# SUPPLEMENT B <br> DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA 

## GENERAL MISCELLANEOUS

ITEM:
6-GM

## DEPARTMENT:

FUND SOURCES:

## APPROP. CODES:

AMOUNT OF REQUEST:

## DESCRIPTION:

Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than $25 \%$, any appropriation the Governor considers unnecessary.

REQUESTING AGENCY REMARKS: The Backup to this Item, for the Board's approval, is the Governor's list of reductions for fiscal year 2009 by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools mandated funding (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds $25 \%$ of the appropriation.

Reversion amounts are shown for informational purposes for the Executive Branch agencies. These reversions will not be part of the reductions to be approved by the Board. These reversions were agreed to by staff of each of the departments.

The Backup sets out the total amount of the reductions for each Agency. These reductions will result in the elimination of 893.65 State employee positions, of which 2.0 are currently filled. The Backup also lists the positions to be eliminated.

## SUPPLEMENT B DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

## ITEM: 6-GM (Cont.)

The Secretary of Budget and Management has determined that employees who are separated from State employment as a result of this action shall be granted a lump sum payment equivalent to four weeks of pay. These individuals may also receive four months of State paid (the State's and the employee's share) health insurance, dental and prescription benefits. These positions shall be eliminated effective March 31, 2009.

## DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:
APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN
WITH DISCUSSION
WITHOUT DISCUSSION

| Agency Code | Agency | Amended Appropriation (in Millions of \$) |  | Position Reductions (\$) | Other <br> Reductions (\$) | Total <br> Recommended Reductions (\$) | Reduction as a \% of Amend. Approp. | PINS |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C80 | Office of the Public Defender | 89.19 | 1,102,036 | 363,908 | 605,000 | 2,070,944 | 2.32\% | 32.50 |
| C81 | Office of the Attorney General | 18.62 | 266,497 | 42,272 | 230,000 | 538,769 | 2.89\% | 3.00 |
| C82 | Office of the State Prosecutor | 1.28 | 15,707 | 0 | 0 | 15,707 | 1.23\% |  |
| C85 | Maryland Tax Court | 0.63 | 6,091 | 0 | 0 | 6,091 | 0.97\% |  |
| D05 | Board of Public Works | 7.70 | 11,442 | 0 | 0 | 11,442 | 0.15\% |  |
| D10/D15 | Exec. Dept - Office of the Governor \& Boards and Commissions | 104.60 | 227,501 | 23,526 | 226,000 | 477,027 | 0.46\% | 1.00 |
| D11 | Office of the Deaf and Hard of Hearing | 0.28 | 2,477 | 0 | 0 | 2,477 | 0.89\% |  |
| D12 | Department of Disabilities | 2.90 | 19,125 | 0 | 20,000 | 39,125 | 1.35\% |  |
| D13 | MD Energy Administration | 1.01 | 8,695 | 0 | 243,290 | 251,985 | 25.00\% |  |
| D16 | Secretary of State's Office | 2.09 | 26,990 | 0 | 14,000 | 40,990 | 1.96\% |  |
| D17 | Hist. St. Mary's City Commission | 2.06 | 0 | 9,901 | 21,000 | 30,901 | 1.50\% | 1.00 |
| D18 | Governor's Office for Children | 1.88 | 20,131 | 12,711 | 13,000 | 45,842 | 2.44\% |  |
| D25 | Interagency Committee for School Construction | 20.62 | 18,567 | 0 | 10,000 | 28,567 | 0.14\% |  |
| D26 | Dept. of Aging | 23.76 | 39,835 | 0 | 176,355 | 216,190 | 0.91\% |  |
| D27 | Commission on Human Relations | 2.74 | 37,216 | 0 | 19,000 | 56,216 | 2.05\% |  |
| D38 | St. Brd of Elections | 15.25 | 31,004 | 33,517 | 305,000 | 369,521 | 2.42\% | 2.00 |
| D39 | MD State Board of Contract Appeals | 0.60 | 9,170 | 0 | 0 | 9,170 | 1.53\% |  |
| D40 | MD Dept of Planning | 14.22 | 153,208 | 114,587 | 0 | 267,795 | 1.88\% | 6.00 |
| D50 | Military Dept. | 15.56 | 117,820 | 78,361 | 287,000 | 483,181 | 3.11\% | 11.00 |
| D55 | Veterans Affairs | 8.67 | 38,083 | 51,601 | 0 | 89,684 | 1.03\% |  |
| D60 | State Archives | 2.68 | 36,059 | 0 | 18,000 | 54,059 | 2.02\% |  |
| D90 | Canal Place Preservation and Development Authority | 0.19 | 1,739 | 17,935 | 0 | 19,674 | 10.63\% |  |
| E00 | Office of the Comptroller | 74.76 | 700,913 | 0 | 800,000 | 1,500,913 | 2.01\% | 4.00 |
| E20 | Treasurer | 4.93 | 37,626 | 0 | 56,000 | 93,626 | 1.90\% | 1.00 |
| E50 | Dept. of Assessments and Taxation | 102.46 | 471,183 | 33,430 | 2,287,093 | 2,791,706 | 2.72\% | 2.00 |
| E80 | Property Tax Assessment Appeals Board | 0.98 | 6,452 | 0 | 0 | 6,452 | 0.66\% |  |
| F10 | Dept. of Budget and Management | 14.97 | 196,641 | 56,780 | 270,000 | 523,421 | 3.50\% | 3.00 |
| F50 | Dept. of Information Technology | 21.54 | 103,283 | 61,742 | 264,000 | 429,025 | 1.99\% | 3.00 |
| H00 | Dept. of General Services | 55.30 | 322,978 | 271,530 | 1,106,154 | 1,700,662 | 3.08\% | 19.00 |
| K00 | Dept. of Natural Resources | 58.80 | 467,007 | 214,256 | 259,256 | 940,519 | 1.60\% | 13.00 |
| L00 | Maryland Department of Agriculture | 29.77 | 253,857 | 85,759 | 310,700 | 650,316 | 2.18\% | 8.00 |
| M00 | Dept. of Health and Mental Hygiene | 3,754.03 | 2,882,364 | 1,891,009 | 10,289,811 | 15,063,184 | 0.40\% | 125.15 |
| NOO | Dept. of Human Resources | 580.65 | 2,560,290 | 1,399,287 | 1,431,417 | 5,390,994 | 0.93\% | 150.00 |
| P00 | Dept. of Labor, Licensing and Regulation | 12.89 | 91,477 | 61,026 | 112,389 | 264,892 | 2.05\% | 6.50 |
| Q00 | Dept. of Public Safety and Correctional Services | 1,068.30 | 2,907,830 | 3,449,201 | 0 | 6,357,031 | 0.60\% | 249.90 |
| ROO | MD State Dept. of Education -Headquarters | 125.33 | 787,204 | 66,477 | 517,929 | 1,371,610 | 1.09\% | 6.00 |

