/2022	1/19/2022
CT 17		1/19/2022	1/31/2022	1/31/2022	2/1/2022	2/1/2022	2/1/2022	2/2/2022	2/2/2022	2/3/2022	2/4/2022	2/9/2022	12/22/2021	1/24/2022	1/21/2022	1/24/2022	1/28/2022	1/31/2022	2/2/2022
CT 18		2/2/2022	2/14/2022	2/14/2022	2/15/2022	2/14/2022	2/14/2022	2/15/2022	2/15/2022	2/16/2022	*2/17/2022	2/23/2022	1/5/2022	2/7/2022	2/4/2022	2/7/2022	2/10/2022	2/11/2022	2/15/2022
CT 19		2/16/2022	2/28/2022	2/28/2022	3/1/2022	3/1/2022	3/1/2022	3/2/2022	3/2/2022	3/3/2022	3/4/2022	3/9/2022	1/18/2022	2/18/2022	2/17/2022	2/18/2022	2/25/2022	2/28/2022	3/2/2022
CT 20		3/2/2022	3/14/2022	3/14/2022	3/15/2022	3/15/2022	3/15/2022	3/16/2022	3/16/2022	3/17/2022	3/18/2022	3/23/2022	2/2/2022	3/7/2022	3/4/2022	3/7/2022	3/11/2022	3/14/2022	3/16/2022
CT 21		3/16/2022	3/28/2022	3/28/2022	3/29/2022	3/29/2022	3/29/2022	3/30/2022	3/30/2022	3/31/2022	4/1/2022	4/6/2022	2/16/2022	3/21/2022	3/18/2022	3/21/2022	3/25/2022	3/28/2022	3/30/2022
CT 22		3/30/2022	4/11/2022	4/11/2022	4/12/2022	4/12/2022	4/12/2022	4/13/2022	4/13/2022	4/14/2022	4/15/2022	4/20/2022	3/2/2022	4/4/2022	4/1/2022	4/4/2022	4/8/2022	4/11/2022	4/13/2022
CT 23		4/13/2022	4/25/2022	4/25/2022	4/26/2022	4/26/2022	4/26/2022	4/27/2022	4/27/2022	4/28/2022	4/29/2022	5/4/2022	3/16/2022	4/18/2022	4/15/2022	4/18/2022	4/22/2022	4/25/2022	4/27/2022
CT 24		4/27/2022	5/9/2022	5/9/2022	5/10/2022	5/10/2022	5/10/2022	5/11/2022	5/11/2022	5/12/2022	5/13/2022	5/18/2022	3/30/2022	5/2/2022	4/29/2022	5/2/2022	5/6/2022	5/9/2022	5/11/2022
CT 25		5/11/2022	5/23/2022	5/23/2022	5/24/2022	5/23/2022	5/23/2022	5/24/2022	5/24/2022	5/25/2022	*5/26/2022	6/1/2022	4/13/2022	5/16/2022	5/13/2022	5/16/2022	5/19/2022	5/20/2022	5/24/2022
CT 26		5/25/2022	6/6/2022	6/6/2022	6/7/2022	6/7/2022	6/7/2022	6/8/2022	6/8/2022	6/9/2022	6/10/2022	6/15/2022	4/26/2022	5/27/2022	5/26/2022	5/27/2022	5/31/2022	6/6/2022	6/8/2022
CT 27		6/8/2022	6/20/2022	6/20/2022	6/21/2022	6/21/2022	6/21/2022	6/22/2022	6/22/2022	6/23/2022	6/24/2022	6/29/2022	5/11/2022	6/13/2022	6/10/2022	6/13/2022	6/17/2022	6/20/2022	6/22/2022

* Due Date Advanced Due to Holiday
 † Check Date Advanced Due to Holiday