

SPS/CPB Processing Schedule for CONTRACTUAL system

CT	PP#	PAY PERIOD BEGIN	DBM PAYROLL ADM RUNS 1st PAYROLL	AGENCIES START REVIEW	PAY PERIOD ENDING	EMPLOYEES: TIMESHEET SUBMISSION BY 11:59pm	AGENCIES SUBMIT PAYROLL INPUT BY 10:00AM	MANAGER: TIMSHEET APPROVAL BY 12:00PM	DBM/AGENCY REVIEW PAYROLL RESULTS after 1:00PM	CORRECTIONS SUBMITTED TO DBM BY 10:00AM	DBM PAYROLL ADM SUBMITS GROSS PAYROLL TO CPB BY 9:00 am	Pay Date		GENERATE Termination file for PPE	TRANSMIT Termination file	In Workday By Noon	CT CPB FIRST DROP	In Workday By Noon	CT CPB SECOND DROP	CT Address File
CT	5	8/5/2020	8/17/2020	8/17/2020	8/18/2020	8/18/2020	8/18/2020	8/19/2020	8/19/2020	8/20/2020	8/21/2020	8/26/2020		7/8/2020	8/10/2020	8/7/2020	8/10/2020	8/14/2020	8/17/2020	8/19/2020
CT	6	8/19/2020	8/31/2020	8/31/2020	9/1/2020	8/31/2020	8/31/2020	9/1/2020	9/1/2020	9/2/2020	* 9/3/2020	9/9/2020		7/22/2020	8/24/2020	8/21/2020	8/24/2020	8/27/2020	8/28/2020	9/1/2020
CT	7	9/2/2020	9/14/2020	9/14/2020	9/15/2020	9/15/2020	9/15/2020	9/16/2020	9/16/2020	9/17/2020	9/18/2020	9/23/2020		8/4/2020	9/4/2020	9/3/2020	9/4/2020	9/11/2020	9/14/2020	9/16/2020
CT	8	9/16/2020	9/28/2020	9/28/2020	9/29/2020	9/29/2020	9/29/2020	9/30/2020	9/30/2020	10/1/2020	10/2/2020	10/7/2020		8/19/2020	9/21/2020	9/18/2020	9/21/2020	9/25/2020	9/28/2020	9/30/2020
CT	9	9/30/2020	10/12/2020	10/12/2020	10/13/2020	10/13/2020	10/13/2020	10/14/2020	10/14/2020	10/15/2020	10/16/2020	10/21/2020		9/2/2020	10/5/2020	10/2/2020	10/5/2020	10/8/2020	10/9/2020	10/14/2020
CT	10	10/14/2020	10/26/2020	10/26/2020	10/27/2020	10/26/2020	10/26/2020	10/27/2020	10/27/2020	10/28/2020	* 10/29/2020	11/4/2020		9/16/2020	10/19/2020	10/16/2020	10/19/2020	10/22/2020	10/23/2020	10/27/2020
CT	11	10/28/2020	11/9/2020	11/9/2020	11/10/2020	11/10/2020	11/10/2020	11/11/2020	11/11/2020	11/12/2020	11/13/2020	11/18/2020		9/29/2020	10/30/2020	10/29/2020	10/30/2020	11/5/2020	11/6/2020	11/10/2020
CT	12	11/11/2020	11/20/2020	11/20/2020	11/24/2020	11/20/2020	11/20/2020	11/23/2020	11/23/2020	11/24/2020	* 11/25/2020	12/2/2020		10/14/2020	11/16/2020	11/13/2020	11/16/2020	11/18/2020	11/19/2020	11/23/2020
CT	13	11/25/2020	12/7/2020	12/7/2020	12/8/2020	12/8/2020	12/8/2020	12/9/2020	12/9/2020	12/10/2020	12/11/2020	12/16/2020		10/28/2020	11/30/2020	11/27/2020	11/30/2020	12/4/2020	12/7/2020	12/9/2020
CT	14	12/9/2020	12/21/2020	12/21/2020	12/22/2020	12/21/2020	12/21/2020	12/22/2020	12/22/2020	12/23/2020	* 12/24/2020	12/30/2020		11/11/2020	12/14/2020	12/11/2020	12/14/2020	12/17/2020	12/18/2020	12/22/2020
CT	15	12/23/2020	1/4/2021	1/4/2021	1/5/2021	1/5/2021	1/5/2021	1/6/2021	1/6/2021	1/7/2021	1/8/2021	1/13/2021		11/25/2020	12/28/2020	12/25/2020	12/28/2020	1/1/2021	1/4/2021	1/6/2021
CT	16	1/6/2021	1/18/2021	1/18/2021	1/19/2021	1/19/2021	1/19/2021	1/20/2021	1/20/2021	1/21/2021	1/22/2021	1/27/2021		12/9/2020	1/11/2021	1/8/2021	1/11/2021	1/14/2021	1/15/2021	1/20/2021
CT	17	1/20/2021	2/1/2021	2/1/2021	2/2/2021	2/2/2021	2/2/2021	2/3/2021	2/3/2021	2/4/2021	2/5/2021	2/10/2021		12/23/2020	1/25/2021	1/22/2021	1/25/2021	1/29/2021	2/1/2021	2/3/2021
CT	18	2/3/2021	2/15/2021	2/15/2021	2/16/2021	2/16/2021	2/16/2021	2/17/2021	2/17/2021	2/18/2021	2/19/2021	2/24/2021		1/6/2021	2/8/2021	2/5/2021	2/8/2021	2/11/2021	2/12/2021	2/17/2021
CT	19	2/17/2021	3/1/2021	3/1/2021	3/2/2021	3/2/2021	3/2/2021	3/3/2021	3/3/2021	3/4/2021	3/5/2021	3/10/2021		1/20/2021	2/22/2021	2/19/2021	2/22/2021	2/26/2021	3/1/2021	3/3/2021
CT	20	3/3/2021	3/15/2021	3/15/2021	3/16/2021	3/16/2021	3/16/2021	3/17/2021	3/17/2021	3/18/2021	3/19/2021	3/24/2021		2/3/2021	3/8/2021	3/5/2021	3/8/2021	3/12/2021	3/15/2021	3/17/2021
CT	21	3/17/2021	3/29/2021	3/29/2021	3/30/2021	3/30/2021	3/30/2021	3/31/2021	3/31/2021	4/1/2021	4/2/2021	4/7/2021		2/17/2021	3/22/2021	3/19/2021	3/22/2021	3/26/2021	3/29/2021	3/31/2021

* Due Date Advanced Due to Holiday