## Agency Reductions

## For FY 2009 Amended Appropriation



Agency Reductions
For FY 2009 Amended Appropriation


ITEM: 6-GM (Cont.)
BACK-UP
HAND CARRIED
BPW 3/4/2009

## Agency Reductions

For FY 2009 Amended Appropriation

| Special Funds |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Agency Code | Agency | Amended Appropriation (in Millions of \$) | Furlough Reductions (\$) | Position Reductions (\$) | Other <br> Reductions (\$) | Total Recommended Reductions (\$) | Reduction as a \% of Amend. Approp. |
| R15 | MD Public Television | 16.47 | 78,089 | 0 | 0 | 78,089 | 0.47\% |
| R62 | MD Higher Education Commission | 13.66 | 6,854 | 0 | 0 | 6,854 | 0.05\% |
| S00 | Dept. of Housing and Community Development | 36.63 | 214,394 | 0 | 0 | 214,394 | 0.59\% |
| T00 | Dept. of Business and Economic Development | 57.80 | 77,947 | 0 | 0 | 77,947 | 0.13\% |
| U00 | MD Dept. of the Environment | 84.56 | 341,523 | 0 | 0 | 341,523 | 0.40\% |
| w00 | Dept. of State Police | 70.83 | 63,565 | 0 | 0 | 63,565 | 0.09\% |
|  | Total - Special Funds: | 3,864.15 | 8,912,693 | 0 | 653,632 | 9,566,325 | 0.25\% |

Agency Reductions
For FY 2009 Amended Appropriation
Federal Funds

| Amended <br> Appropriation | Furlough <br> Reductions (\$) | Furlough <br> Reductions (\$) | Other <br> Reductions (\$) | Total <br> Recommended <br> Reductions (\$) | Reduction <br> as a \% of <br> Amend. Approp. |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3.511 .93 |  | 0 |  | 0 | $4,994,750$ |

## TOTAL REDUCTIONS - ALL FUNDS

## 81,625,775

## BACK-UP

## Summary of Proposed March 2009 BPW Reductions

| Reduction Item | Reduction Recommended | Total <br> Fund <br> Reduction | General Fund Reduction | Positions Reduced |
| :---: | :---: | :---: | :---: | :---: |
| Public Defender |  |  |  |  |
| Position Abolitions and operating expenses | Eliminate 8 vacant positions and small amount of operating expenses. | 605,000 | 605,000 | 8.00 |
| Attorney General |  |  |  |  |
| Fund Swap | Use Consumer Protection recoveries to fund efforts to protect Maryland citizens against businesses engaging in unfair or deceptive trade practices. | 230,000 | 230,000 |  |
| Governor |  |  |  |  |
| Position Abolition and Salary Savings | Eliminate 1 staff position and increase turnover | 76,000 | 76,000 | 1.00 |
| Disabilities |  |  |  |  |
| Salary Savings | Keep Web Content Manager position vacant | 20,000 | 20,000 |  |
| Energy Administration |  |  |  |  |
| Fund Swap | Replace General Funds used for salaries and rent with funds obtained from Regional Greenhouse Gas Initiative. | 243,290 | 243,290 |  |
| Boards \& Commissions |  |  |  |  |
| Local Law Enforcement Grants | Prohibit grantees from re-programming funds from original grant application due to changing local conditions | 150,000 | 150,000 |  |
| Secretary of State |  |  |  |  |
| Salary Savings and operating expenses | Hold 1 position vacant for rest of year and reduce operating expenses | 14,000 | 14,000 |  |
| Historic St. Mary's City Commission |  |  |  |  |
| Fund Swap | Reallocate expenses from General Fund to Special Fund | 21,000 | 21,000 |  |
| Governor's Office for Children |  |  |  |  |
| Operating Expenses | Eliminate out-of-state travel and reduce printing and supply costs | 13,000 | 13,000 |  |


| ITEM: 6-GM (Cont.) | BACK-UP | BPW 3/4/20 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Reduction Item | Reduction Recommended | Total <br> Fund Reduction | General Fund Reduction | Positions <br> Reduced |
| I nteragency Comm. - School Construction |  |  |  |  |
| Operating Expenses | Reduce communications, travel and eliminate staff attendance at seminars and conferences | 10,000 | 10,000 |  |
| Aging |  |  |  |  |
| Assisted Living Subsidies | Reduce funding by 5\% for remainder of year. | 55,249 | 55,249 |  |
| Senior Care | Reduce funding by 5\% for remainder of year. | 121,106 | 121,106 |  |
| Commission on Human Relations |  |  |  |  |
| Fund Swap | Use federal funds from vacant position to support General Fund position | 19,000 | 19,000 |  |
| Board of Elections |  |  |  |  |
| Voting System Support | Reduce funding for support of old system that will not be needed | 305,000 | 305,000 |  |
| Optical Scan Voting System | Reduce contracts associated with the project. Will not delay the project. The General fund reduction is taken in Major IT. | 264,000 | 0 |  |
| Planning |  |  |  |  |
| Heritage Tax Credit | Use funds from FY 2008 carryover balance to cover FY 2009 costs. This item would be a planned reversion. | 671,000 | 671,000 |  |
| Military |  |  |  |  |
| Operating expenses \& Contractual Payroll | Reduce telecommunications budget and contractual payroll that funds employees who support distance learning sites | 62,000 | 62,000 |  |
| Defer maintenance | Defer facility repair and maintenance projects | 75,000 | 75,000 |  |
| Fund Swap | Federal Government has now provided $\$ 1.4$ million for reintegration activities. | 150,000 | 150,000 |  |


| ITEM: 6-GM (Cont.) | BACK-UP |  |  | 3/4/2009 |
| :---: | :---: | :---: | :---: | :---: |
| Reduction I tem | Reduction Recommended | Total Fund Reduction | General Fund Reduction | Positions <br> Reduced |
| Archives |  |  |  |  |
| Fund Swap | Use special funds to support a portion of a computer network position | 18,000 | 18,000 |  |
| Comptroller |  |  |  |  |
| Temporary Staffing | Reduce funding for temporary staff to process tax returns. | 750,000 | 750,000 |  |
| Position Abolitions | Abolish 4 vacant positions already being abolished in FY 2010 budget. | 50,000 | 50,000 | 4.00 |
| Treasurer |  |  |  |  |
| Position Abolition | Abolish 1 vacant positions already being abolished in FY 2010 budget. | 36,622 | 36,622 | 1.00 |
| Bank Charges | Final credit due to State for settlement of bank overpayments | 19,378 | 19,378 |  |
| Assessments \& Taxation |  |  |  |  |
| Favorable Trend | Projected costs of Homeowners' Tax Credit below budgeted amount | 2,000,000 | 2,000,000 |  |
| Salary Savings | Salary savings from positions transferred to another agency. | 287,093 | 287,093 |  |
| Fund Balance | This item would be a planned reversion of a portion of the Expedited Service Special Fund to the General Fund | 435,721 | 435,721 |  |
| Budget \& Management |  |  |  |  |
| Governor's Policy Fellows | Salary savings from early resignation of fellows | 90,000 | 90,000 |  |
| Salary Savings | Savings for keeping positions vacant for longer period of time | 180,000 | 180,000 |  |
| I nformation Technology |  |  |  |  |
| Optical Scan Voting System | Reduce contracts associated with the project. Will not delay the project. | 264,000 | 264,000 |  |

ITEM: 6-GM (Cont.)
$\frac{\text { Reduction Item }}{\text { General Services }}$

## General Services

Position Abolition
Salary Savings

## Natural Resources

Utility Costs
Contractual Services
Waterway Improvement Fund

## Agriculture

Operating Expenses

Agricultural Fair Board

Resource Conservation Grants

## Health and Mental Hygiene

Operating expenses in administrative and regulatory programs

Civil Money Penalty fund swap

Tobacco counter marketing funding

## BACK-UP

Abolish 9 vacant positions throughout the Department.

Salary savings from delay in filling vacant General Fund positions

Utility costs are less than budgeted
Eliminate non-essential temporary services contract.
Reduce mandated General Fund contribution to the Fund to meet target.

Numerous small reductions to marketing expenses and grants throughout the department

One-time funding shift of advertising costs into FY 2010. This item would be a planned reversion of Special Funds to the General Fund.

One-time funding shift in grant payments into FY 2010

Reduce personnel costs, travel, training, and contractual services; reduce operating hours as necessary; and delay computer replacement

Replace $\$ 100,000$ of General Funds used for the inspections of nursing home and assisted living facilities with funds obtained from Civil Money Penalty Fees.

Reduce remaining unspent funding for program proposed for elimination in FY2010 budget plan.

| Total <br> Fund <br> Reduction | General <br> Fund |  |  |
| ---: | ---: | ---: | ---: |
|  |  | Peduction <br> Resitions |  |
|  |  | Reduced |  |
| 464,714 | 464,714 | 9.00 |  |
| 641,440 | 641,440 |  |  |


| 70,000 | 70,000 |
| ---: | ---: |
| 32,000 | 32,000 |
| 157,256 | 157,256 |

ITEM: 6-GM (Cont.)

| Reduction Item | Reduction Recommended | Total Fund Reduction | General Fund Reduction | Positions <br> Reduced |
| :---: | :---: | :---: | :---: | :---: |
| Cigarette Restitution Fund (CRF) fund swap | Use CRF dollars saved above to replace General Funds in Medicaid. | 400,000 | 400,000 |  |
| AIDS drug rebates Fund Swap | Replace General Funds budgeted for Md. AIDS Insurance Assistance Program with drug rebates originally intended to support purchases of prescription drugs, but not currently needed for that purpose. | 786,720 | 786,720 |  |
| Mental health services to the uninsured | Increase utilization review of fee-for-service expenditures billed by Mental Health community providers for care of non-Medicaid population. | 1,250,000 | 1,250,000 |  |
| Mental Hygiene institutions | Implement FY 2010 Cost Containment measures early, defer FY 2009 equipment and supply purchases until FY 2010, and revise staffing plans to reduce overtime and other personnel costs. | 1,380,914 | 1,380,914 |  |
| Favorable Trend | Reduce Medicaid administrative contracts based on lower-thanexpected costs. | 827,500 | 328,750 |  |
| Medicaid rates to managed care organizations (MCOs) | Reduce MCO rates by $\$ 7$ million through December 2009, representing contingency amount built into rates. CY 2009 rate increase would decline from $4.4 \%$ to $4 \%$. | 2,750,000 | 1,334,000 |  |
| Primary Adult Care rates to managed care organizations (MCOs) | A 1\% reduction to MCO rates, already incorporated into the FY2010 budget, would take effect in March instead of J uly. | 150,000 | 75,000 |  |
| Favorable Adjustment to Uncompensated Care (UC) funding | Reflect action taken by Health Services Cost Review Commission in Dec. 2008 to change the manner in which UC is reflected in hospital rates. Change reduces costs at hospitals with high Medicaid utilization rates. | 6,000,000 | 3,000,000 |  |
| Mental health Core Service Agencies (CSAs) | Reduce CSA grants and contracts for mental health services at the local level. After the reduction, $\$ 57.7$ million remain for these services. | 1,400,000 | 1,400,000 |  |

$\frac{\text { Reduction I tem }}{\text { Favorable Trend }}$

## Favorable Trend

## Human Resources

Displaced Homemaker Program

Favorable Trend

## Labor, Licensing \& Regulation

Operating Expenses

## Education

Position Abolitions

## Fund Swap

## Furlough Loaned Educators

Operating Expenses

## Share the State Fair

## BACK-UP

| Reduction Recommended | Total <br> Fund | General <br> Fund | Reduction <br> Reduction | Resitions <br> Reduced |
| :--- | :--- | :--- | :--- | :--- |
| Less than half of $\$ 17$ million set aside for long term care services, <br> resulting from changes in "level of care" eligibility standard, is <br> expected to be spent in FY2009 and can be reverted. This item <br> would be a planned reversion. |  | $4,750,000$ |  | $4,750,000$ |

Reduction in Public Assistance payments reflects lower than anticipated caseload for domiciliary and home care services for adults.

Numerous small reductions throughout the department including: cutting a contractual position in the Stationary Engineer Board, reducing Barber Board inspections, and a fund swap of Attorney General costs.

Eliminate 4 vacant positions and 0.5 contractual
Fund half of materials from Library for the Blind with Federal Funds and support $50 \%$ of one position with non-State funds

40 Hours of furlough for loaned educator contract positions


| ITEM: 6-GM (Cont.) | BACK-UP |  | BPV | 3/4/2009 |
| :---: | :---: | :---: | :---: | :---: |
| Reduction Item | Reduction Recommended | Total <br> Fund <br> Reduction | General Fund Reduction | Positions <br> Reduced |
| TEDCO |  |  |  |  |
| Position abolition | Eliminate TEDCO staff position that assists with business incubation efforts. TEDCO employees are not considered State employees. | 30,000 | 30,000 |  |
| University Patent Support Program | Eliminate funds available to university faculty to offset costs of patent applications. | 75,000 | 75,000 |  |
| Environment |  |  |  |  |
| Salary Savings | Salary savings from delay in filling vacant General Fund positions | 278,000 | 278,000 |  |
| Fund Swap | Fund TMDL contracts with State Revolving Fund administrative fees and Clean Water Fund instead of General Funds | 650,000 | 650,000 |  |
| J uvenile Services |  |  |  |  |
| Equipment Lease Payments | Remove excess funding for lease payments of equipment. | 587,000 | 587,000 |  |
| Software Purchase | Delay the purchase of software into FY 2010 | 300,000 | 300,000 |  |
| Position Abolitions | Abolish 4.6 vacant positions already being abolished in FY 2010 budget. | 87,800 | 87,800 | 4.60 |
| Management Studies | Eliminate funding for management studies | 150,195 | 150,195 |  |
| State Police |  |  |  |  |
| Salary Savings | Salary savings from holding positions vacant in the Fire Marshall's Office | 250,000 | 250,000 |  |
| Mobil Data Computers | Slow down replacement of mobile data computers. | 395,224 | 395,224 |  |
| Statewide |  |  |  |  |
| Furloughs | Salary Savings from Furlough | 43,313,719 | 34,401,026 |  |
| Position Abolitions | Abolish 862.0 positions- 2 are filled | 9,200,000 | 9,200,000 | 862.05 |
| TOTAL |  | 94,169,435 | 79,608,360 | 893.65 |

